

minutes091796S
BOARD MINUTES FOR 09/17/96

SEPTEMBER 17, 1996

PURSUANT TO A RECESS FROM THE SEPTEMBER 10, 1996 MEETING, THE WASHINGTON COUNTY BOARD OF COMMISSIONERS, IN AND FOR WASHINGTON COUNTY MET ON THE ABOVE DATE AT 4:00 P. M. AT THE WASHINGTON COUNTY ADMINISTRATIVE BUILDING, 711 THIRD STREET, CHIPLEY, FLORIDA WITH COMMISSIONERS BROCK, CARTER, CORBIN, DAVIS AND MORRIS PRESENT. ATTORNEY HOLLEY, CLERK EARNESTINE MILLER, DEPUTY CLERK DIANNE CARTER AND ADMINISTRATOR HAGAN WERE ALSO IN ATTENDANCE.

ATTORNEY HOLLEY ADDRESSED MEETING WITH THE AUDITOR ON THE ON- GOING OVEREXPENDITURE IN THE SHERIFF'S BUDGET. HE REQUESTED AUTHORITY TO WRITE A LETTER TO EACH CONSTITUTIONAL OFFICER THAT IS GOING OUT OF OFFICE AND MAKE THEM AWARE OF THE FLORIDA STATUTES WHICH STATES THEY CAN ONLY EXPEND EACH MONTH FOR THE REMAINDER OF THEIR TERM ONE TWELFTH OF THEIR ANNUAL ALLOCATED BUDGET. COMMISSIONER DAVIS OFFERED A MOTION, SECONDED BY COMMISSIONER MORRIS TO AUTHORIZE ATTORNEY HOLLEY TO WRITE A LETTER TO THE CONSTITUTIONAL OFFICERS ADVISING THEM OF THE STATUTORY REQUIREMENTS REFERENCED ABOVE.

ATTORNEY HOLLEY ALSO REFERENCED WRITING A SEPARATE LETTER TO SHERIFF HASTY AND FRED PEEL, DUE TO PART OF THE OVEREXPENDITURE IN THE SHERIFF'S BUDGET BEING CARRIED OVER FROM THE LAST YEAR PEEL WAS IN OFFICE, ADVISING THEM THE REQUIREMENTS OF THE LAW ARE FOR THEIR BUDGETS TO BE BALANCED AT THE END OF THE YEAR. ALSO, ADVISING THEM THE BOARD EXPECTS THE BUDGETS TO BE BROUGHT IN TO BALANCE BY THE END OF THE 1996-97 BUDGET YEAR.

ATTORNEY HOLLEY BRIEFED THE BOARD ON WHAT THE LAW REQUIRES A CONSTITUTIONAL OFFICER TO DO WHEN THEN KNOW THEY ARE FIXING TO RUN OUT OF FUNDS. HE ALSO ADVISED THE BOARD THERE WAS NO STATED PENALTY IN THE STATUTES FOR OVERSPENDING A BUDGET.

COMMISSIONER DAVIS AND MORRIS AGREED TO INCLUDE IN THEIR MOTION THE AUTHORIZATION FOR ATTORNEY HOLLEY TO ALSO WRITE A SEPARATE LETTER TO SHERIFF HASTY AND FRED PEEL ADVISING THEM OF THE REQUIREMENTS OF THE LAW ON THE OVEREXPENDITURES IN THE SHERIFF'S DEPARTMENT AND ADVISE THEM THE BOARD EXPECTS THEIR BUDGET TO BE IN BALANCE BY THE END OF THE 1996-97 BUDGET YEAR. THE MOTION CARRIED UNANIMOUSLY.

DISCUSSION WAS HELD ON THE DEADLINE FOR THE TAX COLLECTOR TO SUBMIT HER BUDGET FOR FISCAL YEAR 1996-97 TO THE DEPARTMENT OF REVENUE WAS AUGUST 1, 1996 AND TO DATE SHE STILL HAD NOT SUBMITTED IT. COMMISSIONER DAVIS OFFERED A MOTION, SECONDED BY COMMISSIONER CORBIN AND CARRIED TO AUTHORIZE ATTORNEY HOLLEY TO WRITE A LETTER TO THE TAX COLLECTOR QUOTING THE STATUTE THAT PERTAINS TO THIS ISSUE.

ADMINISTRATOR HAGAN BRIEFED THE BOARD ON ALL THE PROPOSED BUDGETS FOR SPECIAL FUNDS FOR FISCAL YEAR 1996-97 WHICH WERE PROVIDED TO THE BOARD. HE ADVISED THE BOARD THE GENERAL FUND AND TRANSPORTATION FUND BUDGETS WERE THE SAME AS PRESENTED TO THEM ON SEPTEMBER 10, 1996.

DAVID SOLGER, AG AGENT, ADDRESSED THE NEED OF A SECRETARIAL POSITION AT THE AG CENTER DUE TO JUANITA WEST RETIRING IN MARCH AND THE STATE WAS NOT GOING TO CONTINUE TO FUND THIS POSITION. HE REQUESTED THE BOARD'S CONSIDERATION IN FUNDING THIS POSITION, EVEN IF THEY COULD ONLY FUND A PART TIME POSITION.

SOLGER ALSO ADDRESSED THE NEED OF MICROPHONES, TABLES, CHAIRS, AND AIRCONDITIONING AT THE AG CENTER. HE RECOMMENDED HIRING A JANITORIAL PERSON TO HELP OVERSEE THE AUDITORIUM RATHER THAN CONTRACTING OUT THE SERVICES.

DISCUSSION WAS HELD ON SOLGER'S REQUEST WITH THE BOARD AGREEING TO RE-ADDRESS THE CLERICAL POSITION IN FEBRUARY.

THE BOARD AGREED FOR ADMINISTRATOR HAGAN TO REVIEW THE BUDGET AND ADDRESS WHERE THE MONIES MAY COME FROM TO REPAIR THE AIR CONDITIONING AT THE AG CENTER AT AN ESTIMATED COST OF \$2,300.00.

ADMINISTRATOR HAGAN RECOMMENDED THE BOARD LOOK AT THEIR PROPOSED GENERAL MAINTENANCE BUDGET AND THOSE THINGS THAT HAVE BEEN TAKEN OUT DUE TO GOING BACK TO LAST YEAR'S FIGURES. HE REFERENCED IF THEY LEAVE THE BUDGET AT LAST YEAR'S RATE, THINGS WHICH DESPERATELY NEED TO BE DONE TO SOME OF THE BUILDINGS WOULD HAVE TO BE ELIMINATED. (MENS BATHROOM AT COURTHOUSE, AG CENTER AIR CONDITIONING, ETC)

HAGAN ALSO ADDRESSED THE COPIER FOR THE ADMINISTRATIVE BUILDING BEING EXCLUDED FROM THE PROPOSED BUDGET. HE RECOMMENDED THE BOARD LOOK AT INCREASING THE ADMINISTRATIVE BUDGET BY \$1,200.00 TO LEASE A COPIER RATHER THAN PURCHASE ONE.

HAGAN ADDRESSED THE EMPLOYEE THE BOARD HAD AGREED TO HIRE FOR THE

ADMINISTRATIVE OFFICE WITH THE EMPLOYEE WORKING THE FIRST THREE MONTHS WITH 911. HAGAN ADVISED A SALARY FIGURE OF \$6.00 PER HOUR HAD BEEN DISCUSSED FOR THE EMPLOYEE BUT THE SALARY FIGURE INCLUDED IN THE PROPOSED BUDGET WAS AT \$6.50 PER HOUR.

CLERK MILLER ADDRESSED AN EMPLOYEE OF HERS WHO WAS STILL ON PROBATION EXPERIENCING HEALTH PROBLEMS AND SAYING IT WAS RELATED TO THE WORKING CONDITIONS. MILLER EMPHASIZED THERE WAS DEFINITELY A NEED FOR THE JANITORIAL SERVICE TO CLEAN THE BASEMENT WHICH IS IN THE GENERAL AREA OF WHERE THE EMPLOYEE WORKS. ADMINISTRATOR HAGAN IS TO HAVE THE JANITORIAL SERVICE TAKE CARE OF CLEANING THE BASEMENT.

CLERK MILLER ADDRESSED HER PROPOSED BUDGET INCLUDED THE BOARD FUNDING A HALF POSITION FOR COUNTY COURT AND EXPLAINED THIS WAS DUE TO THE INCREASE OF MISDEMEANOR CASES. MILLER EXPLAINED COUNTY COURT WAS THE RESPONSIBILITY OF THE BOARD.

COMMISSIONER CORBIN ADDRESSED THE CONDITION OF THE MENS BATHROOM AT THE COURTHOUSE AND SAID HE HAD RATHER SPEND THE \$12,000.00 ON THE MENS BATHROOM RATHER THAN INCREASE THE CHAMBER OF COMMERCE'S BUDGET BY THIS AMOUNT.

COMMISSIONER CORBIN OFFERED A MOTION, SECONDED BY COMMISSIONER BROCK AND CARRIED TO ADJOURN. ATTEST:_____

CLERK
ATTEST:_____

CHAIRMAN

DEPUTY CLERK

JERRY FARLEY, REPRESENTING THE FIRE ASSOCIATION, ADDRESSED THE BOARD ON THEIR PROPOSAL FOR THE ESTABLISHMENT AND ADMINISTRATION OF A COUNTY WIDE CONTINGENCY FUND FOR EMERGENCY EXPENDITURES FOR THE FIRE DEPARTMENTS WHICH WOULD BE ADMINISTERED BY A FIRE CONTROL BOARD. COMMISSIONER CORBIN OFFERED MOTION, SECONDED BY COMMISSIONER BROCK TO TAKE \$12,000.00 FROM THE CONTINGENCY LINE ITEM AND ESTABLISH A CONTINGENCY FUND FOR EMERGENCY EXPENDITURES OF THE FIRE DEPARTMENTS. DISCUSSION WAS HELD ON THE PROPOSAL WITH THE BOARD AGREEING FOR ATTORNEY HOLLEY TO REVIEW THE CONCEPT OF THE PROPOSAL AND MAKE A RECOMMENDATION BACK TO THE BOARD. THE MOTION TO TRANSFER THE \$12,000.00 FROM THE CONTINGENCY LINE ITEM AND ESTABLISH A CONTINGENCY FUND FOR EMERGENCY EXPENDITURES FOR THE FIRE DEPARTMENTS CARRIED WITH COMMISSIONER MORRIS OPPOSING.

ADMINISTRATOR HAGAN ADDRESSED THE MENS BATHROOM AT THE COURTHOUSE AND THE AIR CONDITIONING AT THE AG CENTER NEEDED TO BE TAKEN CARE OF AND REQUESTED MONIES BE PLACED BACK IN THE 1996-97 BUDGET FOR THESE ITEMS. DISCUSSION WAS HELD WITH COMMISSIONER CORBIN OFFERING A MOTION, SECONDED BY COMMISSIONER BROCK TO DECREASE THE CHAMBER OF COMMERCE'S BUDGET BY \$6,000.00 AND REALLOCATE \$6,000.00 TO THE BUILDING MAINTENANCE BUDGET TO REPAIR THE MENS BATHROOM AT THE COURTHOUSE. THE MOTION FAILED WITH COMMISSIONER CORBIN AND BROCK FOR AND COMMISSIONER DAVIS, CARTER AND MORRIS OPPOSING.

ADMINISTRATOR HAGAN RECOMMENDED THE BOARD INCREASE THE REPAIR & MAINTENANCE-BUILDINGS LINE ITEM BY \$4,500.00 IN THE AG BUDGET TO FIX THE AIR CONDITIONING AND PURCHASE TABLES AND CHAIRS. COMMISSIONER CORBIN OFFERED A MOTION, SECONDED BY COMMISSIONER DAVIS AND CARRIED TO ACCEPT ADMINISTRATOR HAGAN'S RECOMMENDATION.

COMMISSIONER CORBIN OFFERED A MOTION, SECONDED BY COMMISSIONER DAVIS AND CARRIED TO TAKE \$2,500.00 FROM THE CONTINGENCY LINE ITEM TO BE USED ON THE MENS BATHROOM AT THE COURTHOUSE. ADMINISTRATOR HAGAN IS TO BRING BACK A COST PROPOSAL ON WHAT WILL ACTUALLY BE DONE TO THE BATHROOM.

DISCUSSION WAS HELD ON CLERK MILLER'S REQUEST FOR THE BOARD TO FUND A HALF TIME POSITION FOR COUNTY COURT WORK. CLERK MILLER ADVISED THE BOARD IF SHE FALLS SHORT OF FUNDS, SHE WILL HAVE TO TAKE THE BOARD'S INTEREST MONIES. NO ACTION WAS TAKEN BY THE BOARD ON FUNDING THE HALF TIME POSITION REQUESTED BY CLERK MILLER.

DISCUSSION WAS HELD ON THE TENTATIVE TRANSPORTATION BUDGET PRESENTED TO THE BOARD TOTTALLING \$1,803,432.00. COMMISSIONER BROCK ADDRESSED THE NEED OF BRINGING RESERVE MONIES IN THE BUDGET TO MAINTAIN ROAD AND BRIDGE AT ITS PRESENT LEVEL. COMMISSIONER MORRIS OFFERED A MOTION, SECONDED BY COMMISSIONER DAVIS AND CARRIED TO TENTATIVELY APPROVE THE PROPOSED BUDGET PRESENTED FOR TRANSPORTATION TOTTALLING \$1,803,432.00 FOR FISCAL YEAR ENDING SEPTEMBER 30, 1997. COMMISSIONER BROCK OPPOSED.

COMMISSIONER CORBIN OFFERED A MOTION, SECONDED BY COMMISSIONER DAVIS AND CARRIED TO TENTATIVELY APPROVE THE SPECIAL FUND BUDGETS FOR FISCAL YEAR ENDING SEPTEMBER 30, 1997. COMMISSIONER MORRIS OPPOSED.

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COMMISSIONER CORBIN OFFERED A MOTION, SECONDED BY COMMISSIONER DAVIS AND CARRIED ON A ROLL CALL VOTE TO SET THE PROPOSED MILLAGE RATE OF TEN MILLS AS THE TENTATIVE MILLAGE RATE FOR FISCAL YEAR ENDING SEPTEMBER 30, 1997.

COMMISSIONER CORBIN OFFERED A MOTION, SECONDED BY COMMISSIONER DAVIS AND CARRIED ON A ROLL CALL VOTE TO ADOPT THE PROPOSED BUDGET TOTALLING \$11,484,770.00 AS THE TENTATIVE BUDGET FOR FISCAL YEAR ENDING SEPTEMBER 30, 1997.

COMMISSIONER DAVIS OFFERED A MOTION, SECONDED BY COMMISSIONER MORRIS AND CARRIED TO ADVERTISE THE "SUMMARY STATEMENT OF THE TENTATIVE BUDGET" AND THE "NOTICE OF BUDGET HEARING" IN THE WASHINGTON COUNTY NEWS AND HOLD THE FINAL PUBLIC HEARING TO FINALIZE THE BUDGET AND ADOPT THE MILLAGE RATE FOR FISCAL YEAR ENDING SEPTEMBER 30, 1997 ON OCTOBER 3, 1996 AT 5:05 P.M. THE MOTION CARRIED UNANIMOUSLY ON A ROLL CALL VOTE.

COMMISSIONER DAVIS OFFERED A MOTION, SECONDED BY COMMISSIONER BROCK AND CARRIED TO ADJOURN. ATTEST: _____

CLERK

CHAIRMAN

ATTEST: _____

DEPUTY CLERK

END OF MINUTES FOR 09/17/96