

WASHINGTON COUNTY BOARD OF COUNTY COMMISSIONERS
July 24, 2014, Regular Meeting - Commission Board Room
1331 South Blvd., Chipley, FL 32428

DISTRICT 1	DISTRICT 2	DISTRICT 3	DISTRICT 4	DISTRICT 5
Alan Bush	Joel Pate	Charles Brock	Todd Abbott	Lynn Gothard
Chairman	Vice-Chairman			

I. PROCLAMATION - Deputy Woollover

Chairman Bush, Commissioner Pate, Commissioner Brock, Commissioner Abbott, and Commissioner Gothard were present at the meeting. Also attending were County Attorney Goodman, County Coordinator Corbin, Ad Interim Clerk Bazzel, and Deputy Clerk Brantley.

A. Call to Order - Chairman Bush

B. Invocation - County Coordinator Corbin/Chairman Bush

AGENDA ADDITIONS

1. Appoint Value Adjustment Board Citizen Member - Deputy Clerk Brantley

2. County Road List - Commissioner Brock

3. City of Chipley Easement Request - Chairman Bush

County Coordinator Corbin advised he plans to address the above easement under his section.

II. ADOPT THE AGENDA - **Commissioner Abbott offered a motion, seconded by Commissioner Pate and carried to adopt the agenda with the above additions.**

III. ADOPT PREVIOUS MINUTES

June 25, 2014 Workshop

June 26, 2014 Regular Meeting

July 16, 2014 Workshop

Commissioner Abbott offered a motion, seconded by Commissioner Pate and carried to adopt the above minutes.

IV. NON AGENDA AUDIENCE - Effective October 1, 2013, Florida Statute 286.0114 mandates that "members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission." Each individual shall have three (3) minutes to speak on the proposition before the board.

County Attorney Goodman added to the agenda that he would provide a recommendation for the architect selection for the Courthouse. **Commissioner Abbott offered a motion, seconded by Commissioner Gothard and carried to add the above to the agenda. The motion carried unanimously.**

County Attorney Goodman read the Board approved disclaimer for the non-agenda audience section.

1. Rita Jones addressed the Board in reference to residents living off a spur of Dorch Circle having the same address. She requested the addresses be reassigned for the purpose of 911. Per Washington County ordinance, all aspects were followed.

Attorney Goodman advised the Board the ordinance referenced is 97-8, which Rita Jones has followed.

Attorney Goodman asked the Board to readdress ordinance 97-8.

Commissioner Gothard spoke on the Board changing the procedure to ensure that all parties affected are notified.

Chairman Bush advised he does not feel the county would be correct in accepting a fee, due to a problem that was created by the county.

County Attorney Goodman advised the Board needs a verification process provided by staff.

Rita Jones expressed concern about the current addresses being a dangerous situation.

Sheriff Haddock spoke on road name changes that have been done but are not listed on the 911 map. Updates are behind and it

will take a couple of years to be done properly.

Commissioner Abbott advised he would like to see a checklist put in place.

Sheriff Haddock confirmed with Rita Jones that all residents on the road had signed for the change. He advised he would send his staff out to verify.

The road name suggestions are Mallard Pond, Magnolia Trace, and Dogwood Lane.

Chairman Bush asked for public comment on the above road name change requested by Rita Jones.

There were no comments.

Commissioner Brock offered a motion, seconded by Commissioner Pate and carried to rename the portion of Dorch Circle requested by Rita Jones pending the 911 Coordinators approval of the road name.

2. Karen Schoen, requested the Board make preparation for illegal's that have been recently entering counties in Florida.

V. CONSENT AGENDA

- A. Request approval for the Clerk of Court to pay vouchers for June 2014 totaling \$1,243,600.51
- B. Single Lot Subdivision Exception and Variance for Minimum Lot Area Requirement
- C. Small County Outreach Program (SCOP) and Small County Road Assistance Program (SCRAP) Resolutions
- D. FEMA/FDEM 4177-DR-FL Agreement

- E. Crime Stoppers Trust Fund Grant
- F. Value Adjustment Board
- G. Recapitulation of 2013 Assessment
- H. Impact Fee Resolution
- I. Life Management Center of Northwest Florida Inc. - Invoice
\$12,217.45

Commissioner Abbott offered a motion, seconded by Commissioner Pate and carried to approve the consent agenda.

VI. AGENDA ITEMS

- Bahoma Road - Commissioner Pate requested 15-20 loads of milled asphalt if the Board chooses to purchase.
Chairperson Bush advised that he believes Commissioner Pate has funds located in his district money but would check on it.
- Falling Waters Road - Commissioner Abbott asked for approval to fix Falling Waters Road as County Engineer Knauer suggested for \$164,000.00. If the board uses \$92,000.00 FEMA funds, provides sod from the sod farm, the cost to the Board should be \$43,000.00 - \$46,000.00. It is a safety hazard.

County Engineer Knauer addressed the Board in reference to Falling Waters Road advising the county workforce has been figured in for around 90 days.

Chairman Bush spoke on the county cost of \$46,000.00.

Commissioner Gothard asked the cost to bid out the earthwork and paving.

County Engineer Knauer advised he could compile a number based on the number of yards of cut that they have to perform on the project.

Commissioner Gothard advised that she does not have a problem fixing the road but does not want to tie the trucks up for 3 months.

Commissioner Brock asked why FEMA work had not been done. He spoke on the belief that The Department of Transportation is going to help with the safety of the road through the safety grant.

County Engineer Knauer advised the safety grant is closed until next April.

Commissioner Abbott asked for the matter to be tabled and for County Engineer Knauer to provide an estimate of the cost without using the county workforce.

County Engineer Knauer suggested advertising current plans and specs with what he has prepared to bid right now and have the bids back by August 19. The contractors will determine the actual cost. The mandatory pre-bid is August 5 and the bids are being received August 19.

- Proposed Land Development Code Amendments - Michael J. DeRuntz, Senior Planner addressed the Board in reference to an alcoholic beverage special exception and modifying the buffering requirement for excavation from 500 feet to 100 feet as brought up in a previous workshop.

Mr. DeRuntz asked for the Boards direction.

Michael J. DeRuntz, Senior Planner advised the Board he is looking for the authorization to proceed with the process in the general commercial classification land development code

designation, taverns and so forth as an allowable use. The Planning Commissioner is recommending that was to be identified as a special exception.

Commissioner Gothard offered a motion, seconded by Commissioner Pate and carried for the process to be started in order to start the land development code amendment process. The motion carried unanimously.

- DR-420/Dr-420TIF - Risha Brantley, Deputy Clerk advised the Board the Clerk's Office decided to go with the roll back rate for the time being. The Board can lower it, but cannot raise it.

Commissioner Gothard asked if the recommendation is to keep it at the roll back and the Board can adjust it at a later date when the Board has the budget secure.

Commissioner Gothard offered the above motion, seconded by Commissioner Abbott.

Deputy Clerk Brantley advised the roll back rate is 9.2520.

Commissioner Brock clarified the figure is for working purposes.

Chairman Bush advised the Board had to provide the Property Appraiser with a millage in order for him to proceed with TRIM Notices. The millage rate can be lowered after the notices are sent out but cannot be raised.

Commissioner Abbott advised the current millage rate is 8.9195. The value of property is down over \$200,000.00. In order to receive the same income, the millage rate has to be raise to the roll back rate. The last three years the roll back rate has not been used, which resulted in a tax reduction.

Deputy Clerk Brantley advised Chairman Bush the tentative budget hearing is scheduled for September 4 and the final is September 15.

There was discussion about scheduling another budget workshop.

Ad Interim Clerk Bazzel advised another workshop would be beneficial.

Chairman Bush advised a motion and a second is on the table for the roll back rate to be used for the TRIM notices. The motion passed 4-1, with Chairman Bush voting no.

Commissioner Brock offered a motion to send the TRIM notices using the same millage as 2013-2014.

Chairman Bush advised he would rather the millage rate be set and then work toward it.

There was discussion on the meaning of the roll back rate, and the current year budget process.

- FEMA Rock - Cliff Knauer, County Engineer addressed the Board in reference to previous discussion on bidding out rock. The options are to have the rock bid out to receive pricing for having the rock delivered to district yards or roads themselves.

There was discussion by the Board, County Engineer, and Dallas Carter on the above.

Commissioner Gothard offered a motion, seconded by Commissioner Abbott to start the process to bid the rock out to see what the price is. The motion carried unanimously.

VII. County Engineer - County Engineer Knauer provided the Board with a list of roads to be contracted.

Commissioner Abbott requested Falling Waters Road be added to the list.

The Board discussed the roads.

County Engineer Knauer advised that is previous direction from the Board. August 4 is the pre-bid and the bid due date is August 19.

South Boulevard Sidewalk Project plans are 90% completed, and in response to the DOT 60% comments is currently being done.

Wilderness, Lucas, and Roche Road - County Engineer Knauer reminded the Board that Roche and Lucas Lake Road are funded 75% of his cost estimate. There is a 25% match on SCOP projects.

Commissioner Brock advised the Board he would like to see the cost for the county to lease trucks with a contractor to run with the county.

Commissioner Brock suggested David Corbin, County Coordinator bring back quotes on leasing trucks.

- VAB Citizen Appointment - Commissioner Abbott suggested Gary Hartman.

Commissioner Abbott asked Mr. Hartman and he agreed.

Commissioner Abbott offered a motion, seconded by Chairman Bush and carried to appoint Gary Hartman on the Value Adjustment Board as the citizen member with homestead. The motion carried unanimously.

- Architectural Firm (Courthouse) - County Attorney Goodman advised the Board the courthouse committee met July 18, 2014 and heard 8

firms present plans and proposals for the new courthouse.
The recommendation is JRA, Bay County.

Commissioner Abbott offered a motion, seconded by Commissioner Gothard and carried for County Attorney Goodman permission pursuant to the cost and negotiation, to enter into negotiations with JRA to enter into a formal contract for their services. The motion carried unanimously.

Jim Robertson, JRA President introduced himself and addressed the Board.

Commissioner Brock advised Mr. Robertson the Board has not decided on the site location for the new courthouse.

Attorney Goodman advised the Board that the courthouse committee suggested to the architect if it is feasible they would like to see if the new courthouse could be built on the same site as the old courthouse.

VIII. County Coordinator Corbin advised the Board the custodial position has been advertised but it has not been filled. He suggested adjusting the salary from \$8.40 to \$10.00.

Commissioner Gothard offered a motion, seconded by Commissioner Brock and carried to re-advertise the custodial position and change the pay to \$10.00.

- City of Chipley Easement - The city has requested an easement from the County for a sidewalk project.

Commissioner Gothard offered a motion, seconded by Commissioner Abbott to give the City of Chipley the easement. The motion carried unanimously.

- Equipment Inventory - County Coordinator Corbin advised the Board he is going to bring a plan before the Board to lease/purchase to

buy in order to build the stockpile.

Chairman Bush advised David he has the consensus of the Board to proceed.

- Staff - Mr. Corbin advised there have been staff cuts but the service has not been cut. **Mr. Corbin recommended extending his temporary positions, 2 located in Human Resource and one at the front desk for an additional six months. Commissioner Brock offered the above motion, with Commissioner Pate seconding it. The motion carried unanimously.**

Marla Hayes addressed the Board in reference to a FEMA Issues Workgroup. The Commissioners and staff have been invited to attend which is via teleconference.

Commissioner Gothard suggested Lynne Abel, Public Safety Director be involved.

Commissioner Abbott suggested Michael J. DeRuntz, Senior Planner be involved.

- Insurance - There is a meeting scheduled with Robin Riley 8/4. The new cycle is 10/1 with open enrollment being before September. A special meeting will be requested to discuss rates.

County Attorney Goodman requested a break in session to allow the Board to go into executive session, which will include five County Commissioners, County Manager, County Attorney, Court Report, and Two FACT Attorney's, which will attend via phone.

Meeting Reconvene

County Attorney Goodman advised for the record the cases that were met about were Truette v. Washington County, Byrd v. Washington County, Gainey v. Washington County, Washington County

v. Sunny Hills Civic Association, and Sunny Hills Volunteer Fire Department v. Washington County. There is no recommended action or needed action.

Regular Session

IX. Clerk - Ad Interim Clerk Bazzel addressed the Board in reference to the hallway and entrance flooring.
County Coordinator Corbin recommended working on the appearance.
Commissioner Abbott offered a motion, seconded by Commissioner Pate and carried to accept the bid from Kilgore Flooring and Ceramic Tile, Inc. for \$16,954.18.

X. Deputy Clerk - None

Dallas Carter, Public Works Supervisor addressed the Board in reference to a dump truck repair for \$10,297.00.

Commissioner Brock advised that is under David's signing limit.

Right-of-Way Donation - Dallas Carter advised the Board a citizen would like to give the Board some right-of-way but a survey needs to be done. The property is located on Spool Mill Road.

Commissioner Gothard requested the above be brought to the workshop.

County Attorney Goodman advised the information is new to him.

Driveway - County Attorney Goodman advised Dallas the issue has been taken care of.

County Road List - Commissioner Brock requested an official county maintained road list.

Dallas advised they are currently working on the list.

XI. County Attorney - None

XII. Executive Session - Located pg. 138

XIII. **Adjourn - Commissioner Abbott offered a motion, seconded by
Commissioner Pate and carried to adjourn.**

Deputy Clerk Brantley

Date Board Approved