

**WASHINGTON COUNTY BOARD OF COUNTY COMMISSIONERS**  
**May 28, 2015 Regular Meeting 9: 00 a.m. - Commission Board Room**  
**1331 South Blvd., Chipley, FL 32428**

DISTRICT 1	DISTRICT 2	DISTRICT 3	DISTRICT 4	DISTRICT 5
Alan Bush Chairman	Charles Kent	Charles Brock	Todd Abbott	Lynn Gothard Vice-Chair

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Present at the meeting were Chairman Bush, Commissioners Kent, Abbott, and Gothard. Also attending the meeting were County Attorney Goodman, County Coordinator Corbin, Deputy Clerk Brantley, and Clerk Bell. Commissioner Brock was present via polycom.

I. PROCLAMATION -Deputy Smith

A. Call To Order - Chairman Bush

B. Invocation/Pledge – David Corbin/Chairman Bush

II. PUBLIC HEARING

A. Special Exception Type I – Residential Use in a General Commercial FLUM District – Michael J. DeRuntz, Senior Planner addressed the Board in reference to a special exception from Kathryn Tagert Jordan, 1512 Hwy. 90.

Mr. DeRuntz went over the current description of the property. He requested approval of the Type I – Special Exception.

The Planning Commission held a public hearing and recommends approval because it complies with the comprehensive plan, and land development code.

There were no comments from the public.

Chairman Bush closed the public hearing.

B. Future Land Use Map Amendments – Michael J. DeRuntz advised the Board public information meetings have been held, and public hearings. The amendments have been approved by the Department of Economic Development.

Mr. DeRuntz provided the Board a review of property included in the amendments.

The property amendments were advertised, noticed, and follow the land development code for procedure, The Department of Economic Development has not taken any exception to it, and The Planning Commission recommends approval.

Chairman Bush clarified this is the next step in the process and the map has not changed since the transmittal hearing in March.

Mr. DeRuntz expressed no concerns.

There were no comments from the public.

Chairman Bush closed the public hearing.

### III. ADOPT THE AGENDA -

Commissioner Gothard requested to add an update from Jason Wheeler, FEMA Coordinator on FEMA to the regular agenda.

Deputy Clerk Brantley added that item M. would be approved by ordinance 2015-4.

**Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to adopt the agenda.**

- IV. ADOPT PREVIOUS MINUTES –  
April 22, 2015 – Board Meeting – **Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to adopt the minutes.**
- V. NON-AGENDA AUDIENCE – Effective October 1, 2013, Florida Statute 286.0114 mandates that “members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission.” Each individual shall have three (3) minutes to speak on the proposition before the Board.

County Attorney Goodman read the Board approved non-agenda section statement: The Washington County Board of County Commissioners welcomes your input at the public comment or public hearing portion of this meeting. While your comments are appreciated, please be aware this is not a political forum, nor is it a time for personal accusations and derogatory and personal remarks. Profane or vulgar language is not permitted. In order to maintain respect for all points of view, the Board request not clapping, booing, or any other form of support or non-support be used. This is not a question and answer session. Further, it is the general policy of Washington County that no official action will be taken on items brought to the Board. However, the Board may at its direction direct staff to assist in looking into the matter. Please direct your comments to the Chairman and provide any documentation to the County Manager for disbursement. If you would like to address the Board, we would ask that you come to the podium, state your name, address, and topic you will be discussing. Please limit your comments to no more than three minutes. At the end of your time I will ask you to finish your thought and then to please take your seat. Your participation is welcomed and appreciated.

- Dawn Veit addressed the Board in reference to the Flags of Freedom.

Chairman Bush called a 5-minute recess.

The meeting was called back to order at 9:27 a.m.

- Jim Town addressed the Board on the economic impact of land use planning.

#### VI. CONSENT AGENDA

- A. Request approval for the Clerk of Court to pay vouchers for March 2015 totaling \$1,708,112.96
- B. Washington County State Housing Initiatives Partnership (SHIP) Contract
- C. TDC Seat #3 and Seat #7 – Victor Starling, Seat#3, Paul Goulding, Seat #7
- D. Adoption of NIMS Complaint, State Approved Comprehensive Emergency Management Plan (CEMP) for Washington County
- E. Road Name Change Fee Waiver for Davy and Mary Odom
- F. Healthy Families Memorandum of Understanding – 1375 South Boulevard
- G. CR-170 Wilderness Road SCRAP Improvement Bid Award – CW Roberts held the lowest bid, which is \$1,651,279.00
- H. FDOT Right-of-Way Statement Offer
- I. Probation and Parole Lease Clarification
- J. Payment for Task Order 1 from Wheeler and Wheeler Emergency Management Consulting
- K. VAB Adjustment Board Appointments – Commissioner Lynn Gothard, Chairman Alan T. Bush, and Gary Hartman, Citizen

Appointee

L. Special Exception Type I – Residential Use in a General Commercial FLUM District – 1512 Hwy. 90

M. Future Land Use Map Amendments – Ordinance 2015-4

**Commissioner Gothard offered a motion, seconded by Commissioner Abbott and carried to approve the consent agenda.**

VII. AGENDA ITEMS –

- HMPG Application Resolution – Karen Shaw, Grants Coordinator, FEMA requests an adopted resolution that grants County Engineer C. Knauer as the authorized applicant agent for Washington County HMGP application.

**Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to approve the resolution.**

- Courthouse Security – David Corbin, County Coordinator  
Clerk Bell advised the Board she has been seeking an answer as to why the employees on the East end of the building have not been able to have security coverage.

There have been issues that have required security and she does not feel like it is an issue that should be ignored. The security in the building would be beneficial

Major Brown advised the Board there are three (3) baliff's and they cover courtroom security and are required to be with the Judge's at all times.

He spoke on the shortage of deputies.

In order to fund an additional position for the remainder of this budget

year the cost would be \$12,591.99.

If the position were to be covered for the 2015-2016 budget year the total package would be \$36,376.88.

There was coverage at the courthouse and that was due to the side doors being locked and there was one main entrance. Now the employees are spread out, which makes the coverage difficult.

Commissioner Abbott suggested closing the east side door as a public entrance. This would centralize and help with security.

There was discussion by the Board, Clerk Bell, County Coordinator Corbin, and Major Brown on security.

Major Brown advised the Board he does not feel comfortable offering a position for only a few months.

Commissioner Kent addressed the Board the options are 1) Sheriff's Department add a position 2) Minute Man Security \$21.00 hourly 3) City of Chipley \$25.00 hourly, or 4) do nothing.

**Commissioner Kent offered a motion, seconded by Chairman Bush to select the Washington County Sheriff's option of \$12,591.99.**

Commissioner Gothard questioned if funding was available.

County Coordinator Corbin advised the funding is available.

**Roll Call -**

**Commissioner Brock - No**

**Commissioner Kent - Yes**  
**Chairman Bush - Yes**  
**Commissioner Abbott - Yes**  
**Commissioner Gothard - No**

**The motion carried 3 to 2.**

Chairman Bush called a break.

Chairman Bush called the meeting back to order.

- Energy Audit – David Corbin, County Coordinator recommended TRANE to perform the energy audit.

**Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to negotiate with TRANE to provide an energy audit.**

- Tri-County Liaison – David Corbin, County Coordinator – **Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried for Chairman Bush to replace Commissioner Brock as the Tri-County Liaison.**

- Greenhead Fire Department – David Corbin, County Coordinator asked the Board if they would like for him to pursue negotiations.

County Attorney Goodman advised the Board Greenhead has yet to begin negotiations with The Department of Transportation for the purpose of the building they are currently in. Mr. Palmer indicated a willingness to enter into discussion with the County as far as the building the County is looking to purchase. However, the timing of the DOT project, he is

unaware when that will close and what commitment he will be able to make to the County with respect to the new building.

It is a risk.

Chairman Bush asked if they were willing to transfer the fire station of the property they currently have to the County?

County Attorney Goodman advised Chairman Bush they gave no indication they would be willing to deed the property they are currently in prior to selling the right-of-way to DOT.

Commissioner Gothard suggested purchasing the property as an investment.

County Attorney Goodman advised the Board once the funds are secured from DOT, negotiating with the County would be an option.

There was no consensus of the Board to purchase.

County Coordinator Corbin advised the Board he would notify the seller of the decision.

- FEMA UPDATE – Jason Wheeler, FEMA Coordinator provided the Board an update on FEMA and that he had found errors and omissions on pw's for \$2.1 million.

Commissioner Abbott asked Mr. Wheeler if the work that he is performing on the projects he is currently working is fully refundable.

Mr. Wheeler advised 100%.

Commissioner Abbott asked Mr. Wheeler for a cost estimate on the small projects that could take up to a year to reconcile.

Mr. Wheeler advised Commissioner Abbott he would compile that information for him.

He advised the Board his time cannot be tied to those and he does not want to do anything that is going to cost money without knowing.

County Coordinator Corbin advised the Board Mr. Wheeler has currently received payment through May 20. He would like the Board to be aware of all other cost.

Commissioner Gothard asked if each of the invoices required Board approval.

County Attorney Goodman advised the Board there is already a contract in place.

Chairman Bush clarified based on the contract each task order does not have to be approved prior.

County Attorney Goodman advised no.

Jason Wheeler advised the Board he would provide them a monthly update at the workshop. If it ever seems to be going astray, then it stops.

The Board discussed project funding.

County Engineer Knauer advised the Board when the bonds are received he would issue the notice to proceed on the project that is \$168,000.00.

VIII. PUBLIC WORKS SUPERVISORS –

Johnny Evans advised the Board the 4 dump trucks and 2 motrims sold for \$50,000.00 more than what was anticipated. The total is \$264,000.00 minus their 7%.

IX. COUNTY ENGINEER

- Campbell Park – County Engineer Knauer advised the Board the final electrical, mechanical, and plumbing plans have been received from the electrical engineer. The electrical, mechanical, and plumbing were not including in the initial cost. The cost is going to exceed the budgeted amount.

Chairman Bush requested the shortage amount.

County Engineer Knauer advised he would report back on the amount.

Commissioner Abbott expressed concern about the approved amount being enough to cover the cost of the building.

County Coordinator Corbin advised the Board there were some expenses that were not anticipated, such as a soil compaction test, and GAC contract for concrete work.

County Engineer Knauer advised the Board GAC's contract is \$80,000.00, \$30,000.00 for them to disassemble the building and reassemble, which is already a \$110,000.00. There was \$25,000.00 cost for the building, which brings the balance to \$135,000.00. This leaves an estimated remaining balance of \$15,000.00.

- There are storm structures permits that will need to be purchase for the parking lot.
- Roche Road – The road is out for bids. There is a mandatory pre-bid on June 9, and bids will be taken on the 30<sup>th</sup>. There are some easements left to obtain.
  - Griffin and Shaky Joe Road – Bids will be taken June 23, which will be advertised for 3 weeks.
  - Lucas Lake Road – The community meeting is scheduled for June 4.
  - Ag Center – The report includes the interior water stains on the ceiling tiles were caused by rain water intrusion through openings in the building envelope that had resulted from long term age related wear and construction defect.

The problem is the old roof below the newer roof as well as the gutters.

Commissioner Brock spoke on Campbell Park cost.

The consensus of the Board is for County Engineer Knauer to advertise the electrical, mechanical, and plumbing for Campbell Park at the same time.

- X. COUNTY COORDINATOR – Ruth Brooks advised the Board they would receive an insurance refund for \$62,672.00, which is based on claim history.

Commissioner Abbott suggested giving ½ back to the employees.

Chairman Bush suggested setting the funds aside in case they are

needed for 2015-2016 insurance premiums. As the employee manual is updated, it should include an employee incentive safety program. Marla Hayes advised the Board if a safety program were incorporated in the policy it would mean a 2% savings on insurance in addition to promoting additional safety.

XI. CLERK

- Budget - Clerk Bell advised the she is available to discuss any budget concerns.
- Debt – Clerk Bell asked the Board to consider paying off the \$350,000.00 note using cash carried forward.
- Auditor – Sara Applewhite will speak at the workshop, June 10. She will present a presentation in reference to services their firm could provide for the Washington County Courthouse construction.

Chairman Bush advised Clerk Bell to advise the Board when she is ready to pay the loan off. There are not any objections to doing so.

XII. DEPUTY CLERK – None

XIII. COUNTY ATTORNEY – None

XIV. ADJOURN – **Commissioner Kent offered a motion, seconded by Commissioner Abbott and carried to adjourn.**

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Deputy Clerk Brantley

Date Board Approved