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BOARD MINUTES FOR 01/28/99

JANUARY 28, 1999

THE BOARD OF COUNTY COMMISSIONERS IN AND FOR WASHINGTON COUNTY MET ON THE ABOVE DATE AT 8:00 A. M. AT THE WASHINGTON COUNTY ADMINISTRATIVE BUILDING, 711 THIRD STREET, CHIPLEY, FLORIDA WITH COMMISSIONERS BROCK, CARTER, COPE, ENFINGER AND HALL PRESENT. ATTORNEY HOLLEY, ADMINISTRATIVE ASSISTANT PETER HERBERT, CLERK LINDA COOK AND DEPUTY CLERK DIANNE CARTER WERE ALSO IN ATTENDANCE.

SHERIFF FRED PEEL PROCLAIMED THE MEETING WITH ATTORNEY HOLLEY PROVIDING THE INVOCATION. CHAIRMAN CARTER LED IN THE PLEDGE OF ALLEGIANCE TO THE FLAG.

COMMISSIONER HALL OFFERED A MOTION, SECONDED BY COMMISSIONER COPE AND CARRIED TO APPROVE OF THE MINUTES FOR THE NOVEMBER 17, 1998

\ WASHINGTON

COUNTY BOARD OF COUNTY COMMISSIONERS MEETING.

COMMISSIONER COPE OFFERED A MOTION, SECONDED BY COMMISSIONER ENFINGER AND CARRIED TO APPROVE OF ALL ITEMS ON THE CONSENT AGENDA FOR THE WASHINGTON COUNTY BOARD OF COUNTY COMMISSIONERS JANUARY 28, 1999 MEETING:

1. APPROVAL OF RESOLUTION ON TCI TKR OF GULF PLAINS. INC. ASSET EXCHANGE AGREEMENT WITH TIME WARNER ENTERTAINMENT COMPANY, L.P.
2. APPROVAL OF SAFETY POLICY FOR WASHINGTON COUNTY EMPLOYEES.
3. APPROVAL OF AWARD AGREEMENT FOR CDBG ON ROAD IMPROVEMENTS.
4. APPROVAL TO OBLIGATE HAZARD MITIGATION GRANT PROGRAM FUNDS FOR THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) CONTRACT-FEMA PROJECT NUMBER 1069-0065.
5. APPROVAL TO CONTINUE SHIP ELDERLY EMERGENCY INTAKE SERVICE FOR WASHINGTON COUNTY THROUGH THE WASHINGTON COUNTY COUNCIL ON AGING. COUNCIL ON AGING SUBMITTED ONLY RESPONSE TO REQUEST FOR STATEMENT OF QUALIFICATIONS TO CONTINUE INTAKE SERVICE.
6. APPROVAL OF ARTICLE V GRANT-IN-AID FUNDING FOR FY 1998-99 TOTTALLING \$100,000.00. THIS PROVIDES FOR FUNDING FOR ADA COMPLIANCE FOR COURT FACILITIES, COURT FACILITY AND SECURITY IMPROVEMENTS, COURT REPORTING FEES AND COST ASSOCIATED WITH SPECIAL PUBLIC DEFENDERS.

STEVE ROARK, COMPUTER DEPARTMENT HEAD, PRESENTED THE BOARD WITH AN OUTLINE OF THE YEAR 2000 COMPUTER PROBLEM. HE BRIEFED THE BOARD ON THE INFORMATION AND RECOMMENDED THEY APPROVE THE PURCHASE OF A NEW FINANCE SOFTWARE PACKAGE TO REPLACE THE 1988 VERSION CURRENTLY IN USE BY THE CLERK OF COURTS AND BOARD FINANCE. HE ALSO RECOMMENDED THE BOARD APPROVE OVERTIME PAY FOR HIMSELF AND KENNETH NAKER FOR EXPEDITING THE COMPLETION OF YEAR 2000 MODIFICATIONS. ROARK STATED THE ACQUISITION COST FOR BOARD AND CLERK FINANCE SOFTWARE PACKAGES WOULD TOTAL APPROXIMATELY \$59,040.00; THIS COST WILL BE DIVIDED EQUALLY WITH THE CLERK OF COURT PAYING HALF AND THE BOARD FUNDING THE OTHER HALF. ROARK BRIEFED THE BOARD ON OTHER PROGRAMS WHICH COULD BE PURCHASED AT A LATER DATE AND A MODULE THAT COULD BE ADDED.

DISCUSSION WAS HELD WITH COMMISSIONER COPE OFFERING A MOTION, SECONDED BY COMMISSIONER ENFINGER AND CARRIED TO APPROVE OF THE PURCHASE OF THE CLERK OF COURT AND BOARD FINANCE SOFTWARE PACKAGES CONTINGENT UPON FUNDING BEING AVAILABLE, APPROVE PAYMENT OF OVERTIME FOR KENNETH NAKER AND STEVE ROARK FOR EXPEDITING THE COMPLETION OF YEAR 2000 MODIFICATIONS, AND AUTHORIZE THE CHAIRMAN TO SIGN THE PURCHASE ORDER FOR THE SOFTWARE PACKAGES WITH THE COST BEING SPLIT 50/50 WITH CLERK LINDA COOK.

GORDON WARREN ADDRESSED THE BOARD WITH COMPLAINTS ON HIS GARBAGE NOT BEING PICKED UP AND NOT HAVING A PHONE NUMBER TO CONTACT SOMEONE TO PICK IT UP AT A LATER DATE. WARREN HAD OBTAINED A NUMBER FROM RORY CASSEDY OF WASTE MANAGEMENT WHICH WOULD BENEFIT HIM WITH HIS COMPLAINT BUT HE WAS CONCERNED ABOUT OTHER PEOPLE WHO ARE HAVING SIMILAR PROBLEMS.

ADMINISTRATIVE ASSISTANT, PETER HERBERT, ADDRESSED HOW THE GARBAGE COMPLAINTS

WERE BEING HANDLED BY MS. LYNDA WALLER OF THE WASHINGTON COUNTY ADMINISTRATIVE OFFICE.

MR. CASSEDY ADDRESSED THE BOARD ON THEM HAVING A NEW COMPUTER SYSTEM PUT IN AND THE SERVER THEY HAD WOULD NOT SERVE THEIR COMPUTER; HOPEFULLY, THE SERVER WILL BE UP AND RUNNING WITHIN A WEEK. MR. CASSEDY PROVIDED HIS PAGER NUMBER: 850-833-2725/DIRECT LINE NUMBER 850-301-2804.

COMMISSIONER ENFINGER ADDRESSED A PROBLEM ALMA MCENTYRE WAS HAVING WITH THE GARBAGE SERVICE PICKING UP A LARGE CAN OF GARBAGE BUT NOT TWO SMALL CANS THAT SHE PUTS OUT. CASSEDY AGREED THIS MATTER WOULD BE TAKEN CARE OF.

OTHER REPRESENTATIVES OF WASTE MANAGEMENT PROVIDED THEIR TELEPHONE NUMBERS: ZEKE DRAZZELL-850-209-1559; CHARLES FOX 850-814-2125/850-263-2712.

MR. WARREN THEN ADDRESSED THERE BEING DIFFERENTIAL SPEED LIMIT SIGNS ON FALLING WATERS ROAD AND RECOMMENDED IF THE BOARD WAS GOING TO CHANGE SPEED LIMITS, THEY BE CONSISTENT. HE REQUESTED A COPY OF THE ENGINEERING STUDY DONE ON FALLING WATERS ROAD TO JUSTIFY THE SPEED LIMIT BEING DROPPED.

HE ADDRESSED THE RULES AND REGULATIONS THE COUNTY HAS TO GO BY IN ORDER TO JUSTIFY CHANGING THE SPEED LIMIT OF A ROAD; ONCE THE COUNTY HAS JUSTIFIED THE SPEED LIMIT NEEDS TO BE CHANGED ON A ROAD, THEY NEED TO IMPLEMENT AN ORDINANCE ADOPTING THE SPEED LIMIT. WARREN ADVISED THE COUNTY CANNOT ARBITRARILY CHANGE THE SPEED LIMIT ON COUNTY ROADS LIKE THEY ARE DOING.

ATTORNEY HOLLEY ADVISED THE BOARD THE ADMINISTRATIVE ASSISTANT HAD GOTTEN HIM A COPY OF ONE OF THE NEW MANUALS ON ROAD SIGNS AND HE WILL PROVIDE THE BOARD WITH A REPORT ON WHAT THEY NEED TO DO TO REDUCE THE SPEED LIMITS ON COUNTY ROADS.

CHAIRMAN CARTER INSTRUCTED THE ADMINISTRATIVE ASSISTANT TO CONTACT PUBLIC WORKS AND HAVE THE SIGN MAN PICK UP THE DIFFERENTIAL SIGNS ON FALLING WATERS ROAD OTHER THAN THE STANDARD 55MPH SIGN UNTIL A SET SPEED LIMIT IS DETERMINED; ALSO, THE SIGN MAN WOULD NEED TO CHECK OTHER COUNTY ROADS WHICH HAVE DIFFERENTIAL SIGNS THROUGHOUT AND REMOVE THEM.

MR. WARREN REQUESTED ALL TAX CERTIFICATES TWO YEARS OLD OR OLDER BE PUT UP FOR A TAX SALE AND PUT BACK ON THE TAX ROLLS. HE REFERENCED BEING TOLD THERE WERE SOME 12,000 DELINQUENT TAX CERTIFICATES FOR WASHINGTON COUNTY AND IF ALL THIS PROPERTY WAS PUT BACK ON THE TAX ROLLS IT WOULD GENERATE ABOUT \$3,000,000.00 AND THE COUNTY'S MILLAGE RATE COULD BE DROPPED ABOUT THREE MILLS. COMMISSIONER ENFINGER ADVISED MR. WARREN HE WAS OBTAINING INFORMATION ON THE DELINQUENT TAX CERTIFICATES AND WOULD KNOW BY THE FEBRUARY MEETING IF THIS INFORMATION IS CORRECT.

MR. WARREN ADDRESSED THE MSBU FOR SUNNY HILLS STATING AS MUCH DELINQUENT TAXES AS THERE ARE NOW, SHOULD THE BOARD PUT ANOTHER \$25.00 FEE ON TOP OF THE TAXES, THE AMOUNT OF PEOPLE NOT PAYING THEIR TAXES THERE WOULD MULTIPLY.

STACY WEBB, REPRESENTING JULIAN WEBB & ASSOCIATES, ADDRESSED THE BOARD REQUESTING THEY AUTHORIZE A NON-INTEREST BEARING BANK ACCOUNT TO BE OPENED FOR THE CDBG ROAD GRANT FUNDS AND APPROVE FOUR INDIVIDUALS WHOSE NAMES WILL BE SUBMITTED ON THE SIGNATURE AUTHORIZATION FORM THAT WILL BE AUTHORIZED TO SUBMIT A REQUEST FOR PAYMENT OF GRANT FUNDS. COMMISSIONER HALL OFFERED A MOTION, SECONDED BY COMMISSIONER COPE AND CARRIED TO APPROVE THE SAME SIGNATURES USED FOR COUNTY WARRANTS FOR THE SIGNATURE AUTHORIZATION FORM FOR THE CDBG ROAD GRANT AND TO AUTHORIZE A NON-INTEREST BEARING BANK ACCOUNT TO BE OPENED FOR THE GRANT FUNDS.

MS. WEBB THEN ADDRESSED THE NEW SHIP RULES AND GUIDELINES REQUIRE ANY NON-PROFIT ORGANIZATIONS THAT ARE WORKING DIRECTLY WITH SHIP BE NOW SECURED BY ADVERTISING. WEBB ADVISED THIS STEP HAS BEEN TAKEN AND THE WASHINGTON COUNTY COUNCIL ON AGING WAS THE ONLY STATEMENT OF QUALIFICATIONS RECEIVED TO CONTINUE THE SHIP ELDERLY EMERGENCY INTAKE SERVICE. SHE HAD REVIEWED THE COUNCIL ON AGING'S STATEMENT OF QUALIFICATIONS WITH THE SHIP COMMITTEE AND BASED ON THEIR APPROVAL, SHE REQUESTED THE BOARD RETAIN THE WASHINGTON COUNTY COUNCIL ON AGING AS THE ELDERLY EMERGENCY INTAKE SERVICE FOR SHIP. COMMISSIONER ENFINGER OFFERED A MOTION, SECONDED BY COMMISSIONER COPE AND CARRIED TO APPROVE OF WEBB'S REQUEST.

COMMISSIONER BROCK REQUESTED WEBB PROVIDE THE BOARD WITH A LIST OF THE EIGHT FEMA BUYOUTS ON THE NEW FEMA GRANT THAT WAS AWARDED.

CHAIRMAN CARTER QUESTIONED ATTORNEY HOLLEY ON WHAT THE PROCEDURE WOULD BE SHOULD THE BOARD WANT TO MOVE ONE OF THE STRUCTURES THAT WAS BOUGHT OUT UNDER THE FEMA ACQUISITION PROGRAM. ATTORNEY HOLLEY ADVISED THE BOARD HAD THE RIGHT TO MOVE THE STRUCTURE BUT IT WOULD BE AT THEIR OWN EXPENSE.

CHAIRMAN CARTER THEN QUESTIONED ATTORNEY HOLLEY IF THE BOARD CHOSE TO BID TO SELL THE STRUCTURES TO BE MOVED, WHERE WOULD THE FUNDS RECEIVED GO. ATTORNEY HOLLEY

REFERENCED KIM QUINN OF WEST FLORIDA REGIONAL PLANNING COUNCIL HAS ADVISED IF THE STRUCTURES WERE SOLD, THE MONIES WOULD HAVE TO BE RETURNED TO THE STATE.

CHAIRMAN CARTER ADDRESSED A LETTER THAT HAD TO BE SUBMITTED IN ASSOCIATION WITH THE NEW CDBG ROAD GRANT AND HE AND LINDA COOK HAD TAKEN CARE OF PREPARING THE LETTER AGREEING TO \$120,000.00 INKIND WORK; THE INKIND WORK WOULD BE THE MATERIALS FROM THE MUDHILL STOCKPILE. COMMISSIONER ENFINGER OFFERED A MOTION, SECONDED BY COMMISSIONER COPE AND CARRIED TO APPROVE OF THE \$120,000.00 INKIND WORK FOR THE CDBG ROAD GRANT.

ATTORNEY HOLLEY BRIEFED THE BOARD ON A MEETING WITH REPRESENTATIVES OF THE WASHINGTON COUNTY HOME BUILDERS ASSOCIATION AND THERE BEING TWO PROBLEMS THEY WANTED ADDRESSED:

1. THE DISCLOSURE STATEMENT A HOMEOWNER HAS TO SIGN WHEN HE COMES IN TO PULL A PERMIT HIMSELF; THE HOMEOWNER IS SIGNING THE DISCLOSURE STATEMENT BUT THERE IS NO ENFORCEMENT BEING DONE. THE HOMEOWNER COMES IN, PULLS A PERMIT, SIGNS THE DISCLOSURE STATEMENT, THEN GOES AND HIRES UNLICENSED PEOPLE TO BUILD THE HOUSE FOR THEM AND NO ONE IS CHECKING TO VERIFY THIS IS GOING ON. THE WASHINGTON COUNTY HOME BUILDERS ASSOCIATION WANTS THE DISCLOSURE STATEMENT ENFORCED. IF THE BUILDING INSPECTOR GOES TO THE SITE AND THERE IS SOMEONE WORKING BESIDES THE OWNER, THEY WANT HIM TO INQUIRE IF HE IS LICENSED AND IF HE IS REQUIRED TO HAVE WORKERS COMPENSATION, DOES HE HAVE IT. IF THE BUILDING INSPECTOR KNOWS SOMEONE IS IN VIOLATION AND OPERATING ILLEGALLY, HE TURNS THE MATTER OVER TO THE STATE FOR ENFORCEMENT.
2. THE ORDINANCE EXEMPTING 500 SQUARE FEET AND RENOVATIONS NOT EXCEEDING \$5,000.00 ALSO EXEMPTS THE PERMITS AND INSPECTIONS FOR THAT WORK; THE WORK IS ALSO EXEMPTED FROM CODE SPECIFICATIONS AND STANDARDS.

DISCUSSION WAS HELD AND IT WAS QUESTIONED HOW COULD THE BOARD EXEMPT THE 500 SQUARE FEET AND THE RENOVATIONS THAT DO NOT EXCEED \$5,000.00 FROM ALL APPLICATION OF THE STATE MINIMUM BUILDING CODES. ATTORNEY HOLLEY ADVISED AT THE TIME THE BOARD ADOPTED THE ORDINANCE, IT WAS THE CONSENSUS THE LAW ALLOWED THE SPECIFIC EXEMPTIONS.

HOLLEY STATED HE HAD NO PROBLEM EXEMPTING THE HOMEOWNER FROM THE PERMITTING AND THE INSPECTIONS; HOWEVER, HE DOES HAVE A PROBLEM WITH EXEMPTING THEM FROM BUILDING IT TO CODE.

FRANK CORSO SUGGESTED THE BOARD AUTHORIZE ATTORNEY HOLLEY TO GET AN ATTORNEY GENERAL'S OPINION AS HE HAS AGREED TO DO THIS; NO ONE WOULD THEN BE SECOND GUESSING WHAT THE LAW IS PERTAINING TO THESE EXEMPTIONS.

ADDISON PRESCOTT ADDRESSED THE BOARD STATING THERE WERE TOO MANY RESTRICTIONS AND TOO MANY LAWS ON PEOPLE NOW; A PERSON CAN'T DO ANYTHING ANYMORE WITHOUT BREAKING SOME LAWS OR REGULATIONS AND THERE HAS TO BE A STOPPING POINT. ALL THE PEOPLE HAVE A RIGHT TO DO IS PAY TAXES, THEY DON'T HAVE ANY SAY ON WHAT THEY CAN DO ON THEIR HOUSE, LAND, WITH THEIR CHILDREN, ETC.

COMMISSIONER HALL OFFERED A MOTION, SECONDED BY COMMISSIONER BROCK TO LEAVE THE ORDINANCE AS IS ON THE 500 SQUARE FEET AND RENOVATIONS UP TO \$5,000.00. WHEN ASKED IF THESE EXEMPTIONS WERE LEGAL, ATTORNEY HOLLEY RESPONDED IT WAS HIS OPINION WHEN THE ORDINANCE WAS PASSED ALLOWING FOR THESE EXEMPTIONS, IT WAS LEGAL. COMMISSIONER ENFINGER QUESTIONED ATTORNEY HOLLEY IF THE BOARD WERE TO GET SUED, WOULD THEY WIN THE SUIT. ATTORNEY HOLLEY STATED HE DID NOT FEEL THE COUNTY WOULD GET SUED; THE PERSON THAT LETS THE CONSTRUCTION WILL BE THE ONE TO BE SUED. THE MOTION ON THE FLOOR CARRIED UNANIMOUSLY.

ATTORNEY HOLLEY QUESTIONED IF THE BOARD WANTED THE BUILDING INSPECTOR TO ENFORCE THE OWNER/BUILDER AFFIDAVIT BEING SIGNED AND READ THE DISCLOSURE STATEMENT. DISCUSSION WAS HELD ON THE AFFIDAVIT STATING ANY PERSON WORKING ON THE OWNERS BUILDING WHO IS NOT LICENSED MUST WORK UNDER THE OWNERS SUPERVISION AND MUST BE EMPLOYED BY THE OWNER; IT DOES NOT ALLOW A HOMEOWNER TO USE THEIR KIN PEOPLE.

POWELL ADDRESSED MOST OF THE INSTANCES HE WAS REFERRING TO THE KIN PEOPLE WORKING FOR THE HOMEOWNER FOR FREE WERE USUALLY UNDER THE 500 SQUARE FEET; MOST OF THE HOUSES THAT ARE PULLED BY THE HOMEOWNER PERMITS USE SUB-CONTRACTORS.

ATTORNEY HOLLEY REITERATED THE WASHINGTON COUNTY HOME BUILDERS ASSOCIATION IS SAYING THE HOMEOWNER IS PULLING A PERMIT AND HIRING A SUB-CONTRACTOR AND THE BUILDING INSPECTOR IS NOT CHECKING TO SEE IF THE SUB-CONTRACTOR IS LICENSED OR NOT.

POWELL ADDRESSED A HOMEOWNER PULLS A PERMIT JUST TO BUILD A HOUSE; A ROOFING CONTRACTOR COMES IN AND PULLS THE ROOFING PERMIT FOR THE HOUSE, A PLUMBING CONTRACTOR COMES IN AND PULLS THE PLUMBING PERMIT, ETC. AND THEY ALL HAVE TO ABIDE BY THE LAW AND SHOW PROOF OF INSURANCE OR EXEMPT CARDS.

COMMISSIONER ENFINGER THEN QUESTIONED IF THE BUILDERS REALLY HAD NO CONCERNS BECAUSE ALL OF THE CONTRACTORS DOING HOMEOWNER WORK ARE LICENSED. POWELL STATED HE DID NOT KNOW OF ANY CONTRACTOR BUILDING HOUSES THAT DID NOT HAVE A LICENSE.

COMMISSIONER HALL ADVISED THE BOARD THE WORKERS COMPENSATION LAW WAS GOING TO BE CHANGED WHERE A PERSON WOULD HAVE TO BE LICENSED AND OWN A COMPANY BEFORE THEY WOULD BE ALLOWED TO GET AN EXEMPT STATUS; ALSO, EVERY TWO YEARS A PERSON WOULD HAVE TO PAY \$50.00 TO GET THEIR WORKERS COMPENSATION EXEMPTION RENEWED.

DISCUSSION CONTINUED BUT NO ACTION WAS TAKEN BY THE BOARD ON POWELL HAVING TO ENFORCE THE OWNER/BUILDER AFFIDAVIT BEING SIGNED WHEN A HOMEOWNER PULLS A PERMIT.

BILL RUTHERFORD OF CRA, INC. ADDRESSED THE BOARD ON THERE BEING TWO COMPANIES TO MAKE PRESENTATIONS FOR THE CONSTRUCTION MANAGEMENT OF THE PROPOSED NEW JAIL:

1. DOSTER CONSTRUCTION COMPANY
2619 COMMERCE BOULEVARD
P. O. BOX 101448
BIRMINGHAM, ALABAMA 35210
PHONE: 205-956-5902
FAX: 205-951-2612
2. PETER BROWN CONSTRUCTION
1535 KILLEARN CENTER BLVD. D-3
TALLAHASSEE, FLORIDA 32308

THOMAS DOSTER, CHAIRMAN AND CEO OF DOSTER CONSTRUCTION, BILL BOWMAN, VICE-PRESIDENT OF DOSTER CONSTRUCTION AND JOHN STIVENDER, VICE-PRESIDENT OF MARKETING FOR DOSTER CONSTRUCTION ALL ADDRESSED THE BOARD ON DOSTER CONSTRUCTION COMPANY'S PRESENTATION. THEY MADE A FILM PRESENTATION ON PROJECTS THEY HAD ALREADY DONE AND ON PROJECTS THEY HAD BEEN AWARDED TO DO. THEY ALSO BRIEFED THE BOARD ON THE INFORMATION PROVIDED TO THEM ON THEIR COMPANY.

AFTER THEY PROVIDED THEIR PRESENTATION, THEY ASKED IF THERE WERE ANY QUESTIONS FROM THE BOARD. SHERIFF PEEL QUESTIONED SINCE DOSTER CONSTRUCTION COMPANY HAS NEVER BUILT A JAIL BEFORE, IF THIS WAS A NEW MARKET THEY WERE TRYING TO GET IN AND HAVE THEY HIRED SOMEONE WHO HAS BEEN INVOLVED WITH JAIL CONSTRUCTION. PEEL WAS ADVISED DOSTER HAD BEEN AWARDED THE JAIL CONSTRUCTION PROJECT IN CLARK COUNTY AND IT WOULD BE STARTED IN FEBRUARY.

JAN MORRIS QUESTIONED IF THE QUALIFICATIONS AND REQUIREMENTS VARY FROM STATE TO STATE AND HOW FAMILIAR WAS DOSTER WITH FLORIDA REQUIREMENTS FOR JAIL CONSTRUCTION. MORRIS WAS ADVISED DOSTER PLANNED ON BUILDING THE JAIL PER THE ARCHITECT'S PLANS AND SPECIFICATIONS.

SHERIFF PEEL QUESTIONED IF IT WAS A MORE FAIR STATEMENT THAT IT WAS MORE IMPORTANT FOR THE ARCHITECT TO KNOW THE CODES AND MEET THE CODES THAN THE PERSON WHO IS ACTUALLY GOING TO BUILD THE JAIL; THE ARCHITECT AGREED THIS WAS A FAIR STATEMENT.

REPRESENTATIVES FROM PETER BROWN CONSTRUCTION COMPANY, BETH LOWERY, MARKETING COORDINATOR, JOHN STEWART, EXECUTIVE VICE PRESIDENT, GREG WENTWORTH, PROJECT MANAGER, AND DAVE WILLIAMSON, SUPERINTENDENT, ADDRESSED THE BOARD WITH THEIR PRESENTATION FOR CONSTRUCTION MANAGEMENT OF THE PROPOSED NEW WASHINGTON COUNTY JAIL.

THEY ALSO PROVIDED A FILM PRESENTATION ON PROJECTS THEY HAD COMPLETED AS WELL AS A BOOKLET PROVIDING INFORMATION ABOUT THEIR COMPANY.

WENTWORTH WAS PROJECT MANAGER FOR FIVE JAIL CONSTRUCTION PROJECTS DONE BY PETER BROWN CONSTRUCTION COMPANY AND HAS BEEN WITH THE COMPANY FOR EIGHT YEARS; PETER BROWN CONSTRUCTION COMPANY HAS COMPLETED TWENTY THREE JAIL CONSTRUCTION PROJECTS WITH SEVENTEEN OF THE JAILS BEING BUILT IN FLORIDA. THEY HAVE COMPLETED SEVEN JAIL PROJECTS WITH THE COUNTY'S PRESENT ARCHITECT, CLEMONS RUTHERFORD AND ASSOCIATES.

WILLIAMSON WENT OVER THE SIMILARITIES OF THE SEMINOLE COUNTY JAIL TO THE PROPOSED NEW WASHINGTON COUNTY JAIL.

STEWART PROVIDED THE BOARD WITH CONSTRUCTION COSTS INVOLVED USING THREE DIFFERENT OPTIONS ON THE PROPOSED JAIL CONSTRUCTION. STEWARD STATED THE BOARD WAS LOOKING AT AN ESTIMATED COST OF \$4,300,000.00 IF THE COUNTY DID NOT PROVIDE ANY HELP AT ALL WITH INMATE LABOR, ETC. HE WENT OVER OPTION C WHERE THEY HAD GOTTEN THE COST PER BED DOWN TO \$29,166.00 PER INMATE VERSUS OPTION A AT \$33,838 PER BED PER INMATE AND OPTION B AT \$39,166.00 PER BED. OPTION C WOULD INCLUDE TAKING A SMALL POD AND

INSTEAD OF USING ONE OF THE SLICES OF THE PIE FOR MATTRESS STORAGE, CANTEEN AND MULTI-PURPOSE, TURN IT INTO A MINIMUM SECURITY DORMITORY; PUT IN FIVE MINIMUM SECURITY DORMITORIES, ONE MEDIUM SECURITY DORMITORY AND ONE MAXIMUM SECURITY DORMITORY. THE PROPOSED NEW JAIL WOULD BE A 132 BED FACILITY WITH AN ESTIMATED COST OF \$3,850,000.00. THE BOARD WAS ADVISED OF A LIST OF THINGS WHICH THEY COULD ASSIST WITH TO HELP REDUCE THIS COST. THE BOARD WAS MADE AWARE PETER BROWN CONSTRUCTION COMPANY HAD NOT DISCUSSED OPTION C WITH THE ARCHITECT ON THE PROJECT AND THEY WOULD NEED TO DEAL WITH THE ARCHITECT ON THIS OPTION.

THE BOARD WAS ADVISED BY THE COMPANY PREPARATIONS COULD BE MADE UP FRONT SO IF THE MINIMUM SECURITY CELLS NEEDED TO BE TURNED INTO MAXIMUM SECURITY CELLS IT COULD BE DONE LATER AT MINIMUM COST.

JAMES BARNES, JAIL MANAGER, QUESTIONED IF OPTION C MET THE TWENTY TWO SQUARE FOOT PER MAN WHICH IS REQUIRED BY LAW; HE WAS ADVISED IT WAS IN COMPLIANCE WITH LAW.

BARNES QUESTIONED IF THE ADA REQUIREMENTS FOR A PERCENTAGE OF DISABILITY CELLS HAD BEEN LOOKED INTO; HE WAS ADVISED THE PROVISIONS FOR ADA CELLS IS NO BIGGER IN SQUARE FOOTAGE, ONLY IN HARDWARE AND TOILETS, ETC. AND AS MANY AS NEEDED CAN BE BUILT AT NO ADDITIONAL COST THAN ALREADY SHOWN.

BARNES WAS ALSO ADVISED BY PETER BROWN COMPANY HANDICAP ACCESSI- BILITY TO EVERYTHING REQUIRED BY LAW WAS INCLUDED IN OPTION C.

BARNES QUESTIONED IF THE RECREATION AREA HAD A HARD CEILING ON IT; HE WAS ADVISED THIS COULD BE ACCOMPLISHED IN TWO WAYS: THE WAY PETER BROWN COMPANY DID IT A LITTLE LESS EXPENSIVE AT SEMINOLE COUNTY WAS THE OUTDOOR RECREATIONAL AREA HAD BAR JOISTS UP TOP AND THEN CHAIN LENGTH FENCE AND WAS WELDED OFF SO INMATES COULDN'T GET IN THERE. HOWEVER, THEY COULD DO IT IN HOLLOW CORE AND EXPAND IT WITH A HARD CEILING; THEY WOULD NEED TO KNOW WHAT THE COUNTY'S NEEDS ARE. THERE WAS NO PROBLEM WITH HAVING A CONCRETE CEILING; IT WAS JUST A COST FACTOR.

THE BOARD WAS THEN ADVISED OF WHAT ITEMS HAD BEEN DELETED TO BRING THE COST DOWN UNDER OPTION C: \$57,000.00 FOR THE COUNTY TO PROVIDE THE BUILDING PAD AND BUILD THE PONDS, DO ALL THE GRADING AND EARTH MOVING; \$45,000.00 FOR PAVING AND \$5,000.00 FOR CURBING; \$106,000.00 NOT TO FINISH THE OUTSIDE.

DISCUSSION WAS HELD ON DELETING THE AIR CONDITIONING. LT. BARNES ADDRESSED THE NEED TO HAVE AIR CONDITIONING IN THE PODS; THIS COST WAS ALREADY INCLUDED IN OPTION C.

DISCUSSION WAS HELD ON STAFFING OF THE FACILITY. ALSO, LT. BARNES WAS QUESTIONED IF HE SAW ANYTHING WRONG WITH OPTION C THAT COULDN'T BE WORKED WITH. BARNES STATED HE DID NOT SEE ANYTHING WRONG WITH OPTION C AND THE KEY WAS ONCE THEY GET INVOLVED, HE WOULD MAKE SURE IT MET THE REQUIREMENTS OF THE LAW.

THE BOARD REQUESTED PETER BROWN CONSTRUCTION COMPANY SEND THEM A COPY OF THE DOCUMENTATION ON THE COST SAVINGS OPTIONS THEY ADDRESSED DURING THEIR PRESENTATION.

MR. RUTHERFORD REQUESTED THE BOARD ADVISE HIM WHEN THEY MAKE A SELECTION ON THE CONSTRUCTION MANAGEMENT FIRM FOR THE NEW JAIL AND WHOM THEY WOULD LIKE FOR CRA TO WORK WITH ON THE PROJECT.

CHAIRMAN CARTER RECESSED THE MEETING UNTIL 1:00 P. M.

PURSUANT TO A RECESS, DISCUSSION WAS HELD ON THE SELECTION OF THE CONSTRUCTION MANAGEMENT FIRM. COMMISSIONER ENFINGER OFFERED A MOTION, SECONDED BY COMMISSIONER COPE AND CARRIED, IF THEY CAN BRING IN OPTION C OF THEIR PROPOSAL UNDER THE COUNTY'S BUDGET FOR JAIL CONSTRUCTION, TO HIRE PETER BROWN CONSTRUCTION COMPANY AS THE CONSTRUCTION MANAGEMENT FIRM FOR THE PROPOSED NEW JAIL.

THE BOARD'S CONSENSUS WAS FOR THE ENTIRE BOARD TO BE THE COMMITTEE TO WORK WITH THE ARCHITECT ON THE JAIL PROJECT AND TAKE PETER BROWNS LIST OF REDUCTIONS TO SEE WHAT COSTS CAN BE CUT ON THE JAIL CONSTRUCTION. THE ARCHITECT CAN THEN IMPLEMENT THESE REDUCTIONS INTO HIS FINAL PLAN AS HE DESIGNS THE JAIL. THE ADMINISTRATIVE ASSISTANT WAS REQUESTED TO SCHEDULE THE MEETING WITH THE ARCHITECT AND TO CONTACT LT. BARNES TO BE PRESENT.

CHAIRMAN CARTER AGREED TO TALK WITH THE GREENHEAD CORRECTIONAL FACILITY ON NEGOTIATING INMATE LABOR FOR THE JAIL PROJECT.

THE ADMINISTRATIVE ASSISTANT OPENED AND READ ALOUD THE PIPE BIDS RECEIVED:

1. CON-TECH CONSTRUCTION PRODUCTS, INC. (ASPHALT COATED)
1300 EXECUTIVE CENTER DRIVE, SUITE 110
TALLAHASSEE, FLORIDA 32301
2. GULF ATLANTIC CULVERT COMPANY, INC. (ASPHALT COATED)
P. O. BOX 4002 LENGTHS UP TO 30'

- TALLAHASSEE, FLORIDA 32315
3. ADVANCED DRAINAGE SYSTEMS, INC. (PLASTIC COATED)
600 E. LANDSTREET ROAD LENGTHS UP TO 19.5'
ORLANDO, FLORIDA 32824
 4. SOUTHERN CULVERT (ASPHALT COATED)
P. O. BOX 460 LENGTHS UP TO 40'
PINELLAS PARK, FLORIDA 33780-0460
 5. U. S. FILTER CORPORATION (PLASTIC PIPE)
2803 MANUFACTURER COURT (ALL IN 20'LENGTHS)
TALLAHASSEE, FL 32310

COMMISSIONER ENFINGER OFFERED A MOTION, SECONDED BY COMMISSIONER COPE AND CARRIED TO ACCEPT THE LOW BID FROM SOUTHERN CULVERT.

COMMISSIONER BROCK ADDRESSED THE COUNTY WOULD BE USING TEN TO ONE MORE PIPE IN 30' LENGTHS THAN THEY WOULD THE 40' PIPE; THEREFORE, GULF ATLANTIC CULVERT WOULD BE THE BEST BID. DISCUSSION WAS HELD WITH COMMISSIONER ENFINGER OFFERING A MOTION, SECONDED BY COMMISSIONER HALL AND CARRIED TO ACCEPT THE LOW BID ON EACH LENGTH OF ASPHALT COATED PIPE WHICH WOULD BE GULF ATLANTIC CULVERT FOR ALL PIPE WITH THE EXCEPTION OF LENGTHS OF 40' AND SOUTHERN CULVERT FOR 40' LENGTH PIPES.

COMMISSIONER ENFINGER OFFERED A MOTION, SECONDED BY COMMISSIONER COPE AND CARRIED TO RESCIND THE FIRST MOTION TO ACCEPT THE LOW BID FROM SOUTHERN CULVERT.

DUE TO NO BIDS BEING RECEIVED FOR SCRAP METAL REMOVAL AT PUBLIC WORKS, ATTORNEY HOLLEY ADVISED PUBLIC WORKS COULD BE AUTHORIZED TO TAKE THE SCRAP METAL TO THE NEAREST DISPOSAL SITE THAT PURCHASES SCRAP METAL.

THE ADMINISTRATIVE ASSISTANT, PETER HERBERT, ADVISED THE BOARD THE BID DATE ON THE PARK IMPROVEMENTS HAD BEEN CHANGED TO 3:00 P.M. ON FEBRUARY 4, 1999 DUE TO A LOT OF THE CONTRACTORS CALLING REQUESTING MORE TIME TO SUBMIT THEIR BIDS. ALSO, THIS IS THE SAME TIME THE BIDS ON THE STRICKLAND ROAD PROJECT WERE DUE.

ATTORNEY HOLLEY BRIEFED THE BOARD ON THE MEETING HE AND COMMISSIONER ENFINGER HAD WITH THE TELEPHONE PEOPLE INCLUDING JOHN ROBBINS ON TELEPHONE LINES AND CABLE. CHANGES DISCUSSED WHICH THE TELEPHONE PEOPLE WERE AGREEABLE TO WERE:

1. ALL LINES OR CABLE WILL BE NOT LESS THAN 30" DEEP.
2. ALL LINES OR CABLE UNDER CULVERTS WILL BE NOT LESS THAN 24" UNDER THE CULVERTS AND DIRECTIONALLY BORED.
3. ALL LOCATIONS WILL BE MARKED WITHIN 48 HOURS OF NOTIFICATION; MARKING MUST BE DONE IN A METHOD THAT WILL REMAIN PLAIN AND VISIBLE DURING RAIN OR INCLEMENT WEATHER.
4. CABLES OR LINES WILL BE EXPOSED IF REQUESTED BY THE COUNTY DEPARTMENT.
5. COUNTY WILL BE CALLED NOT LESS THAN 24 HOURS PRIOR TO LAYING ANY CABLE OR LINE IN COUNTY ROAD.
6. COUNTY WILL BE NOTIFIED WHEN CONTRACTOR FINISHES SO INSPECTIONS CAN BE MADE. IF PROBLEMS EXIST, THE COUNTY WILL CALL THE DESIGNATED PERSON FOR THE UTILITY COMPANY AND THE UTILITY COMPANY WILL SEE CORRECTIONS ARE MADE.
7. ALL ROADS WILL BE RESTORED OR REPAIRED SO AS TO BE EQUAL OR BETTER THAN THE ORIGINAL CONDITIONS PRIOR TO THE INSTALLATION.

ATTORNEY HOLLEY ADDRESSED THE ROADS THE COUNTY IS PRESENTLY PUTTING ROCK ON AND THE ROADS THEY ARE GOING TO BE PUTTING POLYMER ON WAS DISCUSSED IN LENGTH; THEY AGREED THIS WOULD HAVE TO BE WORKED THROUGH TO SEE WHAT WOULD BE REQUIRED TO REPAIR THE ROADS. IT WAS ALSO DISCUSSED WHEN THE COUNTY ACCEPTS NEW ROADS IN THE FUTURE TO TRY AND GET A UTILITY EASEMENT ACCESS ON THE OUTER EDGE OF THE ROAD RIGHT OF WAY.

ATTORNEY HOLLEY BRIEFED THE BOARD ON ONE OF THE THREE FEMA LOANS WHICH WAS CLOSED, JOHN PAUL COOK, THERE WAS AN OLD JUDGEMENT AGAINST THE PROPERTY FOR \$5,164.00 WITH A COMPANY THAT HAS BEEN OUT OF BUSINESS FOR A PERIOD OF TIME. HOLLEY HAD LOCATED THE ATTORNEY THAT HAD GOTTEN THE JUDGEMENT AND HE IS TRYING TO FIND OUT IF THERE IS ANYONE LEFT WHO CAN LEGALLY SATISFY THE JUDGEMENT. ATTORNEY HOLLEY ADVISED THE BOARD HE HAD WENT AHEAD AND CLOSED THE LOAN WITH JOHN PAUL COOK; HELD THE \$5,164.00 IN HIS TRUST ACCOUNT AND IF THE ATTORNEY CAN NOT FIND ANYONE TO SATISFY THE JUDGEMENT WITHIN 20 DAYS, THE MONEY WILL BE GIVEN TO COOK AND HE IN TURN WILL SIGN AN AGREEMENT IF SOMEONE TURNS UP TO RENEW THE JUDGEMENT OR DEMANDS

PAYMENT, HE WILL BE RESPONSIBLE FOR PAYING THE JUDGEMENT. ATTORNEY HOLLEY ADVISED THE BOARD HE HAD SPOKEN WITH KIM FITZGIBBONS OF WEST FLORIDA REGIONAL PLANNING COUNCIL AND SHE HAD AGREED THIS ARRANGEMENT WAS SATISFACTORY WITH THEM AND WITH THE DEPARTMENT OF COMMUNITY AFFAIRS. HE REQUESTED THE BOARD TAKE AUTHORIZATION FOR THE CHAIRMAN TO SIGN THE AGREEMENT WITH JOHN PAUL COOK. COMMISSIONER HALL OFFERED A MOTION, SECONDED BY COMMISSIONER COPE AND CARRIED TO AUTHORIZE CHAIRMAN CARTER TO SIGN THE AGREEMENT WITH JOHN PAUL COOK REGARDING THE PAYING OF THE JUDGEMENT AGAINST HIS PROPERTY.

COMMISSIONER BROCK QUESTIONED HOW LONG THE PEOPLE HAVE TO RELOCATE OR MOVE THAT ARE BOUGHT OUT UNDER THE FEMA 404 ACQUISITION PROGRAM. ATTORNEY HOLLEY ADVISED THE PEOPLE ARE SUPPOSE TO BE OUT OF THEIR HOUSES WHEN THE ACQUISITIONS ARE CLOSED; NO ONE GETS THEIR MONIES UNTIL THEY HAVE MOVED OUT AND IT IS INSPECTED. THE PEOPLE HAVE TO SIGN A CERTIFICATE THAT IS ATTACHED TO THE CONTRACT AS CERTIFICATION THEY HAVE REMOVED ALL OF THEIR BELONGINGS AND DEBRI OFF THE PROPERTY WHEN THEY RECEIVE THEIR FUNDING.

ATTORNEY HOLLEY ADVISED THE BOARD HE HAD THE RESOLUTIONS ON THE SPEED LIMITS THE BOARD HAD APPROVED ON CREEK ROAD AND ARMSTRONG MILL ROAD. HE ADDRESSED BOTH RESOLUTIONS STATING THE SPEED LIMIT WILL BE GRADUATED ACCORDING TO STATUTE; HOWEVER, THEY DO NOT ADDRESS AN ENGINEERING STUDY. HOLLEY STATED IF THE SPEED LIMIT REDUCTIONS ON COUNTY GRADED ROADS REQUIRES AN ENGINEERING STUDY, IT WOULD BE EXPENSIVE AND MAKE IT DIFFICULT TO DO.

COMMISSIONER ENFINGER ADDRESSED THE NEED FOR ATTORNEY HOLLEY WHEN HE WRITES AN ORDINANCE ON SPEED LIMIT REDUCTIONS, TO PUT IN THE ORDINANCE THE SPEED LIMIT REDUCTION WOULD BE IN ACCORDANCE WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION POLICY.

ATTORNEY HOLLEY ADVISED THE BOARD HE THOUGHT THE LEGALITY AS FAR AS SOMEONE HAVING AN ACCIDENT WOULD BE BASED MORE ON THE GRADUATED STUDY RATHER THAN THE ENGINEERING STUDY.

COMMISSIONER COPE QUESTIONED HOW THE BOARD COULD IMPLEMENT AN ADVISORY SPEED. ATTORNEY HOLLEY ADVISED IF THE LAW REQUIRES AN ENGINEERING STUDY, IN HIS OPINION, THIS WOULD NOT AFFECT THE ABILITY TO CHARGE SOMEONE WITH VIOLATING THE SPEED LIMIT BECAUSE IT IS NOT A SAFETY ISSUE. COMMISSIONER HALL OFFERED A MOTION, SECONDED BY COMMISSIONER BROCK AND CARRIED TO APPROVE OF THE RESOLUTIONS REDUCING THE SPEED LIMITS ON CREEK ROAD AND ARMSTRONG MILL ROAD.

ATTORNEY HOLLEY BRIEFED THE BOARD ON TRYING TO RESOLVE ANY PROBLEMS THEY MAY HAVE WITH THE SOLID WASTE COLLECTIONS DUE TO ARGUS, PROBABLY AT THE FEBRUARY BOARD MEETING, REQUESTING THE BOARD SIGN AN AGREEMENT AUTHORIZING THE ASSIGNMENT OF THE SOLID WASTE COLLECTION CONTRACT TO USA, INC.

DISCUSSION WAS HELD WITH CHAIRMAN CARTER APPOINTING COMMISSIONER ENFINGER TO NEGOTIATE WITH THE GARBAGE COLLECTION COMPANY ON SETTING ANY INCREASES IN GARBAGE COLLECTION RATES IN ACCORDANCE WITH THE PRICING INDEX FOR WASHINGTON COUNTY.

THE ADMINISTRATIVE ASSISTANT BEGAN WITH HIS REPORT. HE BRIEFED THE BOARD ON A MEETING WITH THE BOARD FINANCE DEPARTMENT AND THE FINANCES LOOKED GOOD EXCEPT THE INMATE DETENTION BUDGET WHICH APPEARS WILL BE OVEREXPENDED.

HERBERT BRIEFED THE BOARD ON THE ARTICLE V COMMITTEE MEETING WHERE THE TOP TWO PRIORITIES FOR THE GRANTS FUNDS WERE APPROVED:

1. ELEVATOR AT THE WASHINGTON COUNTY COURTHOUSE
2. RENOVATION OF THE FIRST FLOOR OF THE WASHINGTON COUNTY

COURTHOUSE HE ALSO ADVISED THE BOARD HE HAD WRITTEN A LETTER REQUESTING THE RELEASE OF THE FIRST DISBURSEMENT OF FUNDS AND THE FIRST \$100,000.00 SHOULD BE RECEIVED BY JULY OF 1999. JUDGE COLE HAS REQUESTED TO BE PART OF THE ARTICLE V COMMITTEE. THE COMMITTEE MEMBERS ARE: JUDGE ALLEN REGISTER, CHAIRMAN HULAN CARTER, ADMINISTRATIVE ASSISTANT PETER HERBERT, LIBRARIAN LINDA NORTON AND CLERK LINDA COOK.

HERBERT BRIEFED THE BOARD ON A MEETING WITH WENDELL JOHNSON FROM THE CITY OF CHIPLEY AND WENDELL WHITMAN FROM HOLMES COUNTY. AT THE MEETING IT WAS DISCUSSED ONCE THE CITY OF CHIPLEY'S ANIMAL CONTROL FACILITY IS OPEN, WASHINGTON COUNTY, HOLMES COUNTY AND THE CITY COULD ALL TAKE THEIR ANIMALS TO THE CHIPLEY FACILITY. HOWEVER, JOHNSON FELT IF THIS WAS DONE, THE COUNTY IS OBLIGATED TO SHARE IN THE OPERATING COST OF THE FACILITY.

DISCUSSION WAS HELD ON THE CITY OF CHIPLEY'S THINKING THE ANIMAL CONTROL AGREEMENT THEY ENTERED INTO WITH THE COUNTY WAS NULLIFIED WHEN THEY AGREED TO EXCHANGE PROPERTY WITH THE COUNTY FOR THE JAIL FACILITY. THE BOARD'S CONSENSUS WAS

FOR ATTORNEY HOLLEY AND COMMISSIONER BROCK TO MEET WITH THE CITY OF CHIPLEY TO RESOLVE ANY DISPUTE ON THE ANIMAL CONTROL AGREEMENT.

HERBERT ADDRESSED THERE BEING A COUPLE OF BUILDINGS ON THE LAND THE COUNTY IS EXCHANGING WITH THE CITY OF CHIPLEY WHICH NEED TO BE CLEANED OUT AND TORN DOWN. THE BOARD'S CONSENSUS ON THE SCRAP METAL AT THESE LOCATIONS WAS IT COULD BE SOLD ALONG WITH THE SCRAP METAL AT ROAD AND BRIDGE.

DISCUSSION WAS HELD ON BUILDING A WORKSHOP FOR LLOYD BRUNER, BUILDING MAINTENANCE SUPERVISOR. THE BOARD AGREED FOR COMMISSIONER BROCK TO WORK WITH BRUNER ON SELECTING A SITE AND GETTING AN ESTIMATED COST FOR A WORKSHOP AND BRING A RECOMMENDATION BACK TO THE BOARD.

HERBERT BRIEFED THE BOARD ON PAT UNDERWOOD FROM THE U. S. CENSUS BUREAU MEETING WITH HIM AND JERRY BROCK, 9-1-1 COORDINATOR, AND UPDATING THEM ON THE UPCOMING CENSUS.

HERBERT ADVISED THE BOARD THEY HAD BEEN PROVIDED A COPY OF THE LEAVE SCHEDULE THEY HAD REQUESTED BE COMPLETED FOR ALL COUNTY EMPLOYEES.

HERBERT ADVISED THE BOARD GINA GAINNEY HAS MOVED HER DEPARTURE DATE UP TO FEBRUARY 11, 1999. HE ALSO ADVISED THEY HAD SCREENED APPLICATIONS AND HELD INTERVIEWS BUT WERE GOING TO WAIT UNTIL FEBRUARY 4TH TO MAKE A RECOMMENDATION ON WHO TO HIRE FOR THAT POSITION.

HERBERT BRIEFED THE BOARD ON A MEETING WITH CLERK LINDA COOK ON THE PROBLEM OF GETTING A COUNTY INVENTORY AND IT BEING SUGGESTED THE BOARD LOOK AT HIRING A CENTRAL PURCHASING AGENT. IF THE BOARD WISHES TO HIRE A CENTRAL PURCHASING AGENT, THEY WOULD NEED TO LOOK INTO A JOB DESCRIPTION AND SALARY SCHEDULE FOR THIS POSITION. CHAIRMAN CARTER QUESTIONED THE POSSIBILITY OF ADDING THE HANDLING OF COUNTY INSURANCE TO THIS POSITION. THERE WAS NO DISCUSSION OR BOARD ACTION TAKEN.

HERBERT BRIEFED THE BOARD ON A WEEKEND COURSE ON ANIMAL CONTROL BEING HELD ON FEBRUARY 27TH AND FEBRUARY 28TH ON THE USE OF DART GUNS IN CASE THERE WAS EVER A NEED TO DRUG AN ANIMAL. THE COST IS \$165.00 PER PERSON. COMMISSIONER HALL OFFERED A MOTION, SECONDED BY COM- MISSIONER ENFINGER AND CARRIED TO AUTHORIZE DAVID CORBIN AND DEAN FUNDERBERG TO ATTEND THESE ANIMAL CONTROL CLASSES.

COMMISSIONER HALL REQUESTED COMMISSIONER BROCK LOOK FOR ANOTHER VAN FOR DAVID CORBIN, PARKS AND RECREATION DIRECTOR, FOR USE WITH THE INMATE CREWS.

COMMISSIONER HALL ALSO ADDRESSED THE NEED FOR THE BOARD TO LOOK INTO HAVING THE COUNTY PUBLIC WORKS SHOP DO THE MAINTENANCE ON THE INMATE CREW VEHICLES AND CHARGE THEIR PARTS AND LABOR BACK TO THE INMATE CREW BUDGET.

COMMISSIONER ENFINGER SUGGESTED LOOKING AT GETTING A SCHEDULE WORKED OUT WITH THE WASHINGTON-HOLMES TECHNICAL CENTER TO DO THE MAINTENANCE ON THE INMATE CREW VEHICLES.

COMMISSIONER HALL SUGGESTED THE BOARD LOOK AT WHAT IS PRESENTLY BEING SPENT FOR REPAIRS AND MAINTENANCE ON THE INMATE CREW VEHICLES AS IT MAY BE MORE FEASIBLE JUST TO HIRE ANOTHER MECHANIC AT PUBLIC WORKS.

COMMISSIONER HALL ADVISED THE INMATE CREW VANS WILL NEED TO BE PARKED AT PUBLIC WORKS DURING THE NEXT WEEK DUE TO THE STATE HAVING INSPECTIONS AT THE GREENHEAD CORRECTIONAL FACILITY.

COMMISSIONER HALL OFFERED A MOTION TO ALLOW THE CHAIRMAN TO PLACE MONIES RECEIVED FROM COMPLETED DSR'S BACK INTO THE PUBLIC WORKS BUDGET TO PAY FOR FUEL COSTS, OVERTIME AND OTHER EXPENSES AND PLACE REMAINING MONIES IN THE DIFFERENT DISTRICTS FOR MAINTENANCE FEES. COMMISSIONER ENFINGER SECONDED THE MOTION AND IT CARRIED UNANIMOUSLY.

COMMISSIONER BROCK OFFERED A MOTION TO DESIGNATE CHAIRMAN CARTER AND COMMISSIONER COPE AS REPRESENTATIVES OF THE WASHINGTON COUNTY BOARD OF COUNTY COMMISSIONERS ON ANY PARTICULAR ISSUE WHICH MAY COME UP BETWEEN MEETINGS WITH THE CONSENSUS THE ADMINISTRATIVE ASSISTANT POLL THE REMAINING BOARD MEMBERS. COMMISSIONER ENFINGER SECONDED THE MOTION AND REQUESTED A POLICY BE WRITTEN TO THIS EFFECT AND JUST STATE THE CHAIRMAN AND THE ASSISTANT ADMINISTRATOR OR ADMINISTRATOR OF THE WASHINGTON COUNTY BOARD OF COUNTY COMMISSIONERS, WHICHEVER THE CASE MAY BE. CHAIRMAN CARTER REQUESTED THE ADMINISTRATIVE ASSISTANT DRAFT A POLICY AND PRESENT IT TO THE BOARD FOR APPROVAL. THE MOTION CARRIED UNANIMOUSLY.

CHAIRMAN CARTER UPDATED THE BOARD ON THERE BEING SIX DSR'S THE UNITED STATES DEPARTMENT OF AGRICULTURE IS GOING TO DO; THEY ARE PRESENTLY DOING THE SURVEYING AND DESIGN ON THESE DSR'S. COM- MISSIONER BROCK REQUESTED AND IT WAS THE BOARD'S CONSENSUS FOR DSR WA10, UNNAMED SANDHILLS LAKE, TO BE THE TOP PRIORITY ON THE LIST OF DSR'S. CHAIRMAN CARTER REQUESTED AUTHORIZATION FOR THE SIX DSR PROJECTS TO BE

PUT OUT TO BID AS A GROUP AS SOON AS THE DESIGNS HAVE BEEN PREPARED; THE BOARD'S CONSENSUS WAS TO APPROVE OF CHAIRMAN CARTER'S REQUEST.

CHAIRMAN CARTER BRIEFED THE BOARD ON A RESOLUTION PALM BEACH COUNTY HAD SENT IN REFERENCE TO PAWN BROKERS; THE PAWN BROKERS ARE WANTING LEGISLATION CHANGED SO IT WOULD MAKE IT EASIER FOR PEOPLE TO GET THEIR PROPERTIES BACK THAT HAVE BEEN STOLEN AND SOLD TO A PAWN SHOP. COMMISSIONER BROCK OFFERED A MOTION, SECONDED BY COMMISSIONER ENFINGER AND CARRIED TO APPROVE THE RESOLUTION.

CHAIRMAN CARTER BRIEFED THE BOARD ON THE AUDITORS FOR THE COUNTY, GRIMSLEY, CAVIN AND ROOKS, ADVISING THE PER DIEM RATES PREVIOUSLY ADOPTED BY THE WASHINGTON COUNTY BOARD OF COUNTY COMMISSIONERS (\$45.00 PER DAY) WERE ABOVE THE \$34.00 ALLOWED IN THE FLORIDA STATUTES; ANY- THING OVER THE \$34.00 WOULD HAVE TO BE SHOWN ON AN EMPLOYEES W-2 AND TAXES PAID ON THAT AMOUNT. ATTORNEY HOLLEY EXPLAINED THE STATUTES ALLOW FULL REIMBURSEMENT TO AN EMPLOYEE AS LONG AS THE EMPLOYEE SUBMITS THEIR RECEIPTS FOR THEIR MEALS. COMMISSIONER ENFINGER OFFERED A MOTION, SECONDED BY COMMISSIONER ENFINGER AND CARRIED TO FOLLOW THE FLORIDA STATUTES ON THE PER DIEM RATES TO BE PAID.

CHAIRMAN CARTER QUESTIONED IF ALL THE BOARD MEMBERS HAD RECEIVED A COPY OF THE PRINTOUT FROM THE FLORIDA DEPARTMENT OF TRANSPORTATION ON THEIR FIVE YEAR SCHEDULE AND IF THERE WERE ANY PROBLEMS OR RESPONSE THEY WOULD LIKE TO SUBMIT TO THE STATE ON THE LIST OF ROADS INCLUDED IN THE PLAN. COMMISSIONER ENFINGER QUESTIONED IF ANY OF THE ROADS ON THE LIST WERE ANY WORSE THAN THE FALLING WATERS ROAD AS FALLING WATERS ROAD 77A WAS PARTIALLY FEDERALLY FUNDED. CHAIRMAN CARTER AGREED TECHNICALLY FALLING WATERS ROAD WAS IN WORSE SHAPE.

CHAIRMAN CARTER BRIEFED THE BOARD ON AN INVOICE FROM THE AMERICAN GENERATOR COMPANY FOR THE PUBLIC WORKS DEPARTMENT TOTALLING \$8,763.00 WHICH HAD ALREADY BEEN PAID AND WAS REQUESTING BOARD APPROVAL OF THE EXPENDITURE. DEPUTY CLERK CARTER EXPLAINED THE BOARD FINANCE DEPARTMENT HAD BEEN CONTACTED BY THE AMERICAN GENERATOR COMPANY IN DECEMBER STATING THE INVOICE WAS FOR WORK DONE IN OCTOBER 1998 AND WAS SERIOUSLY PAST DUE; AS THE FINANCE DEPARTMENT HAD NO RECORD OF THE PURCHASE ORDER, THEY REQUESTED THE COMPANY FAX THEIR DOCUMENTATION FOR PAYMENT. COMMISSIONER HALL OFFERED A MOTION, SECONDED BY COMMISSIONER ENFINGER AND CARRIED TO APPROVE OF THE PAYMENT TO AMERICAN GENERATOR COMPANY FOR \$8,763.00.

CHAIRMAN CARTER REQUESTED APPROVAL FOR ACCEPTANCE OF A QUOTE FROM BAXTERS ASPHALT IN CONJUNCTION WITH THE HIGHWAY 280/284 PROJECT TO DO ANY PATCHWORK FOR \$55.00 PER TON AND \$40.00 PER FOOT TO INSTALL AN EXTRA PIPE NEEDED UNDER HIGHWAY 280 AND PUT TWO MITERED ENDS ON IT AT \$500.00 EACH. COMMISSIONER ENFINGER OFFERED A MOTION, SECONDED BY COMMISSIONER HALL AND CARRIED TO APPROVE OF THE QUOTE FROM BAXTERS ASPHALT COMPANY.

CHAIRMAN CARTER BRIEFED THE BOARD ON A LEASE AGREEMENT HE HAD SIGNED FOR TWO WEEKS WITH THOMPSON TRACTOR COMPANY TO PROVIDE A VIBRATORY ROLLER FOR DSR WORK UNTIL THEY COULD GET A VIBRATORY ROLLER IN ON A LEASE PURCHASE; HE REQUESTED AUTHORIZATION FOR HIM TO SIGN THE LEASE AGREEMENTS. COMMISSIONER BROCK OFFERED A MOTION, SECONDED BY COMMISSIONER COPE AND CARRIED TO APPROVE OF CHAIRMAN CARTER HAVING SIGNED THE LEASE AGREEMENTS FOR THE VIBRATORY ROLLER FOR USE WITH THE DSR WORK.

COMMISSIONER COPE OFFERED A MOTION, SECONDED BY COMMISSIONER HALL AND CARRIED TO AUTHORIZE CHAIRMAN CARTER TO SIGN THE AGREEMENT WITH USDA TO DO THE SIX DSR PROJECTS WHICH WERE PREVIOUSLY APPROVED BY THE BOARD.

COMMISSIONER ENFINGER OFFERED A MOTION, SECONDED BY COMMISSIONER BROCK AND CARRIED TO APPROVE OF PER DIEM RATES OF \$7.00 FOR BREAKFAST, \$10.00 FOR LUNCH AND \$17.00 FOR DINNER.

CHAIRMAN CARTER REQUESTED BOARD APPROVAL FOR HIM AND THE ADMINISTRATIVE ASSISTANT TO NEGOTIATE WITH CLEMMONS, RUTHERFORD AND ASSOCIATES, ARCHITECTS ON THE OLD HOSPITAL RENOVATIONS PROJECT, DUE TO THEIR CHARGES COMING IN ON WHAT THEY ESTIMATED THE COST TO BE RATHER THAN WHAT THE CONTRACTS WERE ON THE JOBS. COMMISSIONER HALL OFFERED A MOTION, SECONDED BY COMMISSIONER BROCK AND CARRIED TO APPROVE OF CHAIRMAN CARTER'S REQUEST.

CHAIRMAN CARTER QUESTIONED THE INFORMATION PROVIDED TO THEM ON RADIO LICENSES. THE ADMINISTRATIVE ASSISTANT ADVISED THE BOARD RANDALL TRUETTE, EMS DIRECTOR, HAD APPLIED FOR THE LICENSE FOR THE MUDHILL TOWER AND IT WAS MAILED TO THE WASHINGTON COUNTY BOARD OF COUNTY COMMISSIONERS.

CHAIRMAN CARTER QUESTIONED IF ANY OF THE OTHER BOARD MEMBERS HAD ANY COMPLAINTS ON LITTER ON PEOPLE'S PROPERTY. DISCUSSION WAS HELD AND ATTORNEY HOLLEY READ A PORTION OF A LITTER ORDINANCE THAT WAS ADOPTED BY THE WASHINGTON COUNTY BOARD OF

COUNTY COMMISSIONERS IN 1986 WHICH PROHIBITED ACCUMULATION OF LITTER ON ONES PROPERTY. CHAIRMAN CARTER ADDRESSED IF ANYONE HAD A COMPLAINT PERTAINING TO THE LITTER ORDINANCE, THEY COULD BE ADVISED TO GO TO THE SHERIFF'S OFFICE AND FILE A COMPLAINT.

COMMISSIONER HALL ADDRESSED COUNTY EMPLOYEES DRIVING A COUNTY VEHICLE HOME HAVING TO PAY FICA AND MEDICARE TAXES ON AN ASSESSMENT OF \$3.00 PER DAY. DISCUSSION WAS HELD WITH CHAIRMAN CARTER ADVISING HE HAD REQUESTED A RULING FROM THE LABOR ATTORNEYS, CARSON AND ADKINS, ON WHETHER THE PUBLIC WORKS SUPERVISORS WOULD BE EXEMPT; THESE ARE THE ONLY TWO EMPLOYEES WHO HAVE NOT PAID THEIR TAXES. CHAIRMAN CARTER REFERENCED EXEMPTIONS APPLIED ONLY TO EMERGENCY VEHICLES WITH EMERGENCY LETTERING ON IT.

ATTORNEY HOLLEY AGREED TO CONTACT THE LABOR ATTORNEYS TO GET A RULING ON THE EXEMPTIONS UNDER THE COUNTY VEHICLE POLICY.

THE BOARD'S CONSENSUS WAS FOR THE TWO PUBLIC WORKS SUPERVISORS TO PAY THEIR TAXES FOR THE 1998 YEAR.

CHAIRMAN CARTER STATED FOR A MATTER OF INFORMATION, DOSTER CONSTRUCTION COMPANY WHO PROVIDED A PRESENTATION EARLIER IN THE MEETING, HAD ADVISED THEIR FEE FOR CONSTRUCTION MANAGEMENT WOULD HAVE BEEN 4%.

CHAIRMAN CARTER PROVIDED ATTORNEY HOLLEY WITH THE ORDINANCES DAVID CORBIN, PARKS AND RECREATION DIRECTOR, HAD BROUGHT BACK FROM HIS SCHOOLING FOR ANIMAL CONTROL OFFICER CERTIFICATION.

ATTORNEY HOLLEY READ A LETTER TO THE BOARD WRITTEN BY SUZANNE SHEFFIELD REQUESTING RELIEF AND A REFUND OF ANY EXCESS TAXES SHEFFIELD LAND COMPANY, LTD. PAID OVER AN AGRICULTURAL ASSESSMENT. SHEFFIELD CLAIMED NO NOTICE OF MAKING APPLICATION FOR THE AG EXEMPTION WAS RECEIVED AND SINCE THERE WAS A COMMON OWNERSHIP IT DID NOT OCCUR TO HER THAT IT WAS NECESSARY TO APPLY FOR AN AGRICULTURAL ASSESSMENT. ATTORNEY HOLLEY ADVISED THE BOARD HE WAS NOT AWARE OF ANY RELIEF NOW THAT THE VALUE ADJUSTMENT BOARD HAS ALREADY MET. ATTORNEY HOLLEY ALSO ADVISED THEY WOULD HAVE BEEN LEGITIMATELY ENTITLED TO THE AG CLASSIFICATION HAD THEY APPLIED. THE BOARD INSTRUCTED THE ADMINISTRATIVE ASSISTANT WRITE A LETTER TO SHEFFIELD LAND COMPANY ADVISING THERE WAS NO RELIEF THE BOARD COULD LEGALLY AFFORD THEM AND TO APPLY FOR THE AG EXEMPTION THE NEXT YEAR.

CLERK LINDA COOK REQUESTED THE BOARD CONSIDER GETTING SOMEONE TO DO A COUNTY INVENTORY AS ONE HAS NOT BEEN DONE SINCE 1989.

THE ADMINISTRATIVE ASSISTANT ADVISED LYNDA WALLER HAD SENT OUT A LIST TO ALL THE COUNTY DEPARTMENTS REQUESTING THEY INVENTORY EVERYTHING WITH A VALUE OF \$750.00 OR MORE; ROAD AND BRIDGE WAS THE ONLY DEPARTMENT WHO HAD NOT SUBMITTED THEIR INVENTORY. CHAIRMAN CARTER STATED HE HAD SENT OUT A LETTER GIVING THE DEPARTMENTS ONE WEEK TO HAVE THE INVENTORY TURNED IN.

CLERK LINDA COOK ADDRESSED THE NEED FOR THE SERIAL NUMBERS AND THE ORIGINAL COST TO BE PROVIDED ON THE INVENTORIED ITEMS.

CHAIRMAN CARTER ADDRESSED ALL OF THE GRANTS REQUIRE AN INVENTORY OF ALL ITEMS PURCHASED WITH GRANT FUNDS BE MAINTAINED; IF A COUNTY INVENTORY IS NOT DONE, THE COUNTY MAY BE LOOKING AT GETTING TURNED DOWN WITH FUTURE GRANT FUNDING.

COMMISSIONER ENFINGER DISCUSSED HAVING SOMEONE COME AND DO A COUNTY INVENTORY ON A CONTRACTURAL BASIS AND ONCE IT IS COMPLETED, LET EACH DEPARTMENT BE RESPONSIBLE FOR KEEPING IT UP.

CHAIRMAN CARTER RECOMMENDED THE RESPONSIBILITY OF THE INVENTORY BE PUT ON THE DEPARTMENT HEADS AND GIVE THEM A TIME FRAME TO HAVE IT COMPLETED.

COMMISSIONER ENFINGER OFFERED A MOTION, SECONDED BY COMMISSIONER HALL AND CARRIED TO APPROVE OF VOUCHERS SIGNED AND WARRANTS ISSUED FOR THE MONTH OF DECEMBER 1998 TOTTALLING \$1,423,236.35.

CHAIRMAN CARTER RECESSED THE MEETING UNTIL 3:00 P. M. ON FEBRUARY 4, 1999.

ATTEST: _____
CLERK

CHAIRMAN

ATTEST: _____
DEPUTY CLERK

END OF MINUTES FOR 01/28/99