

**WASHINGTON COUNTY BOARD OF COUNTY COMMISSIONERS  
August 20, 2015 Regular Meeting - Commission Board Room  
1331 South Blvd., Chipley, FL 32428**

DISTRICT 1 Alan Bush Chairman	DISTRICT 2 Charles Kent	DISTRICT 3 Charles Brock	DISTRICT 4 Todd Abbott	DISTRICT 5 Lynn Gothard Vice-Chair
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I. PROCLAMATION – Deputy Harris

Present at the meeting were Chairman Bush, Commissioners Kent, Abbott, and Gothard. Also attending the meeting were County Attorney Goodman, Clerk Bell, County Coordinator Corbin, and Deputy Clerk Brantley. Commissioner Brock was not present.

A. Call to Order – Chairman Bush

B. Invocation/Pledge – County Coordinator Corbin/Chairman Bush

II. ADOPT THE AGENDA –

Agenda Additions –

Gainer and Greenhead Road Discussion – Commissioner Gothard

LHAP Resolution – Karen Shaw

**Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to adopt the agenda with the additions.**

III. ADOPT PREVIOUS MINUTES

July 15, 2015 Workshop

July 23, 2015 Board Meeting

July 28, 2015 Special Budget Meeting

**Commissioner Abbott offered a motion, seconded by Commissioner**

**Kent and carried to adopt the above listed minutes.**

- IV. NON AGENDA AUDIENCE – Effective October 1, 2013, Florida Statute 286.0114 mandates that “members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission.” Each individual shall have three (3) minutes to speak on the proposition before the board.

County Attorney Goodman read the Board approved non-agenda section statement: The Washington County Board of County Commissioners welcomes your input at the public comment or public hearing portion of this meeting. While your comments are appreciated, please be aware this is not a political forum, nor is it a time for personal accusations and derogatory and personal remarks. Profane or vulgar language is not permitted. In order to maintain respect for all points of view, the Board request not clapping, booing, or any other form of support or non-support be used. This is not a question and answer session. Further, it is the general policy of Washington County that no official action will be taken on items brought to the Board. However, the Board may at its direction direct staff to assist in looking into the matter. Please direct your comments to the Chairman and provide any documentation to the County Manager for disbursement. If you would like to address the Board, we would ask that you come to the podium, state your name, address, and topic you will be discussing. Please limit your comments to no more than three minutes. At the end of your time I will ask you to finish your thought and then to please take your seat. Your participation is welcomed and appreciated.

- James Pittman, 4894 B Amos Hayes Trail, addressed the Board in reference to the above listed property. He requested the Board maintain an easement going to his property, because it was once maintained. He

advised the Board it is a County Road easement. If the Board chooses not to maintain the road, he requested the Board place mill in the sandy portion of the easement.

Commissioner Gothard spoke on the description of the road and what needs to be done to fix it.

County Coordinator Corbin spoke.

Chairman Bush expressed concern about several areas similar to this in the County and the problem is accepting one, without accepting all.

County Attorney Goodman advised the Board, there is not a duty to maintain something that is given in a plat that has never been maintained by the County.

He advised he would provide a memo to County Coordinator Corbin as well as the Board.

- Harry Lewis, 3214 Palm Boulevard requested the Board maintain the road which would cover address 3214 instead of stopping at address 3247.

Johnny Evans advised the Board, Public Works has never maintained any side roads off Tumblecreek.

Karen Raley addressed the Board in reference to the condition of the road and the need for maintenance. The Postal Service has advised them if the road is not fixed the route would be discontinued.

Dallas Carter confirmed the side roads have never been maintained.

Commissioner Gothard requested County Attorney Goodman research the issue.

- Rick Brannon, 1726 Gainer Road requested mill material extended that would fix a sandy area on the road in order to stabilize the area.
- Maurice Hargrove, 1672 Sunny Hills Boulevard complained about the service and fees by US Water, requesting the Board's assistance.

There was discussion among the Board, County Attorney, and County Coordinator.

County Attorney Goodman advised the Board the Public Service Commission governs the independent water companies.

Chairman Bush closed the non-agenda audience portion.

#### V. CONSENT AGENDA

- A. Request approval for the Clerk of Court to pay vouchers for July 2015 totaling \$1,328,042.34
- B. Florida Department of Economic Resolution
- C. Explore Our Florida Month Resolution
- D. Hard Labor Creek Road Closure
- E. State Aid to Libraries Agreement
- F. SHIP Annual Report
- G. Land Development Code and Future Land Use Amendment Schedule for 2015

- H. FDOT Quitclaim Deed Correction
- I. Generator Purchase from Town of Wausau – 100 KW Power System with a John Deere Diesel Engine for the sum of \$20,000.00
- J. General Depository Agreement for U.S. Department of Housing and Urban Development
- K. Award of Lucas Lake Road – Conditional approval to GAC with value engineering to get within budget of \$1,368,000.00
- L. Roche Road Contract – Award to Roberts and Roberts Construction, Inc.

Addition – County Attorney Goodman advised the Board a resolution authorizing the Board to sign the quit claim deed should be added to the consent agenda. This item is a portion of item H.

**Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to approve the consent agenda.**

## VI. AGENDA ITEMS

- LHAP AGREEMENT RESOLUTION – Chairman Bush advised the Board the resolution is 14-5.

Karen Shaw advised the Board the resolution is for the second phase of the sidewalk project.

Chairman Bush clarified the design phase is complete, with the construction phase moving forward.

**Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to approve the resolution.**

- Audit Report – Sara Applewhite, Carr Riggs and Ingram went over items in the 2013-2014 audit report with the Board.

She advised the Board several comments have been resolved.

- Chipley Tower Light Repair – Lynne Abel, Public Safety Director advised the Board they are required by the FAA and FCC to provide notification of a light outage. A notice has been provided, which expires within (15) fifteen days. It is the owner’s responsibility to make the necessary repairs as soon as possible.

8/17 notification was received by the Communications Chairman that the North Tower, located at the Department of Transportation complex is out on the tower.

Per resolution the committee is required to have 2/3 supporting votes to bring the request before the Board.

Per calls and e-mails, (5) five of the (7) seven members responded, providing support of the repair using the communication funds for the emergency repair.

The quote from First Communications is \$1,187.50.

Per the resolution the Board should be notified of the current communication balance, which is \$75,634.21.

The tower can be repaired August 27, which is within the (15) fifteen days.

The cost is paid for out of the communication fund because it is an emergency communication site.

Chairman Bush asked Mrs. Abel if the emergency repair should come before the Board.

Mrs. Abel suggested a change in order for the repairs to be done quickly.

**Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to replace the emergency lighting on the tower.**

Chairman Bush suggested County Coordinator Corbin look at the resolution, concerning items brought before the Board.

Commissioner Gothard suggested more than (1) one quote.

- COURTHOUSE EXTERIOR COLOR – Jeff Goodman, County Attorney – The Courthouse Committee suggested color scheme (1) one or (2) two.

**Commissioner Abbott offered a motion, seconded by Commissioner Kent and unanimously carried to select color scheme (1) one.**

- 911 Road Name Change Committee Recommendations – Michael J. DeRuntz, Senior Planner  
County Coordinator Corbin advised the Board Clint Erickson, 911 Coordinator would be speaking to the Board as well.

Mr. DeRuntz advised the Board the committee recommends that the process is implemented on a maintenance district basis.

County Coordinator Corbin advised the Committee selected district (1) one to start in.

Clint Erickson provided a sample notification brochure to the Board. They have received (2) two quotes to have the brochures printed.

The Board held discussion.

Chairman Bush suggested the brochure should be sent only to those

directly affected instead of alerting the entire county.

Commissioner Gothard suggested included on the brochure, a sentence advising the community if you will be affected directly, you will receive additional notice.

Commissioner Kent suggested a full district should not be affected at once.

Commissioner Abbott supported addressing (1) one district at a time.

Commissioner Gothard advised district (1) one was selected by the committee because Mr. Erickson had already driven the district.

Clint asked the Board if they would like quotes based on a smaller quantity, because the amount they used is on 15,000.

Chairman Bush advised the committee should decide what they need but suggested limiting the mail outs.

- CHIPLEY REDEVELOPMENT AGENCY LIAISON – David Corbin, County Coordinator advised the Board the agency has requested a replacement for Commissioner Pate.

**Commissioner Abbott offered a motion, seconded by Commissioner Gothard and carried to appoint Commissioner Charles Kent to the CRA Board.**

- COPE AND OLD BONIFAY ROAD – Commissioner Kent advised the



Board the funds the Board previously approved for Griffin Road are remaining due to The Department of Transportation providing funds as well.

Commissioner Kent requested approval from the Board to use the remaining funds to repair what it would cover on Cope and Old Bonifay Road.

County Engineer Knauer advised the Board the roads need maintenance.

Commissioner Kent advised there is a remaining balance of \$34,000.00.

County Engineer Knauer advised the Board the initial quote received from GAC included a larger area than what's wanted.

The exact areas has been spray painted, and areas measured, which have been sent to contractors for another quote.

**Commissioner Abbott offered a motion to allow Commissioner Kent to spend up to the remainder of the funds that were allocated for Griffin Road on Cope and Old Bonifay Road.**

Chairman Bush suggested the motion state, within Commissioner Kent's district.

Commissioner Abbott agreed to include within Commissioner Kent's district in the above motion.

**Chairman Bush seconded Commissioner Abbott's motion, which carried unanimously.**

- GAINER ROAD – County Engineer Knauer advised the Board they have received a quote from GAC to pave the road. The road currently needs to be prepped before paving.

The distance from Clayton to State Park Road is 2 1/2 miles. He suggested to put the asphalt 4 ½ inches thick, which would take an estimated 2 ½ tons at \$10.00 per ton, which is \$25,000.00. The amount of tac would be 3,500 gallons.

Commissioner Gothard requested \$40,000.00 for the road as well as items to cover drainage issues, if needed. The funds will be used to fix from State Park to Clayton, on Gainer.

If all the funds are not needed, they will not be spent.

**Commissioner Abbott offered a motion, seconded by Commissioner Kent and unanimously carried to allot \$40,000.00 to repair from State Park to Clayton.**

County Engineer Knauer clarified the cost includes using County workforce.

Chairman Bush asked County Coordinator Corbin if there is funding available to cover the allotment.

County Coordinator Corbin suggested taking the allotment from FEMA funds.

- VII. PUBLIC WORKS SUPERVISORS – County Coordinator Corbin advised the Board, Public Works has currently been hit by lightning but he does not have any further to report.

Chairman Bush requested trees trimmed on St. Matthews and St. Mary's road as well as some potholes fixed on St. Mary's Road.

VIII. COUNTY ENGINEER - County Engineer Knauer addressed the Board on the projects listed below.

- FEMA Projects – Roberts and Roberts is in the process of putting rock on roads. The first batch that was done per the PW, and has caused problems with some vehicles being able to pass through. Roberts and Roberts used a mixer and vibratory on Lassiter Road, (3) three to (4) four inches deep.

A lime rock pit has recently opened on Lassiter Road, which semi-trucks are hauling out of.

The cost for the mixer and vibratory is \$2,000.00 per mile, which cost \$1,000.00 for Lassiter, because it is a 1 ½ miles.

There is 3.6 miles on the first batch of roads, which would cost an estimated \$7,000.00.

He suggested adding scarifying to the project.

Commissioner Abbott asked if the Board has anything implemented, which would cause the trucks using the pit to be liable if damage is caused to the road.

Chairman Bush advised yes, a couple of years ago.

Commissioner Abbott asked why the Board is not aware of the reopening of the pit and expressed concern about businesses destroying the road.

Chairman Bush referenced the ordinance titled, Heavy Haulers.

County Engineer Knauer requested Board approval to mix the other roads that were done in the first phase. The estimated cost is \$7,000.00.

The Board confirmed the fees are coming out of Road and Bridge's funds.

**Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to approve mixing the additional roads in the first phase for \$7,000.00. The motion carried unanimously.**

Jason Wheeler advised scarifying could be added.

- Rock Bids – County Engineer Knauer advised the Board the rock bids need to be re-advertised per FEMA. He requested approval to advertise, as well as hold the mandatory pre-bid on 9/10, hold bids on 9/23.

Commissioner Gothard clarified with Johnny Evans there are 55 roads remaining in her district.

Mr. Evans advised 55 – 60.

Commissioner Gothard suggested the amount would be able to be reduced.

County Engineer Knauer advised he would contact Debbie Goswick in order to receive new quantities to use for the bid.

**Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to re-bid the rock. The motion carried**

**unanimously.**

- Gainer Road HMGP – County Engineer Knauer advised the Board per a draft contract, the proposed direction is for the intersection of Gainer Road and Joe Need to be repaired to fix the drainage and pave the intersection.

He advised the County has a 25% match, which will be the dirt work as well as hauling base. The paving would be bid out.

- Roche Road – County Engineer Knauer advised the Board a verbal commitment from The Department of Transportation has been received. They are prepared to award to Roberts and Roberts Construction for \$1,264,060.00.

The majority of the clearing is complete and the power company is working on moving poles.

Road Abandonment – County Engineer Knauer advised the Board a road abandonment application would come before them for the section of road near the South end of the project where it ties into Bonnet Pond.

There is an intent for the fees to be waived for the Presbyterian Church, because it is a County sponsored project.

- Campbell Park – There is a meeting scheduled 8/24 at 9:00 a.m. The Inmate Supervisor will need to be present. The contract has been awarded.
- Kirkland Road – Officially in the permitting process.

Chairman Bush called a break at 10:39.

Chairman Bush called the meeting back order at 11:00 a.m.

Clerk Bell addressed the Board in reference to debt the County recently paid. The total of the loan was \$9,100,000.00. June 26, \$3,600,000.00 was paid off. The Board is currently negotiating and in the process of paying down the \$5,500,000.00, which remains from that debt.

There is also a MSBU debt, which had an original amount of \$2,000,046.0, which is currently at \$447,000.00 and will be paid off in the next year.

Clerk Bell thanked the Board as well as the County Attorney.

Chairman Bush advised some of the debt that was recently paid, and some that remains started in the early 90's.

County Coordinator Corbin advised it is great to have debt service paid.

Chairman Bush recognized Mr. Alex Quintero, Representative for Congresswoman Graham.

- IX. COUNTY COORDINATOR – County Coordinator Corbin requested approval to advertise for a Building Official, (30) hours per week for a permanent position.

Commissioner Abbott suggested (32) hours.

**Commissioner Abbott offered a motion, seconded by Commissioner**

**Kent and carried to advertise for a permanent position for a Building Official, (32) hours weekly, (4) (8) hour days.**

Chairman Bush addressed the public, since there is not a courthouse the courtroom annex has been used behind the Sheriff's Department as a courtroom. The courtroom did not have holding cells or an appropriate jury room. The Sheriff's Department has been working on the construction.

Billy Brock provided the Board a handout of the expense it would take to complete the jury room and holding cells. The cost is contingent on the Department of Corrections work squad being used.

The inside of the building lacks paint, holding cell fronts, and paint on the holding cell area as well as holding cell fronts.

Commissioner Abbott suggesting putting poxy down.

Billy Brock advised the current estimated cost spent is \$69,000.00. Having to use outside labor sources has caused the expense to be higher than initially estimated.

Commissioner Gothard clarified the cost will be a little over \$70,000.00 on the inside because of the expense of the welder, and an item for cabinets.

**Commissioner Abbott offered a motion to use vinyl to complete the building.**

The Board gave their approval to move forward with the building completion.

**Commissioner Kent seconded Commissioner Abbott's motion, which carried.**

Chairman Bush advised the Board he received a letter of denial from Judge Smiley for the threshold inspector to come out of the \$9,200,000.00. The expense will have to come out of the courthouse facility funds.

Chairman Bush advised if the cost was denied the Board previously approved to absorb the cost.

Jason Wheeler provided an update on FEMA to the Board. PW 29 has been submitted for closeout. The staff has been reduced to lower the cost on task orders as previously requested by the Board.

Chairman Bush clarified with Jason Wheeler he has provided task orders thru November. **Commissioner Gothard offered a motion, seconded by Commissioner Kent and carried to approve the task orders thru November (3 months).**

- X. CLERK – Advised the Board she is pleased with the process on the debt.
- XI. DEPUTY CLERK – None

Ted Everett advised the Board he will present them a check for \$75,000.00 for half of the jail demolition. The other portion will be received in 2016.

County Attorney Goodman advised to ear mark the funds for the end of the



project as well as the other half the Board will receive in 2016.

XII. COUNTY ATTORNEY

9/16 at 9:00 a.m. will be the resolution approval, as well as the signing of the closing documents. The loan closing date is scheduled for 9/21. The financial advisor will be present 9/16.

The County has a no cost option to pre-pay in any year up to 15% of the prior calendar year. The first principle payment is December 1, 2015. The locked in rate is 2.70% for (7) years.

A draft letter will be sent to Sun Trust.

The Board has the option to pay the closing cost separately or roll them into the loan.

The consensus is for County Coordinator Corbin and Clerk Bell to verify the funding availability in order to see if the funds could be paid up front.

**Commissioner Abbott offered the above as a motion. The motion was seconded by Commissioner Kent carried unanimously.**

XIII. EXECUTIVE SESSION - County Attorney Goodman advised the Board they are going into executive session in reference to Pettis v. Washington County Board of County Commissioners, Federal Court Case, 514CV00317RGRG.

He advised the Board will return after the executive session at 1:00 p.m.

Commissioner Kent offered a motion, seconded by Commissioner Abbott and carried to purchase a 4H van.

IX. ADJOURN

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Deputy Clerk Brantley

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Date Board Approved