

**WASHINGTON COUNTY BOARD OF COUNTY COMMISSIONERS**  
**July 16, 2014, Regular Meeting - Commission Board Room**  
**1331 South Blvd., Chipley, FL 32428**

|            |               |               |             |              |
|------------|---------------|---------------|-------------|--------------|
| DISTRICT 1 | DISTRICT 2    | DISTRICT 3    | DISTRICT 4  | DISTRICT 5   |
| Alan Bush  | Joel Pate     | Charles Brock | Todd Abbott | Lynn Gothard |
| Chairman   | Vice-Chairman |               |             |              |

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I. PROCLAMATION - Deputy Woollover

Chairman Bush, Commissioner Pate, Commissioner Brock, Commissioner Abbott, and Commissioner Gothard were present at the meeting. Also attending were County Attorney Goodman, County Coordinator Corbin, and Deputy Clerk Brantley. Interim Clerk Bazzel joined the meeting at 9:17 a.m.

A. Call to Order - Chairman Bush

B. Invocation - County Coordinator Corbin/Chairman Bush

II. APPROVAL OF THE AGENDA

AGENDA ALTERATIONS

1. Purchase Milled Asphalt - Commissioner Abbott
2. County Roads - Commissioner Brock
3. Remove Opportunity Florida Grant Support Request from the agenda - Chairman Bush
4. Courthouse Update - Chairman Bush
5. Draft of Proposed Gas Tax Ordinance - Attorney Goodman
6. Proposed Draft Resolution of the Sun setting of the Impact Fee - Attorney Goodman
7. Contract for Emergency Work in Reference to Preparation of PW's - Chairman Bush

III. AGENDA ITEMS

- TRI-COUNTY AIRPORT BOARD - Larry Parker, General Engineering Consultant for Tri-County Airport - Mr. Parker provided the Board with an update on the Tri-County Airport. The presentation included board members, location, funding sources, airport contracts, and benefits from aviation. There were questions from Commissioner Abbott, County Attorney Goodman, and Michael DeRuntz, Senior Planner.

Norman Rich addressed the Board in reference to the Tri-County Airport progress. He went on to ask the Board if they would consider providing them with a donated car that the Airport would provide insurance.

County Coordinator Corbin advised he has a suggestion.

Commissioner Abbott advised County Coordinator Corbin to bring the suggestion before the Board next week.

- Joint Planning Commission Workshop - Proposed Land Development Code Amendments - Michael J. DeRuntz, Washington County Senior Planner went over suggested changes by the Planning Commission on the Land Development Code.

There was concern by the Commissioners as to how much they should be involved in dictating land use requirements.

County Attorney Goodman advised the Board the State has given counties more discretion, as far as density, etc., which lessened the burden on the state.

The Board discussion suggested amendments by the Planning Council.

David Morris discussed history of when the 500 foot setback rule was created.

County Engineer Knauer advised the Board he is not aware of a 500-foot buffer on any adjacent counties.

He advised the Board he suggested to the Planning Commission to do a compatibility analysis with the special exception application.

A 100-foot buffer is more than adequate if the pit and mining operation is in an area that is suitable with adjacent land uses.

Commissioner Abbott pointed out that he would like to address the issue of buffer distance immediately.

Chairman Bush advised the consensus of the Board is to go with a 100-foot buffer.

Michael J. DeRuntz, Washington County Senior Planner, went over additional suggested amendments/additions to the land development code.

Chairman Bush spoke on how time limits at RV parks would be enforced.

Jim Town advised the Board the state statute says that if a person were there over 6 months then the renter would have to collect bed tax.

Michael J. DeRuntz, Washington County Senior Planner advised the Board if it were the consensus of the Board, he would proceed with scheduling the information meetings with the communities, and public hearings with the Planning Commission and Board of County Commissioners.

Mr. DeRuntz advised the Board he would need a motion at the next meeting to proceed.

Chairman Bush addressed the Board in reference to the ordinance that pertains to selling alcoholic beverages in reference to the distance from residences, churches, and schools.

Jim Town advised the Board the state rules include 500 feet from

a school and does not mention churches.

Jim Ackerman addressed the Board in reference to the City of Lynn Haven's recent change on distance for schools and churches.

County Attorney Goodman advised the Board that he and Mr. DeRuntz would bring a draft before the Board for review.

- Single Lot Subdivision Exception and Variance for Minimum Lot Area Requirement for Beth Taylor - Michael J. DeRuntz, Washington County Senior Planner advised the Board the Planning Commission has reviewed the above exception and variance and is recommending approval.

After the parent is no longer living, the trailer will be moved at an unspecified time.

The Board approved to list the above on the consent agenda.

- Crime-Stoppers Trust Fund Grant - Tommy Sasser asked the Board to be designated as the agent to receive monies from the Crime Stoppers Trust Fund.

The Board approved to list the above on the consent agenda.

- Recapitulation of 2013 - Risha Brantley, Deputy Clerk asked the Board to approve of the recapitulation form, per the Tax Collector.

Commissioner Gothard commented on the above.

County Attorney Goodman advised that he would debrief the Board at the next meeting.

The Board approved to put the above on the regular agenda.

- Value Adjustment Board - The consensus of the Board is to appoint Chairman Bush, Commissioner Gothard, and Citizen Randy Carter.

The consensus of the Board is to list the above on the consent agenda.

- Emergency Planning, Disaster Recovery, and Hazard Mitigation Grant Program - Lynne Abel - Chairman Bush suggested having a contract in place that would be in effect in the event there was a natural disaster larger than the county can respond.

Chairman Bush, Lynne Abel, and County Attorney Goodman spoke on the above.

Jason Wheeler, CDR Maguire briefed the Board on how CDR Maguire works to minimize the process of post disaster recovery.

Commissioner Brock addressed Jason Wheeler in reference to being reimbursed by FEMA.

Jason Wheeler advised how their company builds PW records.

The consensus of the Board is to look over the contract between Jackson County and CDR Maguire.

#### IV. COUNTY ENGINEER KNAUER

1. Road Paving Matrix - The surveys are prepared to be redone, which is listed in alphabetical order. The people who were previously involved in surveying it were the sheriff's department, school board, public works, EMS, and the post office.
2. Dorch Circle - Contractors should be complete next week.

Commissioner Brock asked Kingcutter to be put together.

County Engineer Knauer advised that has already been done.

Chairman Bush expressed concern about repairs needing to be made on Wilderness Road.

3. Wilderness Road - County Engineer Knauer asked if the Board was satisfied with waiting until the contractor is ready to start construction on the resurfacing project. The notice to proceed should be received the first week of August.

Chairman Bush advised he was okay with the timeframe.

4. Projects - The projects will be submitted to County Attorney Goodman, which will be advertised as soon as he approves.
5. Resolution - Roche, Lucas, and Wilderness resolutions are prepared.

The consensus of the Board is to list the resolutions on the consent agenda.

6. CTST - Met with Barbara Lee in reference to CTST. The previous Board Members are going to be notified advising that CTST is going to be started again.

Chairman Bush and Commissioner Abbott commented on CTST in reference to the Board Members.

7. Roadway Safety - Barbara Lee suggested the Board request assistance from DOT on a roadway safety evaluation for Falling Waters Road. The assistance would be to get the roadway safety

survey completed, which will take an estimate of 4 months.

8. Falling Waters Road - County Engineer Knauer suggested the Board ask for help from DOT in order to get their consultant involved to do the study. He also suggested the Board put Falling Waters on the capital improvement list.
  
9. Falling Waters Design - The sections that could be completed without doing an overall project is 3,200 feet, which is 6/10 of a mile. It will require 860 tons of asphalt that will cost \$94,600.00, 1750 cubic yards of lime rock, which will cost \$28,000.00, \$28,000.00 of sod, and \$8,800.00 of culverts. The total cost is \$163,044.00 in material cost and hiring a contractor for the paving. The county will be responsible for all work, except the paving. The county workforce will have to be dedicated for around 90 days. Right-of-way will have to be obtained from 10 landowners.

County Coordinator offered to provide sod from the sod farm. The consensus of the Board is to list bid out rock on the agenda.

Commissioner Brock spoke FEMA.

Jason Wheeler addressed the Board in reference to a letter the Board received about limitation of using the lime rock to be replaced with asphalt or milled asphalt.

Chairman Bush advised the Board of an invitation received from Michael Reistad to Commissioner Pate for a Northwest Florida Brownsville Workshop scheduled to be held at the Washington County Ag Center 8/13/14 at 8:30.

Sunny Hills Road Repaving - Commissioner Gothard advised to hold

this subject.

Road Names - Commissioner Gothard spoke on establishing a procedure to rename roads.

County Attorney Goodman spoke on the process for road change recommendation.

Commissioner Gothard requested consensus of the Board to work on road name changes for County Attorney Goodman and Clint, Sheriff's Office employee to work on a procedure.

County Attorney Goodman suggested the road names be changed if it is a health and safety issue.

The Board agreed on the requested consensus by Commissioner Gothard.

Chairman Bush provided an update on the Courthouse and went on to advise a letter had been sent stating that Washington County would be good stewards of the funding.

County Attorney Goodman resigned his position on the Courthouse Committee. He advised that he would be of counsel for the committee.

The committee will bring one recommendation for an architect before the Board.

- Purchasing of Milled Asphalt - Commissioner Abbott asked the Board to consider doing something different as far as road maintenance. He suggested looking at a machine that would chew milled asphalt and put it back down with a goal of covering an entire district with milled asphalt.



- Budget - Interim Clerk Bazzel advised the Board they would be provided with a balanced budget and suggested to address the debt and roads. He talked about the upcoming budget workshops and that Washington County has to start somewhere addressing the debt.
- County Roads - Commissioner Brock suggested a true list of county maintained roads be composed.

The Board approved.

- V. COUNTY COORDINATOR - County Coordinator Corbin suggested to the Board to plan to start replacing equipment at the Public Works Department. He advised the Board he would provide them with the cost/lease amount for two graders and two dump trucks.

He advised the Grants Coordinator/Project Manager has been advertised. He will be over the position.

- VI. CLERK - Interim Clerk Bazzel

Bill Bogan, Bogan Public Management Company, addressed the Board in reference to the 2014-2015 budget process.

Chairman Bush asked Mr. Bogan the following:

Items outstanding/extreme

Revenue that is still available

Start date of revenue currently implemented

Years of past millage

Mr. Bogan addressed the Board in reference to audit findings. He provided the Board with a response letter he sent to Senator Ray in reference to audit findings.

He went on to advise the Board the Clerk's Office is currently

working on segregation of duties, which is an audit finding that has been consistent for years.

Commissioner Brock spoke on upcoming budget.

Mr. Bogan spoke on upcoming budget.

VII. DEPUTY CLERK - None

VIII. COUNTY ATTORNEY - County Attorney Goodman advised the Board he would provide them with a draft ordinance in reference to the ELMS Nickel gas tax.

He also advised the Board he would provide them with a resolution for the impact fee, retroactive to 6/26/2014.

IX. ADJOURN - Commissioner Abbott offered a motion, seconded by Commissioner Brock and carried to adjourn.

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Deputy Clerk Brantley

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Board Approval Date