

WASHINGTON COUNTY BOARD OF COUNTY COMMISSIONERS
April 15, 2015 Workshop 9: 00 a.m. - Commission Board Room
1331 South Blvd., Chipley, FL 32428

DISTRICT 1 Alan Bush Chairman	DISTRICT 2 Charles Kent	DISTRICT 3 Charles Brock	DISTRICT 4 Todd Abbott	DISTRICT 5 Lynn Gothard Vice-Chair
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Present at the meeting were Chairman Bush, Commissioners Kent, Abbott, and Gothard. Also attending the meeting were County Attorney Goodman, County Coordinator Corbin, Deputy Clerk Brantley, and Clerk Bell.

Commissioner Brock was present via polycom.

I. PROCLAMATION -Deputy Woolover

A. Call To Order - Chairman Bush

B. Invocation/Pledge – David Corbin/Chairman Bush

II. AGENDA ITEMS

- FDOT FTP/SIS UPDATES – Alicia Bringer, Florida Department of Transportation provided the Board an overview of the Florida Transportation Plan and Strategic Inter-modal System Policy Plan Updates.

Ray Kirkland advised the Board the policy plan does not include road-widening specifics.

- TDC Resignation – Heather Lopez, TDC Director was not present. This was addressed later in the meeting.
- West Florida Regional Planning Council Inter-local Agreement – Karen Shaw, Grants Coordinator – Terri Joseph explained the agreement to the Board and advised that it does not add any obligation to the County.

Chairman Bush clarified this agreement does not conflict with the

previous agreement signed in 2014. He expressed concern about the agreement being signed too early.

County Attorney Goodman advised the agreement is an annual commitment.

Alicia Briniger advised the Board TRIP funds require an inter-local agreement with the Planning Council.

The Board agreed to list the agreement on the consent agenda.

- Animal Control Resolution – Lynne Abel, Public Service Director, suggested to the Board fee changes in the animal control resolution to include a fee increase from \$50.00 to \$65.00 for the impound fee. There should also be a flat rate for bite quarantine of \$150.00 regardless of the length of the stay.

There was discussion by Commissioner Gothard, Bush, Abbott, Deputy Clerk Brantley, and John Roney, in reference to animal control.

Chairman Bush suggested scanning be included in the Animal Control Agreement.

The Board agreed to list the resolution on the consent agenda.

- Road Name Request – Georgia Tilton – Tilton Hill Drive – Michael J. DeRuntz, Washington County Senior Planner advised the Board a road name request has been received from Georgia Tilton.

The Planning Commission recommends approval based on the

stipulation that a stop sign shall be placed on Tilton Hill Drive at the intersection of Tilton Hill Drive with Pioneer Road.

Mr. DeRuntz advised the Board the cost of the sign would be covered by the applicant.

Commissioner Gothard wanted to ensure the cost for the sign was not included in the application fee.

Dallas Carter estimated the stop sign cost at \$100.00 and the road name sign at \$48.00.

The Board agreed to list the road name change on the consent agenda.

- Capital Improvement Plan – Michael J. DeRuntz, Washington County Senior Planner advised the Board they are responsible to for the plans to be updated annually. The last time the plan was updated is 2008. The funding sources and cost of the project are identified on the schedule of capital improvement. Approval request is due to come up at the next scheduled meeting.
- Special Exception Type V and Development Review – Placement of a Sand Pit Excavation – Michael J. DeRuntz, Washington County Senior Planner advised the Board the Planning Commission received a request from Gerald Vickery in representation of Travis Corbin for a special exception type V. and development review. Mr. DeRuntz went over the subject area with the Board.

The Planning Department Staff recommends approval of the application for the Special Exception V for an excavation for a sand

borrow pit and the development agreement.

The Board held discussion on the request.

The direction of the Board is to hold a public hearing on the special exception.

- Future Land Use Map Amendments – Michael J. DeRuntz, Washington County Senior Planner advised the Board the documents have been sent to the Department of Economic Development and for review. This will not be ready for approval at the April meeting.

County Property Sales – David Corbin, County Coordinator and Michael J. DeRuntz, Washington County Senior Planner advised the Board he created a resolution for county property sales.

County Attorney Goodman suggested the process include sealed bids acceptance on land at the Red, White, and Blue Festival.

The Board agreed to list the resolution on the consent agenda.

- Campbell Park – Derwin White advised the Board Campbell Park was resubmitted for bid and SWC was the lowest bidder, coming in at \$47,900.00. GAC's projects the total construction cost as \$77,159.50, which includes the cost for the concrete slab for \$47,900.00. The remaining funds of the obligated funds for Campbell Park would be \$25,705.50, which is less the following:
 1. Purchase of Metal Building -\$15,000
 2. GAC Contract to disassemble and erection of the building - \$32,135

3. General Conditions - \$8,312
4. Civil/Prep Building Pad - \$2,000
5. Concrete Foundation - \$47,900
6. Insulation - \$2,996
7. Misc. PEMP Parts - \$737
8. MEP – Under Slab Rough Ins - \$8,200 (Allowance)
9. OH & P 10% - \$7,014.50

Commissioner Abbott expressed concern about ensuring Carol Rudd, Supervisor of Elections needs are met as it will be used as a voting precinct as well as a community center.

David Corbin, County Coordinator advised that he plans to take her to view it.

Chairman Bush advised the Board the amount for the slab was approved the prior week. A motion is not required.

Chairman Bush called a recess. 10:06 a.m.

Chairman Bush called the meeting back to order. 10:23 a.m.

Commissioner Brock was no longer available via polycom.

- TDC Resignation – Chairman Bush advised the Board Heather Lopez was not able to attend the meeting but did advise that Gwen March, seat 3, resigned. Vernon will appoint a replacement.

David Corbin, County Coordinator advised the Board he will provide the name once Vernon votes.

- FEMA Projects – Added by Commissioner Kent – Commissioner

Kent suggested the Board seek short term financing for the FEMA projects in order for the work to be done continuously. The loan would be paid as the funding comes in from FEMA.

Commissioner Brock was available via polycom at 10:26.

County Attorney Goodman advised that he would need an exact cost, and then proceed to seek quotes and local financing.

Chairman Bush suggested seeking funding for 2 projects initially instead of 4.

County Attorney Goodman advised the Board he would report to them at the May workshop.

Dallas Carter estimated district 2 as the smallest.

- Fire Departments – Added by Commissioner Gothard –
Commissioner Gothard advised the Board she requested completed Fire Department’s testing from Gene Brandow but has not received it, because it has not been provided by all the fire departments. Commissioner Gothard requested suggestions from the Board in obtaining the information.

Commissioner Gothard also advised the Board she had received a request from a council member in Caryville that the Board take over the Caryville VFD until their books are straightened out.

Chairman Bush advised Commissioner Gothard the request is from one council member and they would not pursue that.

Chairman Bush suggested allowing the fire departments additional time to respond.

III. PUBLIC WORKS SUPERVISORS – None

Chairman Bush advised Dallas Carter to check the condition of Hwy. 280 because it needs maintenance.

Commissioner Abbott advised that Kirkland Road needs to be looked at. Commissioner Kent agreed.

Chairman Bush suggested a drainage study be requested from FDOT.

David Corbin, County Coordinator clarified the direction from the Board is for him to seek a drainage study from FDOT.

IV. COUNTY ENGINEER – Not Present

V. COUNTY COORDINATOR –

- Amended Interlocal Agreement for Medical Examiner Services – David Corbin requested the Board include on the consent agenda approval of the amended agreement, which includes a change in Doctors.

The Board agreed to list the agreement on the consent agenda.

- National Public Works Week Proclamation – David Corbin, County Coordinator requested approval of the Proclamation.

The Board agreed to list the proclamation on the consent agenda.

- Administrative Day (4/22) – County Coordinator Corbin advised

the Board he would like to coordinate with Clerk Bell to celebrate administrative day with the staff.

- County Coordinator Corbin advised the Board a check for the graders and shoulder was received for \$314,272.50. The trucks will be in today.

Dallas Carter advised the Board he would like to look at replacing motrim's.

David Corbin, County Coordinator advised the Board he would present the cost to them to replace or purchase.

- Additional \$10,000.00 District Money – County Coordinator Corbin requested an additional \$10,000.00 be added to the Commissioners district money.

The Board agreed to list the above on the regular agenda.

- Ag Center – County Coordinator Corbin advised the Board the Ag Center roof is leaking and records have been affected by it. Ruth Brooks advised the Board an insurance adjustor would be looking at the building today.

David Corbin suggested a structural engineer look at the building.

The direction from the Board is for County Coordinator Corbin to provide the Board figures at the next board meeting.

VI. CLERK – None

VII. DEPUTY CLERK – None

VIII. COUNTY ATTORNEY –

- FEMA Coordinator Contract – County Attorney Goodman advised the Board the draft contract between Wheeler Emergency Management Consulting and the Board has been prepared. The contract is based on an as needed basis. An updated attachment A. has been requested from Wheeler Emergency Management Consulting.

There were not questions from the Board. The Board agreed to list the contract on the consent agenda.

- FDOT Quitclaim Property – County Attorney Goodman advised the Board of a property donation request to the Board from the FDOT.

The consensus of the Board is not to accept the property.

- Alcohol Ordinance Draft – County Attorney Goodman provided the Board a draft of the alcohol ordinance. He went over the draft with the Board. Two items that are included in the draft are change in time to 12 a.m. to 4 a.m. and the distance requirement of 500 feet.

There was discussion by the Board on how the distance should be calculated, such as from property line to property line, main entrance to main entrance, or pedestrian travel.

A public hearing is scheduled before the regular meeting 4/22.

Chairman Bush advised he would like the rules clear.

Commissioner Gothard expressed concern about ensuring churches and residents are protected.

- Energy Savings Bid – County Attorney Goodman advised the Board he would have a recommendation at the May meeting.

IX. ADJOURN – **Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to adjourn.**

Deputy Clerk Brantley

Date Board Approved