

BOARD OF COUNTY COMMISSIONERS

Washington County

1331 South Boulevard, Chipley, Florida 32428

DISTRICT 1	DISTRICT 2	DISTRICT 3	DISTRICT 4	DISTRICT 5
Alan T Bush	Charles Kent	Tray Hawkins	Todd Abbott	Steve Joyner
		Chairman	Vice-Chairman	

I. PROCLAMATION

- A. Call to Order - Chairman Hawkins
- B. Invocation - Johnny Evans
- C. Pledge - Jeff Massey

II. ADOPT THE AGENDA

Agenda Addition – RFP Clean Up of County Owned Property – Commissioner Hawkins

Department of Transportation Letter – Commissioner Bush (This will be covered during the County Administrator’s section)

Purchasing Under the Grant/County Procurement Policy – Heather Lopez

Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to approve the agenda.

III. AGENDA ITEMS

- Envir-Base LLC – Let Us Lay the Ground Work, Mary Frances and Joshua Carlton addressed the board in reference a solution for the infrastructure of the roads without using milled asphalt. Envir-Base LLC bails waste tires into construction bails and uses them for projects such as embankments, and road foundations. The bails do not shift and carry around a 100-year life span and are around 32” high. The county budget will not be affected. An end user tire fee is used for the expense.

Commissioner Joyner commented that the Florida Department of Environmental Protection have always considered tires as a hazardous. How would they allow this process to occur?

Mary Frances advised that because they are compacted they fall under non-hazardous. This applies to New York. There are toxicology reports, which reflect there no leakage.

The board held discussion with resulting in Chairman Hawkins requesting that County Engineer Knauer and County Administrator Massey and find a short road in the county to sample the process.

County Administrator Massey advised that all basis need to be covered with all governing agencies. He advised the Carlton’s to make the first step by seeking approval documentation from the Department of Environmental Protection.

- Mosquito Control – Amanda Baker, Florida Department of Health addressed the board as the Environmental Manager at the Department of Health and the Mosquito Control Director for the county. She presented the board with a proposal to transfer the mosquito control program back to the county due to lack of staff. There are sufficient funds to hire a director.

County Administrator Massey advised the board that the program is a county program that is funded through the state and managed by the health department. The City of Vernon and Chipley currently benefit from the program because they pay into it. If the county took it back, maybe there would be benefits to the rest of the county.

The board held discussion, concluding that the position should be a contractual one with the scope of work identified.

Chairman Hawkins requested information on the different brackets be brought back before the board.

It is his intent to see if additional money being put in the program for the county would increase the funding, allowing for additional area to be covered.

This item will be listed on the regular agenda.

- Seat #3 TDC, Recommendation for Berna Palmer, Mayor – Heather Lopez requested approval of this item, with the term expiring 9/30/2022.

This item will be listed on the consent agenda.

- Tourism Recovery Grant – Heather Lopez, TDC updated the board. The Tourism Recovery Grant through Opportunity Florida was awarded to them for the full amount.

Everything has been bid out, however on four of the campaigns only one RFP was secured and the requirement is to have at least two.

Chairman Hawkins clarified with County Attorney Fuqua that all the requirements had been met in regards to the purchasing policy.

County Attorney Fuqua advised that everything was done to encourage participation. A motion would be needed as follows; accept the bids received and set aside the procurement policy to fill in the others that didn't received bids.

Heather Lopez advised that there were advertisements in the local paper and The News Herald twice.

She confirmed with the board that she would now send information to three vendors.

This item will be listed on the consent agenda.

- Library Services and Technology Act Grant Agreement – Renae Rountree, Library Director requested approval of the Library Services and Technology Act Grant Agreement. The agreement is for federal money that was left at the state level, which she applied for and the library was awarded \$3,940.00. The funds will be used to purchase 30 tablets to teach kids early literacy. Washington County was ranked #4 in the state.

This item will be listed on the consent agenda.

- Foxworth Road – Karen Shaw, Grants/Special Projects Coordinator updated the board. A community meeting will be held March 14 in reference to Foxworth Road. The residents along Hutchinson Road be sent invites to the meeting, which will be held at the annex.

County Engineer Knauer updated the board. Foxworth Road is an estimated 2.3 miles. South of Joyner Road, there is a 40' platted right-of-way, however 40' is not enough right-of-way. At the minimum 60' of right-of-way is needed. Some of the fences south of Joyner Road are located on the right-of-way. North of Joyner Road does not have any right-of-way. Property lines go across the road in all directions north of Joyner.

- RFP Clean up County Owned Property – Commissioner Hawkins suggested that a RFP be issued for an hourly rate to allow someone to come in and address trees that are hazardous on county owned property and have the debris transferred to the right-of-way in order for them to be hauled off under FEMA. Everything should be completed before the 15, including bringing the ground back to a stable area.

Kevan Parker advised that is being done now.

Joe VanVactor addressed the board. The stumps will be cracked on site and hauled away.

There are trucks strictly cutting at the parks. The work will be done by April 15, which will include stumps and all.

IV. FEMA COORDINATOR – Kevan Parker addressed the board. The FEMA process is very detailed. The deadline for identifying all damages is February 15, 2019. As long as the building is identified, alterations can be added during the site inspection process. The roads have to be identified as well. Currently a scope of work is being put together on the county side. Site inspections will be scheduled next week, with Washington County's possibly beginning in three weeks.

There is program called 428 Mitigation that allows the county to use funding received at a different location than where it was originally applied for.

For category A (debris), category B (emergency protective measures); If it is a large project (higher than \$128,900.00) the county can receive up to 50% of the operating budget. It is based on loss revenue. This can be done for three years and a maximum of \$5,000,000.00 can be borrowed.

On the FEMA side, it is best to pay it back because if it is kept any expenses above \$5,000,000.00 will be unobligated.

There is also self-certification on small projects. The county can self-certify damage. A picture has to be taken, sent in and funding can be issued upfront. Once the work is complete it is a requirement that a picture of the work be sent in.

The bridges and culverts are being broken out separately.

FEMA has requested that 15 roads per PW be grouped.

Chairman Hawkins called a recess from 10:21 a.m. – 10:38 a.m.

V. PUBLIC WORKS SUPERVISOR – Johnny Evans addressed the board.

The equipment the board gave prior approval to purchase has been ordered. The loader should be delivered in less than a month and the grader and excavator will be longer because they are being ordered straight from the factory.

There have been ongoing issues with the local dealership in regards to warranty items and repair on the New Holland Tractors. The machines have also been torn up several times. Sun South intends to issue a quote for two John Deere's as well as a quote for the trade in value on the two tractors.

Chairman Hawkins suggested to contact Mason Auction in regards to the two tractors.

Johnny Evans advised Commissioner Joyner that the easement they discussed is needed because the beaver control is scheduled for next week.

County Administrator Massey confirmed that there has been a hassle dealing with Kingline.

Johnny Evans advised the board the hydraulic pumps aren't any good.

VI. COUNTY ENGINEER – Cliff Knauer addressed the board.

- Williams Road – A meeting was held yesterday with the Department of Environmental Protection and it was suggested to make an effort toward acquiring permits. If funds are left at the end of the 319 project year they would be able to use those funds on another project, however the project has to be shovel ready.

A survey and a wetland delineation is required for the permitting.

The new application process begins in April.

Kent Road – There isn't much to update.

Greenhead Road – Multiple calls have been received on Greenhead Road from landowners, and at least two groups of attorneys have made contact for landowners.

Legislative Grant – These have been submitted.

EWP Projects – The projects have been submitted. EWP will not pay for anything that is in the roadway or the pavement. There will be site visits and it has to be shown to them how the work that is going to be done is tied directly to Hurricane Michael.

Obie Street – A preconstruction conference is scheduled for Tuesday, February 19 at 10:00 a.m. with Roberts and Roberts.

Cope Road – All the final approvals have been received. On the work program it shows that the funding of \$1,700,000.00 will be issued July 2019 for construction.

The board agreed to proceed with advertising once Karen Shaw receives approval from Dustin, Department of Transportation.

Bonnet Pond – Construction and engineering funds are included together in the project. Advertising should be done by the regular meeting next week.

Sunday Road – A large portion of the road is 18', with a smaller portion being 16'. The road is an estimated 1.7 miles. Shoulders, side drains, cross drains, and new headwalls will have to be addressed.

Commissioner Abbott suggested to resurface and stripe the road for \$372,000.00 from the meter fee.

Chairman Hawkins clarified that the fees referenced are franchise fees.

Commissioner Joyner suggested that a road matrix structure be set up and funds set aside annually for repairs. The infrastructure issues aren't going away.

County Engineer Knauer suggested to the board that he would like to core the road. Straight paving can be done for \$100,000.00 per mile.

Chairman Hawkins advised that now isn't the time to pull \$400,000.00, until some funding starts coming back in. This should be done in the budget.

Commissioner Abbott addressed the board. Something needs to be done to the road before it is lost, and the road is not safe. The road is one that he receives weekly calls about.

He suggested to repave the road.

County Engineer Knauer advised the board that he could obtain proposals from a geotechnical company to do some cores. The cost is estimated at \$400.00 - \$500.00.

Chairman Hawkins advised County Engineer Knauer to proceed with coring.

Cope Road – The funding for Cope Road is \$1,397,000.00 and will be available July 2019.

National Fish and Wildlife Federation Grant – Following the BP Oil spill this entity was given \$1,600,000.00 to do restoration projects.

A while back a meeting was held in Walton County, in which a commissioner from Holmes, Washington, and Walton county attended. The counties went in as a group and submitted an application for around \$1,200,000.00 for stream restoration improvements for everyone that has dirt roads that are dumping in the Choctawhatchee River. The project received a lot of interest, however funding wasn't approved.

The Department of Environmental Protection asked for assistance in rewording some of it and resubmitted it. They were awarded \$1,200,000.00. A consultant was hired to come up with a study and provide suggestions to improve the stream crossings. The streams were ranked and Washington County had 5.

County Administrator Massey advised that the 5 were included in the top 25.

County Engineer Knauer addressed the board. Some of the recommendation that were included, were not recommendations that would assist with any of the road crossings.

He and Johnny Evans intend to evaluate their recommendations to see if any of them would work.

Moonseed Pit – The permit was submitted for Moonseed Pit 2/12.

VII. COUNTY ADMINISTRATOR – Jeff Massey addressed the board.

Website – Bids have been obtained to redo the county website.

Econfina Creek – The Department of Environmental Protection has been working on cleaning it south of Hwy. 20 to Walsingham Bridge.

Commissioner Abbott advised that overhead drone footage of the area should be available to him this afternoon.

Parking Ordinance – The county attorney would need to draft an ordinance in reference to parking on right-of-way.

County Attorney Fuqua advised the board that he would look at a parking ordinance for parking on county right-of-way and try to ensure that it is enforceable as well as cost efficient to enforce. The sheriff will need to be on board.

Tax Certificate – County Administrator Massey addressed the board. A list of properties has been provided for which the county holds certificates to that have not been redeemed by property owners.

One list is above \$5,000.00, which includes 11 and the second list includes everything below \$5,000.00 which includes 210 properties. If all the properties were accepted that would be an estimated expense of \$210,000.00. If only the list with 11 were selected the cost would be \$44,200.00.

Marla Hayes commented that last year the amount was \$3,000.00.

The board requested County Administrator Massey to bring back the cost for \$2,500.00 at the next board meeting.

County Property for Sale – The board agreed to list all the county properties on the website for sale.

Chairman Hawkins advised to list them all, unless there are deed restrictions.

Brandi Lowery questioned if the board would like landlocked property included on the list.

Chairman Hawkins advised, no.

Brandi Lowery questioned if property that is vacant land/helicopter landing pad, located on Monica Circle should be listed.

Chairman Hawkins directed not to list anything that is deed restrictive, alley ways, and repetitive loss.

Brandi Lowery questioned if the board would like any properties on the list where the road has not been developed.

Commissioner Abbott advised to list them.

Greenhead Volunteer Fire Department – County Administrator Massey advised the board the site plans for the Greenhead Volunteer Fire Department have been prepared.

There is a trailer located on the property that was previously a proposed EMS site. There aren't any axles or wheels under it. The trailer has significant damage. He recommended to demo the trailer.

Commissioner Abbott questioned if the trailer is insured.

Marla Hayes advised that she would check.

County Administrator Massey advised the board that the kit for the building has been delivered, which puts time restraints on the project.

Chairman Hawkins advised to do what is needed.

Crowder Update – Joe Vanvactor updated the board. The priority roads, which include Pioneer, Orange Hill, and the major roads are being worked. Construction crews are running continuously removed c and d. They are not allowed on Rudd Road, due to the land clearing, which is not storm related. An estimated 60,000 – 80,000 yards of debris have been produced from this. A house is not located at the area. The location has also been identified by the monitoring company not to access. Pine Ridge Road and across from the annex will not be serviced due to land clearing activities.

Kevan Parker advised the board that he intends to go look back at the area today.

Joe Vanvactor updated the board. Currently their trucks are located in Ebro. Six of the units will be in the western portion of the county. The areas that were hit the hardest have been addressed first. Stumps will be split on scene and picked up with debris trucks. The second pass should be complete around the March 1. They are approaching 1,000,000 yards picked up in Washington County.

In March, an option is to reverse what they have been doing, which is working with the east side of the county over to the west. The crews have been instructed to clean the west side like it is the third pass. The west side of the county and lower south will be started on and then move up. This should allow the residents in the harder hit areas additional time to get their stuff out.

Commissioner Abbott addressed the board. The second highest elevation in Florida is located off of Alford Road. Log trucks are unable to access the location to log it. They can't complete the work there. There are a lot of areas that people can't clean up.

Kevan Parker addressed the board. The actual deadline for debris removal is July 11, 2019. The letter that the Department of Transportation sent to the board reflects that they are removing themselves from the process May 31, 2019. The letter should also be sent to Whit O'Brien.

The board along with Kevan Parker and Joe Vanvactor held discussion on the debris process.

The board agreed to list on the consent agenda March 15 as the final date for residents to have their debris out and the final pick up date for debris is April 15.

VIII. CLERK – Vouchers – Clerk Bell advised the board the voucher total for January is \$1,687,886.45.

This item will be listed on the consent agenda.

IX. COUNTY ATTORNEY – Attorney Fuqua updated the board. There are a couple of DOT eminent domain suits and one with Mr. Palmer.

County Engineer Knauer suggested the board send a letter thanking the Department of Transportation for the additional funding on Obie Street.

X. ADJOURN

Approval Date

Deputy Clerk