

BOARD MINUTES FOR 07/30/02

JULY 30, 2002

THE BOARD OF COUNTY COMMISSIONERS, IN AND FOR WASHINGTON COUNTY, MET ON THE ABOVE DATE AT 4:00 P. M. AT THE WASHINGTON COUNTY ANNEX, BOARD MEETING ROOM, 1331 SOUTH BOULEVARD, CHIPLEY, FLORIDA WITH COMMISSIONERS BROCK, COPE, ENFINGER, FINCH AND HALL PRESENT. COUNTY ADMINISTRATOR PETER HERBERT, CLERK LINDA COOK AND DEPUTY CLERK DIANNE CARTER WERE ALSO IN ATTENDANCE.

CHAIRMAN FINCH CALLED THE RECESSED MEETING TO ORDER; ITS PURPOSE WAS TO HOLD A WORKSHOP ON THE BUILDING DEPARTMENT AND THE FY 2002-2003 BUDGET. COMMISSIONER COPE OFFERED PRAYER WITH CHAIRMAN FINCH LEADING IN THE PLEDGE OF ALLEGIANCE TO THE FLAG.

DEPUTY CLERK CARTER BRIEFED THE BOARD ON PROJECTION 4 NOTES EXPLAINING THEY SHOWED THE CHANGES MADE SINCE PROJECTION 2. SHE ADVISED THE GENERAL FUND HAD A NEGATIVE BALANCE OF \$248,996 ESTIMATED REVENUES VERSUS ESTIMATED EXPENDITURES; THE TRANSPORTATION FUND HAD A NEGATIVE BALANCE OF \$457,181 OF ESTIMATED REVENUES VERSUS ESTIMATED EXPENDITURES.

DISCUSSION WAS HELD WITH COMMISSIONER BROCK AGREEING TO LOWER THE COUNTY MATCH FOR CAMPBELL PARK TO THE SAME AMOUNT OF COUNTY MATCH PREVIOUSLY SPENT ON OTHER PARK PROJECTS.

COMMISSIONER ENFINGER REQUESTED RECTIFICATION OF THE SHERIFF'S BUDGET; HOW MANY EMPLOYEES WERE ADDED WHEN THE NEW JAIL WAS BUILT AND HOW MANY HAVE BEEN LET GO DUE TO NO OUT OF COUNTY INMATES BEING HOUSED THERE.

DEPUTY CLERK CARTER ADVISED THE HEALTH INSURANCE COST WAS INCREASED DUE TO IT BEING FUNDED FOR 100% OF THE EMPLOYEES AT THE CURRENT RATE; IF THE PREMIUM INCREASES, THERE WILL BE A GREATER NEGATIVE BALANCE.

DISCUSSION CONTINUED ON THE SHERIFF'S BUDGET INCREASES. ISSUES ADDRESSED WERE THE INCREASES IN COMMUNICATIONS, FOOD COSTS SHOULD BE DOWN DUE TO NOT HOUSING OUT OF COUNTY INMATES, LESS EMPLOYEES SHOULD BE NEEDED AT THE JAIL DUE TO NOT HOUSING OUT OF COUNTY INMATES, INCENTIVE PAY FOR SHERIFF EMPLOYEES. THE BUDGET COMMITTEE WAS REQUESTED TO GET WITH THE SHERIFF'S DEPARTMENT TO SEE IF REDUCTIONS COULD BE MADE IN THESE AREAS.

JERRY BROCK ADDRESSED THE BOARD INFORMING THEM THE SALARY THEY OFFERED HIM TO TAKE OVER THE COMPUTER DEPARTMENT WAS NOT ACCEPTABLE; HE WAS IN AGREEMENT TO WORK IN THE COMPUTER DEPARTMENT AND 9-1-1 UNTIL THE 30TH OF SEPTEMBER OR UNTIL THE BOARD COULD HIRE SOMEONE.

THE BOARD ADVISED JERRY THE REASON THE DOLLAR AMOUNT OFFERED TO HIM WAS NOT MORE WAS DUE TO HIM ONLY PUTTING IN EIGHT HOURS A DAY REGARDLESS OF WHICH DEPARTMENT HE WOULD BE WORKING IN.

CHAIRMAN FINCH REQUESTED DEPUTY CLERK CARTER NOTE THE ENTIRE COMPUTER DEPARTMENT SALARY SHOULD BE PUT BACK INTO THE FY 2002-2003 PROPOSED BUDGET SINCE JERRY BROCK DID NOT ACCEPT THE POSITION.

COMMISSIONER ENFINGER SUGGESTED EXPLORING THE POSSIBILITY OF CONTRACTING OUT THE COMPUTER DEPARTMENT SERVICES.

ANDY ANDREASON, AG AGENT, ADDRESSED THE BOARD ON HIS BUDGET REQUEST ADVISING THE BIGGEST LINE ITEM INCREASE WAS FOR COMMUNICATIONS DUE TO INTERNET ACCESS; THE OTHER LARGE ITEM IN THE BUDGET REQUEST WAS \$9,000 FOR MACHINERY AND EQUIPMENT WHICH WAS THE PAYMENT ON THE AG CENTER VAN.

DISCUSSION WAS HELD ON CUTTING THE RENTALS AND LEASES LINE ITEM DUE TO IT NOT BEING USED FOR THE PAST TWO YEARS. ANDREASON ADVISED THIS LINE ITEM WAS PUT IN THEIR BUDGET REQUEST DUE TO THEIR PRESENT COPIER PROBABLY NEEDING TO BE REPLACED BEFORE THE END OF THE BUDGET YEAR.

DISCUSSION WAS HELD ON USING A CENTRAL PURCHASING SYSTEM WITH ANDREASON AGREEING TO PROVIDE INFORMATION ON PRICES THE AG CENTER IS PAYING FOR DIFFERENT SUPPLIES.

DISCUSSION WAS HELD ON USING THE AG CENTER RENT MONEY TO PURCHASE THE COPIER IN THEIR PROPOSED BUDGET. DEPUTY CLERK CARTER ADVISED THE RENTAL INCOME FROM THE AG CENTER IS BUDGETED UNDER GENERAL FUND REVENUES ALREADY; THERE IS NO WAY THE RENTAL MONEY ALONE CAN FUND THE AG CENTER BUDGET.

THE BOARD INSTRUCTED ANDREASON TO CUT HIS BUDGET BY 2% AS THEY HAD PREVIOUSLY REQUESTED OF ALL DEPARTMENTS.

ANDREASON EXPLAINED TO THE BOARD THE DIFFERENCE IN SALARY INCREASES FOR THE UNIVERSITY EMPLOYEES AND THE ONES THAT ARE FULL TIME COUNTY EMPLOYEES; THE UNIVERSITY AND COUNTY HAVE AN AGREEMENT WHERE THE COUNTY WILL MATCH ON A PERCENTAGE BASIS ANY RAISES OR INCREASES IN SALARY FOR THE UNIVERSITY EMPLOYEES.

DAVID CORBIN, PARK AND RECREATION DIRECTOR, ADDRESSED THE BOARD PROVIDING THEM WITH A FACILITIES BUDGET ON THE COMMUNITY CENTERS AND BOAT RAMPS IN THE COUNTY; REVENUES ARE ESTIMATED FROM THESE FACILITIES AT \$5,500 WITH EXPENSES ESTIMATED AT \$22,300.

COMMISSIONER ENFINGER RECOMMENDED THE PARK AND RECREATION ADVISORY COMMITTEE LOOK AT FUNDING SOURCES TO MAINTAIN THESE FACILITIES RATHER THAN IT COMING OUT OF AD VALOREM TAXES.

CORBIN HAD PROVIDED THE BOARD A PACKAGE FOR ONE ADDITIONAL INMATE CREW FOR DISTRICT FIVE.

COMMISSIONER ENFINGER OFFERED A MOTION, SECONDED BY COMMISSIONER COPE AND CARRIED TO APPROVE OF THE WASHINGTON CORRECTION INSTITUTION AGREEMENT FOR INMATE CREWS FROM JULY 1, 2002 THRU JUNE 30, 2003.

DISCUSSION WAS HELD ON PARK AND RECREATION DEPARTMENT CUTTING THEIR BUDGET THE 2% AND THE NEED FOR THEM TO LOOK AT WHERE THEIR FUNDING SOURCES ARE COMING FROM; THEY MAY BE ABLE TO GET MORE FUNDING OUT OF ROAD AND BRIDGE AND LESS OUT OF THE GENERAL FUND.

CORBIN REPORTED ON THE NUMBER OF CEMETERIES PARK AND RECREATION ARE MAINTAINING IN THE COUNTY.

DISCUSSION WAS HELD WITH THE BOARD'S CONSENSUS TO BUDGET A 3% SALARY INCREASE FOR ALL COUNTY EMPLOYEES IN THE PROPOSED FY 2002-2003 BUDGET.

DISCUSSION WAS HELD ON BUDGETING FOR NEW MOWERS FOR THE PUBLIC WORKS DEPARTMENT. THE BOARD'S CONSENSUS WAS FOR COMMISSIONER ENFINGER TO WORK WITH PUBLIC WORKS, GET A LIST OF ALL EQUIPMENT TO BE TRADED IN, THE AUCTION PRICE AND THE PRICE FOR NEW EQUIPMENT.

THE WORKSHOP ON THE BUILDING INSPECTION POSITION BEGAN WITH COUNTY ADMINISTRATOR HERBERT UPDATING THE BOARD ON INFORMATION HE HAD RECEIVED FROM OTHER COUNTIES ON SALARIES THEY WERE PAYING FOR THEIR BUILDING OFFICIALS:

WALTON COUNTY	\$41,080
TAYLOR COUNTY	\$37,149
JEFFERSON COUNTY	\$39,252

WHEN QUESTIONED ON THE DIFFERENCE IN A BUILDING OFFICIAL AND BUILDING INSPECTOR, IT WAS ADDRESSED THE BUILDING INSPECTOR HAD TO WORK UNDER A BUILDING OFFICIAL.

HERBERT HAD REQUESTED ASSISTANCE FROM THE SMALL COUNTY TECHNICAL ASSISTANCE SERVICES IN PROVIDING A JOB DESCRIPTION FOR THE BUILDING OFFICIAL POSITION.

HERBERT UPDATED THE BOARD ON THE EXPENSES THAT WOULD BE INVOLVED WITH THE BUILDING OFFICIAL BEING BROUGHT BACK UNDER THE BOARD.

THE BOARD REQUESTED HERBERT CHECK WITH HOLMES COUNTY TO SEE IF THEY MAY BE INTERESTED IN THE BUILDING OFFICIAL FOR HOLMES AND WASHINGTON COUNTY FILLING IN FOR EACH OTHER; THIS WOULD BE BENEFICIAL TO BOTH COUNTIES DUE TO NOT HAVING TO HIRE AN ADDITIONAL INSPECTOR.

THE BOARD AGREED FOR HERBERT TO ADVERTISE THE BUILDING OFFICIAL POSITION AT A MINIMUM SALARY OF \$40,000 AND LAY IT OUT ON THE STEP PAY PLAN.

CHAIRMAN FINCH RECESSED THE MEETING UNTIL 4:00 P.M. ON AUGUST 7, 2002.

ATTEST: _____
CLERK

CHAIRMAN

ATTEST: _____
DEPUTY CLERK

END OF MINUTES FOR 07/30/02