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BOARD MINUTES FOR 12/06/94

DECEMBER 6, 1994

PURSUANT TO A RECESS FROM THE NOVEMBER 22, 1994 MEETING, THE BOARD OF COUNTY COMMISSIONERS, IN AND FOR WASHINGTON COUNTY, MET ON THE ABOVE DATE AT 9:00 A. M. AT THE WASHINGTON COUNTY ADMINISTRATIVE BUILDING, 711 THIRD STREET, CHIPLEY, FLORIDA, WITH COMMISSIONER CARTER, MORRIS, DAVIS, BROCK AND CORBIN PRESENT. CLERK EARNESTINE MILLER, DEPUTY CLERK DIANNE CARTER, ADMINISTRATOR HAGAN AND ATTORNEY HOLLEY WERE ALSO IN ATTENDANCE.

CHAIRMAN CORBIN CALLED THE MEETING TO ORDER.

ATTORNEY HOLLEY BRIEFED THE BOARD ON THE SETTLEMENT CLAIM ON THE AARON TODD CASE ADVISING THE BOARD THEY HAVE A LEGAL RESPONSIBILITY TO PAY. THE STIPULATION AND SETTLEMENT AGREEMENT PROVIDED FOR THE BOARD TO PAY THE \$17,373.60 IN TWO PAYMENTS. ADMINISTRATOR HAGAN TOLD THE BOARD THE ENTIRE AMOUNT WAS BUDGETED TO BE PAID IN THIS FISCAL YEAR IF THEY WISHED TO DO SO. COMMISSIONER MORRIS OFFERED A MOTION, SECONDED BY COMMISSIONER CARTER AND CARRIED TO AMEND THE SETTLEMENT AGREEMENT AND PAY THE \$17,373.60 IN A LUMP SUM.

COMMISSIONER CARTER OFFERED A MOTION, SECONDED BY COMMISSIONER MORRIS AND CARRIED TO ACCEPT THE COMPUTER CONTRACT WITH MARY HODGES.

ATTORNEY HOLLEY BRIEFED THE BOARD ON ADVERTISING FOR ENGINEERING SERVICES. HOLLEY STATED IF THE PROJECT WOULD EXCEED \$5,000.00, THE BOARD WOULD HAVE TO GO THROUGH THE PROCUREMENT PROCESS OF SOLICITING PROPOSALS, STUDY THE PROPOSALS AND RANK THEM IN ONE, TWO, THREE, FOUR ORDER, NEGOTIATE WITH THE #1 PROPOSAL AND IF YOU REACH A CONTRACT YOU STOP THERE; IF NOT, YOU GO ON TO THE #2 PROPOSAL, ETC. DISCUSSION WAS HELD WITH COMMISSIONER CARTER OFFERING A MOTION, SECONDED BY COMMISSIONER DAVIS AND CARRIED TO ADVERTISE FOR AN ENGINEER ON AN AS NEEDED BASIS FOR ONE YEAR AND THEN RE-EVALUATE AT THAT TIME.

ADMINISTRATOR HAGAN ADVISED THE BOARD THE DEPARTMENT OF CORRECTIONS HAD SUBMITTED THEIR LEASE FOR THE CHAIRMAN TO SIGN ON THE NEW PROBATION AND PAROLE BUILDING. HE STATED DOC HAD INCORPORATED THE \$11.73 SQUARE FOOTAGE THE BOARD HAD AGREED ON IN THEIR NOVEMBER MEETING EFFECTIVE DECEMBER 1, 1994; HOWEVER, THIS WILL BE AMENDED WHEN THE NEW BUILDING IS COMPLETED. HAGAN SAID THE LEASE WOULD BEGIN NOW BUT THE PAYMENT WOULD BEGIN UNTIL THE BUILDING IS OCCUPIED. THE BOARD AGREED THE LEASE SHOULD START AT THE TIME THE BUILDING IS OCCUPIED BY PROBATION AND PAROLE AND THEY HAD PREVIOUSLY AGREED TO SIGN A MONTH TO MONTH LEASE WITH PROBATION AND PAROLE WITH THEM PAYING THE SAME RATE THEY ARE PRESENTLY PAYING UNTIL THE NEW BUILDING IS COMPLETED. CHAIRMAN CORBIN TOLD ADMINISTRATOR HAGAN TO HOLD THE LEASE AND TALK WITH THE DEPARTMENT OF CORRECTIONS AND EXPLAIN THE BOARD UNDERSTOOD THE LEASE ON THE NEW BUILDING WOULD BEGIN WHEN THE BUILDING IS OCCUPIED UNLESS THEY WANT TO START THE \$11.73 FOOTAGE PRICE ON WHAT THEY ARE CURRENTLY OCCUPYING.

ADMINISTRATOR HAGAN BRIEFED THE BOARD ON A LETTER FROM BCM ENGINEERS RECOMMENDING KATHMAN LAND SURVEYORS BE GIVEN THE BID ON THE SURVEY OF THE LANDFILL CLOSURES. HAGAN SAID THE DER PERMITS RUN EVERY FIVE YEARS AND THE LANDFILL CLOSURES RUN THE SAME WAY FOR TWENTY YEARS WITH AN UPDATE EVERY FIVE YEARS. HAGAN TOLD THE BOARD THERE WERE TWO THINGS THAT WOULD HAVE TO BE DONE FOR THE CLOSURES TO BE COMPLETE:

1. DO A FINISHED SURVEY AFTER THE LINER IS IN PLACE AND ESTABLISH AN OUTSIDE PERIMETER WHICH HAS TO BE TIED TO THE BOUNDARY WITH A PROFESSIONAL REGISTERED SURVEY.
2. THE SURVEY AND THE DISCLOSURE HAS TO BE FILED IN THE CLERKS OFFICE SAYING THIS PIECE OF PROPERTY IS THE SITE OF A FORMER LANDFILL.

COMMISSIONER MORRIS OFFERED A MOTION, SECONDED BY COMMISSIONER CARTER AND CARRIED TO ACCEPT THE LOW BID OF \$3,250.00 FOR THE SURVEY ON THE LANDFILL CLOSURES BY KATHMAN LAND SURVEYORS.

DISCUSSION WAS HELD ON THE REMOVAL OF THE BLOCK BUILDING LOCATED NEXT TO THE ADMINISTRATIVE BUILDING AND ON THE RELOCATING OF THE VOTING MACHINES PRESENTLY HOUSED IN THE BUILDING. CHAIRMAN CORBIN ADVISED THE BOARD TO BE RUSS, BUILDING MAINTENANCE SUPERVISOR, HAD A COUPLE OF INMATES TO HELP WITH THE REMOVING OF THE BLOCK BUILDING. COMMISSIONER CARTER OFFERED A MOTION, SECONDED BY COMMISSIONER MORRIS AND CARRIED TO STORE THE VOTING MACHINES AT THE BEST LOCATION AT THE

RECYCLING CENTER.

THE BOARD AGREED FOR TOBE RUSS AND HIS INMATES TO TEAR DOWN THE BLOCK BUILDING WHEN THE VOTING MACHINES ARE MOVED AND SALVAGE EVERY- THING POSSIBLE.

ADMINISTRATOR HAGAN BRIEFED THE BOARD ON THE COMPUTER HARDWARE MAINTENANCE CONTRACT WITH SIEMENS NIXDORF. HAGAN TOLD THE BOARD MIKE MATOON WITH NIXDORF HAS AGREED TO EXTEND THE HARDWARE MAINTENANCE FOR THIRTY DAYS. HAGAN EXPLAINED THE BOARD HAD THE MAINFRAME, SYSTEM PRINTERS AND UPS AND IF THE SYSTEM WENT DOWN AND THE BOARD HAD NO CONTRACT, THE BOARD WOULD HAVE TO BUY THE PARTS AT RETAIL AND ARE NOT GUARANTEED PARTS AVAILABILITY; THEREFORE, THE BOARD MAY WANT TO RECONSIDER THEIR DECISION TO DROP THE HARDWARE MAINTENANCE.

ADMINISTRATOR HAGAN ADDRESSED THE POSSIBILITY OF THE BOARD DROPPING THE UPS CONTRACT AND USE THIS MONEY TO PURCHASE A GENERATOR.

KATHY MARSH, COMPUTER OPERATOR, EXPLAINED HOW THE UPS WORKED. SHE STATED WHEN THERE IS A POWER OUTAGE, IT SYSTEMATICALLY SHUTS DOWN THE SYSTEM AND UPS WILL HOLD LONGER. MARSH HAD RECOMMENDED THE BOARD BUY A GENERATOR TO PROVIDE POWER TO THE ENTIRE COURTHOUSE; THEN THE UPS WOULD NOT BE DRAINED FOR AS LONG. MARSH SAID SHE RECENTLY HAD THE UPS CHECKED OUT AND EVERYTHING WAS FINE, ALL THE BATTERIES, ETC.

MARSH ADDRESSED THE LETTER OF SEPTEMBER 9TH FROM MIKE MATOON WHICH SAID THE PRESENT RATE FOR SERVICE ON A NON-CONTRACTED CUSTOMER WAS \$200.00 PER HOUR WITH A MINIMUM OF FOUR HOURS CHARGED.

DISCUSSION WAS HELD ON THE PARTS AVAILABILITY AND THE PRICING IF THE BOARD DIDN'T KEEP THE HARDWARE MAINTENANCE CONTRACT.

KATHY MARSH ALSO RECOMMENDED THE BOARD PAY A ONE TIME LICENSE FEE RATHER THAN PAYING IT ON A MONTHLY BASIS AS THIS WOULD CUT DOWN ON COST.

COMMISSIONER MORRIS OFFERED A MOTION, SECONDED BY COMMISSIONER CARTER TO EXTEND THE HARDWARE MAINTENANCE CONTRACT WITH SIEMENS NIXDORF FOR ONE YEAR FROM DECEMBER 1, 1994 TO NOVEMBER 30, 1995. ADMINISTRATOR HAGAN ADVISED THE BOARD HE AND MARSH WOULD REPORT BACK TO THE BOARD ON DETAILED COST SAVINGS ON ONE TIME LICENSE FEES, AND ON UPS VERSUS A GENERATOR COST. COMMISSIONER DAVIS SAID HE WOULD TENTATIVELY AGREE TO THIS ACTION PROVIDED IN THIS NEXT YEAR THE BOARD REVIEW THE CONTRACTS AND EQUIPMENT THEY PRESENTLY HAVE AND IRON OUT ANY PROBLEMS.

MARSH ADVISED THE BOARD A NIXDORF REPRESENTATIVE HAD TWO HOURS TO CALL BACK AFTER A CALL IS MADE FOR SERVICE BUT THERE IS A TWENTY FOUR HOUR RESPONSE TIME. THE BOARD AGREED FOR MARSH TO CALL NIXDORF WHEN THERE IS A PROBLEM WITH THE SYSTEM RATHER THAN TAKING CARE OF IT HERSELF.

ADMINISTRATOR HAGAN ADVISED THE BOARD JIM CLEEK WAS COMING THE FOLLOWING WEEK TO FINISH WITH CLERK MILLER AND NICK FREELING WAS GOING TO COME THE WEEK AFTER TO DO THE NEXT STEP WITH MARY HODGES AND THE PROPERTY APPRAISER.

THE MOTION CARRIED UNANIMOUSLY TO EXTEND THE MAINTENANCE HARWARE CONTRACT WITH NIXDORF FOR ONE YEAR.

CHAIRMAN CORBIN APPOINTED COMMISSIONER DAVIS AS LIASON TO THE COMPUTER DEPARTMENT.

RONALD LEE, INVESTIGATOR FOR THE SHERIFF'S DEPARTMENT, ADDRESSED THE BOARD REQUESTING THEY PAY A BILL TO JOHNSON SURVEYORS FOR \$350.00 FROM THE LAW ENFORCEMENT TRUST FUND FOR A SURVEY DONE ON SEIZED AND FORFEITED PROPERTY BACK IN 1993.

COMMISSIONER MORRIS OFFERED A MOTION, SECONDED BY COMMISSIONER CARTER AND CARRIED TO APPROVE OF PAYMENT OF THE \$350.00 TO JOHNSON SURVEYORS OUT OF THE LAW ENFORCEMENT TRUST FUND ACCOUNT.

ADMINISTRATOR HAGAN ADVISED THE BOARD A COPY OF THE LEASE CONTRACTS ON THE FOUR MACK TRUCKS HAS NOT BEEN MADE AVAILABLE.

THE CHAIRMAN CALLED FOR A RECESS.

PURSUANT TO A RECESS, ODELL MCCARTY ADDRESSED THE BOARD REQUESTING MORE PARKING PLACES THAT ARE HANDICAP ACCESSIBLE TO THE COURTHOUSE. ADMINISTRATOR HAGAN ADVISED MCCARTY THE COUNTY IS PRESENTLY PUTTING IN A SECOND PARKING PLACE AT THE COURTHOUSE. CHAIRMAN CORBIN ASKED ADMINISTRATOR HAGAN TO CHECK WITH THE OTHER COUNTY BUILDINGS TO SEE IF THEY ARE IN COMPLIANCE WITH THE NUMBER OF HANDICAP PARKING PLACES REQUIRED.

CHAIRMAN CORBIN BROUGHT UP DISCUSSION ON PAYING COMMISSIONERS FOR IN COUNTY TRAVEL STATING HE WAS A FULL TIME COMMISSIONER EVERYDAY AND FEELS HE SHOULD GET PAID FOR MILEAGE. COMMISSIONER BROCK OFFERED A MOTION, SECONDED BY COMMISSIONER DAVIS FOR EACH COMMISSIONER TO KEEP UP WITH THEIR OWN MILEAGE AND TURN IT IN FOR REIMBURSEMENT.

JIMMY WILSON ADDRESSED THE BOARD REMINDING THE COMMISSIONERS IN COUNTY TRAVEL

EXPENSE HAS ALREADY BEEN ABOLISHED ONE TIME.

COMMISSIONER MORRIS REFERENCED WHEN HE WAS CAMPAIGNING PEOPLE WERE MAD ABOUT COMMISSIONERS DRAWING IN COUNTY TRAVEL EXPENSE. MORRIS SAID COMMISSIONER BROCK PERSONALLY CAMPAIGNED AGAINST THIS WHEN HE WAS RUNNING FOR OFFICE.

DANNY HAYES VOICED HIS OPPOSITION TO THE COMMISSIONERS RECEIVING IN COUNTY TRAVEL EXPENSES.

COMMISSIONER BROCK AND CORBIN VOTED FOR WITH COMMISSIONERS DAVIS, CARTER AND MORRIS OPPOSED FOR EACH COMMISSIONER TO KEEP UP WITH HIS MILEAGE AND TURN IT IN FOR REIMBURSEMENT. COMMISSIONER DAVIS SAID HE RESERVED HIS RIGHT TO REVIEW THE BUDGET FROM LAST YEAR AND BRING THIS UP BEFORE THE BOARD AGAIN.

JOHN WILLIAMS PRESENTED THREE OPTIONS AS FAR AS PAYMENTS ON THE LEASE PURCHASE OF THE FOUR MACK TRUCKS. WILLIAMS EXPLAINED PROPOSAL TWO WAS WHAT WAS ORIGINALLY OFFERED. IT STATED AFTER THE TERMINATION OF THE LEASE, IF THE BOARD CHOOSES A 48 OR 60 MONTH PLAN, THE COUNTY WILL OWE \$1.00. THE FIRST OPTION WAS FOR 36 MONTHS, THE RENTAL IS \$1255.00 VERSUS THE 60 MONTH WHICH IS \$1400.00; AT THE END OF 36 MONTHS, THEY GIVE YOU A PURCHASE OPTION ON THE EQUIPMENT OF \$42,500.00 AND IF THE COUNTY DON'T BUY IT GULF COAST TRUCK & EQUIPMENT WILL. COMMISSIONER MORRIS OFFERED A MOTION, SECONDED BY COMMISSIONER DAVIS TO ACCEPT PROPOSAL II, ITEM A FOR A 48 MONTH LEASE AT \$1,695.98 PER MONTH PER TRUCK. COMMISSIONER CORBIN REFERENCED THE BOARD HAD TALKED ABOUT PAYING FOR THE EQUIPMENT FROM FEMA BUT THERE WAS AN ERROR IN ROGERS REPORT ON THE AMOUNT OF DIRT LEFT TO BE HAULED. CORBIN WANTS TO MAKE SURE THE BOARD CAN MAKE PAYMENTS ON THE TRUCKS.

JOHN WILLIAMS SAID THE BOARD COULD LIQUIDATE THE EQUIPMENT IF IT COMES TO WHERE THEY CAN'T MAKE PAYMENTS ON THE EQUIPMENT.

COMMISSIONER MORRIS STATED THE BOARD HAD AGREED TO LEASE PURCHASE THE FOUR MACK TRUCKS AT THEIR NOVEMBER MEETING.

ATTORNEY HOLLEY ADVISED THE BOARD THEY WOULD HAVE TO DECLARE THE LEASE PURCHASE OF THE DUMP TRUCKS AN EMERGENCY IF THEY DIDN'T BID. COMMISSIONER DAVIS OFFERED A MOTION, SECONDED BY COMMISSIONER MORRIS AND CARRIED TO DECLARE THE LEASE PURCHASE OF THE DUMP TRUCKS AN EMERGENCY DUE TO THE TIME CONSTRAINTS OF FEMA FUNDS.

THE CHAIRMAN CALLED FOR ACTION ON THE ORIGINAL MOTION TO LEASE PURCHASE THE FOUR MACK DUMP TRUCKS USING PROPOSAL II, ITEM A FOR 48 MONTHS AT \$1,695.98 PER MONTH PER TRUCK. THE MOTION CARRIED.

COMMISSIONER DAVIS OFFERED A MOTION, SECONDED BY COMMISSIONER CARTER AND CARRIED FOR THE RENTAL TRUCKS TO BE TERMINATED EFFECTIVE THE LAST WORKING DAY OF THIS WEEK. (DECEMBER 9, 1994)

COMMISSIONER CARTER ASKED WILLIAMS TO CHECK ON THE TIME FRAME THE BOARD IS LOOKING AT ON THE 85 MACK TRUCK THAT IS PRESENTLY IN THE SHOP BEING REPAIRED.

CHAIRMAN CORBIN SAID HE HAD ASKED MR. STEVE MASON AND MS. SELLARS TO COME ADDRESS THE INDIGENT GUIDELINES THAT WAS ADOPTED BY THE BOARD IN 1992. ATTORNEY HOLLEY SAID THE BOARD COULD ADOPT INDIGENT STANDARDS THEY COULD LIVE WITH IRREGARDLESS OF HOW MANY PERSONS APPLY FOR THE REDUCED GARBAGE RATES. HOLLEY SAID THE BOARD COULD THEN GO IN ORDER PERSONS APPLY UP TO A MAXIMUM AND OTHERS COULD GET ON AS SOME ARE DROPPED.

MS. SELLARS SAID SHE WAS NOT SURE OF THE CRITERIA ABOUT NOT BEING ON ANY KIND OF SOCIAL SERVICES.

ATTORNEY HOLLEY READ THE PORTION OF THE SOLID WASTE CONTRACT DEALING WITH REDUCED RATES FOR THE INDIGENT UP TO 150 PEOPLE.

MS. SELLARS SAID HRS CRITERIA ON INDIGENCY ISN'T LIMITED TO ANY AGE GROUP BUT DOES LOOK AT THE INCOME OF A PERSON.

ATTORNEY HOLLEY DOESN'T SEE A MAJOR PROBLEM WITH THE CRITERIA THE BOARD HAS ESTABLISHED WHICH WAS 70 YEARS OF AGE OR OLDER, TWO OR LESS IN THE HOUSEHOLD AND TOTAL HOUSEHOLD INCOME NOT TO EXCEED \$650.00. THE BOARD AGREED TO GIVE PERSONS 30 DAYS TO APPLY AND AN APPLICATION NEEDS TO BE AVAILABE FOR PERSONS TO FILL OUT. MS. SELLARS SAID HRS WOULD BE GLAD TO WORK WITH THE ELDERLY.

ATTORNEY HOLLEY TOLD THE BOARD THEY COULD REQUIRE THE APPLICANT TO NOTIFY THE BOARD OF ANY INCREASE OF INCOME. HOLLEY SAID THE BOARD COULD ALSO REQUIRE A PERSON'S CRITERIA BE REVIEWED ON A PERIODIC BASIS TO SEE IF THEY STILL QUALIFY.

COMMISSIONER MORRIS OFFERED A MOTION, SECONDED BY COMMISSIONER CARTER AND CARRIED TO LET ATTORNEY HOLLEY EXECUTE THE CRITERIA ALREADY ESTABLISHED BY THE BOARD ON INDIGENCY FOR REDUCED GARBAGE RATES, ADVERTISE THE CRITERIA IN THE PAPER, GET APPLICATIONS FOR PEOPLE TO SIGN TO DETERMINE HOW MANY PEOPLE WILL APPLY AND DO THIS FOR ONE YEAR AT A TIME.

SAM KENT, ASSISTANT PUBLIC WORKS DIRECTOR, ADDRESSED THE BOARD AND RECOMMENDED CHRIS VAUGHN'S PROBATION BE EXPENDED. EDDIE RILEY, LEAD MECHANIC AT ROAD AND BRIDGE, ALSO WROTE A LETTER OF RECOMMENDATION ON CHRIS VAUGHN'S PROBATION BE EXPENDING. COMMISSIONER MORRIS OFFERED A MOTION, SECONDED BY COMMISSIONER BROCK AND CARRIED TO ACCEPT THE RECOMMENDATIONS AND EXPEND CHRIS VAUGHN'S PROBATION.

KENT RECOMMENDED TIM JOYNER BE MOVED FROM GRADER OPERATOR TO A PERMANENT MECHANIC WITH FULL BENEFITS. EDDIE RILEY AT ROAD AND BRIDGE WROTE A LETTER OF RECOMMENDATION ON JOYNER BECOMING A FULL TIME MECHANIC. COMMISSIONER MORRIS OFFERED A MOTION, SECONDED BY COMMISSIONER BROCK AND CARRIED FOR JOYNER NOT TO HAVE TO SERVE HIS PROBATION AND MOVE HIM TO A PERMANENT MECHANIC POSITION.

KENT RECOMMENDED DWAYNE BOWERS BE MOVED TO A FULL TIME EMPLOYEE CONTINGENT UPON HIM PASSING HIS PHYSICAL. ROBERT HARCUS ALSO WROTE A LETTER OF RECOMMENDATION ON MAKING DWAYNE BOWERS A FULL TIME EMPLOYEE. COMMISSIONER BROCK OFFERED A MOTION, SECONDED BY COMMISSIONER MORRIS AND CARRIED TO ACCEPT THESE RECOMMENDATIONS AND MOVE BOWERS TO A FULL TIME EMPLOYEE.

KENT RECOMMENDED TIM ADAMS BE MOVED TO FULL TIME COUNTY EMPLOYEE CONTINGENT UPON HIM PASSING HIS PHYSICAL. COMMISSIONER BROCK OFFERED A MOTION, SECONDED BY COMMISSIONER DAVIS AND CARRIED TO MOVE TIM ADAMS TO FULL TIME COUNTY EMPLOYEE.

KENT RECOMMENDED JIMMIE KENT BE MOVED TO A FULL TIME WELDER IN THE SHOP DUE TO THE HEAVY DEMAND FOR WELDING WITH WAGES BEING INCREASED TO MECHANIC PAY. EDDIE RILEY ALSO WROTE A LETTER OF RECOMMENDATION TO MOVE JIMMIE KENT TO A FULL TIME WELDER. COMMISSIONER MORRIS OFFERED A MOTION, SECONDED BY COMMISSIONER DAVIS AND CARRIED TO ACCEPT THE RECOMMENDATION OF KENT AND MOVE JIMMIE KENT TO FULL TIME WELDER AND PAY HIM MECHANIC PAY. COMMISSIONER DAVIS SAID THE BOARD NEEDED TO ADDRESS TRANSPORTATION FOR JIMMIE KENT AND ALSO KENT HAS A LOT OF WELDING GEAR NECESSARY FOR THE BOARD TO PROTECT.

COMMISSIONER MORRIS OFFERED A MOTION, SECONDED BY COMMISSIONER DAVIS AND CARRIED FOR SAM KENT TO PROCEED WITH JIMMIE KENT MAKING THE OLD RECYCLING TRUCK INTO A SERVICE TRUCK.

COMMISSIONER MORRIS OFFERED A MOTION, SECONDED BY COMMISSIONER DAVIS AND CARRIED TO AUTHORIZE THE ROAD AND BRIDGE DEPARTMENT TO CLOSE DOWN THE WEEK AFTER CHRISTMAS.

COMMISSIONER MORRIS OFFERED A MOTION, SECONDED BY COMMISSIONER CARTER AND CARRIED TO HAVE THE ROAD AND BRIDGE CHRISTMAS PARTY ON DECEMBER 15TH.

SAM KENT REQUESTED AUTHORIZATION TO FINISH OUT A LOAD OF PIPE THE BOARD HAS ALREADY APPROVED FOR GILBERT ROAD FOR STOCKPILING PURPOSES. COMMISSIONER MORRIS OFFERED A MOTION, SECONDED BY COMMISSIONER CARTER AND CARRIED TO AUTHORIZE KENT TO GET THE AMOUNT OF PIPE HE NEEDS.

KENT ADVISED THE BOARD A. D. PETTIS HAD 195 HOURS OF COMP TIME FOR TAKING INMATES FROM CARYVILLE BACK AND FORTH TO THE ROAD AND BRIDGE DEPARTMENT. KENT TOLD THE BOARD, GARY HEWETT, WAS WILLING TO TAKE THE INMATES BACK AND FORTH FROM CARYVILLE TO THE ROAD AND BRIDGE DEPARTMENT. HEWETT LIVES A SHORTER DISTANCE FROM CARYVILLE, IT WON'T AFFECT HIS WORKING CONDITIONS OR TIME AND IT WILL SAVE ON TRANSPORTATION AND GAS. DISCUSSION WAS HELD WITH COMMISSIONER BROCK OFFERING A MOTION, SECONDED BY COMMISSIONER CARTER AND CARRIED TO CHANGE THE VAN DRIVER TO GARY HEWETT TO PICK UP THE INMATES TO SAVE ON TRANSPORTATION AND GAS. COMMISSIONER MORRIS OPPOSED.

KENT ADDRESSED PROBLEMS WITH THE GAS PUMPS AT THE ROAD AND BRIDGE AND STATING ACCURATE RECORDS ARE SUPPOSE TO BE KEPT ON THE GALLONS USED. KENT TOLD THE BOARD IF THE PROBLEM IS NOT CORRECTED, THE COUNTY WILL BE IN DEEP TROUBLE IF THE GAS DON'T PROVE OUT TO BE WHAT IS ACTUALLY USED. COMMISSIONER CARTER ADVISED KENT HE COULD GET THE PUMPS CALIBRATED.

COMMISSIONER BROCK ADDRESSED WATER GETTING IN THE GAS AND DIESEL AT ROAD AND BRIDGE.

THE BOARD AGREED FOR KENT TO SEE IF THE PUMPS COULD BE FIXED AND ALSO GET A PRICE ON REPLACING THE PUMPS.

SAM KENT HAD QUOTES ON REPAIRING TRUCK #40, RONALD BROWN'S TRUCK. THE SHOP FOREMAN HAD ADVISED KENT HE DIDN'T HAVE THE PROPER EQUIPMENT TO DO THE ENGINE WORK. DISCUSSION WAS HELD WITH COMMISSIONER DAVIS OFFERING A MOTION, SECONDED BY COMMISSIONER MORRIS AND CARRIED TO HAVE THE WORK ON THE TRUCK DONE IN-HOUSE AT ROAD AND BRIDGE.

KENT ADVISED THE BOARD THE SHAFT ON THE 12F MOTORGRADER BETWEEN THE TRANSMISSION AND ENGINE WAS TORN UP AGAIN. THE BOARD AGREED TO PULL THE WORK ORDER

WHERE THE MOTORGRADER WAS WORKED ON THE LAST TIME AND PRESENT THIS BACK AT THE DECEMBER 15TH MEETING.

COMMISSIONER BROCK REQUESTED ALL OF HIS DSR ROCKS BE STOCKPILED AT THE VERNON EMERGENCY CENTER. DISCUSSION WAS HELD WITH THE BOARD AGREEING THERE WOULD BE NO PROBLEM WITH BROCK'S REQUEST AND DSR ROCKS FOR EACH DISTRICT BE STOCKPILED IN A CENTRAL LOCATION WITHIN THE DISTRICT.

COMMISSIONER BROCK REFERENCED DAMAGE BEING DONE TO COUNTY ROADS BY LOGGERS. DISCUSSION WAS HELD WITH ATTORNEY HOLLEY ADVISING THE BOARD THEY COULD ESTABLISH A WEIGHT LIMIT ORDINANCE ON A UNIFORM BASIS WHICH WILL APPLY TO EVERYBODY THAT EXCEEDS A CERTAIN WEIGHT.

COMMISSIONER BROCK QUESTIONED THE COUNTY REQUIRING LOGGERS WHEN THEY BEGIN CUTTING TO PUT UP A \$500.00 BOND. ATTORNEY HOLLEY TOLD THE BOARD THEY COULD PASS AN ORDINANCE THAT PUT WEIGHT LIMITS ON THE ROADS AND ANYBODY WANTING TO HAUL A LOAD THAT EXCEEDS THE WEIGHT LIMIT NEGOTIATE AN AGREEMENT WITH THE COUNTY PRIOR TO HAULING; HOWEVER, THIS WOULD APPLY TO EVERYBODY NOT JUST LOGGERS.

COMMISSIONER MORRIS SAID THE COUNTY COULD PASS AN ORDINANCE WHERE ANY ROADS DAMAGED CAUSED BY CONSTRUCTION TYPE WORK OR LOGGING TYPE OPERATIONS, THE HAULER WOULD HAVE TO REPAIR THE ROADS. THE BOARD AGREED FOR ATTORNEY HOLLEY TO REVIEW AND REPORT BACK TO THE BOARD ON AN ORDINANCE ADDRESSING HEAVY HAULERS.

COMMISSIONER MORRIS OFFERED A MOTION, SECONDED BY COMMISSIONER BROCK AND CARRIED TO APPROVE OF COMMISSIONER DAVIS'S PUBLIC OFFICIAL BOND.

CHAIRMAN CORBIN CALLED FOR A RECESS FOR LUNCH.

PURSUANT TO A LUNCH BREAK, CHAIRMAN CORBIN ADVISED THE BOARD JAN MORRIS HAD CALLED AND SHE HAD GOTTEN THE CITY OF CHIPLEY TO AGREE TO PUT A FOUR WAY STOP SIGN UP AT HIGHWAY 77A AND BRICKYARD ROAD IF THE BOARD WOULD AGREE. COMMISSIONER MORRIS OFFERED A MOTION, SECONDED BY COMMISSIONER BROCK AND CARRIED TO ADVERTISE FOR TWO WEEKS IN THE PAPER A FOUR WAY STOP SIGN WILL BE PLACED AT THE INTERSECTION OF HIGHWAY 77A AND BRICKYARD ROAD. CHUCK YATES ADVISED THE BOARD THE INTERSECTION JUST EAST OF THIS LOCATION ON ORANGE HILL HIGHWAY IS EVEN MORE DANGEROUS AND ALSO NEEDS A FOUR WAY STOP SIGN.

COMMISSIONER CARTER OFFERED A MOTION, SECONDED BY COMMISSIONER MORRIS AND CARRIED TO HAVE THE DEPARTMENT OF TRANSPORTATION DO A TRAFFIC STUDY ON HIGHWAY 77A AND BRICKYARD ROAD AND BRICKYARD ROAD AND HIGHWAY 273.

CHAIRMAN CORBIN SUGGESTED THE BOARD INSTRUCT ADMINISTRATOR HAGAN TO AUDIT THE DSR PAPERWORK TO MAKE SURE IT IS WHAT FEMA WANTS AND TO TELL THE CLERK THIS IS ALL THE PAPERWORK NEEDED. DISCUSSION WAS HELD WITH COMMISSIONER BROCK OFFERING A MOTION, SECONDED BY COMMISSIONER DAVIS AND CARRIED TO AUTHORIZE ADMINISTRATOR HAGAN TO AUDIT ALL DSR'S TO SEE IF THE PROPER DOCUMENTATION IS IN THE FOLDERS. COMMISSIONER MORRIS OPPOSED.

COMMISSIONER CARTER OFFERED A MOTION, SECONDED BY COMMISSIONER DAVIS AND CARRIED TO GIVE ADMINISTRATOR HAGAN THE LATITUDE TO AUTHORITY TO IMPLEMENT WHAT HE NEEDS TO DO IN ORDER FOR THE PROPER DOCUMENTATION TO BE JUSTIFIED ON THE DSR'S. COMMISSIONER MORRIS OPPOSED.

COMMISSIONER BROCK BROUGHT UP BIDS ON THE TWO PICKUPS FOR ROAD AND BRIDGE. COMMISSIONER BROCK OFFERED A MOTION, SECONDED BY COMMISSIONER MORRIS AND CARRIED TO CONTACT THE THREE BIDDERS ON THE ROAD & BRIDGE VEHICLES AND ASK THEM TO RE-SUBMIT BIDS ON THE SAME SPECS EXCEPT ON A TWO WHEEL DRIVE TRUCK RATHER THAN A FOUR WHEEL DRIVE.

COMMISSIONER MORRIS OFFERED A MOTION, SECONDED BY COMMISSIONER BROCK AND CARRIED TO PAY FOR THE TWO TRUCKS FOR ROAD AND BRIDGE OUT OF THE ROAD AND BRIDGE FUNDS.

CHAIRMAN CORBIN ADDRESSED THERE NOT BEING CORRECT LANGUAGE IN OUR MINUTES TO COVER HEADWALLS BEING INSTALLED AND FEMA HAS DENIED PAYING FOR THIS EXPENSE. CHAIRMAN CORBIN TOLD ADMINISTRATOR HAGAN AND DEPUTY CLERK CARTER TO RESEARCH THE RECORDS TO SEE IF THEY CAN COME UP WITH ANY TYPE OF EVIDENCE TO PRESENT TO FEMA ON THE HEADWALLS SO FEMA MAY RECONSIDER FUNDING THIS EXPENSE.

ADMINISTRATOR HAGAN BRIEFED THE BOARD ON THE COUNTIES FOUNDATION STUDY DONE BY DAVID M. GRIFFITH COMPANY FOR PAY RATINGS, CLASSIFICATIONS, JOB DESCRIPTIONS, ETS.

THE BOARD SUBSEQUENTLY HELD A WORKSHOP WITH ALL THE EMPLOYEES AND COMMISSIONER MORRIS, WHO WAS CHAIRMAN AT THAT TIME, TOOK THE EXISTING PERSONNEL POLICY AND READ IT PAGE PER PAGE. THE BOARD GAVE INSTRUCTIONS AND NOTES TO HAGAN TO MAKE SURE THE NEW POLICY WOULD MEET ADA, FAIR LABOR STANDARD REQUIREMENTS AND ALL LEGAL ISSUES. HAGAN STATED THAT HE, THE DATA SERVICES PERSONNEL AND ALL THE DEPARTMENT HEADS

WORKED ON A NEW PERSONNEL POLICY. THE BOARD WAS PRESENTED A DRAFT OF THE POLICY IN NOVEMBER FOR THEM TO REVIEW AND MAKES NOTES OF ANY CHANGES THEY MAY WANT TO MAKE. AFTER THE MEETING OF NOVEMBER 22ND, HAGAN SAID THERE WERE QUESTIONS THAT CAME UP ON COMPENSATORY TIME AND THE ABOLISHING OF THE PUBLIC WORKS DIRECTOR'S POSITION THAT HE HAS GIVEN TO ATTORNEY HOLLEY.

ATTORNEY HOLLEY ADDRESSED THE PUBLIC WORKS DIRECTOR'S POSITION OR ANY OTHER COUNTY POSITION, STATING THE BOARD HAS THE AUTHORITY TO ABOLISH THE POSITION AS LONG AS IT IS NO LONGER NEEDED BY THE COUNTY ORGANIZATION. HOLLEY TOLD THE BOARD IF THEY ABOLISHED A POSITION SOLELY TO GET RID OF AN EMPLOYEE, THEY HAVE A POTENTIAL PROBLEM IF THE EMPLOYEE WANTED TO PURSUE IT. HOLLEY STATED THIS EMPLOYEE HAD BEEN WITH THE COUNTY FOR A LENGTH OF TIME AND HAS A REASONABLE EXPECTATION OF RE-EMPLOYMENT WHICH BY LAW GIVES HIM A PROPERTY RIGHT POSITION WHICH REQUIRES THE BOARD TO DISMISS THE EMPLOYEE FOR CAUSE. HOLLEY ADVISED THE BOARD IF THEY WERE GOING TO KEEP IT LIKE IT IS, THAT POSITION NEEDS TO STAY ABOLISHED AND NOT RE-CREATED ANYTIME IN THE FORESEEABLE FUTURE.

HOLLEY TOLD THE BOARD THEY HAVE A RESPONSIBILITY UNDER THE LAW TO OFFER THE PERSON DISPLACED EMPLOYMENT IN AN AVAILABLE POSITION IN THE COUNTY THAT IS MOST COMPARABLE TO WHERE HE WAS.

COMMISSIONER MORRIS QUESTIONED IF THE BOARD COULD MAKE A PERSON USE HIS COMP TIME. ATTORNEY HOLLEY SAID THE BOARD COULD REQUIRE SOMEONE TO USE THEIR COMP TIME WITHIN THE PERIOD OF TIME THEY WANT THE PERSON TO USE IT BUT ARE STILL OBLIGATED TO OFFER THE PERSON EMPLOYMENT.

ATTORNEY HOLLEY ADVISED THE BOARD THEY DID NOT HAVE TO CREATE A POSITION FOR THE PERSON WHOSE POSITION THEY ABOLISHED BUT CAN OFFER THE PERSON THE MOST COMPARABLE POSITION ALREADY EXISTING. HOLLEY SAID HE HAD SPOKEN WITH LEONARD CARSON AND GREG STEWART AND THEY CONCUR WITH WHAT HOLLEY HAS TOLD THE BOARD.

COMMISSIONER MORRIS SAID IT SEEMS THERE WAS A NEED FOR THE POSITION THAT WAS ABOLISHED BECAUSE THE BOARD HAS BEEN DELEGATING ALL THOSE AUTHORITIES TO SOMEONE ELSE. MORRIS SAID THE ASSISTANT PUBLIC WORKS DIRECTOR IS COMING NOW MAKING PRESENTATIONS AND RECOMMENDATIONS AND PART OF THE OTHER RESPONSIBILITY HAS BEEN GIVEN TO ADMINISTRATOR HAGAN.

COMMISSIONER CORBIN SAID HE DIDN'T FEEL THERE WAS A NEED OF THE POSITION.

FRANK CORSO QUESTIONED ATTORNEY HOLLEY IF HE WAS TALKING ABOUT SALARY OR JOB DESCRIPTION WHEN HE ADVISED THE BOARD THEY WOULD NEED TO PUT THIS PERSON IN THE MOST COMPARABLE POSITION AVAILABLE. ATTORNEY HOLLEY ADVISED CORSO HE WAS SPEAKING OF SALARY PRIMARILY.

COMMISSIONER DAVIS QUESTIONED HOLLEY IF THEY PUT THE PERSON OPERATING A ROADGRADER, WOULD THE BOARD HAVE TO PAY HIM AT ROADGRADER LEVEL OR AT THE LEVEL HE WAS MAKING. ATTORNEY HOLLEY SAID THE BOARD WOULD PAY HIM AT WHATEVER LEVEL OF JOB THEY PUT HIM IN BUT THE BOARD HAS AN OBLIGATION TO PUT HIM IN THE HIGHEST LEVEL OF JOB AVAILABLE. ATTORNEY HOLLEY EMPHASIZED AGAIN THE BOARD DIDN'T HAVE TO CREATE A POSITION.

COMMISSIONER DAVIS REFERENCED THERE BEING NO APPRAISAL PROCEDURES ON EMPLOYEES ESTABLISHED AND THERE IS NO WAY TO KNOW IF A PERSON IS SATISFACTORY OR NON-SATISFACTORY AS FAR AS EVALUATION. ATTORNEY HOLLEY SAID IF THE BOARD DOESN'T EVALUATE THE EMPLOYEES, THEY DON'T HAVE JUSTIFICATION TO DISMISS EMPLOYEES. COMMISSIONER DAVIS SAID HE DIDN'T FEEL LIKE THE BOARD NEEDED THE POSITION THAT WAS ABOLISHED AND THAT IS WHY HE VOTED TO ABOLISH IT.

COMMISSIONER MORRIS FELT THE BOARD NEEDED THE PUBLIC WORKS DIRECTOR'S POSITION, BUT DIDN'T KNOW IF THEY NEEDED THAT PERSON IN THE POSITION.

COMMISSIONER CARTER SAID THE EVALUATION ISSUE HAS BEEN ADDRESSED THROUGH A SURVEY DONE BY THE FLORIDA COUNTIES FOUNDATION ON HOW TO IMPLEMENT THE EVALUATION PROCESS. CARTER SAID HE FEELS THE BOARD NEEDS TO SET A LOW, MEDIUM AND HIGH RANGE OF SALARY FOR EACH POSITION, AND HAVE A JOB DESCRIPTION AND SCOPE OF WORK FOR EACH POSITION IN ORDER TO KNOW IF A PERSON IS DOING HIS JOB.

DISCUSSION CONTINUED ON THE EVALUATION OF EMPLOYEES.

COMMISSIONER DAVIS SAID THE BOARD NEEDED TO GIVE SOME TYPE OF DIRECTION ON HOW THE BOARD IS GOING TO ADDRESS THE ANNUAL LEAVE AND COMP TIME TO THE CLERK. DISCUSSION BEGIN ON THE ANNUAL LEAVE AND COMP TIME POLICY.

COMMISSIONER CARTER FELT THE ASSISTANT DIRECTORS SHOULD HAVE A VACATION SCHEDULE SUBMITTED TO THEM FROM ALL THE EMPLOYEES AT THE BEGINNING OF EACH YEAR AND SET UP A SCHEDULE WHEN THE ASSISTANT DIRECTOR TAKES HIS COMP TIME THE OTHER ASSISTANT FILLS IN.

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COMMISSIONER DAVIS STATED ACCORDING TO THE SHORT TEST FOR EXECUTIVE EMPLOYEES, NONE OF THE DEPARTMENT HEADS OR SUPERVISORS COME UNDER THE CRITERIA TO DRAW COMP TIME. DAVIS SAID THE BOARD WAS GOING TO HAVE TO ADDRESS WHETHER THEY ARE GOING TO LET THEM HAVE IT OR NOT LET THEM HAVE IT.

ATTORNEY HOLLEY SAID IRREGARDLESS OF WHETHER THEY PASS THE SHORT TEST, IF THEY ARE PAID BY THE HOUR THEY ARE ENTITLED TO COMP TIME; THEY HAVE TO BE SALARIED TO BE EXEMPT.

DISCUSSION WAS HELD ON PERSONS WITH HIGH CALL OUTS BEING COMPENSATED.

ATTORNEY HOLLEY SAID LEONARD CARSON ADVISED HIM ADMINISTRATOR HAGAN IS THE ONLY PERSON HE WAS PRETTY CERTAIN WAS EXEMPT. ATTORNEY HOLLEY ADVISED THE BOARD EVERY EMPLOYEE HIRED AFTER 1986 IS SUPPOSE TO HAVE AN AGREEMENT WITH THE COUNTY AT THE TIME THEY ARE EMPLOYED AS TO WHETHER OR NOT THEY WOULD RECEIVE COMP TIME IN LIEU OF OVERTIME.

COMMISSIONER DAVIS READ ALL THE REQUIREMENTS ON THE SHORT TEST FOR EXECUTIVE EMPLOYEES ON COMPENSATORY TIME. DAVIS STATED UNDER UNDER THESE GUIDELINES, ADMINISTRATOR HAGAN, SAM KENT AND ROBERT HARCUS ARE THE ONLY EXECUTIVE EMPLOYEES OF THE COUNTY.

COMMISSIONER DAVIS READ THE REQUIREMENTS FOR ADMINISTRATIVE EMPLOYEES ON COMPENSATORY TIME. TO BE EXEMPT UNDER THE ADMINISTRATIVE EMPLOYEES WOULD MEAN THE DEPARTMENT HEADS THAT HAVE THE OPTION AT THEIR OWN DISCRETION ON THEIR WORK HOURS AND HOW THEY WORK, ETC. ARE EXEMPT IF THEY ARE SALARIED EMPLOYEES.

COMMISSIONER DAVIS AGREED THE PRESENT EMPLOYEES WITH COMPENSATORY TIME NEEDED ADDRESSING BUT THE BOARD COULD ESTABLISH A POLICY FROM THIS DAY FORWARD ON COMPENSATORY TIME.

ATTORNEY HOLLEY READ FROM PAGE 32 OF THE COMP TIME HANDOUT HE HAD GIVEN THE BOARD STATING AN EMPLOYEE THAT IS CREDITED WITH COMPENSATORY TIME AND REQUEST USE OF THE TIME MUST BE PERMITTED TO USE THE TIME OFF WITHIN A REASONABLE PERIOD AFTER MAKING THE REQUEST IF IT DOES NOT UNDULY DISRUPT THE OPERATIONS OF THE AGENCY.

COMMISSIONER MORRIS OFFERED A MOTION, SECONDED BY COMMISSIONER DAVIS AND CARRIED STARTING JANUARY 1, 1995 ANY EMPLOYEE WHO HAS NOT USED UP THEIR ANNUAL LEAVE AND COMP TIME UP TO THE POINT THEY CAN'T CARRY IT OVER, PAY THEM FOR IT, (ANY HOURS OVER 240 HOURS FOR ANNUAL LEAVE AND ANY HOURS OVER 240 FOR COMPENSATORY TIME) ON THEIR DECEMBER 29TH PAY CHECK.

DISCUSSION WAS HELD ON WHO SHOULD AND SHOULDN'T BE CLASSIFIED AS SALARIED EMPLOYEES AND WOULD BE EXEMPT FROM FUTURE COMPENSATORY TIME. ALLISON MCCLOSKEY, DATA BASE MANAGER, SUGGESTED THE BOARD LET EACH EMPLOYEE FILL OUT THEIR CHECK LIST ON THE SHORT TEST FOR COMPENSATORY TIME AND LET THE COUNTY ADMINISTRATOR EVALUATE THAT AND ASK ANY QUESTIONS HE MAY HAVE TO DETERMINE IF THEY SHOULD BE EXEMPT FROM COMPENSATORY TIME.

COMMISSIONER MORRIS OFFERED A MOTION, SECONDED BY COMMISSIONER DAVIS AND CARRIED FOR ADMINISTRATOR HAGAN, SAM KENT AND ROBERT HARCUS TO BE CLASSIFIED AS SALARIED EMPLOYEES EFFECTIVE JANUARY 1, 1995. THE BOARD AGREED TO COME BACK AND ADJUST THE SALARIES OF THESE PERSONS TO COMPENSATE THEM FOR NOT BEING ABLE TO ACCUMULATE COMPENSATORY TIME.

COMMISSIONER CARTER FELT THE BOARD NEEDED JOB DESCRIPTIONS ADOPTED FOR EVERYONE PRIOR TO MAKING A DETERMINATION IF A PERSON SHOULD BE CLASSIFIED AS SALARIED OR NOT.

COMMISSIONER CARTER OFFERED A MOTION, SECONDED BY COMMISSIONER MORRIS AND CARRIED TO GET COPIES OF SOMEONE ELSE'S PERSONNEL POLICIES WITH APPROPRIATE JOB DESCRIPTIONS, REVIEW IT, STUDY IT AND CHANGE IT TO MEET WHATEVER CRITERIA THE BOARD MAY WANT AND TIE IT TO A SPECIFIC JOB DESCRIPTION. THE BOARD AGREED FOR ADMINISTRATOR HAGAN TO GIVE EACH MEMBER A COPY OF ALL THE JOB DESCRIPTIONS ALREADY AVAILABLE.

COMMISSIONER MORRIS BEGAN DISCUSSION ON WHAT THE BOARD COULD DO WITH GEORGE ROGERS. MORRIS SAID THERE WAS ROAD PATCHING, SHOULDER DRESSING, RIGHT OF WAY MOWING, INMATE CREWS HAVE TO BE WORKED, DRIVE-WAY PIPE AND LIMB TRIMMING THAT NEEDED ADDRESSING. MORRIS SAID ALL OF THIS WORK IS BEING DONE WITH AVAILABILITY OF WHAT THE COUNTY PRESENTLY HAS BY THE SUPERVISORS OF EACH SIDE OF THE COUNTY DIRECTING PERSONS TO DO IT.

COMMISSIONER MORRIS SUGGESTED IN THE FUTURE THE COUNTY PURCHASE A PAVING MACHINE AND DO THEIR OWN PAVING, AS HE FELT THE CITIES WOULD PARTICIPATE WITH THE COUNTY ON DOING THIS.

COMMISSIONER DAVIS STATED IT APPEARED THE LIST OF THINGS MORRIS ADDRESSSED THAT NEEDED TO BE PURSUED WAS PRESENTLY BEING DONE BUT NOT IN A COLLECTIVELY PROGRESSIVE MANNER.

COMMISSIONER MORRIS FELT THERE WAS DEFINITELY A NEED TO CREATE A POSITION TO TAKE CARE OF THE ITEMS HE REFERENCED TO FREE UP THE EAST AND WEST SUPERVISORS TO TAKE CARE OF THEIR DUTIES.

COMMISSIONER MORRIS SAID HE WOULD LIKE TO SEE THE BOARD SIT DOWN WITH THE SUPERVISORS AT ROAD AND BRIDGE AND LET THEM TELL THE BOARD WHAT THEY NEED TO TAKE CARE OF AND TELL THE BOARD THE ITEMS THEY NEED TO GET SOMEONE ELSE TO TAKE CARE OF.

COMMISSIONER CARTER SAID HE FELT THE BOARD WAS GOING TO HAVE TO DIRECT ALL DIRECTORS TO ADDRESS SIGNAGE. THE BOARD AGREED TO HOLD A WORKSHOP WITH SAM AND ROBERT PRESENT TO ADDRESS ALL OF THESE ISSUES.

CHAIRMAN CORBIN APPOINTED THE LIASONS TO THE DIFFERENT DEPARTMENTS AND AGENCIES:

- | | |
|------------------------|--|
| 1. COMMISSIONER DAVIS | BUILDING INSPECTOR |
| 2. COMMISSIONER BROCK | PARKS & RECREATIONS |
| 3. CHAIRMAN CORBIN | INDIGENT PATIENT COMMITTEE |
| 4. CHAIRMAN CORBIN | CHEMICAL ADDITIONS RECOVERY EFFORT |
| 5. CHAIRMAN CORBIN | AG CENTER |
| 6. COMMISSIONER MORRIS | LIBRARY BOARD |
| 7. COMMISSIONER MORRIS | COUNCIL ON AGING |
| 8. COMMISSIONER CARTER | TRI-COUNTY COMMUNITY COUNCIL |
| 9. COMMISSIONER DAVIS | BUILDING MAINTENANCE |
| 10. COMMISSIONER DAVIS | REGIONAL PLANNING COUNCIL |
| 11. CHAIRMAN CORBIN | TRANSPORTATION DISADVANTAGED AUTHORITY |
| 12. COMMISSIONER DAVIS | PUBLIC FINANCE |
| 13. CHAIRMAN CORBIN | R C & D |
| 14. COMMISSIONER DAVIS | DATA SERVICES AND COMPUTER SERVICES |
| 15. CHAIRMAN CORBIN | EMERGENCY SERVICES |
| 16. CHAIRMAN CORBIN | ROAD & BRIDGE |

CHAIRMAN CORBIN QUESTIONED ADMINISTRATOR HAGAN IF HE WAS PREPARED TO MAKE HIS RECOMMENDATION FOR FELECIA SMITH TO BE MOVED TO THE BUILDING INSPECTOR'S DEPARTMENT.

ADMINISTRATOR HAGAN SAID HE WAS PREPARED TO ANSWER ANY QUESTIONS ON HIS PROPOSED REORGANIZATION PLAN FOR THE ADMINISTRATIVE OFFICE.

COMMISSIONER DAVIS SAID IT WAS HIS OPINION EACH YEAR THE BOARD HAS TO ELECT TO HIRE OR REHIRE DIFFERENT INDIVIDUALS. DAVIS QUESTIONED HAGAN IF IT WAS HIS OPINION HE WAS HIRED ON A YEAR TO YEAR BASIS. ADMINISTRATOR HAGAN ADVISED DAVIS OF MINUTES THAT PERMANENTLY REHIRED EACH OF THE DEPARTMENT HEADS, INCLUDING HIM. ADMINISTRATOR HAGAN SAID IT WAS HIS OPINION IT WAS ALWAYS THE BOARD'S OPTION THAT ALL DEPARTMENT HEADS WERE PERMANENTLY REHIRED TEN YEARS AGO, AS IT IS STATED IN BOARD MINUTES, UNTIL THE BOARD CHANGES THIS. HAGAN SAID IT WAS ALSO HIS OPINION THE BOARD HAS THE OPTION YEAR TO YEAR TO REHIRE OR ADJUST ANYTHING.

COMMISSIONER DAVIS REQUESTED A COPY OF THE ORDINANCE WHERE THE COUNTY ADMINISTRATOR POSITION WAS CREATED.

ADMINISTRATOR HAGAN SAID THE JOB DESCRIPTION IN THE COUNTY ADMINISTRATOR ORDINANCE COMES DIRECTLY OUT OF FLORIDA STATUTES CHAPTER 125.

COMMISSIONER DAVIS SAID IF THE JOB DESCRIPTION WAS ADOPTED IN THE ORDINANCE, IN REALITY ADMINISTRATOR HAGAN WAS NOT DOING WHAT THE JOB DESCRIPTION CALLS FOR TODAY BY ACTION OF THE BOARD SUBSEQUENTLY REMOVING HIM FROM CERTAIN PARTS OF HIS JOB.

COMMISSIONER DAVIS REQUESTED THAT INFORMATION TOO.

CHAIRMAN CORBIN REFERENCED ADMINISTRATOR HAGAN'S REORGANIZATION PLAN STATING HE WAS NOT READY TO PUT VONCILE ESTES IN GRANTS. CORBIN SAID HE LIKED THE WAY THE GRANTS ARE PRESENTLY BEING WORKED WITH JULIAN WEBB AND ASSOCIATES.

DISCUSSION WAS HELD WITH SOME OF THE BOARD FEELING THERE WAS POSSIBLY A NEED FOR AT LEAST A PART TIME INHOUSE GRANTS PERSON.

COMMISSIONER BROCK OFFERED A MOTION, SECONDED BY COMMISSIONER DAVIS TO ACCEPT THE ADMINISTRATOR'S RECOMMENDATION IN THE REORGANIZATION POLICY ON FELECIA SMITH AND DAVID CORBIN. ADMINISTRATOR HAGAN TOLD THE BOARD IF THEY COULD NOT APPROVE OF THE TOTAL REORGANIZATION OF THE ADMINISTRATIVE OFFICES, HE WOULD NEED TO GO BACK AND RESTRUCTURE WHAT FELECIA SMITH AND VONCILE ESTES IS DOING. COMMISSIONER BROCK AND DAVIS WITHDREW THEIR MOTION AND SECOND UNTIL MORE INFORMATION IS PROVIDED.

COMMISSIONER CARTER OFFERED A MOTION, SECONDED BY COMMISSIONER MORRIS AND CARRIED TO ADJOURN. ATTEST: _____

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ATTEST: _____
DEPUTY CLERK

END OF MINUTES FOR 12/06/94