

**WASHINGTON COUNTY BOARD OF COUNTY COMMISSIONERS
January 18, 2017 BCC Workshop - Commission Board Room
1331 South Blvd., Chipley, FL 32428**

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| DISTRICT 1 Alan Bush | DISTRICT 2 Charles Kent Chairman | DISTRICT 3 Tray Hawkins | DISTRICT 4 Todd Abbott Vice-Chairman | DISTRICT 5 Steve Joyner |
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I. PROCLAMATION

- A. Call to Order – Chairman Kent
- B. Invocation/Pledge – Pastor Tim Bush/ Chairman Kent

The Washington County Board of County Commissioners met on the above referenced date with the following members present: Chairman Kent, Commissioners Bush, Hawkins, Abbott, and Joyner.

Also attending the meeting are as follows:

Jeff Goodman, County Attorney

Lora C. Bell, Clerk of Court

Hank Hamilton, County Administrator

Risha Brantley, Deputy Clerk

II. AGENDA ITEMS –

Addition – Supervisor of Elections Budget – Chairman Kent

Commissioner Bush offered a motion, seconded by Commissioner Hawkins and carried to adopt the agenda.

- Public Works Truck Repair - Tom Terrell, Public Works Director advised the Board that the department has a truck repair that requires Board approval due to the current estimate given of \$14,000.00 for the trunnion to be replaced as well as some other items. He requested consensus from the Board to proceed toward repairing the truck, which

is currently at Gulf Coast Truck. The truck year is 2006, with 480,000.

- FEMA Rock Bid – Tom Terrell, Public Works Director addressed the Board. There are 24 FEMA project worksheets to be completed for 4138. There are 7 project worksheets remaining that the county staff is responsible for. 12 of the project worksheets are intended for contract and the other are already under contract in district 5.

The stockpile was awarded to CW Roberts a couple of months prior. CW Roberts have not been able to meet the bid specifications and also could not guarantee delivery of a sufficient amount of rock in order to complete project worksheets by the August deadline.

Moving to the second contractor, Roberts and Roberts they have provided a sample of rock but have not received the lab results at this time.

Tom Terrell suggested the Board move to plan B. and opt not to stock pile it but prepare a bid for contract.

County Engineer Knauer advised the Board that Southern Earth Science has the sample of rock that was delivered by Roberts and Roberts but the results have not been received.

The rock that was previously bid out for the large contract started out at 116,000 tons, which was reduce to 74,000. CW Roberts could not produce the rock that was required in the specs. Roberts and Roberts provided a sample indicating that it would meet the specs. The rock that was used on the contract was provided by Johnny Evans, which is what Public Works would like to see used.

He advised the Board that he and County Attorney Goodman have a set of specs completed, which should handle all the concerns about the deadline, delivery, insurance, bonds, etc.

Discussion was held on lime rock by County Engineer Knauer, Commissioner Kent, Abbott, Joyner, and Hawkins.

Commissioner Abbott asked if they could discuss the possibility of bringing in all granite.

Commissioner Bush addressed the Board. He does not recall a vote on limestone and granite. He does not have any issue with granite. Commissioner Joyner's district has the largest.

Tom Terrell expressed concerns about the impact of not completing the work in districts 1 and 2. One opinion is that it sets a precedence for a new preexisting condition going into a future event. The other is if FEMA chooses to they could de-obligate that portion or the entire project worksheet for not completing the work.

Chairman Kent addressed Tom Terrell. The roads in their district that were spoken of have been fixed and are good roads. They don't necessarily have to have that. That is why the decision was made in order to help with the rock quantities to assist with the other districts. They are in lower lying areas.

Commissioner Hawkins addressed the Board. The Commissioners stance is to do what FEMA needs to have done in order to be reimbursed.

Commissioner Bush addressed the Board. If there is a point where the project worksheet will be de-obligated they will put the rock out on those roads.

Commissioner Hawkins asked County Engineer Knauer what is the timeframe on presenting contracts to the Board if they decide to go with granite today and FEMA approves, could the contracts be brought before the Board by Thursday's meeting.

County Attorney Goodman addressed Commissioner Hawkins, the bid is at the point of ready.

Commissioner Abbott addressed the Board. There is already a bid for granite, which has been accepted.

County Engineer Knauer advised the Board the bid has not been awarded. The Board reduced the quantity from 116,000 tons to 74,000. It was awarded to CW Roberts, but they have not signed anything.

Commissioner Hawkins addressed Commissioner Abbott. They are currently looking at a contract to provide and place.

There was additional discussion in reference to rock by County Attorney Goodman, Commissioner Abbott, Joyner, and County Engineer Knauer.

Commissioner Hawkins addressed the Board. This option will leave the county with zero liability.

County Attorney Goodman addressed the Board, any open project

worksheets that the contractor has started work on but has not completed as of the deadline they will be holding back for that.

Chairman Kent addressed the Board, it sounds as if everyone is in agreement to make the changes.

County Attorney Goodman confirmed they were going with granite instead of lime rock.

County Engineer Knauer addressed the Board, if that is their direction they will do that.

Chairman Kent addressed the Board that is the only way that he sees to get it done.

County Engineer Knauer addressed the Board. The granite is not impacted by weather. When it is flooding and their pits are underwater they cannot operate. There are a lot of weather dependent issues related to lime rock.

Chairman Kent asked Tom Terrell what he needs from the Board.

Tom Terrell advised that he is seeking an order of operation. The bid can quickly be put out.

County Attorney Goodman advised to put the bid out.

Tom Terrell clarified with the Board pending the outcome of FEMA conversations.

Commissioner Hawkins asked if A. and B. contracts go away because the rock does not meet the qualifications they would like to move forward with.

County Engineer Knauer addressed the Board. Contracts A. and B. are separate from that, which included 15,000/16,000 tons of rock which were awarded to CW Roberts. CW Roberts has signed the contract, award, and agreement. They have also stated they will produce the rock required under the contract.

Commissioner Hawkins asked how long they will wait to receive the sample because the time is still moving toward the deadline date.

County Engineer Knauer advised the Board they are waiting on the performance bond.

Jackie Snowden advised County Engineer Knauer that the document should currently be in her e-mail inbox.

County Engineer Knauer addressed the Board. At this point the notice to proceed can be issued, which is when their time clock starts. Both contracts run concurrently, which is 120 days.

Commissioner Abbott asked if they could be given a deadline to produce the rock.

County Engineer Knauer addressed Commissioner Abbott, there is a submittal process. Once turned in they are reviewed and approved

before they can be used on the job. The rock is part of the submittal process. A set deadline to provide the rock is not known.

Commissioner Abbott addressed County Engineer Knauer, they do not need to wait until the last minute.

County Attorney Goodman addressed the Board. A liquidated damages clause is included in the contract and the other issue is they are bound to do it. He suggested to task County Engineer Knauer and staff to be diligent on getting assurances that the quantity and quality of rock is available.

County Engineer Knauer advised the Board they will proceed with the granite option, update the specs, and advertise.

Tom Terrell advised the Board he has clear direction.

Chairman Kent advised County Administrator Hamilton to list the repair of the truck referenced by Tom Terrell on the consent agenda.

Brenton Sempreviva, Wheeler Emergency EMC addressed the Board suggesting that everything that is requested be kept in writing in regards to the meetings with FEMA and the state and also be sure items are signed off at the region in Atlanta.

As long as lime rock is not sufficiently available then granite can be used.

Brenton Sempreviva clarified the status of Commissioner Kent's roads

are good; does he feel that he needs rock on the roads.

Chairman Kent advised Brenton Sempreviva no.

Brenton Sempreviva addressed the Board, if there are roads that do not need any additional rock, don't put it down.

Chairman Kent addressed Brenton Sempreviva, he will double check the roads with the Public Works Supervisor.

- FDOT Funding Opportunity Presentation – Dustin Castells, FDOT District 3 Local Programs. He went over the SCOP, SCRAP, and CIGP programs.

Discussion about road suggestions were held by Commissioners Abbott, Bush, and Hawkins.

Dustin Castells advised that all three programs are due by the 24th, 2 for SCOP, 2 for SCRAP, and 1 for CIGP.

He recommended phasing large projects.

- Feeding the Gulf Coast – Connie Whitaker, Feeding the Gulf Coast External Relations Director. Cathy Pope, President and CEO for Feeding the Gulf Coast addressed the Board to provide information of what they do for families in Washington County that are struggling with hunger.

Commissioner Abbott addressed Cathy Pope referencing the agencies listed in the pamphlet that she provided, noticing that there are five listed with four of them being churches.

95% of the churches in Washington County have come together as one organization in order to allow individuals to be able to go to one location.

Dustin Castells advised that the food pantry is located at the Armstrong House, which is where the old Chipley motel was located.

It is called the Chipley Ministry Association.

Commissioner Hawkins suggested Cathy Pope contact Paul Goulding.

Commissioner Bush provided Cathy Pope a contact for Lynne Abel, Hank Hamilton, and Wade Brown.

Chairman Kent called a 10 minute recess.

- Opportunity Florida – Ted Everett, EDC Executive Director asked if the Board would approve of Opportunity Florida serving as requestor for funding from the legislature. He requested the Board’s permission to transmit electronically to Representative Drake who will sponsor.

This does not prevent the county from applying for any other funds.

The due date is 2/5.

Commissioner Abbott expressed his support of the project. Chairman Kent agreed and advised to list the approval on the consent.

- E-911 Addressing and Emergency Medical Services – Commissioner Abbott addressed the Board, the services were previously under county supervision, suggesting that he would like to see it be back under that

supervision. The State of Florida says that it should be under the supervision of the Board of County Commissioners.

County Attorney Goodman addressed the Board. The issue that Commissioner Abbott has requested that he research is what are the powers and duties of the County Commissioners with respect to E-911 and Emergency Medical Services. Section 125.01 Powers and Duties, (1) (e) list one of the powers and duties of the Board of County Commissioners is to provide hospitals, ambulance services, and health and welfare programs. Generally speaking the Board of County Commissioners are the responsible entity for providing ambulance/ems services.

Currently the authority has been delegated to a third party entity. In respect to E-911, under statute they want consistency in the State of Florida on how E-911 works.

Under statute the state has established the Board of County Commissioners of each county to be the overseer of the plan.

Commissioner Abbott addressed the Board in reference to the counties growth. For the citizens of the county there should be a one stop shop for building needs.

Commissioner Hawkins asked Commissioner Abbott if he was referring to the whole EMS or just the addressing; the service and the addressing or just the E-911 addressing.

Commissioner Abbott addressed Commissioner Hawkins E-911 is addressing and EMS is a separate entity.

Commissioner Hawkins asked which one he's talking about.

Commissioner Abbott advised both.

Chairman Kent questioned the oversight.

County Attorney Goodman advised that he does not know the specific oversight but by statute the Board of County Commissioners are responsible for them.

Commissioner Abbott addressed Commissioner Kent, the Board has no authority over the Sheriff.

County Attorney Goodman addressed the Board, his understanding is the Board handed the day to day oversight over to the Sheriff.

Commissioner Hawkins suggested that makes sense to him. The Board of County Commissioners does not run a critical care or 24-hour. He does agree with some aspects of it in regards to the addressing.

Commissioner Abbott advised that he would like it on the agenda.

Chairman Kent addressed the Board. The way that the E-911 is tied in with dispatch at this time, it would be somewhat detrimental to that entity. E-911 and their ability tying in with dispatch in his opinion have assisted the whole county.

Sheriff Crews advised the Board that he would like to keep the EMS and E-911 because it goes hand in hand with what the sheriff's office does.

He also noted that he has 25-years of public safety.

In reference to the addressing, he understands that is done by e-mail when they make applications.

If the Board takes back E-911 the functionality of that department along with the communications department will suffer. That department is utilized with the mapping system.

Commissioner Abbott suggested that it was a department that was not being supervised properly. There are currently some items that have not been corrected, even though there has been progress.

Sheriff Crews addressed the Board. There are several counties that have delegated authority of both agencies to the sheriff's office. Nothing is being violated.

Commissioner Bush expressed his support of the Sheriff providing oversight of E-911 and EMS.

He confirmed with County Attorney Goodman that the Board is also responsible for the jail per statute.

County Attorney Goodman advised the Board that it is strictly a policy decision.

Chairman Kent commented that last year was one of their most profitable years, which included the purchase of equipment, as well as

other positive changes.

The sheriff's office has the staff that the Board does not have.

Commissioner Abbott asked what is attached to the two departments. There is over \$150,000.00 of E-911 addressing funds. Where is it being spent?

Sheriff Crew's advised that the funds are earmarked.

Chairman Kent addressed the Board. He would like to see Sheriff Crews have the opportunity to oversee the departments.

Commissioner Abbott addressed the Board that he would like to go on record saying that per the State of Florida, the way he interprets it, he is responsible and does not need anyone to supervise anything that he is responsible for. He would like the issue listed on the agenda for a vote.

Chairman Kent commented the Board is capable but would have to add staff.

He advised County Administrator Hamilton to list E-911 and EMS on the regular agenda.

- Special Exceptions Type "X" Development Review, Tower Co Wireless Communication Tower – Victoria D'Angelo, WFRPC Planner addressed the Board in reference to an application for a wireless communication tower submitted by Blackwater, Agent for Tower Co, Developer. The property is located off of Horne Place Road, which is close to the intersection of Sunday Road and Horne Place, which is relatively close to

Orange Hill. The future land use designation is agriculture/silviculture, which is located on an estimated ¼ acre leased track.

Horne Place Road is a county maintained road. There is an easement that runs on the back of the county maintained road to the site location.

County Attorney Goodman asked if the easement is restricted or would it include the lease.

Victoria D'Angelo advised County Attorney Goodman, no. The developer has been working with the property owners. There are easements that have been through the deeds.

County Attorney Goodman suggested to get something from the property owner stating an understanding and consent to the developer.

Victoria D'Angelo addressed County Attorney Goodman. There is a supplemental easement documentation that they can look over.

Victoria D'Angelo went over the map location with the Board as well as the layout of the tower.

There is space for three carriers. There is a current lease agreement with AT&T to locate on the tower. They have also provided space for Washington County's equipment. A parking space with turn around has been provided. They have requested a variance for the landscaping due to the special exception requirement of a 30-foot buffer. The lease track is too small to accommodate that.

A neighborhood information meeting was held December 17th at 5:00 p.m.

The Planning Commission recommended to proceed with staff recommendation with the adjustments that are indicated. Also adjust the wording on the installation of improvements from fencing to sufficient improvements with the caveat that the property owner agrees to that.

Commissioner Bush commented on the text that stated the improvements should be determined by the Washington County Public Works and Planning Department. He does not want to have the Board involved in telling a private property owner what to do on a road.

Victoria D'Angelo addressed Commissioner Bush. The intent was to leave it open to recommendations from the Public Works and Planning Department but with the caveat that the owner agrees to the recommendation.

County Attorney Goodman advised to ensure that assurance/performance bonds are received.

Victoria D'Angelo advised that they have located in the recommendation a 110% construction cost security and a \$10,000.00 surety bond in the event the tower is abandoned.

Victoria D'Angelo advised that the second public hearing should be held at the regular board meeting.

- Supervisor of Elections Budget – Chairman Kent addressed the Board in reference to the \$34,657.00 that was removed from the Supervisor of Election’s budget during the budget process. She has asked for that amount to be returned as well as an additional \$3,000.00 in order to allow her to give raises similar to what has been done for other county employees.

Commissioner Abbott addressed the Board. He supports it, but would like to know where the funds would come from. All other county employees did receive wage increases with the exception of them.

Deputy Clerk Brantley addressed the Board, the funds were put in general contingency.

Commissioner Bush confirmed the funding location. Mrs. Rudd asked for an estimated 25% – 30% increase to her budget this year. The issue was the Board did not feel the increase was warranted with it being a non-election year.

It was cut out during the budget process, not at the last minute. At the final budget hearing Mrs. Rudd requested the funds be put back in her budget. The Board elected not to put it back but to review her budget status during the year.

It is early in the year.

Commissioner Hawkins addressed Commissioner Bush. He does not feel that she is at a point where she needs it now but would like it for the assurance of the employee.

Chairman Kent asked if the increase included her salary increase.

Commissioner Abbott commented, no that was not considered.

Commissioner Bush addressed the Board. She received an \$18,000.00 annual increase, which was covered in the budget.

Chairman Kent addressed the Board. During the budget process all additional employee requests were removed from the budget. It was not realized that she was already an employee. The thought was that she was asking for an employee.

Commissioner Bush addressed the Board, she hired the employee without the budget.

Clerk Bell addressed the Board the funds would have been taken out of contingency if it were funded at budget time.

The Board agreed to list the budget transfer on the consent agenda.

III. FEMA COORDINATOR – Brenton Sempreviva

Commissioner Abbott suggested that Wheeler Emergency LLC should be involved with items such as the previous issue of requesting the rock change.

Chairman Kent suggested that when they were originally hired they were to lead the first disaster and lay out things. They count the loads, do paperwork, ensure that documents match the work, and send documents to

the State.

Brenton Sempreviva addressed the Board that it is up to the Board what they do.

County Administrator Hamilton addressed the Board. As the contract administrator, County Engineer Knauer has the authority to go to FEMA, because the contract is being changed.

Commissioner Abbott asked County Administrator Hamilton if he knows what his responsibility is.

County Administrator Hamilton addressed Commissioner Abbott. His responsibility is the accountability of the FEMA projects, what comes in and what goes out, what's laid, and how headwork flows from the beginning to the end.

IV. PUBLIC WORKS DIRECTOR – None

V. COUNTY ENGINEER – County Engineer Knauer addressed the Board in reference to Keen Kutter Road. The project came in higher than the contract amount when it was bid out. The wait has been for FEMA to approve and write a version to the project worksheet in order to proceed.

GCUC was the low bidder but does not know if they will continue to hold their price.

SCRAP, SCOP, CIGP – County Engineer Knauer addressed the Board in reference to the grant funds. The design and permitting has been done for Kirkland Road through the Board and Army Core and DEP permits. A

smaller grant was applied for through Department of Transportation for resurfacing. 3 – 4 months ago the Department of Transportation requested a change in the small SCOP project and draining asking for everything to be combined. A new cost estimate has been sent. Now that is what the CIGP grant includes. Plans will have to be submitted to the Department for surfacing.

Commissioner Hawkins addressed the Board. He has spoken with Florida Gas Transmission. Their lines failed inspection for 3-year and Kirkland Road had been cut in many location, which led to concern of a brand new road being put over deteriorating gas lines but they have just been awarded the bid to omit the entire line. The line will be abandoned in place.

County Engineer Knauer addressed the Board in reference to Greenhead Grade and Houston Road per Commissioner Joyner's request.

An estimated 3 – 4 years ago impact fee funding that needed to be spent within a certain time frame was used to do the surveying on Roche, Lucas Lake, Houston, and Greenhead Road. The design was ultimately completed on Roche and Lucas Lake. Right-of-way has not been acquired on Houston or Greenhead. There is a preliminary alignment but not a design on either one. If the Board decided to pursue moving forward on those, right-of-way would be the next big challenge.

Commissioner Joyner suggested the Board proceed with that being the funds were spent on the survey and alignment and try to submit it as a SCOP project.

The Board along with County Engineer Knauer held discussion on the above roads.

County Engineer Knauer addressed the Board. The largest single land owner on Greenhead Grade is Water Management.

Commissioner Abbott requested County Engineer Knauer work with public works and bring a recommendations before them for submissions to SCRAP, SCOP, and CIGP.

The Board and County Engineer Knauer held discussion on roads.

VI. COUNTY ADMINISTRATOR – County Administrator Hamilton addressed the Board.

- WFRPC Liaison – Originally County Administrator Hamilton was submitted to be the liaison but the rules state that the liaison has to be an elected official.
- CIGP – Kirkland Road Resolution – Resolution 17-01 is required for authorization for the Chairman and the Clerk to sign the agreement to initiate the start of the project.
- Courthouse Landscape – ARC has submitted a landscaping proposal of the courthouse for \$10,800.00 annually, which includes the purchase of supplies. Due to their status it does not have to be bid.

Commissioner Abbott addressed County Administrator Hamilton in reference to the special type of grass that was planted. He asked if the Board should pursue the company that planted everything for the remainder of the year while it is under contract.

County Administrator Hamilton advised the Board that he would reach

out to the company.

- Elevator Phone Monitoring – Alert Line Communications has submitted a price for \$45.00 monthly to monitor the courthouse elevator telephones.

Mowrey submitted a proposal for \$75.00 per phone, per quarter, which is an estimated \$1,200.00 annually.

Commissioner Abbott referenced another company in Marianna.

County Administrator Hamilton addressed the Board the phones are currently not monitored in the courthouse elevator.

Commissioner Hawkins addressed the Board. The name of the other company in Marianna is Orracle.

- TRANE Service Agreement – The service agreement includes software support, technical assistance, system analysis, database backup, and active monitoring for the new TRANE software and control inside the courthouse. The cost is \$4,000.00 for a 3-year contract. The Board has the option to opt out the first year if not satisfied. The exact annual cost is \$4,141.54. The quarterly payment option is \$1,035.38 or full payment will receive a 3% discount.

Commissioner Abbott commented that if they are the company that installed the equipment and the ones that are doing, then he supports that.

The Board held discussion and agreed to list the agreement on the

consent agenda.

- Mud Hill Generator – County Administrator Hamilton addressed the Board. The communications committee has authorized an expenditure from the communications funds for an air card at Mud Hill at an estimated cost of \$36.00 monthly. The expense is adding a line to the Verizon account in order to have a monitoring system for the Mud Hill generator. The generator has run for days prior without anyone having knowledge. \$36.05 is for the highest level of support but the cost may drop.

Jackie Snowden advised the Board that \$36.00 is unlimited data.

Commissioner Abbott addressed County Administer Hamilton, how can you ask us to spend money out of these funds, when you don't know the specifics.

County Administer Hamilton addressed Commissioner Abbott that the data/cost would be adjusted based on usage.

Commissioner Bush advised that he does not have an issue with the funding.

Commissioner Bush expressed concern about monitoring the funds spent on the courthouse.

Clerk Bell addressed the Board with the \$750,000.00 coming out of the grant funds for the courthouse, the funds remaining would be \$25,000.00.

The court facility fund has \$811,000.00. GAC has \$504,000.00 pending.

The annual revenue average is \$80,000.00.

County Attorney Goodman addressed the Board that he and Clerk Bell will talk about the funds.

County Administrator Hamilton addressed the Board. The expenditure for the Mud Hill Tower monitoring is equivalent to adding a cell phone line to the account except in this instance it will be data.

- Recycling Center Supervisor – County Administrator addressed the Board. Currently there is not a description for the Recycling Center Supervisor in the organizational chart. One has been prepared and provided to the Board.

Mr. Hamilton asked for approval to advertise for the job as a Recycling Supervisor. The position is a G-5 position at \$13.40 - \$15.70 hourly.

Currently there is a Recycling Center Manager in the organizational chart.

Marla Hayes asked for clarification. Are they going to have his position left or are they reclassifying his position to the Recycling Supervisor?

Commissioner Hawkins addressed Marla Hayes, that's right. He is looking to reclassify his job to a supervisor position at the recycling center and not have the manager position.

Commissioner Bush addressed County Administrator Hamilton. His understanding is that James Finch's old position and changing the classification and then advertise to fill that position. There has also been discussion about taking James Shoupe's position and reclassifying it.

County Administrator Hamilton addressed Commissioner Bush that is not correct. James Shoupe may interview for the job.

Commissioner Bush clarified that James Finch's position is the one that is being reclassified and advertised.

County Administrator Hamilton advised that is correct.

Chairman Kent called a recess until 1:30 p.m.

- County Land Sale – County Administrator Hamilton advised the Board Ms. Grant has asked to purchase a piece of property that is adjacent to hers. The location is off of Summer House Drive. It was passed to the county as a tax deed. Per Florida Statutes the only letter that has to be sent is to the adjacent property owner. If that individual is not interested in offering a bid to purchase the property then the property can be sold to Ms. Grant.

County Administrator Hamilton requested approval to send the letter to the adjacent homeowner and do a sealed bid between those two parties. In accordance with Florida Statute it can be done this way because the value is \$15,000.00 or below.

Commissioner Hawkins addressed the Board. He would like to see the lots in Sunny Hills back on the tax roll.

County Attorney Goodman addressed the Board. If it is only between adjacent property owners you only have to alert them by certified mail.

Commissioner Abbott addressed the Board that he would like to see the Board offer the property for free with the stipulation of building on it in 2-years.

Commissioner Hawkins suggested to list them on the market for \$2,000.00 and put the funds in an escrow account. If they building in 2-years they will receive a refund.

Kathy Foster asked if there is anything stopping the property owners who are adjacent to the land you are selling from purchasing that for anyone else to buy from them for whatever purpose they would like.

County Attorney Goodman advised no.

Kathy Foster asked if the property has to be used by the person who buys it.

County Attorney Goodman addressed Kathy Foster. Once it is sold to them and closed via the deed, it is theirs. They could do what they want with it at that.

- Vehicle Auction – County Administrator Hamilton addressed the Board they have a list prepared with 17 vehicles to take to auction. He requested to deem them surplus and selling to the highest bidding auction company out of three.

Commissioner Joyner suggested to take the vehicles to the auction.

The consensus of the Board is to take the vehicles to the Mason auction.

- Temporary Employment Extension – County Administrator Hamilton requested an employment extension for Anita Libby, temporary employee at the library. She is covering for Patricia, who is currently deployed. The extension request is to May 2017.
- Donation of Caryville Fire Truck – Harvest Vineyard Mission Church has requested the donation of a non-working fire truck in Caryville.

No other fire departments want any of the equipment.

County Attorney Goodman advised that the vehicle has to be deemed worthless.

The consensus of the Board is to take it to the auction.

VII. CLERK – None

VIII. COUNTY ATTORNEY – County Attorney Goodman addressed the Board.

- Franchise Fees – In respect to franchise fees, you are being compensated for the utility companies using your right of way. The funds go into general revenue.

The utility companies would need to be contacted and advised of the intent.

Nan Thompson asked if the same thing could be done with the gas line.

County Attorney Goodman addressed Nan Thompson there is a potential if they are in the county's right-of-way. He has been specifically looking at utilities.

Commissioner Bush referenced the phone companies.

County Attorney Goodman addressed the Board there are some preemption issues with telecommunications.

Commissioner Hawkins advised the Board that he would like to be careful with the revenue because he does not want to be unable to apply for grants.

Commissioner Abbott suggested the use of the funds be specified.

County Administrator Hamilton suggested not to designate it to something finite.

County Attorney Goodman addressed the Board. He and Mr. Hamilton will work with the Chairman in making sure the process is started with the utility companies, hopefully bringing something before the Board in February.

Commissioner Bush requested County Attorney Goodman research the AT&T franchise.

County Attorney Goodman advised the Board the MSBU debt has been

paid, which means flexibility.

Commissioner Joyner suggested the Board hold a public meeting/hearing in Sunny Hills to receive the public input.

The Board confirmed to hold the meeting at the Sunny Hills Community Center, 2/13 at 6:00 p.m.

County Attorney Goodman advised the Board that he intends to bring before the Board an agreement to purchase the real property involving project pipe at the February meeting. Bank financing will be pursued, unless the Board gives different direction. Previous discussion included pledging the revenues from the hospital monies and pledging a portion of those to the repurchase of the pipe lands.

There will be a settlement agreement and release with the project pipe company, a deed, and a loan with a third party bank or the purchase price, which is anticipated at \$750,000.00.

Commissioner Bush questioned the remaining payments due to the state that was associated with project pipe.

Deputy Clerk Brantley advised that she would have to check into that.

Chairman Kent advised the last payment is this year.

County Administrator Hamilton asked the Board if they would like to explore opening a line of credit for the FEMA projects.

Commissioner Joyner suggested the amount to be around 4 – 5 million.

Commissioner Abbott advised that he would like it set up where any funds that come out of it have to be approved by the Board.

Commissioner Joyner addressed the Board the funds would not be used unless needed.

Chairman Bush asked if the line of credit needed to be listed on the regular agenda.

County Attorney Goodman advised yes.

County Attorney Goodman suggested to list it as a request for quotes.

Commissioner Bush offered a motion, seconded by Commissioner Joyner and carried to adjourn.

Deputy Clerk Brantley

Date Board Approved