

BOARD MINUTES FOR 08/02/01

AUGUST 2, 2001

THE BOARD OF COUNTY COMMISSIONERS IN AND FOR WASHINGTON COUNTY MET ON THE ABOVE DATE AT 4:30 P. M. AT THE WASHINGTON COUNTY ANNEX, BOARD MEETING ROOM, 1331 SOUTH BOULEVARD, CHIPLEY, FLORIDA WITH COMMISSIONERS BROCK, COPE, ENFINGER, FINCH AND HALL PRESENT. ADMINISTRATIVE ASSISTANT PETER HERBERT, CLERK LINDA COOK AND DEPUTY CLERK DIANNE CARTER WERE ALSO IN ATTENDANCE.

CHAIRMAN COPE CALLED THE MEETING TO ORDER, OFFERED PRAYER AND LED IN THE PLEDGE OF ALLEGIANCE TO THE FLAG.

PURSUANT TO A RECESS FROM THE JULY 26, 2001 BOARD MEETING, DEPUTY CLERK CARTER PROVIDED THE BOARD WITH BUDGET NOTES SHOWING THE CHANGES THE BUDGET COMMITTEE (ADMINISTRATIVE ASSISTANT PETER HERBERT, CHAIRMAN LYNN COPE, CLERK LINDA COOK, DEPUTY CLERK JOHNNIE ODOM AND DEPUTY CLERK DIANNE CARTER) HAD MADE TO THE BUDGET REQUEST FOR FISCAL YEAR ENDING SEPTEMBER 30, 2002. SHE BRIEFED THE BOARD ON THE NOTES PERTAINING TO THE PROPOSED GENERAL FUND BUDGET TOTALLING \$8,441,037.00 WITH A CONTINGENCY OF \$142,439.00 AND THE PROPOSED TRANSPORTATION BUDGET TOTALLING \$3,579,733.00. WITH A CONTINGENCY OF \$80,000.00.

DISCUSSION WAS HELD ON THE BASE PAY FOR EACH STEP PAY PLAN POSITION BEING INCREASED BY \$.48 PER HOUR PER BOARD'S INSTRUCTIONS ON JULY 26, 2001.

DISCUSSION WAS HELD ON THE \$24,000 BUDGETED FOR THE SHED FOR THE GAS TANKS IN THE TRANSPORTATION BUDGET; THE BOARD'S CONSENSUS WAS TO INCREASE THIS LINE ITEM BY \$24,000 TRANSFERRING IT FROM THE MACHINERY AND EQUIPMENT LINE ITEM.

PER A REQUEST FROM ORANGE HILL SOIL CONSERVATION, THE BOARD'S CONSENSUS WAS TO APPROVE OF THEIR BUDGET REQUEST FOR \$5,000 WITH THE ADDITIONAL \$351 TO BE TRANSFERRED OUT OF THE GENERAL FUND CONTINGENCY LINE ITEM.

DISCUSSION WAS HELD ON THE COST FOR THE MAINTENANCE AGREEMENT WITH THOMPSON TRACTOR COMPANY ON EQUIPMENT AT PUBLIC WORKS AND THE NEED TO LOOK AT HIRING A GOOD QUALIFIED MECHANIC FOR PUBLIC WORKS WHEN THAT COST GETS TO BE MORE THAN WHAT THE BOARD COULD HIRE A PERSON TO DO THE WORK INHOUSE. ALSO ADDRESSED WAS THE NEED TO MAKE SURE THE EQUIPMENT WOULD STILL BE COVERED UNDER WARRANTY IF THE WORK WAS DONE INHOUSE.

COMMISSIONER BROCK REQUESTED THE BOARD LOOK AT ESTABLISHING A JOB TITLE FOR DEBBIE RILEY AT PUBLIC WORKS IN ORDER TO INCREASE HER SALARY DUE TO HER BEING RESPONSIBLE FOR FEMA DSR PAPERWORK. DISCUSSION WAS HELD WITH THE ADMINISTRATIVE ASSISTANT TO SEE IF THE JOB DESCRIPTION FOR THE G-5 POSITION ON THE STEP PAY PLAN, ADMIN- ISTRATIVE SECRETARY, WOULD FIT RILEY'S POSITION. THE BOARD ALSO REQUESTED COMMISSIONER BROCK BRING BACK INFORMATION IF RILEY COULD BE PLACED AT THE G-5 LEVEL IF SHE BECAME SECRETARY FOR THE NEW MANAGER AT PUBLIC WORKS; GLENNA HAMMACK COULD THEN BECOME THE SECRETARY FOR GEORGE ROGERS AND ROBERT HARCUS, THE PUBLIC WORKS SUPERVISORS.

ADMINISTRATIVE ASSISTANT PETER HERBERT BRIEFED THE BOARD ON THE LIBRARY'S BUDGET REQUEST TO MOVE THE LIBRARY TECHNICIAN FROM A G-1 TO A G-2 POSITION, BRANCH MANAGER FROM A G-1 TO A G-3 POSITION AND THE LIBRARY DIRECTOR FROM A G-9 TO A G-11 POSITION PLUS THEIR YEARS OF SERVICE. DISCUSSION WAS HELD WITH THE BOARD'S CONSENSUS TO APPROVE OF THE LIBRARY'S BUDGET REQUEST FOR BUDGETING PURPOSES WITH THE EXCEPTION OF THE LIBRARY TECHNICIANS AND BRANCH MANAGERS; THEY WOULD MOVE FROM A G-1 TO A G-2 POSITION.

DISCUSSION WAS HELD ON THE AG CENTER PROPOSED BUDGET WITH THE BOARD'S CONSENSUS FOR THOSE EMPLOYEES TO RECEIVE THE SAME PERCENTAGE OF THE \$.48 PER HOUR SALARY INCREASE AS THE PERCENTAGE THE COUNTY IS PRESENTLY PAYING TOWARD THEIR SALARY. (ANDY ANDREASON, JUDITH CORBUS AND NANCY ALEXANDER)

DISCUSSION WAS HELD ON THE COMPUTER DEPARTMENT BUDGET AND WHETHER THE T-1 LINES FOR DEVELOPMENT OF A WEB SITE WAS INCLUDED; ADMINISTRATIVE ASSISTANT PETER HERBERT ADDRESSED THE T-1 LINES WERE INCLUDED IN THE BUDGET REQUEST.

DISCUSSION WAS HELD ON THE ANIMAL CONTROL BUDGET WITH DEPUTY CLERK CARTER ADVISING NO FEES WERE BUDGETED SHOULD THE CITIES ENTER INTO AN AGREEMENT WITH THE COUNTY TO PARTICIPATE IN THE PROGRAM; THIS WOULD BE ADDITIONAL REVENUE TO HELP OFFSET THE EXPENSES.

COMMISSIONER ENFINGER ADDRESSED THE BOARD NEEDING TO LOOK AT USING VETENARIAN SERVICES FOR THE ANIMAL CONTROL PROGRAM.

DISCUSSION WAS HELD ON THE VETERANS SERVICE BUDGET; IT ONLY INCREASED FROM \$37,803 TO \$38,774.

DISCUSSION WAS HELD ON THE FORESTRY BUDGET AND WHERE THE ACREAGE WAS LOCATED THEY ARE SERVICING FOR THE COUNTY.

DISCUSSION WAS HELD ON TRI COUNTY COMMUNITY COUNCIL BUDGET. COMMISSIONER BROCK REQUESTED THE BOARD FUND THEM AN ADDITIONAL \$3,400 FOR A COMMODITY DISTRIBUTION CENTER IN VERNON. DISCUSSION WAS HELD WITH THE BOARD'S CONSENSUS TO APPROVE OF COMMISSIONER BROCK'S REQUEST.

COMMISSIONER HALL REQUESTED ADMINISTRATIVE ASSISTANT HERBERT RESEARCH FOR INFORMATION ON THE COUNTY COMMISSIONER'S RESPONSIBILITY AS FAR AS ECONOMIC DEVELOPMENT TO SEE IF THE COUNTY'S MONIES COULDN'T BE BETTER SPENT SOMEWHERE ELSE.

DISCUSSION WAS HELD ON THE SHERIFF'S DETENTION AND CORRECTION BUDGET. DEPUTY CLERK CARTER HAD PROVIDED THE ADMINISTRATIVE ASSISTANT WITH INFORMATION COMPARING EXPENSES WITH THE OLD JAIL AND HOUSING INMATES AT JACKSON COUNTY VERSUS EXPENSES WITH OPERATION OF THE NEW JAIL AND HOUSING INMATES FOR OTHER ENTITIES. COMMISSIONER ENFINGER REQUESTED DEPUTY CLERK CARTER GO BACK AND INCLUDE LABOR COST FOR BOTH OPERATIONS IN ORDER TO BE ABLE TO DETERMINE WHICH WAS THE CHEAPER METHOD.

CHAIRMAN COPE ADDRESSED A REQUEST FROM MIKE MYRICK OF THE FLORIDA STATE TROOPERS FOR TWO NEW RADAR UNITS FOR \$1695.00 EACH FROM MPH INDUSTRIES. DISCUSSION WAS HELD WITH COMMISSIONER ENFINGER OFFERING A MOTION, SECONDED BY COMMISSIONER HALL AND CARRIED TO APPROVE OF THE PURCHASE OF THE TWO RADAR UNITS.

CHAIRMAN COPE ADDRESSED AN AMENDED RESOLUTION FOR THE \$1,000,000 LOAN FOR THE NEW MEDICAL OFFICE COMPLEX; THE RESOLUTION PREVIOUSLY ADOPTED BY THE BOARD ALLOWED FOR ONLY ONE WITHDRAWAL AND THE AMENDED RESOLUTION ALLOWS FOR MULTIPLE WITHDRAWALS. COMMISSIONER ENFINGER OFFERED A MOTION, SECONDED BY COMMISSIONER BROCK AND CARRIED TO APPROVE OF THE AMENDED LOAN RESOLUTION.

ADMINISTRATIVE ASSISTANT PETER HERBERT ADDRESSED:

1. PROBLEMS PUBLIC WORKS HAVE BEEN HAVING WITH THEIR COMPUTER.

THE COMPUTER DEPARTMENT HAS GOTTEN FOUR QUOTES FOR A NEW COMPUTER:

A. DELL COMPUTER	\$1,388.00
B. DELCOM	\$1,708.00
C. GATEWAY	\$1,556.00
D. IBM	\$1,869.00

HERBERT RECOMMENDED THE BOARD PURCHASE THE DELL COMPUTER FOR \$1,388.00. DISCUSSION WAS HELD WITH COMMISSIONER ENFINGER OFFERING A MOTION, SECONDED BY COMMISSIONER FINCH AND CARRIED TO APPROVE OF HERBERT'S RECOMMENDATION.

2. ADVERTISED FOR BIDS FOR REDOING A PORTION OF THE FLOOR AT THE AG CENTER AND AUDITORIUM. ONE BID WAS RECEIVED FROM DURABOND FOR \$2.75 A SQUARE FOOT FOR A TOTAL OF \$25,693.25. HERBERT RECOMMENDED APPROVAL OF THE BID DUE TO THE AG AGENT, ANDY ANDREASON, HAVING DONE RESEARCH ON THE COMPANY AND IS SATISFIED WITH THE BID. COMMISSIONER ENFINGER OFFERED A MOTION, SECONDED BY COMMISSIONER FINCH AND CARRIED TO APPROVE HERBERT'S

RECOMMENDATION.

3. ADMINISTRATIVE ASSISTANT HERBERT ADDRESSED A RECAPITULATION OF THE 2000 TAX ROLL WHICH THE BOARD NEEDED TO APPROVE AND AUTHORIZE THE CHAIRMAN TO SIGN:

ERRORS	\$ 38,646.31
SOLVENCIES	\$ 66,757.17
DOUBLE ASSESSMENTS	0
DISCOUNTS	\$243,690.77
TOTAL	\$349,094.25

COMMISSIONER ENFINGER OFFERED A MOTION, SECONDED BY COMMISSIONER HALL AND CARRIED TO APPROVE OF THE RECAPITULATION OF THE 2000 TAX ROLL AND AUTHORIZE THE CHAIRMAN TO SIGN IT.

COMMISSIONER ENFINGER OFFERED A MOTION, SECONDED BY COMMISSIONER HALL AND CARRIED TO APPROVE OF AN INTERDEPARTMENTAL BUDGET AMENDMENT FOR THE BUILDING DEPARTMENT TOTTALLING \$2,000.00.

DISCUSSION WAS HELD ON MONIES FOR A PARK FOR DISTRICT III. THE BOARD'S CONSENSUS WAS FOR CHAIRMAN COPE, ADMINISTRATIVE ASSISTANT PETER HERBERT AND DEPUTY CLERK CARTER TO REVIEW THE BUDGET TO SEE IF \$30,000 CAN BE FOUND TO PURCHASE THE PARK PROPERTY THIS YEAR AND IF NEEDED, THE MONIES CAN BE REPLACED FROM THE SALE OF THE DANIELS LAKE PROPERTY.

COMMISSIONER ENFINGER SUGGESTED IF THE BOARD SELLS THE DANIELS LAKE PROPERTY, THEY MAY NEED TO LOOK AT MAKING AN OFFER ON THE PROPERTY ADJOINING THE COUNTY ANNEX FOR FUTURE GROWTH.

COMMISSIONER BROCK OFFERED A MOTION, SECONDED BY COMMISSIONER ENFINGER AND CARRIED TO RECESS THIS MEETING UNTIL 12:00 NOON ON AUGUST 17, 2001 FOR ANOTHER BUDGET WORKSHOP. ATTEST:\_\_\_\_\_

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
CHAIRMAN

ATTEST:\_\_\_\_\_

DEPUTY CLERK

\*END OF MINUTES\* FOR 08/02/01