

**WASHINGTON COUNTY BOARD OF COUNTY COMMISSIONERS
February 26, 2015 Regular Meeting - Commission Board Room
1331 South Blvd., Chipley, FL 32428**

DISTRICT 1	DISTRICT 2	DISTRICT 3	DISTRICT 4	DISTRICT 5
Alan Bush Chairman	Charles Kent	Charles Brock	Todd Abbott	Lynn Gothard Vice-Chair

I. PROCLAMATION – Deputy Woolover

Present at the meeting were Chairman Bush, Commissioners Brock, Kent, Abbott, and Gothard. Also attending the meeting were County Attorney Goodman, Clerk Bell, County Coordinator Corbin, and Deputy Clerk Brantley.

A. Call to Order – Chairman Bush

B. Invocation/Pledge – County Coordinator Corbin/Chairman Bush

II. ADOPT THE AGENDA

Agenda Addition - Affordable Housing Committee Approval – County Coordinator Corbin

Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to approve the agenda.

III. ADOPT PREVIOUS MINUTES

January 21, 2015 – Workshop

January 22, 2015 – Board Meeting

Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to adopt the above minutes.

IV. NON AGENDA AUDIENCE – Effective October 1, 2013, Florida Statute

286.0114 mandates that “members of the public shall be given a reasonable

opportunity to be heard on a proposition before a Board or Commission.” Each individual shall have three (3) minutes to speak on the proposition before the board.

County Attorney Goodman read the Board approved non-agenda section statement: The Washington County Board of County Commissioners welcomes your input at the public comment or public hearing portion of this meeting. While your comments are appreciated, please be aware this is not a political forum, nor is it a time for personal accusations and derogatory and personal remarks. Profane or vulgar language is not permitted. In order to maintain respect for all points of view, the Board request not clapping, booing, or any other form of support or non-support be used. This is not a question and answer session. Further, it is the general policy of Washington County that no official action will be taken on items brought to the Board. However, the Board may at its direction direct staff to assist in looking into the matter. Please direct your comments to the Chairman and provide any documentation to the County Manager for disbursement. If you would like to address the Board, we would ask that you come to the podium, state your name, address, and topic you will be discussing. Please limit your comments to no more than three minutes. At the end of your time I will ask you to finish your thought and then to please take your seat. Your participation is welcomed and appreciated.

- Sandra Young, Rodeo Drive, Vernon, addressed the Board in reference to a street sign that was relocated.

There was discussion among Sandra Young, The Board, County Coordinator Corbin, Mike DeRuntz, Dallas Carter, and County Attorney Goodman.

County Attorney Goodman suggested he look at the location and provide

a proposal or resolution or County Coordinator Corbin could handle it.

Sandra Young requested the Board return the \$100.00 fee she paid for the road name, due to the County causing the original problem.

Chairman Bush apologized for the delay in the matter but advised he does not approve of a refund but he is one Commissioner speaking on the matter.

The request by Rita Jones to change a road name was caused previously due to an action by The County, which could have caused hindrance for emergency response due to A, B, C, addresses that held the same number. Therefore, the fee was waived in this situation.

V. CONSENT AGENDA

- A. Request approval for the Clerk of Court to pay vouchers for January 2015 totaling \$2,282,826.61.
- B. Probation and Parole Lease agreement for space occupied at 713 3rd Street
- C. Staffing for Adequate Fire and Emergency Response Grant Support
- D. Deanco Equipment Auction Quotes
- E. Advertise Request for Proposals Insurance – Automobile, Property, Workers Compensation, and General Liability (*This item was removed from the consent agenda at the end of the meeting by original motion being rescinded by Commissioner Abbott, seconded by Commissioner Kent*)
- F. Closure of Larkin Road April 18, 2015 and April 19, 2015 for the Hard Labor Creek Hare Scramble
- G. Energy Conservation Audit Interview Process
- H. Florida Boating Improvement Program Resolution for Gin Pond 15-1

Commissioner Abbott offered a motion, seconded by Commissioner

Kent and carried to approve the consent agenda.

Commissioner Brock suggested a sealed bid process.

County Attorney Goodman clarified that Commissioner Brock meant a sealed surplus bid process.

VI. AGENDA ITEMS

- Courthouse Update – Jim Roberson, JRA Architects, provided the Board an update on the courthouse construction preparation. The process is a month ahead of schedule.
- Code Enforcement – David Corbin, County Coordinator and Michael J. DeRuntz, Senior Planner

County Coordinator Corbin advised the Board he was unable to come up with funding to support code enforcement at this time but suggested the Board look at including it in the upcoming budget.

County Coordinator Corbin suggested the part-time employee currently located in the Planning Office time be extended until October.

Marla Hayes advised the position would change from part-time to temporary full-time. This position would assist with the fixed assets.

Michael J. DeRuntz, Senior Planner commented the proposal is reasonable.

He suggested the Board consider Code Enforcement in the upcoming budget.

- Falling Waters Road – Commissioner Abbott expressed concern in

reference to the safety issues on Falling Waters Road. He suggested closing the South end, advising he would like to proceed with a public hearing to do so.

Commissioner Abbott offered a motion to hold a hearing pertaining to closing the South end of Falling Waters Road. The motion was seconded for discussion by Commissioner Kent.

Commissioner Kent suggested other options, before this one. He suggested speed limit signs be installed.

There was discussion by the Board and County Engineer Knauer.

Commissioner Abbott advised he would like to see the flashing sign more active in the area.

Chairman Bush advised County Engineer Knauer to move forward with a signage plan.

County Attorney Goodman advised the Board it is their priority to acknowledge safety conditions by bringing awareness.

Roll Call Vote – Commissioner Abbott’s above motion

Commissioner Gothard - Yes

Commissioner Abbott - Yes

Chairman Bush - No

Commissioner Kent - Yes

Commissioner Brock - No

The motion carried 3 to 2 to hold the hearing for closing the South end of Falling Waters Road.

- In God We Trust Resolution – Jeff Goodman, County Attorney prepared the resolution that was requested in the January workshop by Commissioner Abbott.

Commissioner Gothard offered a motion, seconded by Commissioner Kent and carried to approve the motion. The motion carried unanimously.

VII. PUBLIC WORKS SUPERVISORS

Johnny Evans advised the Board they provided the Board a worksheet for work requested, as was previously requested by a Commissioner.

VIII. COUNTY ENGINEER –

County Engineer Knauer advised the Board the Department of Transportation has asked for two SCOP projects to be submitted for 2019.

The Board and County Engineer Knauer discussed potential roads to submit.

Commissioner Brock offered a motion to submit Mudhill.
The motion died for a lack of second.

Commissioner Abbott offered a motion to submit Buckhorn, along with Hard Larbor as the second SCOP project for 2019. The motion was seconded by Commissioner Kent.

County Attorney Goodman reminded the Board in the outstanding contract with Rhythm, the company has an obligation to pave parts of Buckhorn.

The Board held a roll call vote on Commissioner Abbott's motion:

Commissioner Gothard - Yes

Commissioner Abbott - Yes
Chairman Bush - Yes
Commissioner Kent - Yes
Commissioner Brock - No

The motion carried 4 to 1.

- TRIP Application – The Board held discussion on the submittal.

Commissioner Brock offered a motion, seconded by Chairman Bush and carried to submit Holmes Valley Road on the application for TRIP.

- HMGP Application – The Board held discussion along with County Engineer Knauer in reference to which road to submit.

Commissioner Kent offered a motion to submit Williams Road.

Roll Call

Commissioner Gothard - No
Commissioner Abbott - Yes
Chairman Bush - No
Commissioner Kent - Yes
Commissioner Brock - No

The motion failed 3 to 2.

Commissioner Gothard offered a motion, seconded by Commissioner Abbott and unanimously carried to submit Gainer Road on the HMGP Application.

- Roche Road – County Engineer Knauer advised the Board he is

scheduled to meet with two landowners in reference to Roche Road that have concerns. Currently the Road is projected to be \$200,000.00 over budget. The road has not been put out to bid and not all of the right-of-way has been obtained. The County has a commitment agreement with The Department of Transportation for 25% of the road.

Chairman Bush advised County Engineer Knauer to proceed and keep the Board abreast of the project.

- Chipley Landfill – County Engineer Knauer advised the Board The Department of Environmental Protection has authorized final closure of the Chipley Landfill.

Commissioner Brock spoke on the deteriorating condition of King Kutter Road and he would like it fixed.

County Coordinator Corbin addressed the Board in reference to the Water Management Review Plan.

Commissioner Abbott and Gothard advised the Board had previously decided not to pursue.

Chairman Bush called a recess at 10:26 a.m.

The meeting was called back to order by Chairman Bush at 10:39 a.m.

- Rock Bid Contract Approval – County Engineer Knauer advised the Board he prepared rock bid options, a) rock delivered to Mudhill, and b) Rock delivered to particular roads. Option a) is \$6,277,194.75 and option b) \$6,350,631.54.

The Board discussed FEMA.

County Attorney Goodman advised the Board would need to make a decision on the bid next month as to how to proceed.

IX. COUNTY COORDINATOR

- Polycom – County Coordinator Corbin recommended the Board purchase a polycom, which would be useful in the emergency absence of a Commissioner.

Billy Brock spoke on the benefits of the polycom.

- Affordable Housing Committee – County Coordinator Corbin asked for the Board's approval of the Affordable Housing Committee, which includes Randy Brown, Nick Dillard, Joel Paul, and Margaret Riley.

Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to approve the committee.

- Impact Fees – County Coordinator Corbin advised the Board there is an estimate of \$84,000.00 in impact fees for roads. He suggested the funds be used to fix Griffin Road.

County Engineer Knauer spoke on the 50/50 grant.

Commissioner Gothard clarified the distance as Hwy. 90 to Old Bonifay Road.

Commissioner Gothard spoke on the need request to repair roads in Sunny Hills.

Commissioner Kent offered a motion, seconded by Commissioner Abbott, and carried 4 to 1 to commit the impact fees, \$84,428.00 associated with Road and Bridge to fix Griffin Road.

Commissioner Gothard voted no.

- Quail Hollow – Commissioner Abbott requested milled asphalt put down on Quail Hollow Rd., with a cost estimate of \$18,000.00.

Commissioner Abbott offered a motion, seconded by Commissioner Kent to use funds out of the Tax Deed Overbid to put milled asphalt on Quail Hollow.

Commissioner Gothard offered to give \$2,000.00 out of her maintenance money, with Commissioner Abbott using the rest of his maintenance money for Quail Hollow.

Roll Call

Commissioner Gothard - No
Commissioner Abbott - Yes
Chairman Bush - No
Commissioner Kent - Yes
Commissioner Brock - No

The motion failed 3 to 2.

Sunny Hills Parcels – County Coordinator Corbin addressed the Board in reference to a Red, White, and Blue fest scheduled May 1 – 3 in Sunny Hills. The Board owns 356 parcels in Sunny Hills.

Commissioner Abbott suggested to the Board that the property should be

sold as is.

County Attorney Goodman addressed the Board the process could be advertising during an open bid during the event and anyone could submit a closed bid at that time or later.

Commissioner Gothard clarified the process is to advertise instead of selling.

County Attorney Goodman addressed the Board they would be re-advertising because lots are being added that were not included in the first advertisement.

County Attorney Goodman clarified with the Board the property minimum bid would be the assessed value.

Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to proceed to amend the previous advertisement to include all 356 parcels in Sunny Hills. The motion carried unanimously.

- Historical Society – County Coordinator Corbin advised the Board he received a letter of request from the Historical Society requesting to take possession of two of the monuments located at the Courthouse for a military memorial being planned at the Chipley Farmers Market.

The Board held discussion and decided to table the letter of request until the March meeting.

Commissioner Gothard requested the Historical Society come before the

Board in March.

- 2001 Sod Farm Property – County Coordinator Corbin advised the Board when the property was purchased at the Sod Farm there was an agreement that stated when land was sold it was to be paid back. There is a balance of \$40,000.00 owed by the Board as of January 2015. County Attorney Goodman advised the Board there was a promissory note entered into in 2001, which became due January 2015. The concept was as the property was sold or disposed of it would be repaid estimated at \$1,400.00 per acre. In, 2008/2009 there was substantial amounts payments made. The outstanding amount is \$40,000.00.

Commissioner Abbott offered a motion, seconded by Commissioner Gothard and carried to issue the payment in full for the property from funds in the land sales account.

X. CLERK –

- Tax Deed – Clerk Bell advised the Board the decision by the Board last year in reference to tax deeds was to pursue any amount over \$1,500.00. She advised the Board there are twelve parcels valued under \$1,500.00 that have adjoining pieces. If the Board combined those, it would be six parcels and the value would increase.

Chairman Bush clarified the Clerk's recommendation as anything over \$1,500.00 and the twelve parcels that are adjoining.

Clerk Bell advised it might benefit the Board to look into the twelve properties.

There was discussion by the Board and Clerk.

Chairman Bush suggested Clerk Bell present a recommendation package to the Board at the next meeting.

Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to apply for tax deeds on all the properties that are valued at \$5,000.00 or more, which are located in list A of Ken Naker's letter dated 2/4/15. The motion carried unanimously.

- Capital Assets – Clerk Bell advised the Board there has been discussion to have an employee on a temporary basis to assist with capital assets. The period is estimated at 8 – 12 weeks for 40 hours per week.
- OPED Study – Clerk Bell advised the Board the OPED study was referenced in the audit report. The Clerk's Office employed the services of Mr. Kevin Binder to complete the OPED study. This addresses the independent auditors concerns regarding the unrecorded liabilities, which removed one of the two reasons for the auditor's qualification of the financial report.
- ARBITRAGE REBATE REPORT – Clerk Bell addressed the Board during the budget process the Commissioners provided funds related to the debt activity to address the IRS requirement regarding interest earnings on funds borrowed by the local government. The objective is for local government to pay the taxes on the excess interest earnings and on that tax-exempt debt. The report shows the County does not have a liability in reference to that.
- FLORIDA DEPARTMENT OF TRANSPORTATION – Clerk Bell advised the Board a letter was received from the FDOT in regards to a grant that had been addressed in the audit. The grant was below the thresh hold and

had been excluded from the schedule of grants in the reports.

Clerk Bell advised a letter of response was sent to the Florida Department of Transportation, which was requested by them.

- BUDGET MEETING – Clerk Bell advised a budget status meeting is scheduled next week for the current year. The meetings are planned for every quarter.

XI. DEPUTY CLERK – None

XII. COUNTY ATTORNEY –

-Fire Department Contingency Funds and Public Safety Resolution Draft – County Attorney Goodman read the draft resolution.

There was discussion by the Board and County Attorney Goodman.

Commissioner Abbott expressed concern about the roll over language.

Commissioner Gothard requested to include, the language the fire operations budget should be monitored and administered by the Fire Coordinator.

Commissioner Kent expressed clarification on the roll over funds language.

County Attorney Goodman advised he would remove the language and suggested including it in the contract.

Commissioner Gothard offered a motion, seconded by Commissioner Brock to approve the resolution with the removal of the last sentence of (4)., as well as adding the Fire Coordinator would administer and monitor the funds (5).

Roll Call

Commissioner Brock -	Yes
Commissioner Kent -	No
Chairman Bush -	No
Commissioner Abbott -	No
Commissioner Gothard -	Yes

The motion failed 3 to 2.

- Communication Committee Resolution Revision – County Attorney Goodman read the draft resolution to the Board.

Chairman Bush requested where it states County Manager/Coordinator to maintain consistency throughout the document with either.

Commissioner Abbott suggested including or his appointee.

The consensus of the Board was approval.

- FEMA Coordinator – County Attorney Goodman advised they have opened three proposals and per the Boards direction, they plan to move forward with the interview phase, which will be March.

Commissioner Brock addressed County Attorney Goodman he is not satisfied with the job description. He advised he would like to rescind his motion on the FEMA Coordinator.

The Board held discussion along with County Attorney Goodman.

Clerk Bell was not present in the meeting after 12:00.

Commissioner Gothard called a 5-minute recess at 12:04 p.m.

Chairman Bush called the meeting back to order at 12:12 p.m.

County Attorney Goodman advised the Board per their request the companies that submitted were Wheeler Emergency Management Consultants, Rostan Solutions, LLC., and GP Strategies.

Chairman Bush suggested hiring on a continuing services basis for future events. If they were needed for the current event, the Board would have them as well.

County Attorney Goodman clarified the direction from the Board is for staff and himself to vet the three and bring a proposal back before the Board for a continuing services contract, where they can help on an as needed basis and would be available for future disasters.

Commissioner Brock withdrew his motion to rescind.

- Community Association at Leisure Lakes – County Attorney Goodman advised the Board the Community Association at Leisure Lakes has approached the County in reference to dangerous dog situations. They are requesting to enter into agreement with the County for the County to provide some services with respect to dangerous animals for a fee.

The consensus of the Board is for County Attorney Goodman to proceed.

- Advertise for Proposals – County Attorney Goodman requested the Board

give them until March to provide a report for item E. Advertise Request for Proposals Insurance, that was listed on the consent agenda.

Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to remove item E. from the consent agenda until next month. The motion carried unanimously.

Chairman Bush requested a breakdown of all the areas the insurance covers.

Chairman Bush re-opened the non-agenda audience section for the following items.

1. Employee Extension in the Planning Office
2. FLUM amendment (rescinding Ordinance 2015-1)

Commissioner Brock added Public Works to the agenda.

There were no comments from the public.

- Employee Extension in the Planning Office – County Coordinator Corbin requested Mrs. Pingitore’s employment extended for six months.

Commissioner Abbott offered the above motion seconded by Commissioner Kent and carried for the employment extension.

- FLUM– Chairman Bush advised the Board previously approved amending the map, January 22 per ordinance 2015-1. Upon submitting the amendment to the Department of Economic Opportunity, Mr. DeRuntz, Senior Planner was advised to submit the proposed plan amendment for review by the Department before they are adopted by the

local government body. In order to correct the problem, Washington County needs to rescind Ordinance 2015-1.

Commissioner Abbott rescinded the motion that was previously made to approve Ordinance 2015-1. The motion was seconded by Commissioner Kent.

- Public Works – Commissioner Brock offered a motion, seconded for discussion by Commissioner Gothard for discussion to advertise for a Public Works Director with FEMA knowledge.

Roll Call

Commissioner Gothard -	Yes
Commissioner Abbott -	No
Chairman Bush -	No
Commissioner Kent -	No
Commissioner Brock -	Yes

The motion failed to pass 3 to 2.

XIII. ADJOURN – **Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to adjourn.**

Date Approved _____

Deputy Clerk Brantley