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BOARD MINUTES FOR 08/23/94

AUGUST 23, 1994

PURSUANT TO A RECESS FROM THE AUGUST 18, 1994 MEETING, THE BOARD OF COUNTY COMMISSIONERS, IN AND FOR WASHINGTON COUNTY, MET ON THE ABOVE DATE AT 5:00 P. M. AT THE WASHINGTON COUNTY ADMINISTRATIVE BUILDING, 711 THIRD STREET, CHIPLEY, FLORIDA WITH COMMISSIONERS BROCK, CARTER, CORBIN, MORRIS AND TAYLOR PRESENT. CLERK EARNESTINE MILLER, ADMINISTRATOR HAGAN AND DEPUTY CLERK DIANNE CARTER WERE ALSO IN ATTENDANCE.

BRUCE CULPEPPER ADDRESSED THE BOARD ON HIS ASSESSMENT OF THE TECHNOLOGY AND COMPUTER PERSONNEL OF WASHINGTON COUNTY. HE PRESENTED THE BOARD WITH A REPORT ON THESE ISSUES. HE ADVISED THE BOARD THEY NEEDED TO SUPPLEMENT EXPERTISE FOR A PERIOD OF TIME TO TACKLE THE SOFTWARE PROBLEMS THAT ARE BEING EXPERIENCED. HE TOLD THE BOARD IF THEY WANTED TO GET INTO HIRING A CONSULTANT EXPERTISE, HE WOULD PROVIDE THEM WITH A LIST OF NAMES.

COMMISSIONER CARTER SUGGESTED THE BOARD GO AHEAD AND ASK BRUCE TO SUPPLY A LIST OF NAMES OF CONSULTANTS HE FEELS CAN FULFILL WHAT THE COUNTY NEEDS DONE ON DOCUMENTATION AND PLANNING.

KATHY MARSH SAID SHE AND ALLISON VACHON, THE 911 DATABASE MANAGER, WERE GOING TO DEVOTE TWO HOURS A WEEK TO DEVELOP FIGURATIONS THAT ANYBODY COULD UNDERSTAND. COMMISSIONER CARTER SAID THE BOARD NEEDED TO GET SOMEONE TO APPLY EXPERTISE TO GET THE SYSTEM OPERATING IMMEDIATELY AND ALSO SOMEONE TO COME IN AND WORK ON THE PROCEDURES TO OPERATE THE COMPUTER SOFTWARE PROGRAMS THAT ARE IN PLACE IN CASE SOMETHING WERE TO HAPPEN TO THE COMPUTER OPERATOR AND ASSISTANT COMPUTER OPERATOR.

THE BOARD THANKED BRUCE FOR HIS TIME AND EFFORTS IN ASSESSING THE COMPUTER TECHNOLOGY AND PERSONNEL.

BUNNIE MIDDLETON ADDRESSED THE BOARD ADVISING THEM THE SHIP COMMITTEE HAD RECOMMENDED TO USE THE SAME BANK, FIRST UNION BANK, TO HANDLE THE SECOND YEAR SHIP FUNDS. COMMISSIONER CORBIN OFFERED A MOTION, SECONDED BY COMMISSIONER TAYLOR AND CARRIED TO FOLLOW THE SHIP COMMITTEE'S RECOMMENDATION AND USE FIRST UNION BANK TO HANDLE THE SECOND YEAR SHIP FUNDS.

BUNNIE ALSO SAID SHE HAD MADE AN ARRANGEMENT TO HAVE MONTHLY EXPENDITURE REPORTS RATHER THAN QUARTERLY REPORTS.

CHAIRMAN MORRIS CALLED FOR A RECESS.

PURSUANT TO A RECESS, KATHY MARSH ADDRESSED THE BOARD WITH HER BUDGET AFTER SHE HAD REWORKED IT. SHE SAID SHE WAS REQUESTING \$8.00 PER HOUR FOR A NEW EMPLOYEE AND A 3% SALARY INCREASE FOR HER AND HER ASSISTANT. KATHY RECOMMENDED THE BOARD CONTRACT WITH NICK FREELING, WHO IS EMPLOYED WITH BAKER COUNTY, TO ASSIST WITH THE SOFTWARE PROBLEMS WITH THE PROPERTY APPRAISER AND TAX COLLECTOR. SHE ADVISED THE BOARD HE AGREED TO COME AND ASSIST WITH THE SOFTWARE PROGRAMS AT NO CHARGE FOR UP TO THREE DAYS, EXCEPT TRAVEL AND PER DIEM COST. COMMISSIONER CARTER OFFERED A MOTION, SECONDED BY COM- MISSIONER CORBIN AND CARRIED TO CONTRACT WITH NICK FREELING OF BAKER COUNTY TO HELP SOLVE THE PROBLEMS WITH THE COMPUTER SOFTWARE FOR THE PROPERTY APPRAISER AND TAX COLLECTOR, PAYING HIS TRAVEL AND PER DIEM EXPENSES FOR UP TO THREE DAYS, AND PAYING HIM FOR ANY OVERTIME HE MAY HAVE PLUS EXPENSES.

THE BUDGET FOR THE COMPUTER DEPARTMENT AFTER KATHY REWORKED IT TOTALLED \$126,305.00.

COMMISSIONER CARTER SAID HE LIKED THE IDEA OF A COMMITTEE TO WORK ON SETTING PRIORITIES ON WHERE THE COUNTY IS AND WHERE IT NEEDS TO GO TO GET THE COMPUTER AT ITS FULL POTENTIAL.

ADMINISTRATOR HAGAN ADVISED THE BOARD HE HAD CONTACTED THE STATE DEPARTMENT OF ENVIRONMENTAL PROTECTION AGENCY AND ASKED THEM HOW MUCH PROPERTY WOULD THEY NEED FOR THE BOOT CAMP. THEY RESPONDED THEY WOULD NEED AT LEAST FORTY ACRES AND WOULD LIKE TO COME AND SELECT THE SITE. THE STATE ALSO AGREED TO PAY FOR THE ENVIRONMENTAL ASSESSMENT AND TITLE SURVEY OF THE PROPERTY.

ADMINISTRATOR HAGAN ADVISED THE BOARD DR. JOHN WEBB WOULD LIKE TO RENT OFFICE SPACE FROM THE COUNTY. HAGAN SAID CHILD SERVICES WAS RENTING THE HRS BUILDING AND THERE IS ONE OFFICE THAT IS VACANT THERE. CHILD SERVICES ADVISED HAGAN THEY DIDN'T HAVE A PROBLEM WITH OTHER RENTERS AS LONG AS THERE IS A DOOR PUT UP TO SEPARATE THE OFFICES. COMMISSIONER CARTER OFFERED A MOTION, SECONDED BY COMMISSIONER CORBIN AND CARRIED TO AUTHORIZE DR. WEBB TO RENT THE OFFICE SPACE AT THE HRS BUILDING WITH A

DOOR BEING INSTALLED TO SEPARATE THE OFFICES.

COMMISSIONER CORBIN SAID ANDY HOLMS WAS WILLING TO RENT SPACE AT THE RECYCLING CENTER AFTER THE ARC CENTER CLOSES.

COMMISSIONER BROCK OFFERED A MOTION, SECONDED BY COMMISSIONER CORBIN AND CARRIED TO DONATE FORTY ACRES TO THE STATE FOR A BOOT CAMP WITH ADMINISTRATOR HAGAN BRINGING BACK THE EXACT LOCATION OF THE SITE SELECTED BY THE STATE BACK TO THE BOARD.

COMMISSIONER CORBIN SAID JIM ACKERMAN HAS REQUESTED THE BOARD APPOINT A COMMITTEE TO STUDY THE ROAD NEEDS IN WASHINGTON COUNTY AND BRING THEIR RECOMMENDATIONS BACK TO THE BOARD.

COMMISSIONER CARTER ASKED THE BOARD MEMBERS THEIR FEELINGS ON FUNDING THE FIRE DEPARTMENTS. CARTER SAID THE BOARD NEEDED AN ACCOUNTABILITY OF WHAT THE FIRE DEPARTMENTS SPEND THEIR FUNDS FOR. COMMISSIONER CARTER OFFERED A MOTION, SECONDED BY COMMISSIONER TAYLOR AND CARRIED TO HAVE THE FIRE DEPARTMENTS ACCOUNT FOR THEIR SPENDING IN WRITING TO THE BOARD. THE BOARD AGREED IT SHOULD BE THE RESPONSIBILITY OF THE CIVIL DEFENSE DIRECTOR TO NOTIFY THE FIRE DEPARTMENTS TO REPORT THEIR ACCOUNTABILITY OF FUNDS SPENT TO THE BOARD.

COMMISSIONER CARTER ADDRESSED THE ISSUE OF SOME OF THE FIRE DEPARTMENTS CHARGING THE COUNTY \$500.00 PER CALL OVER THE AMOUNT THEY WERE BUDGETED.

CHAIRMAN MORRIS SUGGESTED JUST PAY THE FIRE DEPARTMENTS THAT ARE DOING THIS \$500.00 PER STRUCTURAL FIRE FROM THE BEGINNING.

COMMISSIONER BROCK SAID SOME FIRE DEPARTMENTS WERE SATISFIED WITH THEIR BUDGETED AMOUNT ALLOTTED BUT THOSE THAT AREN'T, HE ALSO FEELS THEY SHOULD BE PAID \$500.00 PER CALL FROM THE BEGINNING.

COMMISSIONER CORBIN OFFERED A MOTION TO SET THE FIRE DEPARTMENTS AT \$500.00 PER CALL, IF THEY USE THIS FIGURE WITH THEIR BUDGET ALLOTMENT AND IT GOES OVER \$500.00 PER CALL, THE BOARD WILL SUPPLEMENT IT. COMMISSIONER CORBIN WITHDREW HIS MOTION. IT WAS SUGGESTED THAT COMMISSIONER TAYLOR BE APPOINTED LIASON TO TALK WITH THE FIRE DEPARTMENTS ON THE \$500.00 PER CALL ISSUE.

CHAIRMAN MORRIS SAID IF THE FIRE DEPARTMENTS INSIST ON A PER CALL BASIS AFTER THEY RUN OUT OF THEIR BUDGETED ALLOTMENT, HE HAD NO PROBLEM WITH ALLOTTING THEM THE FOLLOWING YEAR AT \$500.00 PER CALL FROM THE BEGINNING.

COMMISSIONER BROCK SAID THERE WERE SEVERE EROSION PROBLEMS ON HIGHWAY 279, ADDING THAT HE NEEDS DITCH PAVING DONE. ADMINISTRATOR HAGAN ADVISED BROCK SOIL CONSERVATION WAS WORKING ON SOMETHING THAT WILL BE COVERED BY THE FLOOD ON EROSION CONTROL. COMMISSIONER BROCK IS TO GET WITH ADMINISTRATOR HAGAN ON THE PROPERTY LOCATION AND LET HAGAN WORK WITH BOB BOOTH OF SOIL CONSERVATION AND REPORT BACK TO THE BOARD ON THURSDAY, AUGUST 25TH.

CLERK MILLER ADDRESSED THE BOARD ON HER BUDGET REQUEST. SHE SAID SHE HAD AMENDED HER BUDGET TO REFLECT 3% SALARY INCREASES. SHE INDICATED SHE HAD PUT MONIES IN HER BUDGET TO COVER UNEMPLOYMENT CLAIMS THIS YEAR ALSO. SHE STATED THERE WAS A TOTAL OF \$17,148.00 INCREASE OVER LAST YEAR'S BUDGET. THE DIFFERENCE OF \$9,418.00 WAS IN COURT COST. THIS WAS DUE TO HER CHARGING ONE HALF A SALARY TO THE COUNTY COURT OFFICE. MILLER SAID THE COUNTY IS REQUIRED BY STATUTE TO FUND THE COUNTY COURT COST. MILLER THEN EXPLAINED THE DIFFERENCE IN THE CIRCUIT COURT PART OF HER BUDGET AND THE COUNTY COURT PART. COMMISSIONER CARTER QUESTIONED IF ALL THE FINES ARE COLLECTED. CLERK MILLER ADVISED CARTER THERE WAS APPROXIMATELY ONE HALF MILLION DOLLARS IN FINES THAT WERE UNCOLLECTED THE FIRST YEAR SHE WAS APPOINTED CLERK.

CARTER ASKED WHOSE RESPONSIBILITY IS IT TO FOLLOW UP ON WHO IS PAYING RESTITUTION AND WHO IS NOT. CLERK MILLER SAID THIS FALLS UNDER PROBATION AND PAROLE.

COMMISSIONER CARTER DISCUSSED THE EXPERT WITNESS FEES THE COUNTY HAS TO PAY.

CHAIRMAN MORRIS CALLED FOR A RECESS.

PURSUANT TO A RECESS, COMMISSIONER CORBIN ADDRESSED A. D. PETTIS OF ROAD AND BRIDGE GOING AFTER INMATES AT CARYVILLE AND GETTING COMP TIME, ETC. CORBIN SAID GARY HEWETT PICKED UP THE INMATES LAST WEEK AND DIDN'T CHARGE ANYTHING OVER AND ABOVE HIS NORMAL TEN HOURS A DAY. CORBIN SAID IF HEWETT PICKED UP THE INMATES, THIS WOULD CUT OFF THE USE OF THE COUNTY VEHICLES 30 TO 40 MILES A DAY AS PETTIS HAS TO DRIVE FROM WAUSAU TO CARYVILLE TO GET THE INMATES. THE BOARD AGREED FOR ADMINISTRATOR HAGAN TO RESEARCH THE AMOUNT OF TIME, COST, ETC. INVOLVED WITH A. D. PETTIS PICKING UP THE INMATES AT CARYVILLE AND REPORT BACK TO THE BOARD.

CHAIRMAN MORRIS RECOMMENDED ONE COMMISSIONER WORK WITH ROAD AND BRIDGE RATHER THAN FIVE. COMMISSIONER CARTER SAID WORKSHOPS HAVE BEEN HELD WITH THE DIRECTOR AND

FOREMEN AT ROAD AND BRIDGE AND THE BOARD HAS NEVER GIVEN THEM FIRM DETAILED REQUIREMENTS ON WHAT IS EXPECTED OF THEM. CARTER SAID THE BOARD NEEDED TO SET A POLICY FOR THEM TO GO BY. CHAIRMAN MORRIS SAID THE EMPLOYEES DON'T WANT TO PRODUCE THE CRITERIA THAT IS SET UP. THE BOARD AGREED FOR ADMINISTRATOR HAGAN TO CHECK WITH MAJOR PETERS OF THE CARYVILLE CORRECTIONAL CENTER ON THE TIME PRISONERS CAN BE PICKED UP. MORRIS AGREED TO PUT A HOLD ON WHAT TIME THE INMATES WILL BE PICKED UP AND WHAT TIME ROAD & BRIDGE WILL START TO WORK UNTIL THE BOARD GETS A HOLD ON THE LEADERSHIP AT ROAD AND BRIDGE.

COMMISSIONER CORBIN OFFERED A MOTION, SECONDED BY COMMISSIONER BROCK AND CARRIED TO ACCEPT THE COMPUTER DEPARTMENT BUDGET FOR WORKING PURPOSES ONLY TOTALLING \$126,305.00.

COMMISSIONER CORBIN OFFERED A MOTION, SECONDED BY COMMISSIONER TAYLOR AND CARRIED TO LEAVE THE FIRE DEPARTMENTS' FUNDING AT LAST YEARS BUDGET FOR WORKING PURPOSES ONLY.

COMMISSIONER CORBIN OFFERED A MOTION, SECONDED BY COMMISSIONER CARTER AND CARRIED TO ACCEPT THE CLERK'S BUDGET TOTALLING \$221,628.00 FOR WORKING PURPOSES ONLY.

COMMISSIONER CARTER OFFERED A MOTION, SECONDED BY COMMISSIONER CORBIN AND CARRIED TO ACCEPT ALLISON MCCLOSKEY'S DATA SERVICES BUDGET TOTALLING \$76,971.00 FOR WORKING PURPOSES ONLY.

COMMISSIONER CARTER OFFERED A MOTION, SECONDED BY COMMISSIONER CORBIN AND CARRIED TO SET THE COMP PLAN BUDGET AT LAST YEAR'S BUDGET OF \$14,300.00 FOR WORKING PURPOSES ONLY.

COMMISSIONER CARTER OFFERED A MOTION, SECONDED BY COMMISSIONER CORBIN AND CARRIED TO ACCEPT THE BUILDING DEPARTMENT'S BUDGET TOTALLING \$51,077.00 FOR WORKING PURPOSES ONLY.

COMMISSIONER CARTER OFFERED A MOTION, SECONDED BY COMMISSIONER CORBIN AND CARRIED TO ACCEPT THE SUPERVISOR OF ELECTIONS BUDGET TOTALLING \$142,904.00 FOR WORKING PURPOSES ONLY.

COMMISSIONER CARTER OFFERED A MOTION, SECONDED BY COMMISSIONER CORBIN AND CARRIED TO ACCEPT THE CIVIL DEFENSE BUDGET TOTALLING \$33,015.00 AND THE VETERANS BUDGET TOTALLING \$16,670.00 FOR WORKING PURPOSES ONLY.

COMMISSIONER CORBIN OFFERED A MOTION, SECONDED BY COMMISSIONER TAYLOR AND CARRIED TO ACCEPT THE AG EXTENSION SERVICE BUDGET TOTALLING \$88,981.00 AND THE SOIL CONSERVATION BUDGET TOTALLING \$4,649.00 FOR WORKING PURPOSES ONLY.

COMMISSIONER CORBIN OFFERED A MOTION, SECONDED BY COMMISSIONER CARTER AND CARRIED TO FUND TRI-COUNTY AIRPORT THE SAME AS LAST YEAR.

COMMISSIONER CORBIN OFFERED A MOTION, SECONDED BY COMMISSIONER CARTER AND CARRIED TO FUND THE CHAMBER OF COMMERCE AT \$23,000.00 FOR WORKING PURPOSES ONLY.

COMMISSIONER CARTER OFFERED A MOTION, SECONDED BY COMMISSIONER TAYLOR AND CARRIED TO FUND RSVP, COUNCIL ON AGING, TRI-COUNTY COMMUNITY COUNCIL AND THE CANNING CENTER THE SAME AS LAST YEAR WITH THESE AGENCIES BEING REQUIRED TO MAKE AN ACCOUNTABILITY REPORT JUST LIKE THE FIRE DEPARTMENTS.

COMMISSIONER CORBIN OFFERED A MOTION, SECONDED BY COMMISSIONER TAYLOR AND CARRIED TO FUND CARE, TRI-COUNTY DISADVANTAGED TRANSPORT- OTION, ETC. THE SAME AS LAST YEAR.

COMMISSIONER BROCK OFFERED A MOTION, SECONDED BY COMMISSIONER CARTER AND CARRIED TO ACCEPT THE RECREATION BUDGET AS PRESENTED TOTALLING \$70,831.00 FOR WORKING PURPOSES.

COMMISSIONER CARTER ASKED ADMINISTRATOR HAGAN TO GET A COMPARISON ON COST PER DAY TO HOUSE INMATES AT THE JAIL VERSUS HOUSING THEM AT THE JACKSON COUNTY FACILITIES.

COMMISSIONER CORBIN OFFERED A MOTION, SECONDED BY COMMISSIONER BROCK AND CARRIED TO HAVE THE SHERIFF FOLLOW THE SAME GUIDELINES AS THE REST OF THE COUNTY ON THE 3% SALARY INCREASES.

COMMISSIONER CARTER OFFERED A MOTION, SECONDED BY COMMISSIONER TAYLOR AND CARRIED TO PAY THE BILL FROM MILNER, MOORE & MAYNE FOR \$1235.00 ON THE PROBATION AND PAROLE BUILDING. CHAIRMAN MORRIS SAID THESE FEES SHOULD BE SUBTRACTED FROM THE AMOUNT ALREADY ESTABLISHED FOR ARCHITECTURAL FEES ON THE PROBATION AND PAROLE BUILDING.

DISCUSSION WAS HELD ON EMPLOYEES AT ROAD AND BRIDGE WHO WERE STILL ON PROBATION DURING THE WEEK OF THE FOURTH OF JULY SHUT DOWN GETTING PAID FOR THEIR ANNUAL LEAVE.

COMMISSIONER CORBIN OFFERED A MOTION, SECONDED BY COMMISSIONER BROCK AND CARRIED TO

