

**BOARD OF COUNTY COMMISSIONERS  
Washington County, Florida  
Board Meeting  
1331 South Blvd., Chipley, FL 32428**

DISTRICT 1 Alan Bush	DISTRICT 2 Charles Kent	DISTRICT 3 Tray Hawkins Chairman	DISTRICT 4 Todd Abbott Vice-Chairman	DISTRICT 5 Steve Joyner
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I. PROCLAMATION

- A. Call to Order – Chairman Hawkins
- B. Invocation – Danny Jackson
- C. Pledge

The following persons were present: Chairman Hawkins, Vice-Chairman Abbott, Commissioners Bush, Kent, and Joyner along with County Administrator Jeff Massey, County Attorney Fuqua, Fuqua & Milton, P.A., Clerk of Court Lora C. Bell, and Deputy Clerk Risha Brantley.

II. ADOPT THE AGENDA

Commissioner Joyner offered a motion, seconded by Commissioner Abbott and carried to adopt the agenda.

- III. NON-AGENDA AUDIENCE - Effective October 1, 2013, Florida Statute 286.0114 mandates that “members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission.” Each individual shall have three (3) minutes to speak on the proposition before the Board. – None

IV. AGENDA ITEMS

- Selection of Projects for FDOT Funding Applications/Resolutions – Karen Shaw, Grants Coordinator informed the board of the following project selections:  
SCOP – Pinelog, Greenhead, River Road, Buddy Road, Clayton Road, Bethel Road, and Carr Road (Pinelog may be replaced by Houston due to

right-of-way concerns).

SCRAP – Douglas Ferry Road, and Orange Hill Road

CIGP – Strickland Road (Ebro)

Commissioner Joyner suggested to replace Pine Log with Houston Road for the SCOP submission because a survey has already been paid for.

Chairman Hawkins requested to add Pine Log to the next mitigation funding.

**Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to proceed with the selected projects for FDOT funding application resolutions.**

Chairman Hawkins closed the special meeting and opened the workshop.

#### V. WORKSHOP AGENDA ITEMS

Alterations – Remove Habitat for Humanity and Request to Hire Clerical for Building Department

Add Carr Road – Commissioner Kent

Add Rural Broadband – Commissioner Hawkins

Add Non Federal Share of Mitigation Funds – Commissioner Hawkins

- Request to Execute Supplemental FDOT Agreement and Resolution for Cope Road – Karen Shaw advised the board that approval will be needed for the agreement and supporting resolution for Cope Road, which adds \$11,189.00 to the project. (Consent Agenda)

- Request to Execute Supplemental Agreement and Resolution for Old Bonifay Road – Karen Shaw, Grants Coordinator advised the board that approval will be needed for the agreement and supporting resolution for Old Bonifay Road, which removes \$112,675.00, which is due to the bids coming in lower. (Consent Agenda)
- Recreational Vehicles Land Development Code – Dawn McDonald, Senior Planner addressed the board regarding residents living in recreational vehicles. The current issue is how to define the use of recreational vehicles. Language that was discussed with the Planning Commission was provided to the board.

Chairman Hawkins suggested that the language still means that nothing is clear and the burden will continue to be on the employees.

Dawn McDonald informed the board that the code does not give clear guidance for the recreational vehicle use on private property.

Chairman Hawkins commented that the intent is to prevent residents from putting an RV (which does not meet the wind requirements) beside a home and living in it. It is not making the adjacent property owners rights heard if the commission continues to allow this in Washington County.

Dawn McDonald informed the board that the Planning Commission did not agree with the 14-day limitation.

On a day to day basis, applicants request to be approved for a power pole, which means they need an electrical permit. This causes additional time by staff. Wells and power poles are allowed for agriculture use.

Dana Whipple, Building Inspector addressed the board. The LDC does not specify a time. Temporary is listed; what is temporary?

County Administrator Massey addressed the board. The 911 department is also affected. Without an address they cannot get power. Address' do not need to be issued to vacant lots unless house plans are provided or it is an agriculture use.

Francine Sac, Code Enforcement informed the board that determining whether residents are living in the RV's is an issue.

Chairman Hawkins directed staff to review ordinances from other counties, including Gulf County.

- Extension to Inter-Local Agreement for Facility Use – Lynne Abel, Public Safety Director informed the board that Director Moscowitz has sent a letter requiring that agreements between counties and schools include the process for requesting FEMA reimbursement for sheltering cost. The MOU that was signed in 2017 does not include that. Currently the superintendent's office invoices the county and the county pays them and seeks reimbursement from FEMA.

DEM has to be provided a new agreement with the process included.

The board directed Lynne Abel, County Administrator Massey, and Attorney Fuqua to meet in order to clarify what is required of the county regarding the MOU adjustment.

Lynne confirmed that she would set up a meeting and will include Superintendent Taylor.

- Request to hire Part-Time Program Assistant – Julie Dillard, County Extension Director & 4-H Agent requested approval to use funds from Judy Corbus' sabbatical period to hire a part-time program assistant from June – August to support the 4-H program. \$6,000.00 is available to use. The position would be temporary, with a pay of \$10.16. (Consent Agenda)
- Carr Road – Commissioner Kent informed the board there is a section of Carr Road (4/10 of a mile) that is not in good condition. He requested to approach the contractor for Old Bonifay and Cope Road regarding paving that section of road. This approach would eliminate mobilization cost. The expense would come from Commissioner Kent's maintenance budget.

County Engineer Knauer informed the board that he would contact Dustin regarding sequence 2 projects, which are projects that are included with a SCRAP or SCOP project that are not eligible for cost; it is county cost. If approved a change order can be added to the contract.

County Attorney Fuqua advised the board that if this is not approved to sole source it since the contractor is already there. This can be done if the procurement policy is set aside.

Chairman Hawkins advised County Engineer Knauer to follow up with Wendy White if that is approved in order for it to be on the agenda next week.

County Attorney Fuqua advised the board to obtain three quotes.

County Engineer Knauer informed the board that a bid package will be required in order to put it out for bid.

- Rural Broadband – Commissioner Hawkins informed the board that he met with Scott Steiner, USDA regarding broad band for the county. They are looking at a community connect grant.

He asked the board to consider issuing an RFP in the future for design and engineering in order to provide the county with 100% connectivity. A different company will be required to provide CEI.

The county will own the equipment but will use a third party company on the second RFP to operate and provide maintenance.

Mr. Massey is working on an MOU with Gulf Power and REA to use some of their existing facilities.

County Administrator Massey informed the board that the \$1.5 million has been approved for the communication towers and part of that may be able to be used for the 15% match.

- Non-Federal Share – Commissioner Hawkins informed the board that Washington County’s local match of \$5,610,632.74 to their EDO action plan to present back to the Fed’s, which will be taken out of the first round of CDBG funds.

VI. FEMA COORDINATOR – Commissioner Hawkins updated the board. All projects are currently at FEMA’s level. April 1 continues to be the timeline for all payments to be in the q-pay portal.

The first project for Hurricane Michael funds has been adjusted from \$1.5 million to almost \$2.5 million, however it has not been put back out to Washington County. They have the numbers and have agreed to all of them.

VII. PUBLIC WORKS SUPERVISOR – Danny Jackson addressed the board. The new excavator and roller have been received.

Luke Johnston began Monday delivering granite. Mr. Henry is also hauling.

- Driveway Criteria – 18” pipe, 30’ long is as low as they can go, however some cases change that. He requested of the board, approval for leeway to make that determination as they see fit. There are some areas where 18” is too large.

Chairman Hawkins advised Mr. Jackson that they have no issue with them using their discretion.

- Request to hire 3 Temporary Employees – Mr. Jackson requested approval to hire 3 temporary employees, which would help out with FEMA. (Consent Agenda)
- Cook Road – The Wilderness end is complete.

- Beaver Update – 4 Ledger Road, 2 Hard Labor, 1 Corbin Road, 1 Bell Community, and 1 Duncan Community

Karen Johnson informed the board that she will be giving a presentation on the coronavirus at 1:00 p.m. at the Northwest Florida Community Hospital Specialty Building. To ensure accurate information is being given that information can be found at the CDC website and the health department's website.

VIII. COUNTY ENGINEER – Cliff Knauer addressed the board. Clarification was requested regarding Orange Hill Highway. Orange Hill Highway was resurfaced by CW Roberts from Pioneer Road, beyond Brickyard Road not long ago. The area that was not resurfaced was from Pioneer Road all the way to the east, around the curve to where the last mile was just paved.

Chairman Hawkins informed the board that the other portion is in FEMA's scope to be paved due to heavy haulers. The other end of it is not.

County Engineer Knauer confirmed that the application that is being submitted will go from Pioneer Road to the south.

Commissioner Abbott advised that it should be from the inter-state south on down.

Chairman Hawkins advised County Engineer Knauer to run the cost on both scenarios to ensure which has a better chance of approval.

County Engineer Knauer clarified that the application for Greenhead would



be at the second entrance to Long Lake (last subdivision entrance).

County Engineer Knauer requested clarification on Houston Road.

Commissioner Joyner suggested Highway 77 to the west.

County Engineer Knauer suggested that asking for the full 2-miles would be reasonable.

For informational purposes, FDOT is no longer paying for fence relocations.

Another change they have made is that they will pave 5' off the edge of the pavement.

Chairman Hawkins requested that a package be compiled to send to Mr. Gainer pointing out the safety concerns from the paving change.

County Engineer Knauer confirmed that he would make contact with County Administrator Massey and Wendy White regarding the package.

Plans and easements for storm water are currently being worked on for the inter-section realignment on Crystal Lake Drive for the west end.

Roof bids for the ag center will be taken at 2:00 p.m. on Wednesday and presented at the board meeting on Thursday.

A CEI proposal has been prepared and sent to County Administrator Massey for the plan and field inspection on the Sunny Hills Roads. A

mandatory pre-bid has been scheduled for next week.

In order to put the Culpepper Landing boat ramp and docks out for bid approval of the bid package has to be given from FBIP.

Chairman Hawkins advised that it does not need to be shut down during the summer. The best construction period is September – February.

County Engineer Knauer advised that he would ask for an extension.

Chairman Hawkins informed the board that County Engineer Knauer has been given approval to proceed with the Highway 79 Project as he has it designed and engineered and present it to Bonifay as Washington County being the customer and them being the provider. If it cannot be done there will be no need to proceed.

IX. COUNTY ADMINISTRATOR – Jeff Massey informed the board that the Airport Authority Board would like for the extra county fire engine to be parked at the airport. The Airport Authority Board would maintain it, and pay for the pump upgrades and test every year.

Crystal Lake – Crystal Lake Road had previously been funded for around \$350,000.00 and now an additional \$500,000.00 has been added to that.

- X. CLERK – None
- XI. COUNTY ATTORNEY – None
- XII. ADJOURN

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Deputy Clerk Brantley

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Date Board Approved