

**BOARD OF COUNTY COMMISSIONERS**  
**Washington County, Florida**  
**Board Meeting**  
**1331 South Blvd., Chipley, FL 32428**

DISTRICT 1 Alan Bush	DISTRICT 2 Charles Kent	DISTRICT 3 Tray Hawkins Chairman	DISTRICT 4 Todd Abbott Vice-Chairman	DISTRICT 5 Steve Joyner
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I. PROCLAMATION

- A. Call to Order – Chairman Hawkins
- B. Invocation/Pledge – Rev. Nelson offered the invocation, which was followed by the pledge.

Present were Chairman Hawkins, Vice-Chairman Abbott, and Commissioners Bush, Kent, and Joyner. Also present were Jeff Massey, County Administrator, Lora C. Bell, Clerk, Risha Brantley, Deputy Clerk, and Clay Milton, Fuqua & Milton, PA.

II. PUBLIC HEARINGS – None

III. ADOPT THE AGENDA – **Commissioner Abbott offered a motion, seconded by Commissioner Joyner and carried to adopt the agenda.**

IV. ADOPT PREVIOUS MINUTES –

- August 23, 2018 Board Meeting
- August 30, 2018 Budget Workshop Meeting
- September 5, 2018 Tentative Budget Hearing

**Commissioner Bush offered a motion, seconded by Commissioner Kent and carried to approve the board minutes for 8/23, 8/30, and 9/5.**

V. NON-AGENDA AUDIENCE - Effective October 1, 2013, Florida Statute 286.0114 mandates that “members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission.” Each individual shall have three (3) minutes to speak on the proposition before the Board.

- Maurice Hargrove advised the board that the spraying for mosquitos has not been done in Sunny Hills for 2 ½ years and he has obtained signatures from some residents in support of the service.

Commissioner Hawkins advised Maurice Hargrove that the county has a contract with the health department and he or Commissioner Joyner would follow up with him on the mosquito concern.

Maurice Hargrove suggested that the park in Sunny Hills needs to be updated.

Commissioner Joyner advised that there have been updates, however vandalism has been an issue at the park.

Commissioner Hawkins advised Maurice Hargrove that a substation has been put in at the library and the sheriff's office will staff it when deputies are in that area. A wireless camera system, which will be linked to the substation is currently being looked at.

Commissioner Abbott advised that the light timers had been looked at to see if that would help specify when the park was being vandalized.

Commissioner Hawkins suggested that the constituents need to be vigilant. Accountability should reduce the vandalism.

Maurice Hargrove advised that he would like to see the holes in the concrete of the basketball court repaired, chain nets installed, painted lines on the court, and the seating fixed.

#### VI. AGENDA ITEMS

- Ordinance to Prohibit the Free Sampling and Distribution of Tobacco Products at Community Events in Washington County – Sharon Hobbs, Health Department

Alitzel Sapp, Roulhac Middle School, Makenna Beote, Vernon Middle School, Maya Sapp, SWAT parent, Arely Sapp, Kate Smith Elementary School, and Marissa Rodriguez addressed the board in reference to information about tobacco; use, advertisements, addiction, and statistics.

The members asked the Washington County Board of County Commissioners to establish an ordinance that prohibits free sampling and distribution of tobacco products in the community and public events in Washington County.

The ordinance would allow for citations to be issued.

The City of Chipley, and Holmes County have passed ordinances prohibiting the free sampling.

Chairman Hawkins advised that the board would initiate the process to advertise the ordinance.

Milton Brown, School Board addressed the board in reference to the Washington County S.W.A.T.

Sharon Hobbs advised the board that she has not seen free sampling in Washington County, but would like to be proactive.

- Florida Department of Health – Washington Core Contract and Fee Schedule – Karen Johnson, Health Officer addressed the board in reference to prevention programs that are being provided in the county.

Flu vaccines will be offered September 29 in Ebro from 10:00 a.m. – 1:00 p.m.

A community health assessment is ongoing in Washington County and a community survey will start September 29. After the information is compiled and gaps are identified, an action plan will be developed via a community partnership.

Karen Johnson requested approval of the 2018 – 2019 Core Contract. The only change is within the fee schedule for a \$25.00 hourly fee for reviewing comprehensive emergency management plans that are received from durable medical equipment companies, as well as home health companies, which is a requirement.

**Commissioner Bush offered a motion, seconded by Commissioner Kent and carried to approve the 2018 – 2019 Washington County Core Contract and fee schedule.**

- 2017 -2018 Forestry Annual Report – Barry Stafford updated the board on the 2017 – 2018 forestry report.

- Revitalization of Daniels Lake Equestrian Park, Nina Davis, 4-H Blazing Hooves Club Leader provided the board a summary of the 2017 – 2018 report of restoration efforts on the Washington County Equestrian Center during by the 4-H Club.

Nina Davis advised the board they would like to continue their efforts and events throughout the upcoming 4-H year.

There was no opposition from the board.

- E-911 Rural County Grant Program – Clint Erickson, E-911 Coordinator requested approval to submit the gran, which is due October 1 to the state for rural maintenance.

He advised the board that he has not been pleased with the current service provider and would like to change to another company, which would be an annual savings of \$3,900.00, with no decrease in services.

Commissioner Bush asked if anything needed to be changed contractually?  
Does the board approve a new contract?

Attorney Milton advised, once the contract is received the board will need to approve of entering into the contract.

Clint Erickson advised the board to get out of the current contract a 30-day notice has to be given.

He requested that the county attorney write that notice.

**Commissioner Bush offered a motion to approve of the E-911 department applying for the state grant, listing Venture Tech to provide the maintenance services for the following year. Commissioner Abbott seconded the motion for discussion.**

Attorney Milton advised that when the grant is approved and the contract is received he will review it and send out a cancellation notice to the current company.

**The motion carried unanimously.**

- 2018 – 2019 Recycling Grant Agreement – Karen Shaw, Grants/Special Projects Coordinator

**Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to approve the 2018 – 2019 Recycling Grant Agreement.**

- Small County Hazardous Waste Generator Report – Karen Shaw, Grants/Special Projects Coordinator advised the board they have received the fiscal year 2017 -2018 Small County Hazardous Waste Generator report prepared by the West Florida Regional Planning Council.

Payment needs to be authorized to West Florida Regional Planning Council for services performed, as well as authorization to enter into the new agreement.

**Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to approve payment to West Florida Regional Planning Council for services performed in regards to the Small County**

**Hazardous Waste Generator report, and to enter into a new contract for 2017 – 2018.**

- Resolution to enter FDOT SCRAP Funding Agreement for County Road 166/Old Bonifay Road Resurfacing Project, Karen Shaw, Grants/Special Projects Coordinator requested authorization for the clerk and chairman to sign the agreement with the Florida Department of Transportation for the design of Old Bonifay Road for \$114,000.00 scheduled for 2021.

**Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to authorize the clerk and the chairman to sign the agreement with the Florida Department of Transportation for the design of Old Bonifay Road for \$114,000.00.**

- Resolution to enter FDOT SCOP Funding Agreement for Buckhorn Boulevard – Karen Shaw, Grants/Special Projects Coordinator requested approval for the clerk and the chairman to sign the agreement with the Florida Department of Transportation for the design for Buckhorn Boulevard for \$314,633.00 scheduled for 2021.

**Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to authorize the clerk and the chairman to sign the agreement with the Florida Department of Transportation for \$314,633.00 for Buckhorn Boulevard.**

- Planning Commissioner Reappointment for School Board Representative – Steve Cramer, Planner addressed the board. Staff recommends that Joe Taylor be reappointed for a 4-year term.

**Commissioner Kent offered a motion, seconded by Commissioner Bush and carried to reappoint Joe Taylor, School Representative to the planning commission.**

- FEMA Update – Tray Hawkins, Chairman, Washington County Board of County Commissioners updated the board on FEMA. The state currently changed their validation process from 20% to 100%. Once the evaluation is complete it will be submitted to FEMA.

All items that are in state review will be submitted to FEMA by next Friday, which would mean 100% certainty that Washington County will receive the funding. Once it is entered into FEMA's workbook it will be put back in to the state between 30 – 45 days. At that point Capital Engineering and Thomas Howell Ferguson will take the funding and enter it into the state pay cue.

A meeting has been scheduled for October 17 with Carter Mack and himself in Orlando.

An agreement has been made that if the funding does not move through Carter Mack's hands by November 15, Senator Gainer, Brad Drake, and the governor's office will be brought in.

The funds of \$3,352,000.00 should be in state review, Friday week, 45-days out at the latest.

Once the final funding is received it will be reviewed to ensure all funds are received.



- VII. COUNTY ENGINEER – County Engineer Knauer addressed the board.
- Legislative Projects – The board decided to submit Greenhead Grade and Twin Ponds Road.

County Engineer Knauer advised that the due date is October 9.

Commissioner Joyner requested that a community meeting be set up for Greenhead Grade.

Commissioner Bush questioned submitting the remaining portion of River Road as a legislative request. If it is approved as an LBR, pull back.

The board agreed to submit River Road (missing link project) as well.

Chairman Hawkins advised to save Houston Road for a SCOP project.

Commissioner Abbott expressed concern about the condition of Gilberts Mill Road.

- Cope and Bonnet Pond Road projects are close to being bid out. The cost of guard rails and liquid asphalt have increased recently. Both projects are currently over budget. The intent is to lower the cost of both projects before advertising. Cope Road is an estimated 5% over and Bonnet Pond 10%.

A pit dedicated for the contractor to load fill material for shoulders would save on traveling cost, which would make a difference.

Chairman Hawkins confirmed with the board that they would be in agreeance for him to request of County Administrator Massey to look into Mr.

Ward's pit.

County Administrator Massey advised the board for all practical purposes they are out of dirt.

County Engineer Knauer addressed the board in reference to Cope Road. The majority of the parking lot at Holmes Creek Baptist Church is in the right-of-way. Would the board like to check into setting this up as an alternate item?

There was discussion of contact being made with the church to see if they would like to take advantage of the contractors being in the area.

County Engineer Knauer advised the board the Kent Road right-of-way meeting is scheduled for tonight.

County Engineer Knauer informed the board that Bonnet Pond and Cope Road should be out for bid within the next 30-days.

County Engineer Knauer advised the board he has looked at a drainage issue on Crystal Lake per the request of Commissioner Joyner. 800' of 18" pipe would be needed to fix it.

Commissioner Joyner updated the board. The county has a 50' right-of-way and a dam has been built around Crystal Lake with a road. The water cannot go to the lake and is being caught in the road.

The board held discussion on the drainage issues in the area.

Chairman Hawkins requested County Engineer Knauer prepare a plan to fix

the drainage issues surrounding that area.

Three bids were received on Obie Street, which are C.W. Roberts, \$141,545.67, GAC Contractors, \$117,787.00, and Roberts and Roberts (low bidder), \$109,587.25.

The Department of Transportation has allotted \$82,000.00 to build the project.

Commissioner Abbott requested to send a letter to the Department of Transportation requesting additional funding.

County Engineer Knauer advised the board the bids were opened on the 11<sup>th</sup> and are good for 60-days.

**Commissioner Kent offered a motion, seconded by Commissioner Abbott and carried to award the bid to the low bidder, Roberts and Roberts for \$109,587.25 pending County Engineer Knauer negotiate to a price within budget.**

Chairman Hawkins called a recess from 10:36 – 10:46.

VIII. PUBLIC WORKS SUPERVISOR – Johnny Evans addressed the board.

- Revised quote for bridge repairs on Pioneer Road – Johnny Evans advised the board the repair price has been increased due to approach slabs needing repairs. The cost is \$46,840.00, which is a \$19,915.00 difference than the original quote.

**Commissioner Joyner offered a motion, seconded by Commissioner**

**Abbott and carried to approve the change in price for the bridge repair on Pioneer Road from \$26,925.00 to \$46,840.00.**

Commissioner Bush advised to seek additional funding, if possible.

- Vehicle Inmate Supervisor Vehicle – Johnny Evans advised the board that he requested three quotes, but only received two. He would like to purchase a F-250, 4-wheel drive crew cab for \$28,343.50 for the inmate supervisor.

The cost for a van is \$28,442.00.

**Commissioner Bush offered a motion, seconded by Commissioner Kent and carried to approve the purchase of a F-250 from Chipola Ford for \$28,343.50.**

Johnny Evans advised the board that going through state contract would mean an increased wait time.

County Administrator Massey advised the board that he would ensure that the procurement policy was followed before the purchase is made.

Johnny Evans advised the board that he does not know that the pit previously discussed off of Clayton Road is permitted.

IX. COUNTY ADMINISTRATOR – Jeff Massey.

Marla Hayes, Human Resource addressed the board in reference to the updated procurement policy that the board has been provided.

**Commissioner Abbott offered a motion, seconded by Commissioner**

**Bush and carried to approve the procurement policy.**

County Administrator Massey advised the board that the MSBU board has requested to hold their January meeting at the Sunny Hills Library.

**Commissioner Kent offered a motion, seconded by Commissioner Bush and carried to move the MSBU meeting scheduled for January to the Sunny Hills Library.**

Commissioner Hawkins requested to hold one meeting in October, on the 25 and to cancel the workshop.

County Administrator Massey addressed the board in reference to the deed restrictions in Sunny Hills. The civic association has been tasked with enforcing those deed restrictions.

An individual put up a pole barn there and never called the county for a permit, nor did they get permission from the civic association. After the barn was put up, the civic associations expressed opposition to it.

After researching the issue, there was a letter that was issued by previous County Administrator Herbert stating that the county is not to issue a building permit in Sunny Hills without the approval of the architectural review committee.

Jim Town, citizen confirmed that is correct.

**County Attorney Milton confirmed with the board that the motion is as follows: Rescind the letter from 2006 stating that the board will**

**not issue building permits without the community associations approval. Essentially it is not the boards roll to enforce the deed restrictions.**

**Commissioner Joyner offered the above motion, seconded by Commissioner Kent and unanimously carried.**

Commissioner Bush questioned if the letter is rescinded, will it be put back on Deltona to provide that?

Jim Town, citizen addressed Commissioner Bush. Technically, yes. In 2006/2007 this was pushed to the attorney general's office and their opinion was that it is up to the neighbors to enforce the deed restrictions by way of the court system. Deltona has an obligation through their architectural review committee to be sure that things are being done to the standard that the community expects, but the actual enforcement of deed restrictions is a matter of a person that has been damaged by non-compliance. It is a deed restriction issue.

County Attorney Milton addressed the board. Any lot owner or resident would have standing to bring a cause of action against the person that is not complying with the deed.

- X. CLERK – Clerk Bell requested approval of the vouchers for August 2018.
- Vouchers for August 2018 totaling \$2,095,299.69

**Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to approve the August vouchers for \$2,095,299.69.**

- XI. COUNTY ATTORNEY – County Attorney Milton addressed the board in reference to the proposed inter-local agreement for animal control that they were provided.

A proposed agreement including the amount will be provided to the board in October.

Commissioner Joyner suggested that when FEMA funds are received they should be used to recap assets at public works, such as dirt and equipment that have been used for FEMA over the years.

- XII. ADJOURN – ***Commissioner Joyner offered a motion, seconded by Commissioner Kent and carried to adjourn.***

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Deputy Clerk Brantley

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Date Board Approved