

BOARD MINUTES FOR 02/25/03

FEBRUARY 25, 2003

THE BOARD OF COUNTY COMMISSIONERS, IN AND FOR WASHINGTON COUNTY, MET ON THE ABOVE DATE AT 8:00 A. M. AT THE WASHINGTON COUNTY ANNEX, BOARD MEETING ROOM, 1331 SOUTH BOULEVARD, CHIPLEY, FLORIDA WITH COMMISSIONERS BROCK, COPE, CORBIN, FINCH AND HALL PRESENT. ATTORNEY HOLLEY, ADMINISTRATOR HERBERT AND DEPUTY CLERK CARTER WERE ALSO IN ATTENDANCE.

CHAIRMAN CORBIN CALLED THE MEETING TO ORDER WITH ATTORNEY HOLLEY OFFERING PRAYER. COMMISSIONER FINCH LED IN THE PLEDGE OF ALLEGIANCE TO THE FLAG.

COMMISSIONER COPE OFFERED A MOTION, SECONDED BY COMMISSIONER FINCH AND CARRIED TO ADOPT THE MINUTES OF THE JANUARY 23, 2002 MEETING.

COMMISSIONER COPE OFFERED A MOTION, SECONDED BY COMMISSIONER HALL TO APPROVE OF THE CONSENT AGENDA FOR FEBRUARY 25, 2003. COMMISSIONER BROCK ADDRESSED ITEM B ON THE CONSENT AGENDA. HE QUESTIONED IF THE COUNCIL ON AGING PROJECT WAS APPROVED UNDER THE STORM SHUTTERS GRANT. ADMINISTRATOR HERBERT ADVISED THE COUNTY HAD NOT BEEN NOTIFIED IF FUNDING FOR THIS GRANT PROJECT HAD BEEN DENIED; IT IS STILL BEING WORKED ON. THE MOTION ON THE FLOOR CARRIED UNANIMOUSLY.

- A. APPROVAL TO SURPLUS SOUTHERN LINC RADIOS THAT HAVE BEEN DEEMED "NON-REPAIRABLE" BY SOUTHERN LINC SERVICE DEPARTMENT PER A REQUEST FROM EOC.
 - 1. IMEI # 000100289054020
 - 2. IMEI # 000100061388020
 - 3. IMEI # 000101037640080
 - 4. IMEI # 000100949788090
- B. STORM SHUTTER GRANT AGREEMENT FOR EMERGENCY SHUTTERS FOR CHIPOLEY HIGH SCHOOLS AND VERNON MIDDLE SCHOOLS
- C. RESOLUTION ADOPTING THE WEEK OF FEBRUARY 24-28, 2003 AS EMERGENCY PLANNING AND COMMUNITY RIGHT-TO-KNOW WEEK
- D. ORANGE HILL COMMUNITY CENTER RENTAL WAIVER FOR EMS TO CONDUCT VARIOUS TRAINING SEMINARS IN APRIL 2003

A PUBLIC HEARING WAS SCHEDULED TO BE HELD ON COM-CAST CABLE COMPANY'S REQUEST FOR A NON-EXCLUSIVE CABLE FRANCHISE IN PORTIONS OF WASHINGTON COUNTY. DUE TO NO REPRESENTATIVE FROM COM-CAST BEING PRESENT, THE BOARD AGREED TO TABLE THIS ISSUE.

PAT BUCHANAN, REPRESENTING PETER BROWN CONSTRUCTION COMPANY, INC., UPDATED THE BOARD ON THE COURTHOUSE RENOVATION PROJECT:

- A. ASBESTOS ABATEMENT COMPLETED
- B. DEMO WORK IS BEING DONE
- C. MOSTLY DOING ADA REQUIREMENT WORK FIRST AND THEN PROCEED ON TO INCORPORATE OTHER ITEMS INTO THE PROJECT
- D. THERE IS A COUNTY CONTINGENCY OF \$25,000 AND HE PROPOSED USING THESE MONIES TO COVER UNEXPECTED ITEMS THAT HAVE COME UP; HE AGREED TO WORK WITH THE COUNTY ADMINISTRATOR ON THESE ISSUES.

COMMISSIONER COPE QUESTIONED BUCHANAN ON WHY THEY WERE NOT WORKING ON THE LIBRARY PAVING PROJECT; COPE REFERENCED INFORMATION THE BOARD HAD BEEN PROVIDED AT THEIR JANUARY MEETING ON THE COMPLETION DATE FOR THE LIBRARY PROJECT AND THE OPEN HOUSE FOR THE LIBRARY HAVING TO BE POSTPONED DUE TO THE PAVING DELAY.

BUCHANAN ADVISED HE HAD NOT BEEN BRIEFED ON THE LIBRARY PROJECT; HOWEVER, HE WOULD CONTACT STEVE CHRISTOPHER TO RESPOND TO THE COUNTY ADMINISTRATOR AS TO WHY THEY HAVE NOT BEEN WORKING ON THE LIBRARY PAVING PROJECT.

TED EVERETT WAS SCHEDULED ON THE AGENDA TO UPDATE THE BOARD ON THE TOURIST DEVELOPMENT COUNCIL; HOWEVER, HE WAS NOT PRESENT.

RANDY PARKER, WASHINGTON COUNTY PLANNING CONSULTANT, ADDRESSED THE BOARD ON SEMINOLE PLANTATION AND BUILDING PERMITS. HE UPDATED THE BOARD ON THE BROOKS HAVING APPLIED FOR A BUILDING PERMIT ON APPROXIMATELY NINE ACRES OF PROPERTY IN THE AREA. DUE TO THE PLANNING COMMISSION BEING AWARE OF SOME OF THE PROBLEMS WITH ROAD MAINTENANCE AND WITH ACCESS IN THE AREA, THEY WANTED THE BOARD TO REVIEW THIS PARTICULAR SITUATION AND GIVE THEM GUIDANCE ON FUTURE ISSUANCE OF PERMITS IN THE AREA. PARKER ADDRESSED THE NEED TO LOOK AT ALL THE PEOPLE WHO OWN PROPERTY, WHO OWNS HOMES, HOW MANY HOMES ARE LOCATED IN THE AREA AND WHAT ROADS THEY HAVE ACCESS TO, ETC. TO SEE WHAT THE FUTURE IMPACT WOULD BE. HE AND LINDA WALLER, CODE ENFORCEMENT OFFICER, HAD ALL THIS INFORMATION AVAILABLE FOR THE BOARD.

HE POINTED OUT ANY PROPOSED ROADS THAT ARE ON THE PLAN WILL NEED TO BE BROUGHT UP TO COUNTY STANDARDS AND THE POTENTIAL IMPACT NEEDS TO BE LOOKED AT SINCE THE PROPERTY OWNERS HAVE EXPRESSED AN INTEREST IN PUTTING TOGETHER AN MSBU OR SPECIAL ASSESSMENT FUNCTION TO FIX THE ROADS.

HE ADVISED, AS FAR AS THE BROOKS, THE PLANNING COMMISSION FELT LIKE IN THEIR SITUATION ACCESS TO THEIR PROPERTY WAS NOT THAT BIG OF A PROBLEM DUE TO THEM BEING CLOSE TO HIGHWAY 77, IT BEING A PRETTY STRAIGHT SHOT TO SPRING POND ROAD AND SPRING POND ROAD BEING IN GOOD SHAPE TO THEIR HOME. ALSO, EVERYONE ELSE THAT HAS BUILT IN THE AREA HAS MANUFACTURED HOMES AND THE BROOKS HOME WILL BE A FACTORY HOME.

PARKER ADDRESSED MOST OF THE ROADS NOW ARE NOT EVEN IN THE SEMINOLE PLANTATION PLAT; THEY ARE EAST OF THE SEMINOLE PLANTATION.

COMMISSIONER FINCH VOICED HIS OPINION IT WOULD BE UNFAIR TO PENALIZE SOMEONE IF THEY HAVE BOUGHT PROPERTY, THERE WAS A GOOD ACCESS ROAD TO IT AND ASSUMED THE ROAD WAS PART OF THE PLAT.

PARKER ADDRESSED MOST OF THE ROADS WERE DEVELOPED ILLEGALLY. HE AND WALLER THEN BRIEFED THE BOARD ON THE ROADS IN QUESTION AND THE WAY THE PROPERTY IS DIVIDED UP ACCORDING TO THE PROPERTY APPRAISER'S CURRENT RECORDS.

COMMISSIONER FINCH OFFERED A MOTION, BASED ON THE RECOMMENDATION OF THE PLANNING COUNCIL AND THERE BEING A GOOD ROAD IN PLACE TO THE BROOKS PROPERTY, TO ALLOW THE BROOKS TO GO AHEAD AND GET THEIR BUILDING PERMIT TO START BUILDING. HE ADDRESSED IN THE FUTURE, THESE ISSUES WILL HAVE TO BE LOOKED AT ON A CASE BY CASE BASIS AND WHEN DIRECTION IS NEEDED, COME BEFORE THE BOARD.

CHAIRMAN CORBIN RECOMMENDED FINCH OVERSEE THESE ROADS, DUE TO THEM BEING IN HIS DISTRICT, ISSUE PERMITS UPON HIS RECOMMENDATION AND ALLOW THE BROOKS TO GO AHEAD WITH THEIR BUILDING PERMITS. COMMISSIONER BROCK SECONDED THE MOTION AND IT CARRIED UNANIMOUSLY.

WALLER ADVISED THE BOARD, AFTER DOING RESEARCH AND MAPPING THE ROADS OFF THE OLD SEMINOLE PLAT, THE COUNTY IS NOT AS BAD OFF AS ORIGINALLY THOUGHT ON THE ROADS.

DAVID CORBIN, PARK AND RECREATION DIRECTOR, ADDRESSED THE BOARD ON A REQUEST FROM BRETT LEE BARRENGER FROM PALS PARK BALL LEAGUE TO USE THE ST. JOSEPH BALLFIELD ONE TO FOUR TIMES A WEEK DUE TO OVERCROWDING AT PALS PARK.

DISCUSSION WAS HELD ON THE NEED TO MAKE SURE THERE IS NO CONFLICT WITH THE USE OF THE FACILITY AND ALSO ON THE USE OF LIGHTS AT THE BALLFIELD. CHAIRMAN CORBIN APPOINTED COMMISSIONER FINCH TO GET IN CONTACT WITH EULESS SHEFFIELD TO WORK AROUND ANY CONFLICTS WITH THE SCHEDULING OF THE ST. JOSEPH BALLFIELD AND MAKE A RECOMMENDATION BACK TO THE BOARD.

ON THE USE OF THE LIGHTS AT THE FACILITY, COMMISSIONER FINCH ADDRESSED THE BOARD PRESENTLY PAYING FOR THE UTILITIES. COMMISSIONER BROCK ADVISED IF THE COUNTY WAS GOING TO START PAYING LIGHT BILLS FOR LITTLE LEAGUE TEAMS, THEY ARE GOING TO PAY IT FOR THE OTHER TEAMS. CHAIRMAN CORBIN REITERATED THAT COMMISSIONER FINCH WAS GOING TO BRING A RECOMMENDATION BACK TO THE BOARD ON BARRENGER USING THE BALLFIELD.

DAVID CORBIN ASKED AUTHORIZATION TO DO EMERGENCY MAINTENANCE TO THE ST. JOSEPH PAVILLION LIGHTS AS THEY HAVE QUIT WORKING. HE REQUESTED APPROVAL TO DO RETRENCHING AND BURYING A BIGGER WIRE AT AN ESTIMATED COST OF \$650 AND ADVISED HE HAD THE MONEY IN HIS BUDGET. COMMISSIONER FINCH OFFERED A MOTION, SECONDED BY COMMISSIONER COPE AND CARRIED TO APPROVE OF CORBIN'S REQUEST WITH THE BUILDING MAINTENANCE SUPERVISOR, LLOYD BRUNER, PUTTING IN THE LINE.

DAVID CORBIN UPDATED THE BOARD ON THE HEALTH DEPARTMENT HAVING MET WITH THE RECREATION ADVISORY COMMITTEE ON A GRANT THEY HAD RECEIVED FOR \$7,000 WORTH OF CARDIOVASCULAR EQUIPMENT THEY ARE GOING TO DONATE TO THE COUNTY. HE READ A LETTER FROM THE HEALTH DEPARTMENT ON THE GRANT CRITERIA:

- A. EQUIPMENT TO BE LOCATED WHERE PUBLIC HAS DAILY ACCESS TO IT
- B. EQUIPMENT CAN NOT BE USED AS MATCHING FUNDS FOR ANY OTHER GRANTS
- C. THE RECIPIENT PROVIDES THE LABOR FOR INSTALLATION OF EQUIPMENT

CORBIN ADVISED THE PARK AND RECREATION COMMITTEE ACCEPTED THE GRANT. DISCUSSION WAS HELD ON WHERE TO PLACE THE EQUIPMENT WITH COMMISSIONER COPE DISCOURAGING PLACING IT AT THE NORTHWEST FLORIDA COMMUNITY HOSPITAL.

CHAIRMAN CORBIN TABLED THIS ISSUE UNTIL THE BOARD'S RECESSED MEETING, WHICH WILL BE SCHEDULED LATER ON IN THE MEETING.

MALCOLM GAINNEY, COMPUTER DEPARTMENT SUPERVISOR, UPDATED THE BOARD AND MADE A FILM PRESENTATION ON THE WEBB PAGE FOR WASHINGTON COUNTY. HE ALSO ADDRESSED LOOKING AT PLACING PUBLIC ADVERTISEMENTS ON THE COUNTY WEBB PAGE TO BRING IN REVENUES FOR THE COMPUTER DEPARTMENT.

COMMISSIONER FINCH REQUESTED THE NEWS MEDIA PICK UP ON THE COUNTY HAVING A WEBB PAGE AND PEOPLE NEED TO USE IT; THE WEB ADDRESS IS WWW.WASHINGTONFL.COM.

COMMISSIONER COPE ADDRESSED THE TDC HAVING THEIR OWN WEBB SITE. GAINNEY ADDRESSED GETTING ONE UNIFORM E-MAIL ADDRESS DUE TO EVERYONE SPREADING OUT WITH SEVERAL DIFFERENT E-MAIL ADDRESSES.

GAINNEY ALSO REPORTED ON BEING ABLE TO LINK THE DIFFERENT AGENCIES CONNECTED TO WASHINGTON COUNTY TO THE COUNTY WEBB SITE. HE REQUESTED THE BOARD CONTACT HIM IF THERE WAS ANYTHING THEY WOULD LIKE TO SEE ON THE COUNTY WEBB SITE.

COMMISSIONER CORBIN QUESTIONED HOW THE PROPERTY APPRAISER, TAX COLLECTOR AND CLERK BRANCHED OUT ON THEIR OWN AS THEY USE TO BE UNDER THE COUNTY COMPUTER DEPARTMENT. GAINNEY EXPLAINED THE CLERK DIDN'T DO ANYTHING ON HER OWN BUT IS USING THE STATE SYSTEM THAT IS PROVIDED TO ALL CLERKS OF COURT.

CHAIRMAN CORBIN ADVISED HE WOULD BE HOLDING A WORKSHOP WITH THE PROPERTY APPRAISER AND TAX COLLECTOR TO DETERMINE WHY THEY BRANCHED OUT FROM UNDER THE BOARD FOR THEIR COMPUTER SERVICES.

COUNTY ADMINISTRATOR HERBERT UPDATED THE BOARD ON GAINNEY HAVING SUBMITTED A PROPOSAL WHERE HE WOULD LIKE TO PLACE PUBLIC ADVERTISEMENTS ON THE COUNTY WEB SITE TO GENERATE REVENUE TO GOBACK INTO THE COMPUTER DEPARTMENT.

COMMISSIONER FINCH OFFERED A MOTION, SECONDED BY COMMISSIONER COPE FOR DISCUSSION TO ALLOW GAINNEY TO PROCEED WITH ADVERTISING ON THE WEBB SITE.

COMMISSIONER COPE QUESTIONED IF ADVERTISING ON THE COUNTY WEBB PAGE WOULD BE IN DIRECT COMPETITION WITH THE BUGLE AND OTHERS WHO ADVERTISE. GAINNEY ADDRESSED THE FEEDBACK HE HAD FROM THE PUBLIC WHEN HE BEGAN RESEARCH ON DOING THE ADVERTISING WAS THEY WOULD BE DOING IT IN SUPPORT OF THE COUNTY BUT WOULD NOT BE PULLING THEIR ADVERTISEMENTS FROM THE BUGLE OR THEIR NORMAL ADVERTISING SOURCE.

JANE NORRIS VOICED HER APPROVAL TO ALLOW ADVERTISING ON THE COUNTY WEB SITE DUE TO PEOPLE NATIONWIDE HAVING ACCESS TO THE INFORMATION.

COMMISSIONER FINCH AND COPE WITHDREW THEIR MOTION AND SECOND UNTIL IT COULD BE RESEARCHED TO DETERMINE IF IT WOULD BE IN DIRECT COMPETITION WITH NEWSPAPERS AND PRIVATE ENTERPRISE.

COUNTY ENGINEER, CLIFF KNAUER, BEGAN WITH HIS REPORT:

1. BIDS WILL BE OPENED ON MARCH 5, 2003 AT 3:00 P.M.

PLANS AND SPECIFICATIONS WERE SENT TO FL-DCA THE SAME TIME THE PROJECTS WERE PUT OUT FOR BID. THE BOARD AGREED, AT THE CONCLUSION OF THE BOARD MEETING TODAY, TO RECESS UNTIL MARCH 7, 2003 AT 1:00 P.M.

2. BIDS ON WHITTINGTON ROAD PROJECT WILL BE OPENED ON MARCH 5, 2003.
3. SIDEWALK ON BRICKYARD PROJECT-POST BUCKLEY DESIGNED PROJECT; AFTER LOOKING OVER PLANS AND SPECS AND THEM BEING BROKEN DOWN IN SO MANY ASPECTS, HE OBSERVED THERE WERE WAYS TO SAVE MONIES ON THE PROJECT. HE REQUESTED AUTHORIZATION TO PUT TOGETHER A GOOD BID SCHEDULE, WORK WITH THE ENGINEER OF RECORD ON THE PROJECT TO SEE IF THE REVISED BID SCHEDULE AND PLANS ARE OKAY, SEE IF REQUIREMENT FOR FL-DOT CERTIFIED CONTRACTOR CAN BE WAIVED IN ORDER TO SAVE MONEY AND EXTEND THE 90 DAY TIME FRAME THE CONTRACTOR HAS TO COMPLETE THE PROJECT.

COMMISSIONER FINCH OFFERED A MOTION, SECONDED BY COMMISSIONER COPE AND CARRIED TO AUTHORIZE KNAUER TO PROCEED WITH HIS REQUEST ON THE BRICKYARD ROAD SIDEWALK PROJECT.

COUNTY ADMINISTRATOR HERBERT ADVISED THE BOARD THE COMMUNITY TRAFFIC SAFETY TEAM WOULD LIKE TO HAVE THE PROJECT COMPLETED BY AUGUST 1ST.

4. WHITTINGTON ROAD PAVING PROJECT IS OUT FOR BID; HE NEVER HAD A CONTRACT TO DO THE ENGINEERING ON THE PROJECT; HE WANTED TO GET A PROPOSAL APPROVED FOR \$1,500 TO DESIGN AND INSPECT THE WHITTINGTON ROAD PROJECT. COMMISSIONER HALL OFFERED A MOTION, SECONDED BY COMMISSIONER FINCH TO APPROVE OF THE PROPOSAL FROM KNAUER ON THE WHITTINGTON ROAD PROJECT.

COMMISSIONER FINCH QUESTIONED IF THE DESIGN ON WHITTINGTON ROAD COULD BE APPLIED TO OTHER ROAD PROJECTS IN THE FUTURE; HE WAS LOOKING FOR A GENERIC DESIGN WHICH COULD BE USED FOR TYPICAL SECTIONS OF ROADWAY THROUGHOUT THE COUNTY.

KNAUER ADDRESSED WHITTINGTON ROAD BEING ON A MAJOR DRAINAGE WAY AND THE DESIGN IS A SITE SPECIFIC DESIGN. HE ALSO ADDRESSED THE BIGGEST THING WITH ANY ROADWAY IS TO MAKE SURE THE SUPERELEVATION IS ALIGNED CORRECTLY.

COMMISSIONER BROCK ADDRESSED THE POSSIBILITY OF THE COUNTY PIGGYBACKING OFF OF THE LIBRARY CONTRACT WITH APAC TO TRY AND SAVE MONEY WITH MOBILIZATION ON THE WHITTINGTON ROAD PROJECT.

THE MOTION ON THE FLOOR CARRIED UNANIMOUSLY TO APPROVE OF KNAUER'S PROPOSAL TO DESIGN AND INSPECT THE WHITTINGTON ROAD PROJECT.

COMMISSIONER BROCK OFFERED A MOTION TO AUTHORIZE KNAUER TO NEGOTIATE WITH APAC ON THE WHITTINGTON ROAD PROJECT TO TRY AND SAVE MONEY WITH MOBILIZATION.

ATTORNEY HOLLEY ADVISED IF AN ASPHALT PRICE IS NOT LISTED ON THE BIDS FOR THE LIBRARY PROJECT, THE BOARD CAN'T LEGALLY PIGGY BACK OFF OF THE LIBRARY CONTRACT.

COMMISSIONER HALL SUGGESTED WAITING UNTIL THE BIDS COME IN ON THE WHITTINGTON ROAD PROJECT AND THEN NEGOTIATE THE MOBILIZATION WITH APAC.

COMMISSIONER BROCK WITHDREW HIS MOTION.

5. MUDHILL LANDFILL-KNAUER UPDATED THE BOARD ON THE MUDHILL LANDFILL:
 - A. BIO-ASSAY RECEIVED FROM FL-DEP; THEY WENT TO TWO CREEKS

ON THE BACKSIDE OF MUDHILL AND TOOK SAMPLES OF SOIL AND WATER IN VARIOUS PLACES ALL THE WAY DOWN THE CREEK. THE BOI-ASSAY STATED STREAMS WERE BEING IMPACTED BY THE LANDFILL DUE TO HIGH IRON CONTENT.

- B. PREBLE-RISH DID HISTORICAL RESEARCH; SOIL HAS HIGH IRON CONTENT TO BEGIN WITH; THE BACKGROUND WELLS AND THE WELLS THAT AREN'T AFFECTED BY THE LANDFILL AT ALL STILL SHOW UP WITH HIGH IRON CONTENT.
- C. SINCE DEP HAS DONE BIO-ASSAY REPORT, THEY HAVE ASKED THE COUNTY TO INITIATE AN ASSESSMENT ON THE LANDFILL. PREBLE RISH HAS REQUESTED TO DEP, RATHER THAN CALLING IT AN ASSESSMENT, TO CALL IT A HIGH IRON INVESTIGATION, TO IDENTIFY THE AREAS WHERE THE IRON IS REACHING LANDFILL, WHERE THE IMPACTS ARE, ETC. DEP ADVISED NO MATTER WHAT IT WAS CALLED, THERE WAS GOING TO HAVE TO BE AN ASSESSMENT INITIATED. DEP FOLLOWED UP WITH ANOTHER LETTER STATING BY THE END OF MARCH THEY EXPECTED AN ASSESSMENT REPORT.
- D. PREBLE RISH HAS GONE BACK TO DEP AND PUT TOGETHER ITEMS THEY WOULD LIKE TO DO AT THE LANDFILL THAT WOULD ASSIST IN IDENTIFYING AREAS WHERE THE PROBLEMS ARE; THEY ARE GOING TO BE MEETING WITH DEP AT THE END OF MARCH AND WANT TO DO SOME PRELIMINARY WORK TO GET STARTED ON THE ASSESSMENT THAT WOULD SATISFY DEP. THEY ARE GOING TO RE-PUMP THE WELLS, PURGE THEM, LOGGING OF THE WELLS, ETC. AT AN APPROXIMATE COST OF \$13,310.

HE REFERENCED PREVIOUS DISCUSSIONS ON APPLYING FOR A BROWNSFIELD GRANT TO DO ASSESSMENTS; AT THE PRESENT TIME WASHINGTON COUNTY IS UNDER MONITORING AND THE BROWNSFIELD GRANT IS ONLY TO ASSIST WITH ASSESSMENTS. IN REALITY, THERE WERE ONLY FOUR \$50,000 BROWNSFIELD GRANTS GIVEN TO THE WHOLE STATE OF FLORIDA; CHANCES FOR THE COUNTY GETTING A GRANT IS SLIM BUT HE WILL PURSUE IT IF THE BOARD DESIRES. KNAUER ADDRESSED THE BOARD WAS GOING TO HAVE TO DO SOMETHING TO SHOW DEP THEY ARE HEADED IN THE RIGHT DIRECTION.

COMMISSIONER FINCH ADDRESSED A MEETING HE HAD WITH MARY HELEN IN TALLAHASSEE AND SHE INDICATED THE BROWNSFIELD GRANT FUNDING WAS AVAILABLE.

KNAUER ADVISED THE BOARD IF THEY RECEIVE BROWNSFIELD GRANT FUNDING, THEY WILL HAVE TO ATTRACT BUSINESSES TO THE LOCATION OR TURN IT INTO A RECREATIONAL AREA. TO TURN IT INTO A RECREATIONAL AREA, THERE ARE GOING TO HAVE TO BE ENOUGH PEOPLE TO SUPPORT RECREATIONAL ACTIVITY.

BASED ON THE FACT THE BOARD HAS NO OTHER OPTION BUT TO COMPLY WITH FL-DEP'S REQUIREMENT TO INITIATE AN ASSESSMENT, COMMISSIONER FINCH OFFERED A MOTION, SECONDED BY COMMISSIONER BROCK AND CARRIED TO AUTHORIZE KNAUER TO MOVE FORWARD WITH THE ASSESSMENT.

THE BOARD INSTRUCTED KNAUER TO APPLY FOR THE BROWNSFIELD GRANT APPLICATION.

AT A REQUEST FROM COMMISSIONER HALL, COMMISSIONER BROCK OFFERED A MOTION, SECONDED BY COMMISSIONER HALL TO DECLARE THE WHITTINGTON ROAD PROJECT AN EMERGENCY, AUTHORIZE KNAUER TO GET WITH APAC AND NEGOTIATE WHITTINGTON ROAD WHILE THEY ARE AT THE LIBRARY PROJECT; THE NATURE OF THE EMERGENCY IS WEATHER CONDITIONS, THE RAINY CONDITIONS ARE CAUSING THE ROAD TO HAVE TO BE CONTINUOUSLY MAINTAINED.

COMMISSIONER BROCK AND HALL AGREED IF APAC DON'T GET THE LIBRARY JOB COMPLETED BY THE TIME THE BIDS ARE IN FOR THE WHITTINGTON ROAD PROJECT, MARCH

5TH, TO GO WITH THE BIDS. THE MOTION CARRIED WITH COMMISSIONERS FINCH AND COPE OPPOSED.

CHAIRMAN CORBIN CALLED FOR A TEN MINUTE RECESS.

PURSUANT TO A RECESS, CHAIRMAN CORBIN CALLED THE MEETING BACK TO ORDER.

DONNIE DEAN WITH DEANCO, INC. ADDRESSED THE BOARD ON AN AUCTION HE WOULD BE HOLDING ON THE 26, 27 AND 28TH OF MARCH, 2003 IN MISSISSIPPI AND PROVIDED THEM WITH A COPY OF HIS PROPOSAL FOR THE SALE OF PUBLIC WORKS EQUIPMENT. HE POINTED OUT THERE WOULD BE NO CHARGE FOR TRANSPORTATION OR CLEAN UP OF THE EQUIPMENT AND HE WOULD NEED TO HAVE THE EQUIPMENT AT LEAST ONE WEEK PRIOR TO THE AUCTION. HIS PROPOSAL WAS \$1,088,000 GROSS WITH A NET GUARANTEE TO THE COUNTY OF \$1,000,960 FOR EIGHT MACK DUMP TRUCKS, THREE MOTORGRADERS AND TWO LOADERS: GROSS FOR EIGHT MACK TRUCKS \$652,000; GROSS FOR THREE GRADERS \$267,300 AND GROSS FOR TWO LOADERS \$168,300.

J. M. WOOD AUCTION COMPANY HAD PRESENTED A PROPOSAL FOR A GROSS OF \$1,105,588 WITH A COMMISSION OF 7% LEAVING A NET GUARANTEE OF \$1,028,197.

DISCUSSION WAS HELD ON J. M. WOOD'S PROPOSAL NOT ADDRESSING IF THE TRANSPORTATION AND DETAILING OF THE EQUIPMENT COST WAS INCLUDED INCLUDED IN THEIR PROPOSAL; HOWEVER, THEY HAD CHARGED IN THE PAST. CHAIRMAN CORBIN REFERENCED J. M. WOOD HAVING CHARGED A 2% AUCTION FEE AT ONE TIME ON THEIR GUARANTEE PRICE.

DISCUSSION WAS HELD ON THE DIFFERENCE IN THE AUCTION PRICE AND THE COST FOR REPLACEMENT FOR THE MACK DUMP TRUCKS. COUNTY ADMINISTRATOR HERBERT HAD A COPY OF A PURCHASE ORDER FROM WALTON COUNTY WHERE THEY HAD PURCHASED TRI-AXLE MACK TRUCKS FOR \$86,460 EACH.

DISCUSSION WAS HELD ON TRI-AXLE DUMP TRUCKS VERSUS TANDUM WHEELS; DEAN ADVISED THEIR AUCTIONS WERE GETTING APPROXIMATELY \$3,000 MORE FOR THE TRI-AXLE DUMP TRUCKS. HOWEVER, VALUE TO VALUE, DEAN ADVISED, IN HIS OPINION, THE TANDUMS ARE DOING JUST AS WELL AS THE TRI-AXLE.

AS FAR AS REVENUES IN THE BUDGET FOR PUBLIC AUCTION FEES, DEPUTY CLERK CARTER ADVISED THEY HAD NOTHING BUDGETED DUE TO HAVING SOLD THE EQUIPMENT THEY HAD ORIGINALLY BUDGETED TO AUCTION OFF PRIOR TO THE END OF LAST YEAR. SHE ADVISED THEY HAD APPROXIMATELY \$317,000 IN THE MACHINERY AND EQUIPMENT LINE ITEM.

WHEN QUESTIONED ON THE NET GUARANTEE PRICE FOR THE MOTORGRADERS, DEAN REITERATED THE COUNTY WOULD RECEIVE APPROXIMATELY \$83,000 PER MOTORGRADER AND \$77,500 PER LOADER.

STEVE PARISH, WITH THOMPSON TRACTOR COMPANY, UPDATED THE BOARD ON THE COST FOR REPLACEMENT OF THREE MOTORGRADERS AND TWO LOADERS:

A. MOTORGRADERS	\$165,329 EACH	\$495,987 TOTAL
B. LOADERS	\$136,126 EACH	\$272,252 TOTAL

HE REPORTED THE DIFFERENCE IN THE AUCTION PRICE AND THE COST TO REPLACE THE LOADERS WOULD BE \$117,252 AND \$246,987 TO REPLACE THE MOTORGRADERS FOR A TOTAL OF \$364,239 THE COUNTY WOULD HAVE TO FUND.

DISCUSSION CONTINUED WITH THE BOARD REQUESTING THE COUNTY ADMINISTRATOR CALL J. M. WOOD TO FIND OUT IF THEY ARE GOING TO CHARGE FOR TRANSPORTATION, DETAILING OF THE EQUIPMENT, AND AN AUCTION FEE ON THE GUARANTEED PRICE TO THE COUNTY.

CHARLIE GAINER ADDRESSED THE BOARD PROPOSING HE BE ALLOWED TO MEET WITH WHOMEVER HE NEEDS TO IN ORDER TO DISCUSS THE DEVELOPMENT OF SOUTHWESTERN WASHINGTON COUNTY AND IF NECESSARY, THE CITY OF CHIPLEY. HE ADVISED THE BOARD HE HAD CREATED A MASTER PLAN FOR WORLD PEACE AND WAS PROPOSING TO SET UP A PLAN FOR A SMALL COMMUNITY TO USE AS A MODEL. HE WAS WANTING TO DEVELOP THE AREA AROUND EBRO BETWEEN HIGHWAY 77 AND HIGHWAY 79 ALONG HIGHWAY 20.

CHAIRMAN CORBIN REQUESTED GAINER GET WITH RANDY PARKER, THE COUNTY PLANNING CONSULTANT, AND THE WASHINGTON COUNTY PLANNING COMMISSION AND THEY WOULD MAKE A RECOMMENDATION BACK TO THE BOARD.

ATTORNEY HOLLEY BEGAN WITH HIS REPORT:

1. HE HAD THE PROPOSED CONTRACT ON THE SHUTTER PROGRAM STACEY WEBB WAS HANDLING AND ADVISED HE DIDN'T HAVE A PROBLEM WITH THE WORDING OF THE CONTRACT. (THIS CONTRACT WAS APPROVED ON THE CONSENT AGENDA)
2. HE HAD THE ORIGINAL DEED ON THE TWO LOTS IN SUNNY HILLS CHARLES SCHWARZ WAS DONATING TO THE COUNTY. COMMISSIONER FINCH OFFERED A MOTION, SECONDED BY COMMISSIONER COPE FOR DISCUSSION TO ACCEPT THE DEED. DISCUSSION WAS HELD WITH COMMISSIONER FINCH AGREEING TO GO AND LOOK AT THE LOTS TO SEE WHAT THEY MAY BE USED FOR. CHAIRMAN CORBIN ADVISED ALL THE BOARD MEMBERS, THAT WANTED TO, TO GO AND SEE THE LOTS TO DECIDE WHETHER THEY WANT TO DECLARE THEM SURPLUS AND SALE THEM. THE MOTION ON THE FLOOR CARRIED UNANIMOUSLY.
3. ATTORNEY HOLLEY PROVIDED THE BOARD A COPY OF HIS DECISION ON THE GRIEVANCE HE WAS HANDLING AS A CLASS 3 GREIVANCE OFFICER. HE ADVISED THE BOARD THEY NEEDED TO TAKE ACTION TO ACCEPT IT OR MAKE A DECISION ON WHERE THEY WANT TO GO WITH IT. CHAIRMAN CORBIN MADE AN EXCEPTION TO EXTEND THE RECOMMENDATION OF ATTORNEY HOLLEY ON THE GRIEVANCE HE WAS HANDLING AS A CLASS 3 GRIEVANCE OFFICER UNTIL THE MARCH 7TH MEETING.
4. JUDY SCHIRAS, HOSPITAL ADMINISTRATOR, HAD ADVISED ATTORNEY HOLLEY SEVERAL PERSONS HAD CONTACTED HER WANTING COPIES OF THE PROPOSALS ON THE SALE, LEASE OR MANAGEMENT OF THE NORTHWEST FLORIDA COMMUNITY HOSPITAL. ADMINISTRATOR HERBERT REPORTED HE HAD INFORMED SCHIRAS TO SUBMIT A LIST OF WHOM THE PROPOSALS SHOULD BE MAILED TO AND THE ADMINISTRATIVE OFFICE WOULD HANDLE IT. CHAIRMAN CORBIN STATED ANYONE COULD NOTIFY THE ADMINISTRATIVE OFFICE OR THE BOARD FINANCE OFFICE FOR COPIES OF THE PROPOSAL.

ADMINISTRATOR HERBERT REPORTED TO THE BOARD ON J. M. WOOD'S RESPONSE TO THE BOARD'S QUESTIONS:

- A. IS THERE A COMMISSION ON THE GUARANTEE PRICE; BRYANT WOOD ANSWERED YES: 8 DUMP TRUCKS NET PRICE \$613,881.84; 3 GRADERS NET PRICE \$260,865; 2 LOADERS NET PRICE \$153,450.
- B. IS THERE A TRANSPORTATION OR DETAILING COST ON EQUIPMENT TO BE AUCTIONED; BRYANT WOOD REFERENCED ITEM 10 ON HIS PROPOSAL STATES THERE WILL BE NO CHARGE TO THE COUNTY ON FREIGHT.

HERBERT ADVISED THE GROSS GUARANTEE WITH J. M. WOOD TOTALLED \$1,105,588 LESS 7% COMMISSION MAKES THE NET GUARANTEE TOTAL \$1,028,196.84.

CHAIRMAN CORBIN VOICED HIS OPINION DEANCO HAD SHOWED ENOUGH INTEREST TO COME AND PRESENT HIS PROPOSAL TO THE BOARD AND AS FAR AS HE KNOWS, THEIR SERVICE HAS ALWAYS BEEN SATISFACTORY.

DISCUSSION WAS HELD ON WHETHER THE BOARD WAS ABSOLUTELY GOING TO SELL THE MACK DUMP TRUCKS AND IF MONIES WAS AVAILABLE TO PURCHASE REPLACEMENT EQUIPMENT WITHOUT IMPACTING ANY OTHER LINE ITEM BUDGET.

CHAIRMAN CORBIN RECOMMENDED AUCTIONING OFF THE EQUIPMENT. ON THE IMPACT TO THE BUDGET, DEPUTY CLERK CARTER ADVISED THERE WAS \$317,000 IN THE MACHINERY AND EQUIPMENT LINE ITEM BUDGET; HOWEVER, THIS DOESN'T MEAN FUNDS ARE AVAILABLE AS SHE HAS ASKED THE BOARD TO WAIT ON FINANCING DUE TO STILL WAITING ON DSR'S TO BE COMPLETED AND BASICALLY ALL THAT IS ON HAND IS THE COMMISSIONER'S DISTRICT MONIES AND ENOUGH TO CARRY THROUGH MONTH TO MONTH. SHE ADVISED ALL THE CASH IN TRANSPORTATION AT THIS TIME WAS APPROXIMATELY \$700,000; THEY HAD RECEIVED 12% OF THEIR TRANSPORTATION REVENUES WITH EXPENDITURES BEING MORE THAN THAT.

COMMISSIONER FINCH QUESTIONED IF USING THE MONIES IN THE MACHINERY AND EQUIPMENT LINE ITEM WOULD IMPACT THE \$1,000,000 THEY BUDGETED FOR FUTURE ROAD

PAVING. DEPUTY CLERK CARTER ADVISED SHE WAS NOT EVEN SURE THEY WERE GOING TO HAVE THE \$1,000,000 BUT THE MACHINERY AND EQUIPMENT SHOULDN'T AFFECT THE FUTURE ROAD PAVING MONIES. SHE REITERATED THE BOARD HAD PURCHASED AND AUCTIONED OFF ALL THE EQUIPMENT THEY WERE SUPPOSE TO PRIOR TO THE END OF LAST YEAR; THERE IS NO BUDGET FOR PUBLIC AUCTION FEES AND NOTHING THAT SAYS ANYTHING ELSE WOULD BE AUCTIONED OFF.

CHAIRMAN CORBIN ASKED IF THE BUDGET COULD BE AMENDED TO INCLUDE THE REVENUES FROM THE SALE OF THE EQUIPMENT IF THEY COULD COME UP WITH THE \$317,000. DEPUTY CLERK CARTER ADDRESSED THE EQUIPMENT COSTING CONSIDERABLY MORE THAN THIS AMOUNT AND ADVISED THE BOARD HOW DIFFICULT IT WAS TO BALANCE THIS YEAR'S BUDGET AND IT WOULD BE MORE DIFFICULT NEXT YEAR.

COMMISSIONER FINCH REFERENCED THE BOARD HAD AGREED NOT TO SALE ANY MORE EQUIPMENT THIS YEAR THAN WHAT WAS SOLD AND PURCHASED PRIOR TO THE END OF LAST YEAR.

DEPUTY CLERK CARTER SUGGESTED BRINGING THIS ISSUE UP AT THE 7TH DUE TO HER NOT KNOWING IT WAS GOING TO BE BROUGHT UP.

CHAIRMAN CORBIN REQUESTED DEAN AND PARISH SEE HOW CLOSE THEY CAN COME OVER AND ABOVE THE NET AMOUNT TO COVER THE COST OF REPLACEMENT EQUIPMENT.

ADMINISTRATOR HERBERT BEGAN WITH HIS REPORT:

- A. REAPPOINTMENT OF TODD ANDERSON TO THREE YEAR TERM ON CODE ENFORCEMENT BOARD AND JOHN BROWN AS AN ALTERNATE FOR A ONE YEAR TERM; APPOINTMENT OF MIKE WELCH AS A NON-VOTING MEMBER ON THE WASHINGTON COUNTY PLANNING COMMISSION. COMMISSIONER COPE OFFERED A MOTION, SECONDED BY COMMISSIONER FINCH AND CARRIED TO APPROVE OF THESE APPOINTMENTS.
2. POLICIES CHANGE NOTIFICATION-ADMINISTRATOR HERBERT READ POLICY AMENDMENTS:
 1. IT SHALL BE THE POLICY OF WASHINGTON COUNTY TO POST VACANT POSITIONS ON BULLETIN BOARD FOR ONE WEEK IF THE COMMISSIONERS ARE CONSIDERING TRANSFERRING AN EMPLOYEE RATHER THAN ADVERTISING PUBLICLY.
 2. IT SHALL BE THE POLICY OF WASHINGTON COUNTY TO PAY ALL EMPLOYEES AT THEIR REGULAR RATE FOR HOURS WORKED ON A HOLIDAY. THE EMPLOYEES WILL ALSO RECEIVE HOLIDAY PAY FOR THAT DAY.
 3. IT SHALL BE THE POLICY OF WASHINGTON COUNTY THAT IN THE CASE OF INCLIMATE WEATHER, THE PUBLIC WORKS SUPERVISORS DECIDE WHICH EMPLOYEES ARE SENT HOME EARLY.
 4. IT SHALL BE THE POLICY OF WASHINGTON COUNTY THAT EMPLOYEES INVOLVED IN AN ACCIDENT ON THE WEEKEND WILL BE TAKEN IMMEDIATELY TO THE EMERGENCY ROOM AT NORTH WEST FLORIDA COMMUNITYHOSPITAL FOR DRUG AND/OR ALCOHOL TESTING

COMMISSIONER FINCH OFFERED A MOTION, SECONDED BY COMMISSIONER HALL TO APPROVE OF THE POLICY CHANGES. DEPUTY CLERK CARTER QUESTIONED IF THE SECOND POLICY CHANGE WAS NOT WHAT WAS ALREADY IN POLICY AND IT WAS SUPPOSE TO HAVE BEEN CHANGED TO INCLUDE MANAGEMENT POSITIONS.

THE BOARD'S CONSENSUS WAS TO TABLE THE POLICY CHANGES UNTIL THE MARCH 7TH MEETING WITH HERBERT TO MAKE THE CHANGE TO INCLUDE MANAGE- MENT POSITIONS.

COMMISSIONER BROCK ADDRESSED THE FIRST POLICY AMENDMENT. DIS- CUSSION WAS HELD WITH COMMISSIONER BROCK AND HALL IN FAVOR OF LEAVING THE POLICY AS IS AND ADVERTISE AND POST VACANT POSITIONS.

DISCUSSION WAS HELD AND IT WAS QUESTIONED ABOUT A COMMISSIONER SETTING IN ON INTERVIEWS FOR A VACANT POSITION IN THEIR DISTRICT.

COMMISSIONER BROCK OFFERED A MOTION, SECONDED BY COMMISSIONER HALL AND CARRIED TO AMEND THE PERSONNEL POLICY FOR COMMISSIONERS TO SET IN ON INTERVIEWS IF POSITION TO BE FILLED IS IN HIS DISTRICT; IF HE DOESN'T WANT TO, HE MAY TURN

THE DECISION OVER TO THE SUPERVISOR FOR HIS DISTRICT. COMMISSIONER FINCH OPPOSED AS HE FELT THE PRESENCE OF A COMMISSIONER IN THE INTERVIEW MAY INFLUENCE THE SUPERVISOR ON WHO TO SELECT FOR THE POSITION.

DISCUSSION WAS HELD ON LETTING THE SUPERVISORS AT PUBLIC WORKS HAVE THE AUTHORITY TO MAKE LATERAL TRANSFERS.

KATHY FOSTER QUESTIONED IF THE COUNTY HAD AN INTERNAL TRAINING PROGRAM FOR JOB IMPROVEMENTS AND DOES AN EMPLOYEE GO BACK ON PROBATION WHENEVER THEY TRANSFER TO ANOTHER POSITION.

THE CHAIRMAN AND COMMISSIONER FINCH INFORMED FOSTER OF A MOTOR- GRADER TRAINING SESSION THAT HAD BEEN HELD AND EMPLOYEES DID GO BACK ON PROBATION WHEN THEY TRANSFER TO ANOTHER POSITION.

ADMINISTRATOR HERBERT READ CHANGES TO POLICY ON LATERAL TRANSFERS: THE SUPERVISORS HAVE THE AUTHORITY TO MAKE LATERAL TRANSFERS OF TEMPORARY OR PERMANENT EMPLOYEES AS THEY DEEM FIT; IF THE SUPERVISORS DOES NOT HAVE AN EMPLOYEE QUALIFIED FOR THE POSITION, ADVERTISE FOR THE VACANT POSITION: POLICY CHANGE 2 WILL INCLUDE MANAGEMENT POSITIONS; POLICY CHANGE 3 AND 4 WILL REMAIN THE SAME. DISCUSSION WAS HELD ON INCLUDING THE SUPERVISORS BEING ALLOWED TO DECIDE IF AN EMPLOYEE NEEDS TO DRIVE A VEHICLE HOME WHERE INCLIMATE WEATHER IS A FACTOR ON POLICY CHANGE 3 AND IF SUPERVISOR FEELS EMPLOYEE NEEDS TO WORK DUE TO INCLIMATE WEATHER, EMPLOYEE WOULD RECEIVE COMP TIME.

COMMISSIONER FINCH OFFERED A MOTION, SECONDED BY COMMISSIONER COPE AND CARRIED TO APPROVE OF THE POLICY CHANGES RE-ADDRESSED BY ADMINISTRATOR HERBERT. DEPUTY CLERK CARTER BEGAN WITH HER REPORT:

1. VOUCHERS SIGNED AND WARRANTS ISSUED FOR JANUARY 2003 TOTALLING \$1,919,580.68. COMMISSIONER BROCK OFFERED A MOTION, SECONDED BY COMMISSIONER HALL AND CARRIED TO APPROVE OF VOUCHERS.
2. AUTHORIZATION FOR THE CHAIRMAN TO SIGN THE LOCAL LAW ENFORCEMENT GRANT ADMINISTERED BY THE SHERIFF'S DEPARTMENT TOTALLING \$4,127. COMMISSIONER BROCK OFFERED A MOTION, SECONDED BY COMMISSIONER HALL AND CARRIED TO AUTHORIZE THE CHAIRMAN TO SIGN LOCAL LAW ENFORCEMENT GRANT.
3. REQUEST FROM WASHINGTON COUNTY COUNCIL ON AGING FOR THEIR EMPLOYEES TO BE COVERED UNDER COUNTY HEALTH INSURANCE PROGRAM. DUE TO COMMISSIONER COPE THINKING THE COUNCIL ON AGING WAS SUPPOSE TO GET HEALTH INSURANCE COVERAGE THROUGH THE HOSPITAL, THE BOARD'S CONSENSUS WAS TO TABLE THIS ISSUE UNTIL MARCH 7TH FOR CLARIFICATION AND HAVE ALLAN CLARK, INSURANCE AGENT, PRESENT.
4. BUDGET AMENDMENT TRANSFERRING \$8,500 OUT OF CONTINGENCY AND GIVE TO HINSON CROSSROADS FIRE DEPARTMENT; ORANGE HILL SOIL CONSERVATION DISTRICT GAVE MONEY LAST YEAR FOR PARKING LOT AT FIRE DEPARTMENT AND IT WAS INCLUDED IN GENERAL FUND CASH CARRY FORWARD. COMMISSIONER BROCK OFFERED A MOTION, SECONDED BY COMMISSIONER HALL AND CARRIED TO APPROVE OF THE BUDGET AMENDMENT.

COMMISSIONER FINCH REFERENCED A LETTER HE HAD RECEIVED ADVISING FEMA'S POLICY TO INCLUDE DAMAGES TO UNPAVED ROADS DURING DAMAGE ASSESSMENTS HAD NOT CHANGED. CHAIRMAN CORBIN APPOINTED COMMISSIONER FINCH TO MEET WITH EMERGENCY MANAGEMENT PERSONNEL TO CLARIFY IF THE STATE PART OF DISASTER FUNDING HAD BEEN CUT AND REPORT BACK TO THE BOARD.

COMMISSIONER BROCK ADDRESSED THE GOVERNOR HAVING TO DECLARE AN EMERGENCY BEFORE THE COUNTY COULD RECEIVE ANY FEMA FUNDING.

COMMISSIONER FINCH ALSO ADDRESSED THE GOVERNOR TRYING TO TERMINATE ALL KIND OF TRANSPORTATION FUNDS AND REQUESTED THE COUNTY ADMINISTRATOR CONTACT THE LEGISLATORS TO TRY AND KEEP THE FUNDING IN TACT. HERBERT ADVISED THE FLORIDA

ASSOCIATION OF COUNTIES AND THE SMALL COUNTY COALITION WERE REPRESENTING ALL THE SMALL COUNTIES ON THE PROPOSED CUTS.

DISCUSSION WAS HELD ON THE GOVERNOR HAVING VETO POWER OVER THE BUDGET.

COMMISSIONER COPE ADDRESSED STARTING THE CEMETERY WORK CREW AGAIN. HE UPDATED THE BOARD ON PARK AND RECREATION DIRECTOR, DAVID CORBIN, ADVISING HE THOUGHT HE HAD ENOUGH MONEY IN HIS BUDGET TO HIRE SOMEONE TEMPORARY TO SUPERVISE AN INMATE CREW FROM THE JAIL ON SATURDAYS TO CLEAN THE CEMETERIES IN THE COUNTY. CHAIRMAN CORBIN REQUESTED COPE REPORT BACK TO THE BOARD WHEN THE PARK AND RECREATION DIRECTOR PROVIDES HIM WITH INFORMATION NEEDED ON FUNDING.

COMMISSIONER COPE SUGGESTED GOING AHEAD AND COMPLETING THE FEMA WORK WITH COMMISSIONER FINCH AGREEING. CHAIRMAN CORBIN REQUESTED THE COUNTY ADMINISTRATOR HAVE DEBBIE RILEY AT PUBLIC WORKS PROVIDE INFORMATION ON WHAT FEMA WORK IS REMAINING AND HAVE ROBERT HARCUS AND DALLAS CARTER AT THE MARCH 7TH RECESSED MEETING TO ADDRESS THIS ISSUE.

COMMISSIONER HALL ASKED ATTORNEY HOLLEY IF HE STILL HAD THE PAPERWORK ON THE DEDICATION OF HIGHWAY 279 AS THE SAM MITCHELL MEMORIAL HIGHWAY FROM HIGHWAY 79 TO U.S. 90. COMMISSIONER HALL OFFERED A MOTION, SECONDED BY COMMISSIONER FINCH AND CARRIED TO AUTHORIZE THE CHAIRMAN AND CLERK TO SIGN A RESOLUTION DEDICATING THE HIGHWAY AS THE SAM MITCHELL MEMORIAL HIGHWAY ONCE ATTORNEY HOLLEY PREPARES THE RESOLUTION.

CHAIRMAN CORBIN REQUESTED AUTHORIZATION TO HIRE J. T. HARREL AND RAY PIGOTT WHEN NEEDED WITH HARREL TO SUPPLY INVOICES ON HIS LABOR ON THE RATTLEBOX AND JOINER CDBG ROAD PROJECTS TO BE PAID OUT OF CORBIN'S DISTRICT MONIES. COMMISSIONER BROCK OFFERED A MOTION, SECONDED BY COMMISSIONER FINCH AND CARRIED TO APPROVE OF CORBIN'S REQUEST.

DONNIE DEAN AND STEVE PARRISH ADDRESSED THE BOARD ON THE NEW COST FOR PUBLIC WORKS EQUIPMENT AFTER SALE OF EQUIPMENT AT PUBLIC AUCTION:

NEW EQUIPMENT COST:

THREE MOTORGRADERS	\$495,987
TWO LOADERS	\$272,252
EIGHT MACK TRUCKS	\$691,680
TOTAL COST	\$1,459,919

DEANCO'S GUARANTEE NET PRICE ON EQUIPMENT TO BE AUCTIONED OFF:

THREE MOTORGRADERS	
TWO LOADERS	
EIGHT MACK TRUCKS	
TOTAL	\$1,038,000
REPLACEMENT COST VERSUS AUCTION PRICE	\$421,919
MACHINERY & EQUIPMENT LINE ITEM	\$317,000
DIFFERENCE IN BUDGET VERSUS COST	\$104,919
IF MACK TRUCKS ARE CONVERTED TO TANDUM	- 32,000
DIFFERENCE IN BUDGET VERSUS COST	\$ 72,919

COMMISSIONER FINCH ADDRESSED DEAN'S ORIGINAL AUCTION PRICE WAS \$1,000,960 AND NOW HE IS GUARANTEEING \$1,038,000; FINCH EXPRESSED APPRECIATION FOR WHAT DEANCO WAS DOING BUT DID NOT FEEL IT WAS FAIR.

SHERYL, WASHINGTON COUNTY POST, ADDRESSED THE BOARD SHOULD HAVE ACCEPTED A BID FIRST BEFORE ANY NEGOTIATIONS; DEANCO HEARD WHAT THE OTHER BID WAS AND CHANGED HIS BID WHERE HE WAS THE BEST BIDDER.

ATTORNEY HOLLEY ADVISED THE BOARD THEY CAN'T PURCHASE EQUIPMENT WITHOUT ADVERTISING; THE STATE LAW REQUIRES THE ADVERTISING AND THE BOARD'S POLICY DOES ALSO.

COMMISSIONER BROCK OFFERED A MOTION, SECONDED BY COMMISSIONER COPE TO ABIDE BY THE LAW.

ATTORNEY HOLLEY REFERENCED THE BOARD HAVING TIME TO GO AHEAD AND RE-REQUEST PROPOSALS FOR AUCTIONING OF THE COUNTY EQUIPMENT; THIS WOULD GIVE J. M. WOODS THE OPPORTUNITY TO RAISE HIS PRICES ALSO.

BOTH PAPERS GAVE THEIR DEADLINE DATES FOR ADVERTISING. COM- MISSIONER CORBIN ASKED ATTORNEY HOLLEY IF THE BOARD COULD DECLARE AN EMERGENCY WITH ATTORNEY HOLLEY ADVISING THERE WAS NO EMERGENCY SITUATION.

COMMISSIONER COPE OFFERED A MOTION, SECONDED BY COMMISSIONER BROCK AND CARRIED TO ADVERTISE FOR THE SALE OF THE PUBLIC WORKS EQUIPMENT AND ADVERTISE TO PURCHASE REPLACEMENT EQUIPMENT FOR EIGHT MACK TRUCKS, THREE GRADERS, AND TWO LOADERS WITH BIDS BEING ACCEPTED UNTIL MARCH 7TH AT 12 NOON.

COMMISSIONER HALL OFFERED A MOTION, SECONDED BY COMMISSIONER BROCK AND CARRIED TO APPROVE OF THE APPOINTMENT OF CHARLOTTE SAPP TO THE LIBRARY ADVISORY BOARD.

COMMISSIONER COPE OFFERED A MOTION, SECONDED BY COMMISSIONER FINCH AND CARRIED TO REJECT ALL PROPOSALS PRESENTED ON PUBLIC WORKS EQUIPMENT TODAY.

THE BOARD'S CONSENSUS WAS TO RECESS UNTIL MARCH 7TH AT 1:00 P.M.

DUE TO THE BOARD FORGETTING TO DISCUSS THE 3.2 MILLION DOLLAR LOAN FOR THE NORTHWEST FLORIDA COMMUNITY HOSPITAL, CHAIRMAN CORBIN RECONVENED THE MEETING.

COMMISSIONER BROCK PRESENTED THE BOARD OPTIONS PHIL BENNETT, PUBLIC FINANCE ASSOCIATES, HAD PROVIDED ON BORROWING THE 3.2 MILLION DOLLARS ALONG WITH HIS RECOMMENDATION TO APPROVE OF OPTION 1:

OPTION 1: REFINANCE BOTH CaPFA LOANS AND LEAVE THE DEBT IN A VARIABLE RATE MODE. THIS WOULD RESULT IN A NEW DEBT AMOUNT OF \$10,300,000 (ALLOWING FOR \$9,371,027 OF PRINCIPAL, \$755,000 IN A DEBT SERVICE RESERVE, AND COSTS OF ISSUANCE OF 1.5%). AT AN ASSUMED INTEREST RATE OF 2.50% (INCLUSIVE OF REMARKETING FEES, CREDIT FEES, AND ADMINISTRATIVE COSTS), THE COUNTY'S ANNUAL DEBT SERVICE ON A 30 YEAR MATURITY WOULD BE REDUCED FROM THE CURRENT \$768,000 PER YEAR TO APPROXIMATELY \$488,000 (FOR A SAVINGS OF APPROXIMATELY \$280,000 PER YEAR).

OPTION 2: REFINANCE BOTH CaPFA LOANS AND CONVERT THE DEBT TO A FIXED RATE MODE. THIS WOULD RESULT IN A NEW DEBT AMOUNT OF APPROXIMATELY \$10,500,000 (ALLOWING \$9,371,027 OF PRINCIPAL. \$ 761,000 IN A DEBT SERVICE RESERVE, AND COSTS OF ISSUANCE OF APPROXIMATELY 3.5%). IN TODAY'S MARKET, THE COUNTY COULD EXPECT A FIXED INTEREST RATE ON A 30 YEAR DEBT OF APPROXIMATELY 5.50%. THAT WOULD RESULT IN AN ANNUAL DEBT SERVICE LIABILITY OF APPROXIMATELY \$722,000 (APPROXIMATELY \$46,000 ANNUALLY LESS THAN THE CURRENT PAYMENTS)

OPTION 3: REFINANCE ONLY ONE OF THE EXISTING CaPFA LOANS AND CONVERT IT (ALONG WITH \$3,200,000 OF NEW MONEY) INTO A FIXED RATE DEBT (LEAVING THE OTHER LOAN IN A VARIABLE RATE MODE).

IF THIS OPTION WERE PURSUED, I WOULD RECOMMEND THAT THE COUNTY REFINANCE NOTE A. THAT LOAN HAS A MUCH HIGHER MONTHLY DEBT SERVICE PAYMENT REQUIREMENT DUE TO ITS SHORT MATURITY.

IT ALSO HAS THE SALES AND GAS TAX PLEDGES IN PLACE. THIS OPTION WOULD RESULT IN A DEBT ISSUANCE OF APPROXIMATELY \$6,590,000 (INCLUDING \$5,700,172 OF PRINCIPAL, A DEBT SERVICE RESERVE OF APPROXIMATELY \$659,000, AND COSTS OF ISSUANCE OF

3.5%). ANNUAL DEBT SERVICE ON THIS AT AN ASSUMED RATE OF 5.50% WOULD BE APPROXIMATELY \$453,400 ANNUALLY. THAT PLUS THE EXISTING DEBT SERVICE OF \$325,000 ON NOTE B WOULD RESULT IN TOTAL DEBT SERVICE PAYMENTS OF \$778,600, WHICH IS VIRTUALLY THE SAME AS CURRENT PAYMENTS.

DEPUTY CLERK CARTER VOICED HER OPPOSITION TO OPTION 1

DUE TO NOTE A BEING PAID OFF IN 2007 AND GAS TAX MONIES HAVING BEEN PLEDGED TO PAY IT OFF. SHE ALSO QUESTIONED IF THE 5TH AND 6TH CENT GAS TAX MONIES COULD BE USED TO PAY BACK THE 3.2 MILLION DOLLAR LOAN FOR THE HOSPITAL.

DISCUSSION WAS HELD ON OPTION 1 COMBINING BOTH LOANS AND THE

FIRST LOAN PRESENTLY BEING PAID BACK WITH 5TH AND 6TH GAS TAX AS IT WAS BORROWED FOR TRANSPORTATION PURPOSES. ATTORNEY HOLLEY ADVISED IF THE FIRST LOAN WAS SCHEDULED TO BE PAID OFF IN 2007, CONTINUE TO USE THE 5TH AND 6TH CENT GAS TAXES TO PAY THE SAME PORTION OF THE COMBINED LOAN; AFTER 2007 THESE GAS TAX MONIES NEED TO BE SPENT FOR OTHER TRANSPORTATION PURPOSES.

DISCUSSION WAS HELD ON THE VARIABLE INTEREST RATE FOR THE LOAN. COMMISSIONER HALL READ THE PORTION OF THE LETTER FROM BENNETT ADDRESSING THE CONVERSION OF THE LOAN TO A FIXED INTEREST RATE: THERE WOULD BE A NOMINAL ONE TIME FEE ASSOCIATED WITH THE CONVERSION OR THE COUNTY COULD PURCHASE AN INTEREST RATE CAP. THE BOARD'S CONSENSUS WAS TO CALL A RECESS FOR LUNCH AND HAVE THE COUNTY ADMINISTRATOR CONTACT BENNETT TO SEE WHAT THE ONE TIME CONVERSION FEE WOULD BE AND THE COST FOR AN INTEREST RATE CAP. CHAIRMAN CORBIN CALLED FOR A RECESS UNTIL 1:00 P.M.

PURSUANT TO A RECESS, CHAIRMAN CORBIN CALLED THE MEETING BACK TO ORDER. ADMINISTRATOR HERBERT UPDATED THE BOARD ON THE COSTS FOR THE INTEREST RATE CAPS AND THE ONE TIME FEE ASSOCIATED WITH CONVERTING TO A FIXED INTEREST RATE:

INTEREST RATE CAPS AS OF FEBRUARY 25, 2003

	5%	6%	7%	
3 YEAR	0.28%	0.15%	0.09%	
5 YEAR	1.21%	0.68%	0.38%	10 YEAR
4.81%	3.12%	1.96%		

HE REPORTED THE ONE TIME NOMINAL FEE FOR CONVERTING TO A FIXED INTEREST RATE RANGED FROM .5% TO 1% OF LOAN AMOUNT.

BENNETT HAD RECOMMENDED TRYING TO RELEASE THE SALES TAX PORTION OF NOTE A AND PLEDGE IT TO NOTE B (THE JAIL LOAN) AND ADD THE 3.2 MILLION DOLLARS FOR THE NORTHWEST FLORIDA COMMUNITY HOSPITAL TO THE JAIL LOAN. BY DOING THIS, NOTE A WOULD BE PAID OFF IN 2007 AND THE COUNTY'S 5TH AND 6TH CENT GAS TAX WOULD BE FREED UP AT THAT TIME.

COMMISSIONER BROCK OFFERED A MOTION, SECONDED BY COMMISSIONER COPE AND CARRIED TO ADD THE 3.2 MILLION DOLLAR LOAN TO THE JAIL LOAN, RELEASE THE SALES TAX PLEDGED ON NOTE A AND PLEDGE TOWARD NOTE B. COMMISSIONER FINCH OPPOSED DUE TO NOT KNOWING WHAT THE OPTIONS ARE UNTIL THE PROPOSALS FOR THE SALE, LEASE OR MANAGEMENT OF THE NORTHWEST FLORIDA COMMUNITY HOSPITAL ARE RECEIVED AND REVIEWED.

GLEN ZANETIC ADDRESSED THE BOARD ON THE LEASE BETWEEN THE COUNTY AND THE FIRE DEPARTMENT ADVISING THEY HAD AN OPTION TO ENTER INTO AN AGREEMENT WITH THE FIRE DEPARTMENT ON THE TERMS OF THE LEASE BEFORE INVESTING A LOT OF MONEY.

COMMISSIONER BROCK ADDRESSED HIM HAVING PROBLEMS WITH ITEM C OF THE LEASE AGREEMENT; HE DOESN'T WANT TO SEE A LOT OF MONEY SPENT FOR IMPROVEMENTS ON THE PROPERTY AND THEN IT REVERT BACK TO BEING PRIVATE.

ZANETIC AGREED THE COUNTY SHOULD GET SOMETHING IN WRITING FOR ANY IMPROVEMENTS MADE TO THE PROPERTY.

ATTORNEY HOLLEY ADDRESSED ITEM C IN THE LEASE AGREEMENT ALREADY SPECIFIES BEFORE ANY BUILDINGS ARE PUT ON THE PROPERTY, THERE WOULD NEED TO BE A WRITTEN AGREEMENT BETWEEN THE COUNTY AND THE FIRE DEPARTMENT ON WHAT WILL HAPPEN TO THE BUILDINGS. HE ALSO ADDRESSED EITHER PARTY WOULD HAVE THE RIGHT TO TERMINATE THE LEASE WITH A 60 DAY NOTICE.

COMMISSIONER COPE QUESTIONED IF AN EMPLOYEE IS REQUIRED TO PROVIDE ANY TYPE OF NOTICE BEFORE THEY LEAVE A POSITION IF THEY MOVE INTERNALLY. ADMINISTRATOR HERBERT ADVISED THERE IS NOTHING IN BOARD POLICY REQUIRING THIS; HOWEVER, NORMALLY IT IS WORKED OUT BETWEEN THE DEPARTMENTS.

COMMISSIONER COPE WAS ADDRESSING THE EMPLOYEE AT RECYCLING BEING TRANSFERRED TO PARK AND RECREATION AND AT THE PRESENT TIME THE POSITION AT RECYCLING HAS NOT BEEN FILLED. ADMINISTRATOR HERBERT ADVISED THE POSITION WOULD BE ADVERTISED IN THIS WEEKS PAPER.

CHAIRMAN CORBIN RECESSED THE MEETING UNTIL 1:00 P. M. ON MARCH 7, 2003.
ATTEST: _____

DEPUTY CLERK
END OF MINUTES FOR 02/25/03

CHAIRMAN