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BOARD MINUTES FOR 09/06/96

SEPTEMBER 6, 1996

PURSUANT TO A RECESS FROM THE AUGUST 15, 1996 MEETING, THE BOARD OF COUNTY COMMISSIONERS, IN AND FOR WASHINGTON COUNTY, MET ON THE ABOVE DATE AT 8:00 A.M. AT THE WASHINGTON COUNTY ADMINISTRATIVE BUILDING, 711 THIRD STREET, CHIPLEY, FLORIDA WITH COMMISSIONERS CARTER, CORBIN, DAVIS, MORRIS AND BROCK PRESENT.

COMMISSIONER CORBIN OFFERED A MOTION, SECONDED BY COMMISSIONER DAVIS AND CARRIED TO ADOPT A RESOLUTION DECLARING OCTOBER AS STATE FORESTRY AWARENESS MONTH.

COMMISSIONER CORBIN OFFERED A MOTION, SECONDED BY COMMISSIONER DAVIS AND CARRIED TO APPROVE THE INTERDEPARTMENTAL BUDGET AMENDMENTS FOR ROAD AND BRIDGE TOTALLING \$20,000.00 AND THE INTERDEPARTMENTAL BUDGET AMENDMENTS FOR CIVIL DEFENSE TOTALLING \$390.00. COMMISSIONER MORRIS OPPOSED.

COMMISSIONER DAVIS OFFERED A MOTION, SECONDED BY COMMISSIONER CORBIN AND CARRIED TO AUTHORIZE THE CHAIRMAN TO EXECUTE THE EMERGENCY MANAGEMENT ENHANCEMENT GRANT TOTALLING \$92,000.00.

COMMISSIONER CORBIN OFFERED A MOTION, SECONDED BY COMMISSIONER MORRIS AND CARRIED TO AUTHORIZE THE CHAIRMAN TO SIGN THE 1996-97 STANDARD CONTRACT WITH THE STATE OF FLORIDA DEPARTMENT OF HEALTH AND REHABILITATIVE SERVICES.

ROBERT HARCUS AND GEORGE ROGERS, ROAD AND BRIDGE SUPERVISORS, WERE PRESENT TO ADDRESS THEIR BUDGET REQUEST FOR FISCAL YEAR 1996-97. DISCUSSION WAS HELD ON KEEPING THE TEMPORARY EMPLOYEES AT ROAD AND BRIDGE. HARCUS INDICATED THE NEED TO KEEP THE TEMPORARY EMPLOYEES IF THE BOARD WANTED TO MAINTAIN THE SAME LEVEL OF SERVICE ON THE COUNTY ROADS. DISCUSSION WAS ALSO HELD ON SELLING SOME OF THE EQUIPMENT AT ROAD AND BRIDGE AND ESTABLISHING A STEP PAY PLAN FOR EMPLOYEES.

COMMISSIONER DAVIS OFFERED A MOTION, SECONDED BY COMMISSIONER CORBIN AND CARRIED TO PUT \$325,000.00 OF THE \$650,000.00 CASH CARRIED FORWARD IN THE TRANSPORTATION BUDGET IN A CASH RESERVE ACCOUNT.

COMMISSIONER DAVIS OFFERED A MOTION, SECONDED BY COMMISSIONER CORBIN AND CARRIED FOR ROAD & BRIDGE TO TAKE \$650,000.00 OUT OF THE TRANSPORTATION BUDGET; PUT \$325,000.00 IN A RESERVE FUND; PUT THE OTHER \$325,000.00 IN CONTINGENCY AND BRING BACK A BALANCED BUDGET.

SHERIFF HASTY WAS PRESENT TO ADDRESS HIS BUDGET REQUEST. HASTY WAS QUESTIONED ON THE SHERIFF'S DEPARTMENT RECEIVING GRANT MONIES WHICH GO DIRECTLY TO THEM AND NOT THROUGH THE BOARD. HASTY ADVISED THE BOARD THERE WERE GRANTS THROUGH THE DEPARTMENT OF COMMUNITY AFFAIRS AND FEDERAL GRANTS WHICH HIS OFFICE COULD RECEIVE WHICH DID NOT HAVE TO COME THROUGH THE BOARD FOR APPROVAL; HOWEVER, HE WOULD HAVE TO MAKE BUDGET AMENDMENTS AT THE END OF THE YEAR.

ATTORNEY HOLLEY ADVISED THE BOARD THEY WOULD HAVE TO APPROVE THE BUDGET AMENDMENTS THE SHERIFF PRESENTED AT THE END OF THE YEAR FOR THE GRANTS.

SHERIFF HASTY ADDRESSED MAKING APPLICATION FOR FEDERAL FUNDING THROUGH THE "COPS MORE BILL" FOR TWELVE POSITIONS AND RECEIVED A LETTER AWARDING THE FUNDING OF THREE OF THE POSITIONS AT 100% FOR A PERIOD OF THREE YEARS. HASTY HAD VERBAL AGREEMENTS WITH TWO OF THE THREE TOWNSHIPS THAT WILL BE FURNISHED THE POSITIONS AND AGREED HE WOULD HAVE A WRITTEN CONTRACT WITH ALL THREE OF THE MUNICIPALITIES WITH THE EXPENDITURES SUCH AS FUEL COSTS, UNIFORMS, ETC. BEING PAID BY THEM. HOWEVER, THE COUNTY WOULD HAVE TO FURNISH THE EQUIPMENT AND HEALTH INSURANCE FOR THE EMPLOYEES.

HASTY ADDRESSED MAKING APPLICATION FOR AN EQUIPMENT GRANT THROUGH THE COPS MORE BILL; HOWEVER, HE DIDN'T KNOW IF THIS WOULD BE FUNDED.

ADMINISTRATOR HAGAN ADDRESSED THE CHANGES THAT HAD BEEN MADE TO THE SHERIFF'S BUDGET REQUEST ADVISING THE BUDGET CHANGES REFLECTED 3% SALARY INCREASES FOR THOSE THAT WERE ALREADY AT THE STEP PAY PLAN LEVEL AND THE STEP PAY PLAN WAS IMPLEMENTED FOR THOSE EMPLOYEES WHO WERE ELIGIBLE. ALL NEW POSITIONS WERE ELIMINATED AND POSITIONS NOT FUNDED LAST YEAR WERE TAKEN OUT. HAGAN PRESENTED THE BOARD A LETTER DETAILING THE CHANGES MADE TO ALL THE BUDGETS BEING ADDRESSED.

SHERIFF HASTY REQUESTED THE BOARD FUND THE TWO NEW POSITIONS IN THE DETENTION & CORRECTIONS BUDGET. THE BOARD AGREED TO TABLE THE SHERIFF'S BUDGET REQUEST UNTIL IT IS DETERMINED WHAT THE COST FOR THE SALARY AND BENEFITS FOR THE ADDITIONAL TWO OFFICERS IN THE DETENTION & CORRECTIONS BUDGET WOULD BE.

THE BOARD AGREED TO TAKE A FIVE MINUTE RECESS.

PURSUANT TO A RECESS, SHERIFF HASTY ADVISED THE BOARD THERE WERE PRESENTLY 22 FULL TIME AND ONE PART TIME POSITION FUNDED IN LAW ENFORCEMENT, 9 IN DETENTION & CORRECTIONS, 4 IN 911 DISPATCH AND 4 FULL TIME POSITIONS AND ONE PART TIME IN DISPATCH & COMMUNICATIONS FOR A TOTAL OF 42 POSITIONS.

SHERIFF HASTY REITERATED IF THE GRANT POSITIONS ARE COMMITTED TO, THESE POSITIONS WOULD NOT BE FILLED UNTIL THE MONEY IS RECEIVED. ALSO IF THE GRANT POSITIONS ARE COMMITTED TO, A CONTRACT AGREEMENT WOULD BE SIGNED BY THOSE FILLING THE POSITIONS STATING THEY ARE AWARE THIS EMPLOYMENT IS FOR A THREE YEAR PERIOD AS THIS IS THE GRANT FUNDING PERIOD; IF THEY CONTINUE AFTER THE THIRD YEAR, IT WOULD BE LEFT UP TO THE BOARD. HASTY WOULD ALSO GET AN AGREEMENT ON AN ANNUAL BASIS WITH THE MUNICIPALITIES RECEIVING THE SERVICES OF THESE POSITIONS, SAYING THEY WOULD COMMIT TO FUNDING THE FUEL, UNIFORMS, ETC. FOR THE POSITIONS. THE BOARD REQUESTED HASTY DETERMINE WHAT THE BOARD WOULD HAVE TO BUDGET TO FUND THESE THREE POSITIONS, LESS SALARY, ASSUMING THEY WERE ON BOARD FOR YEAR ONE, TWO AND THREE.

THE BOARD ADDRESSED THE BUILDING DEPARTMENT BUDGET. COM- MISSIONER MORRIS OFFERED A MOTION, SECONDED BY COMMISSIONER DAVIS AND CARRIED TO TENTATIVELY APPROVE THE BUILDING DEPARTMENT BUDGET TOTALLING \$141,340.00.

THE BOARD AGREED FOR ADMINISTRATOR HAGAN TO GET WITH "BO" CREEL, BUILDING INSPECTOR, ON GETTING SOME PART TIME HELP UNTIL THEY CAN ADVERTISE FOR A FULL TIME BUILDING INSPECTOR. THEY ALSO REQUESTED HAGAN WORK WITH CREEL ON THE ADVERTISEMENT FOR THE BUILDING INSPECTOR TO MAKE SURE THE PERSON WOULD MEET THE STATE CRITERIA AND DETERMINE A SALARY FOR THE BUILDING INSPECTOR.

DISCUSSION WAS HELD ON THE 911 BUDGET REQUEST. THE BOARD REQUESTED INFORMATION AS TO WHEN THE 911 ADDRESSING WOULD BE COMPLETE AND FULLY IMPLEMENTED. JERRY BROCK, 911 COORDINATOR, ADDRESSED THE BOARD ON THIS ISSUE AND AGREED HE COULD HAVE IT COMPLETED BY THE END OF DECEMBER USING THE PROPOSED BUDGET, WHICH INCLUDES TWO FULL TIME POSITIONS, AS LONG AS THE BOARD WAS AWARE THERE WOULD BE NO ONE IN THE OFFICE. (ONE OF THE FULL TIME POSITIONS IS A TEMPORARY FULL TIME POSITION). THE BOARD AGREED TO FUND A FULL TIME OFFICE POSITION IN THE ADMINISTRATIVE BUDGET WITH THIS PERSON ALSO WORKING WITH 911 THROUGH DECEMBER. COM- MISSIONER DAVIS OFFERED A MOTION, SECONDED BY COMMISSIONER MORRIS AND CARRIED TO TENTATIVELY ACCEPT THE 911 BUDGET AS PRESENTED TOTALLING \$89,636.00.

DISCUSSION WAS HELD ON THE LIBRARY BUDGET. COMMISSIONER DAVIS OFFERED A MOTION, SECONDED BY COMMISSIONER MORRIS AND CARRIED TO TENTATIVELY ACCEPT THE LIBRARY BUDGET TOTALLING \$80,432.00.

THE EMERGENCY MANAGEMENT GRANT BUDGET WAS DISCUSSED. CHAIRMAN CARTER RECOMMENDED THE EMERGENCY MANAGEMENT DIRECTOR WORK WITH THE DIVISION OF FORESTRY ON EMERGENCY EQUIPMENT NEEDS. CARTER HAD PROVIDED THE DIRECTOR WITH THE NAME AND TELEPHONE NUMBER OF THE CONTACT PERSON AT THE DIVISION OF FORESTRY.

COMMISSIONER DAVIS OFFERED A MOTION, SECONDED BY COMMISSIONER MORRIS AND CARRIED TO TENTATIVELY APPROVE THE EMERGENCY MANAGEMENT ENHANCEMENT GRANT BUDGET TOTALLING \$91,719.00.

DISCUSSION WAS HELD ON THE DEBT SERVICE BUDGET. COMMISSIONER DAVIS OFFERED A MOTION, SECONDED BY COMMISSIONER MORRIS AND CARRIED TO TENTATIVELY APPROVE THE DEBT SERVICE BUDGET TOTALLING \$727,605.00.

TOMMY McDONALD ADDRESSED THE CHAMBER OF COMMERCE BUDGET WITH THE BOARD REFERENCING IT ALL GOES TOWARD ECONOMIC DEVELOPMENT. COMMISSIONER MORRIS OFFERED A MOTION, SECONDED BY COMMISSIONER DAVIS AND CARRIED TO TENTATIVELY APPROVE A BUDGET OF \$35,000.00 FOR THE CHAMBER OF COMMERCE.

DALE MACUMBER, VETERANS SERVICE OFFICER, ADDRESSED THE BOARD ON HIS BUDGET REQUEST. DISCUSSION WAS HELD ON MAKING THE VETERANS SERVICE OFFICER A FULL TIME EMPLOYEE WORKING FIVE DAYS A WEEK WITH A 3% SALARY INCREASE. COMMISSIONER CORBIN OFFERED A MOTION, SECONDED BY COMMISSIONER MORRIS AND CARRIED TO TENTATIVELY APPROVE THE VETERANS SERVICE BUDGET WITH THE OFFICER WORKING FIVE DAYS A WEEK AND RECEIVING A 3% SALARY INCREASE.

DAVID CORBIN, PARKS AND RECREATION DIRECTOR, ADDRESSED THE BOARD ON HIS BUDGET REQUEST. DISCUSSION WAS HELD ON THE MACHINERY AND EQUIPMENT LINE ITEM WITH CORBIN INDICATING THE NEED FOR A TRACTOR AND MOWER. COMMISSIONER MORRIS OFFERED A MOTION, SECONDED BY COMMISSIONER DAVIS AND CARRIED TO PUT THE MACHINERY & EQUIPMENT LINE ITEM IN THE PARKS & RECREATION BUDGET AT \$15,000.00.

DISCUSSION WAS HELD ON THE PARK & RECREATION DIRECTOR'S SALARY. COMMISSIONER DAVIS OFFERED A MOTION, SECONDED BY COMMISSIONER MORRIS AND CARRIED TO MOVE DAVID CORBIN'S SALARY TO \$20,000.00.

COMMISSIONER MORRIS OFFERED A MOTION, SECONDED BY COMMISSIONER DAVIS AND CARRIED TO TENTATIVELY APPROVE OF THE PARK & RECREATION BUDGET WITH THE PARK & RECREATION DIRECTOR'S SALARY BEING INCREASED TO \$20,000.00, GINA GAINNEY RECEIVING A 3% SALARY INCREASE ON HER SHARE OF SALARY THAT COMES FROM THIS BUDGET, AND INCREASING THE EQUIPMENT LINE ITEM TO \$15,000.00.

DISCUSSION WAS HELD ON THE OTHER HUMAN SERVICES BUDGET. COMMISSIONER MORRIS OFFERED A MOTION, SECONDED BY COMMISSIONER DAVIS AND CARRIED TO TENTATIVELY APPROVE THE TRI-COUNTY COMMUNITY COUNCIL CANNING CENTER BUDGET FOR \$2,000.00.

GEORGE ROGERS AND ROBERT HARCUS, ROAD & BRIDGE SUPERVISORS, ADDRESSED THE TRANSPORTATION BUDGET. DISCUSSION WAS HELD ON THE POSITIONS AND EQUIPMENT AT ROAD AND BRIDGE. THE BOARD AGREED TO CUT THE SEVEN POSITIONS BROUGHT ABOUT BY THE EMERGENCY WORK THROUGH FEMA AND LET THE SUPERVISORS ELECT THE SEVEN POSITIONS TO BE TERMINATED. THE BOARD WAS MADE AWARE THEY WOULD NOT BE RECEIVING THE SAME LEVEL OF SERVICE THEY ARE PRESENTLY RECEIVING IF THE EQUIPMENT AND POSITIONS ARE CUT FROM THE BUDGET.

DISCUSSION WAS ALSO HELD AND THE BOARD AGREED FOR ROAD AND BRIDGE TO WORK ON THE GRADER DISTRICTS ESTABLISHED LAST YEAR WITH ALL THE EQUIPMENT BEING USED ON A ROTATION BASIS WITH THE UNDERSTANDING THE FOREMEN WILL HAVE TO TAKE CARE OF EMERGENCY SITUATIONS.

CHAIRMAN CARTER CALLED FOR A RECESS FOR A LUNCH BREAK.

THE BOARD WENT THROUGH THE TRANSPORTATION LINE ITEMS AND AGREED TO CUT \$2,000.00 FROM THE COMMUNICATIONS SERVICE LINE ITEM, \$10,000.00 FROM THE INSURANCE LINE ITEM, \$50,000.00 FROM THE REPAIR & MAINTENANCE LINE ITEM, \$5,000.00 FROM THE OTHER CURRENT CHARGES LINE ITEM, \$15,000.00 FROM THE OPERATING SUPPLIES LINE ITEM, \$10,000.00 FROM THE OPERATING SUPPLIES-GAS LINE ITEM, \$10,000.00 FROM THE OPERATING SUPPLIES, TIRES LINE ITEM, \$30,000.00 FROM THE MACHINERY & EQUIPMENT LINE ITEM, \$20,000.00 FROM THE LAND PURCHASE LINE ITEM AND \$50,000.00 FROM THE REPAIR & MAINTENANCE PARTS LINE ITEM FOR A TOTAL OF \$202,000.00. THE \$20,000.00 LEFT IN THE MACHINERY & EQUIPMENT LINE ITEM WAS TO PURCHASE TWO TRAILERS AND SHOP TOOLS.

COMMISSIONER MORRIS OFFERED A MOTION, SECONDED BY COMMISSIONER CORBIN AND CARRIED TO TENTATIVELY CUT NO MORE THAN THE \$202,000.00 REFERENCED IN THE LINE ITEM CUTS OUT OF THE TRANSPORTATION BUDGET.

COMMISSIONER CORBIN OFFERED A MOTION, SECONDED BY COMMISSIONER DAVIS TO TENTATIVELY CARRY \$200,000.00 IN RESERVE. COMMISSIONER CORBIN AND COMMISSIONER DAVIS WITHDREW THEIR MOTION AND SECOND.

DISCUSSION WAS HELD ON THE ADMINISTRATIVE BUDGET.

THE ISSUE OF GEORGE ROGERS AND ROBERT HARCUS LOSING ANNUAL LEAVE TIME DURING THE 1995 CALENDAR YEAR DUE TO THEM BEING CALLED IN TO WORK AND BEING UNABLE TO TAKE THEIR LEAVE TIME WAS DISCUSSED. COMMISSIONER MORRIS OFFERED A MOTION, SECONDED BY COMMISSIONER CORBIN TO PAY ROGERS AND HARCUS FOR ONE WEEK (40 HOURS) FOR LEAVE TIME LOST WITH THE UNDERSTANDING THEY WILL NOT BE COMPENSATED AGAIN FOR TIME LOST. THE MOTION CARRIED UNANIMOUSLY.

COMMISSIONER BROCK OFFERED A MOTION, SECONDED BY COMMISSIONER CORBIN TO PAY LEON SEXTON, EMERGENCY MANAGEMENT DIRECTOR, FOR 8 HOURS LEAVE TIME HE LOST DURING THE 1995 CALENDAR YEAR. COMMISSIONER BROCK FOR WITH COMMISSIONER MORRIS, DAVIS, CORBIN, AND CARTER OPPOSED.

THE BOARD AGREED TO ADDRESS GENERAL FUND BUDGET B. ADMINISTRATOR HAGAN BRIEFED THE BOARD ON THE NOTES GIVEN TO THEM ON THE BUDGET.

DISCUSSION WAS HELD WITH THE BOARD AGREEING TO TAKE BUDGET B, MAKE THE CHANGES REFERENCED IN THE MEETING TODAY, ELIMINATE ALL NEW POSITIONS IN THE SHERIFFS BUDGET AND ADD BACK TWO CORRECTIONAL OFFICERS IN THE DETENTION AND CORRECTIONS BUDGET.

COMMISSIONER CORBIN OFFERED A MOTION, SECONDED BY COMMISSIONER MORRIS AND CARRIED TO TENTATIVELY APPROVE THE \$284,947.00 FOR THE PROPERTY APPRAISER'S BUDGET FOR FISCAL YEAR 1996-97 AS THIS IS THE FIGURE USED BY THE DEPARTMENT OF REVENUE AFTER THEY RECEIVED THE LETTER FROM THE BOARD APPEALING HIS ORIGINAL BUDGET REQUEST.

CHAIRMAN CARTER CALLED FOR A FIVE MINUTE RECESS.

PURSUANT TO A RECESS, COMMISSIONER CORBIN OFFERED A MOTION, SECONDED BY COMMISSIONER MORRIS AND CARRIED TO AUTHORIZE THE CHAIRMAN AND ATTORNEY HOLLEY TO INVESTIGATE AND MAKE A RECOMMENDATION BACK TO THE BOARD ON HOW TO HANDLE THE OVEREXPENDITURE IN THE SHERIFF'S BUDGET.

JERRY FARLEY, REPRESENTING THE WASHINGTON COUNTY FIRE ASSOCIATION, ADDRESSED THE BOARD REQUESTING THEY LEAVE THE \$108,000.00 BUDGETED TO THE FIRE DEPARTMENTS AND

BUDGET ANOTHER \$12,000.00 FOR AN EMERGENCY FUND TO BE HANDLED BY THE FIRE ASSOCIATION. FARLEY ADVISED THE BOARD THE ASSOCIATION WOULD PROVIDE THEM WITH A REVENUE GENERATING PROPOSAL AT A LATER DATE. DISCUSSION WAS HELD WITH THE BOARD AGREEING TO TAKE THE REQUEST UNDER ADVISEMENT AND RESEARCH TO SEE WHERE THE FUNDING WOULD COME FROM.

ADMINISTRATOR HAGAN BRIEFED THE BOARD ON A PACKET THEY HAD BEEN GIVEN ON BUDGET REQUESTS RECEIVED SINCE THEIR LAST BUDGET WORKSHOP:

1. A FULL TIME POSITION FOR PARKS & RECREATION DEPARTMENT
2. FIVE POINTS VOLUNTEER FIRE DEPARTMENT REQUEST FOR \$31,000.00
3. CITY OF CHIPLEY FIRE DEPARTMENT REQUEST FOR \$43,000.00
4. CITY OF CHIPLEY REQUEST FOR \$25,000.00 FOR RECREATION DEPARTMENT.

COMMISSIONER MORRIS OFFERED A MOTION, SECONDED BY COMMISSIONER DAVIS AND CARRIED TO DENY ALL FOUR OF THE BUDGET ITEMS REFERENCED ABOVE.

ADMINISTRATOR HAGAN REFERENCED THE POSITION REQUESTED BY THE PARKS & RECREATION DEPARTMENT WAS CREATING A FULL TIME POSITION IN THE EMERGENCY MANAGEMENT ENHANCEMENT GRANT AND QUESTIONED SINCE THE BOARD VOTED NOT TO FUND THE FULL TIME POSITION IN PARKS AND RECREATION, DID THEY WANT TO CONTINUE FUNDING HALF THAT PERSON'S SALARY OUT OF PARKS AND RECREATION AND HALF OUT OF THE EMERGENCY MANAGEMENT GRANT AS THEY PRESENTLY ARE DOING. THE BOARD AGREED TO CONTINUE FUNDING HALF THE SALARY OUT OF PARKS & RECREATION AND HALF THE SALARY OUT OF EMERGENCY MANAGEMENT. (THE POSITION REFERENCED IS FOR GINA GAINNEY)

CHAIRMAN CARTER RECOMMENDED RANDALL TRUETTE AND LEON SEXTON, THE CIVIL DEFENSE DIRECTOR, BE CONTACTED AND MADE AWARE THE COMMUNICATION SYSTEMS NEEDS TO BE ADDRESSED ACCORDING TO THE ENGINEERING STUDY PREPARED.

JERRY FARLEY RECOMMENDED THE ORDINANCE IMPLEMENTING CHARGING \$250.00 FOR FIRE CALLS BE CHANGED WHERE THE FUNDS COULD GO INTO THE EMERGENCY TRUST FUND THEY ARE REQUESTING THE BOARD CREATE RATHER THAN INTO THE GENERAL FUND. NO ACTION WAS TAKEN BY THE BOARD.

THE BOARD RECESSED THE MEETING UNTIL 6:00 P. M. ON SEPTEMBER 10, 1996.

ATTEST: _____
CLERK

CHAIRMAN

ATTEST: _____
DEPUTY CLERK

END OF MINUTES FOR 09/06/96