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BOARD MINUTES FOR 08/08/95

AUGUST 8, 1995

PURSUANT TO A RECESS FROM THE AUGUST 1, 1995 MEETING, THE BOARD OF COUNTY COMMISSIONERS, IN AND FOR WASHINGTON COUNTY, MET ON THE ABOVE DATE AT 5:30 P. M. AT THE WASHINGTON COUNTY ADMINISTRATIVE BUILDING, 711 THIRD STREET, CHIPLEY, FLORIDA, WITH COMMISSIONERS CORBIN, DAVIS, BROCK, MORRIS AND CARTER PRESENT. ADMINISTRATOR HAGAN, CLERK EARNESTINE MILLER AND DEPUTY CLERK DIANNE CARTER WERE ALSO IN ATTENDANCE.

CHAIRMAN CORBIN CALLED THE MEETING TO ORDER. MARJORIE SANGAREE ADDRESSED THE BOARD REQUESTING THEY LOOK AT AN EQUITY RAISE FOR THE LIBRARY DIRECTOR, LINDA NORTON.

MS. MINNIE RUSS ADDRESSED THE BOARD STATING THE MULTI-COUNTY LIBRARY SYSTEM HAS OFFERED TO BUY A COMPUTER FOR THE CHIPLEY LIBRARY IF THE BOARD WOULD AGREE TO PURCHASE THE SOFTWARE FOR AUTOMATION WHICH WOULD COST APPROXIMATELY \$5,000.00.

MR. WILLIAMS, A MEMBER OF THE COUNCIL ON AGING BOARD OF DIRECTORS, REQUESTED THE BOARD CONTINUE TO FUND THE COUNCIL ON AGING THE SAME PORTION THEY HAVE BEEN FUNDING.

ADMINISTRATOR HAGAN PRESENTED THE BOARD COPIES OF TWO PROPOSED BUDGETS AND INFORMATION SHEETS ON BOTH BUDGETS. HE ADVISED THE BOARD THE AD VALOREM TAX REVENUE WAS INCREASED DUE TO THE RECOGNITION OF A WRONG FIGURE BEING PICKED UP PREVIOUSLY. HE ALSO STATED THE ONE CENT SALES TAX WAS INCREASED.

ADMINISTRATOR HAGAN READ THE INFORMATION SHEET ON BUDGET "A" WHICH REFLECTS INCREASES IN THE CONSTITUTIONAL OFFICERS SALARY AS SET BY THE STATE, INCREASES ESTIMATED FOR UTILITIES, COMMUNICATIONS, INSURANCE AND OTHER MANDATED SERVICES, NON-MANDATED BUDGETS WERE TAKEN OUT AND ALL OTHER BUDGET LINE ITEMS IN BUDGET "A" REFLECTS BUDGETS AS THEY WERE FUNDED IN 1994-95 OR THE REQUEST FOR 1995-96, WHICHEVER IS LESS. ADMINISTRATOR HAGAN STATED THE FIRE DEPARTMENTS WERE FUNDED AT LAST YEAR'S LEVEL AND THE SUPERVISOR OF ELECTIONS BUDGET HAD SOME INCREASES DUE TO THERE BEING TWO ELECTIONS IN THE 1995-96 BUDGET YEAR. BUDGET "A" WAS BALANCED WITH AN EXCESS OF \$472,000.00.

ADMINISTRATOR HAGAN THEN ADDRESSED BUDGET "B" WHICH REFLECTS 3% ACROSS THE BOARD INCREASES, CONSTITUTIONAL OFFICERS BUDGETS FULLY FUNDED AS SUBMITTED EXCEPT FOR REQUESTED SALARY INCREASES, CONSTITUTIONAL OFFICERS SALARIES FUNDED AS SET BY STATE, HEALTH INSURANCE FOR CONSTITUTIONAL OFFICERS FUNDED UNDER THE BOARD'S BUDGET, FIRE DEPARTMENTS FUNDED THE SAME AS LAST YEAR, A TRANSFER OF \$50,000.00 TO THE TRANSPORTATION BUDGET AND A CONTINGENCY OF \$73,000.00.

ADMINISTRATOR HAGAN BRIEFED THE BOARD ON COURT REPORTER SERVICES. HE STATED IF THE BOARD CONTINUED TO CONTRACT FOR COURT REPORTER SERVICES FOR \$100.00 PER DAY, ASSUMING EACH DAY IDENTIFIED ON A CALENDAR HE HAD BEEN PROVIDED THERE WAS COURT SERVICES OR TRIALS, IT WOULD COST A LITTLE MORE THAN \$11,000.00; HOWEVER, CLERK MILLER HAD SAID THIS AMOUNT COULD BE LOWERED BECAUSE CERTAIN DAYS WON'T BE ALL DAY EVENTS OR SOME WEEKS TRIALS ARE SET MAY ONLY BE FOR ONE OR TWO DAYS. HAGAN STATED TRANSCRIPT SERVICES WOULD STILL HAVE TO BE PROVIDED AT \$3.00 TO \$4.00 PER PAGE EVEN IF COURT REPORTER SERVICES ARE CONTRACTED OUT. HE ESTIMATED BY THE BOARD CONTRACTING OUT THE COURT REPORTER SERVICES IT WOULD COST APPROXIMATELY \$25,000.00. HAGAN THEN ADDRESSED CLERK MILLER WANTING TO SHARE AN EMPLOYEE AND GO TO THE ELECTRONIC RECORDING FOR COURT SERVICES; THIS WAS AGREEABLE WITH THE JUDGE AND THE ASSISTANT STATE ATTORNEY. HOWEVER, COURT REPORTER SERVICES WOULD STILL BE NEEDED FOR FIRST DEGREE MURDER TRIALS, PARENTAL RIGHTS SEVERENCE AND AT THE JUDGES DISCRETION SOMETHING THAT WOULD NEED DICTATION IN THE JUDGES CHAMBERS. USING A BEGINNING SALARY, BUYING THE EQUIPMENT AND PAYING FOR THE DAYS THE COURT REPORTER WOULD BE REQUIRED, THE BOARD WOULD BE LOOKING AT NO MORE THAN \$2,000.00 A YEAR DIFFERENCE.

ADMINISTRATOR HAGAN THEN ADDRESSED THE DETENTION AND CORRECTIONS BUDGET BEING INCREASED BASED ON PRESENT PROJECTIONS. CHAIRMAN CORBIN REFERENCED THE CONSENT ORDER THE BOARD IS UNDER TO HAVE SIXTEEN CORRECTIONAL OFFICERS AND ONLY HAVING SIX. HE RECOMMENDED THE BOARD ASK JUDGE SIRMONS TO LIFT THE CONSENT ORDER. DISCUSSION CONTINUED ON THE JAIL BUT NO ACTION WAS TAKEN BY THE BOARD.

ADMINISTRATOR HAGAN REFERENCED A PART TIME POSITION IN THE LIBRARY BUDGET REQUEST HAD BEEN TAKEN OUT IN THE BUDGET THE BOARD WAS PRESENTED AS THERE WAS NO

JUSTIFICATION PRESENTED WITH THE BUDGET REQUEST AND THIS POSITION WAS NOT FUNDED IN THE 1994-95 FISCAL YEAR. MS. MARJORIE SANGAREE ADVISED THE BOARD THIS PART TIME POSITION WAS FOR THE GREEN THUMB WORKER WHO WILL NO LONGER BE ALLOWED TO WORK UNDER THE GREEN THUMB PROGRAM.

CHAIRMAN CORBIN REFERENCED THE PART TIME POSITION IN THE BUILDING DEPARTMENT. ADMINISTRATOR HAGAN ADDRESSED THE BUILDING INSPECTOR GENERATING ENOUGH FEES TO COVER HIS BUDGET REQUEST AND THE NEED OF A PART TIME POSITION DUE TO THE ESTABLISHMENT OF NEW PERMITTING AND THE INCREASE OF INSPECTIONS TO BE DONE. HAGAN ALSO ADVISED THE BOARD OF AN ATTORNEY GENERAL'S OPINION THE BUILDING DEPARTMENT FEES SHOULD NOT BE INCLUDED IN THE GENERAL BUDGET. THE BOARD AGREED THE BUILDING DEPARTMENT SHOULD GENERATE ENOUGH REVENUE TO FUND ITS BUDGET.

COMMISSIONER DAVIS CAME INTO THE MEETING AT THIS TIME.

ADMINISTRATOR HAGAN ADDRESSED THE EXTRA POSITION INCLUDED IN THE PARKS AND RECREATION DEPARTMENT. DISCUSSION WAS HELD ON THE POSITION WITH CHAIRMAN CORBIN REQUESTING ADMINISTRATOR HAGAN INTERVIEW ALL DEPARTMENT HEADS AND MAKE A RECOMMENDATION TO THE BOARD IF HE FEELS POSITIONS THEY HAVE REQUESTED SHOULD BE FUNDED.

CHAIRMAN CORBIN CALLED FOR A FIVE MINUTE RECESS.

CLERK MILLER ADDRESSED THE BOARD ON HER REQUEST FOR THE BOARD TO SHARE AN EMPLOYEE WITH HER TO DO THE ELECTRONIC RECORDING FOR COURT SERVICES WHICH DO NOT REQUIRE A COURT REPORTER AND ALSO TO DO SOME TRANSCRIBING AND THE REMAINDER OF THE EMPLOYEES TIME WOULD BE HELPING IN HER OFFICE. MS. MILLER SAID IF THE BOARD HIRED A COURT REPORTER, RATHER THAN CONTRACTING IT OUT, THEY WOULD STILL NEED TO FUND A HALF SALARY FOR AN EMPLOYEE FOR HER OFFICE. THE BOARD AGREED TO PUT THE COURT REPORTER SERVICES AT \$35,000.00 TO TAKE CARE OF CONTRACTING OUT THE COURT REPORTER SERVICES, PAY HALF AN EMPLOYEES SALARY AS REQUESTED BY CLERK MILLER AND PURCHASE THE RECORDING EQUIPMENT.

ADMINISTRATOR HAGAN ADVISED THE BOARD MARY ENFINGER, REPRESENTING THE COUNCIL ON AGING, REQUESTED HE TELL THE BOARD THE COUNCIL ON AGING HAS A GRANT IN AND THEY WOULD USE THESE MONIES TO REROOF THE COUNCIL ON AGING BUILDING; THEREFORE, IF THE BOARD WOULD LEAVE THEIR FUNDING IN, THE MAINTENANCE ON THE BUILDING COULD BE REDUCED BY THIS AMOUNT. COMMISSIONER BROCK OFFERED A MOTION, SECONDED BY COMMISSIONER MORRIS AND CARRIED ON A ROLL CALL VOTE TO FUND THE COUNCIL ON AGING THEIR BUDGET REQUEST.

THE LIBRARY BUDGET WAS ADDRESSED AGAIN. COMMISSIONER MORRIS REFERENCED THE CITY OF CHIPLEY WAS SUPPOSE TO START TAKING CARE OF THE MAINTENANCE ON THE BUILDING.

CHAIRMAN CORBIN ADDRESSED THE SALARY INCREASE THAT WAS REQUESTED FROM SOME MEMBERS OF THE LIBRARY BOARD FOR LINDA NORTON, THE LIBRARY DIRECTOR. HE REFERENCED THE SALARY INCREASES BEING REQUESTED BY THE SHERIFF AND THE PROPERTY APPRAISER AND STATED THE BOARD WOULD HAVE A HARD TIME EXPLAINING TO THEM WHY THEY DIDN'T FUND THEIR SALARY REQUESTS IF THEY GAVE MS. NORTON A LUMP SUM INCREASE.

COMMISSIONER DAVIS REFERENCED SOME OF THE LIBRARY'S BUDGET REQUEST AND QUESTIONED IF SOME OF THE LINE ITEMS COULD BE MOVED AROUND. DAVIS COMMENDED MS. NORTON ON THE JOB SHE WAS DOING WITH THE LIBRARY AND FELT SHE WAS UNDERPAID FOR THE POSITION SHE HOLDS AND FOR THE CREDENTIALS SHE HAS.

MS. MARJORIE SANGAREE STATED MS. NORTON WORKED ON GRANTS AND WORKED WITH OTHER AGENCIES TO GET FUNDING RESOURCES FOR THE LIBRARY. ALSO, CITIZENS OF WASHINGTON COUNTY CONTRIBUTE BOOKS, TAPES, AND CONTRIBUTIONS TO THE LIBRARY.

GERALD RICHTER, BUILDING INSPECTOR, ADDRESSED THE EXTRA POSITION IN HIS BUDGET REQUEST STATING IT WAS NEEDED DUE TO THE COUNTY GROWING, THERE BEING MORE PERMITS AND MORE INSPECTIONS TO BE DONE. RICHTER TOLD THE BOARD HE FEELS HIS DEPARTMENT WILL GENERATE ENOUGH FUNDS TO FUND HIS BUDGET REQUEST AND ASKED THE BOARD TO ALLOW HIM TO USE THE FUNDS HE GENERATES.

DISCUSSION WAS HELD ON CROSSTRaining EXISTING PERSONNEL IN THE ADMINISTRATIVE BUILDING. COMMISSIONER DAVIS AGREED TO GET MORE INFORMATION ON THE CROSSTRaining OF THESE EMPLOYEES.

COMMISSIONER DAVIS ADDRESSED THE REQUEST FOR AN ICE MACHINE IN THE AG CENTER'S BUDGET REQUEST AND WAS CONCERNED THE FACILITY DIDN'T GENERATE ENOUGH MONIES TO BUY AN ICE MACHINE AND KEEP THE MAINTENANCE UP ON THE BUILDING. HE REFERENCED RENTAL FEES BEING WAIVED BY DAVID SOLGER, AG AGENT. THE BOARD STATED NO FEES WERE TO BE WAIVED EXCEPT BY THEM. COMMISSIONER DAVIS ALSO REFERENCED A LOT OF THE TABLES AND CHAIRS BEING LOST BECAUSE THEY WERE BEING LOANED OUT AND NEVER BEING RETURNED. CHAIRMAN CORBIN AGREED TO TALK WITH SOLGER ON THE WAIVING OF FEES AT THE AG CENTER

minutes080895S

AND ON THE LOANING OUT OF THE TABLE AND CHAIRS AT THE AG CENTER. ADMINISTRATOR HAGAN ADVISED THE BOARD THE AG CENTER RENTAL FEES GENERATED WERE MORE THAN ENOUGH TO PAY FOR THE ICE MACHINE BEING REQUESTED.

ADMINISTRATOR HAGAN ADDRESSED THE MACHINERY & EQUIPMENT BUDGET REQUEST IN THE COMPUTER DEPARTMENT STATING THIS INCLUDES THE ADDITION OF A THIRD MEMORY FOR THE MAIN FRAME. DISCUSSION CONTINUED ON THE COMPUTER DEPARTMENT SERVICES. SALARY INCREASES REFLECTED IN THE BUDGET REQUEST WERE ALSO ADDRESSED.

COMMISSIONER MORRIS OFFERED A MOTION, SECONDED BY COMMISSIONER BROCK AND CARRIED ON A ROLL CALL VOTE TO REVIEW BUDGETS "A" AND "B" AND RECESS THIS MEETING UNTIL AUGUST 15, 1995 AT 9:00 A. M. ATTEST: \_\_\_\_\_

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CLERK

CHAIRMAN

ATTEST: \_\_\_\_\_

DEPUTY CLERK

\*END OF MINUTES\* FOR 08/08/95