

**WASHINGTON COUNTY BOARD OF COUNTY COMMISSIONERS
October 21, 2015 Regular Meeting - Commission Board Room
1331 South Blvd., Chipley, FL 32428**

DISTRICT 1 Alan Bush Chairman	DISTRICT 2 Charles Kent	DISTRICT 3 Charles Brock	DISTRICT 4 Todd Abbott	DISTRICT 5 Lynn Gothard Vice-Chair
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- I. PROCLAMATION – Deputy Harris
 - A. Call to Order – Chairman Bush
 - B. Invocation/Pledge – County Coordinator Corbin/Chairman Bush

The Washington County Board of County Commissioners met on the above referenced date with the following members present: Chairman Bush, Commissioners Kent, Abbott, and Gothard.

Commissioner Brock was present via polycom.

Also attending the meeting are as follows:

Jeff Goodman, County Attorney

Lora C. Bell, Clerk of Court

David Corbin, County Coordinator

Risha Brantley, Deputy Clerk

- II. ADOPT THE AGENDA –
 - Agenda Additions – County Attorney Goodman - Discussion of Country Oaks Fire
 - Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to adopt the agenda.**

- III. MINUTES – None

- IV. NON AGENDA AUDIENCE – Effective October 1, 2013, Florida Statute 286.0114 mandates that “members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission.”

Each individual shall have three (3) minutes to speak on the proposition before the board.

County Attorney Goodman read the Board non-agenda statement.

- George Card III., 1171 1st Avenue addressed the Board in reference to the road conditions on 1st Avenue, which are deplorable. The other end of the road, from Pecan Street, the road is paved. Further down toward Brown Street, the road conditions are bad.

Mr. Card asked the Board to consider repairing the road.

Dallas Carter advised the Board, the road is owned part by the County and part by the City, which is paved.

- Tommy Andrews, 1173 Farmer Road, which is one block from 1st Avenue. He advised the Board he does not understand where the lines are. The road runs from Pecan Street to Brown Street, which 1/5 of is paved.

Mr. Andrews requested the Board seek a way to repair the road.

Mr. Card and Andrews requested the Board members drive the area in order to see the conditions.

- Gary Hartman addressed the Board in reference to the conditions at Blue Lake Park, requesting the Board clean the area. This area is the gateway to Chipley.

County Coordinator Corbin advised the area is on the maintenance list and he would look at taking care of it next week.

He spoke on the intense amount of vandalism that occurs at the parks repetitively. There needs to be a group effort, where vandalism is

reported.

V. CONSENT AGENDA

County Coordinator Corbin asked if the Board approved of the bid on Keenkutter.

Commissioner Abbott advised his understanding is the project would be 100% reimbursable.

Dallas Carter advised it is a large project.

Chairman Bush advised the Board, the estimates were low, which included \$200.00 on the ribbon curve, which is the largest part of the project. There should not be any issues with the total reimbursement, once submitted. There were (3) bids.

- A. Request approval for the Clerk of Court to pay vouchers for September 2015 totaling \$2,440,528.94
- B. TDC Seat Reappointments – Reappointment of Charles Kent to seat #1 for a 4-year term, and reappointment of Paul Goulding to seat #7 for a 4-year term.
- C. SHIP Annual Report – Washington County is required to submit an annual report for the SHIP program. The report details expended, encumbered, and unencumbered funds for the fiscal year 2013-2014. The report also details the strategies and income levels that are served.
- D. Canvassing Board Alternate – In the even that an alternate is needed Commissioner Abbott will serve as the alternate.
- E. Keenkutter Road Bid Award – GCUC, lowest bid \$78,855.10
- F. Hoyt Street Maintenance Inter-local Agreement

Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to approve the consent agenda.

VI. AGENDA ITEMS

- Planning Department – David Corbin, County Coordinator advised the Board Michael J. DeRuntz, Senior Planner has resigned effective 10/30/15.

The Board presented Mr. DeRuntz an award.

Michael J. DeRuntz, expressed his thanks.

David Corbin, County Coordinator suggested the Board enter into a (6) month contract with West Florida Regional Planning Council.

The West Florida Regional Planner Council advised the Board they are proposing to have a staff in house Tuesday, Wednesday, and Thursday. When the meetings are relevant to the scope of the work, a staff will be present. The WFRPC will be available for the Washington County Board of County Commissioners meetings, planning meetings, and any other meetings relevant to the scope of work.

In addition to that the WFRPC team will be available via e-mail, and telephone for any additional services in order to fulfill the scope of work. The agreement is fixed at \$30,000.00 for a period of (6) months. The agreement includes a clause for termination at any time.

County Attorney Goodman recommended the Board approve the Chairman and the County Coordinator the ability to execute the contract pending minor changes.

Commissioner Gothard clarified the \$30,000.00 includes planning

commission meetings and any other neighborhood meetings or something the Board may have.

The WFRPC representative advised that is included.

Commissioner Kent offered a motion, seconded by Commissioner Abbott and carried to accept the agreement with West Florida Regional Planning Council permitting the Chairman and Coordinator to execute pending changes from County Attorney Goodman.

- SAFER Grant Standard Operating Procedure – Gene Brandow, Fire Coordinator advised the Board per the request of Commissioner Abbott at the previous workshop he has adjusted the last sentence on page 4 to include, and the County Coordinator/Manager.

Gene Brandow advised the Board Orange Hill Fire Department has chosen to opt out of manning the departments. Currently the fire departments are Hinson, and Orange Hill that have opted out.

Commissioner Kent asked Gene Brandow if he removed where they would be housed, from the SAFER grant.

Gene Brandow advised that was removed. It is located on page 4 to include, eligible stations will be chosen annually by the Washington County Board of County Commissioners to be manned between the hours of 0800 – 1600 hrs.

Commissioner Gothard offered a motion, seconded by Commissioner Kent and carried to accept the Standard Operating Procedures with regards to the SAFER grant.

- Dispatch Protocol Changes – Gene Brandow, Fire Coordinator advised the Board the Chief’s at the WCFA meeting approved of the updated Emergency Response Protocol.

Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to approve the updated dispatch protocol list.

Commissioner Gothard clarified with Gene Brandow the start date for manning the stations is December 1.

Gene Brandow advised that is his goal.

Commissioner Kent asked Gene Brandow if he had clarified any of Ebro’s volunteers.

Gene Brandow advised Commissioner Kent after all their documentation has been received it would be sent in to the state for approval. He is currently awaiting a roster.

Commissioner Kent asked how the bunker gear would work for the individuals manning the stations for the stipend.

Gene Brandow advised they would receive their gear through the SAFER grant.

Chairman Bush asked for an update on Country Oaks.

Gene Brandow advised they are currently working on their department.

Commissioner Abbott asked with the applications received, does that qualify Country Oaks to be in the clear.

Gene Brandow advised that he would contact Chief Thompson and go over the information when it comes to certification and the gear inspections, appliances on their trucks; make sure everything is up to NFPA Code.

The truck as well as their ladders passed inspection.

Commissioner Kent asked Gene Brandow if there was 2 or 3 good ones.

Gene Brandow advised (2), through the application received.

Commissioner Kent advised, adding the Chief that would make (3).

With the new protocol, toning (3) staffing he advised the Board he would like to offer a motion.

Commissioner Kent offered a motion to put Country Oaks back on.

Commissioner Gothard addressed Commissioner Kent, it was more than just having fire fighters. Do they have gear to fit them, has anybody checked; air packs that are needed.

Commissioner Kent advised they have that covered. The ones that are stepping; the other departments are stepping up and helping the station.

Commissioner Gothard advised Commissioner Kent he is taking the authority away from the Fire Coordinator to make a recommendation to the Board to open the fire station back up.

Commissioner Kent addressed Commissioner Gothard, the Board made

the choice to do it initially without a recommendation from the Fire Coordinator.

Gene Brandow, advised the Board the fit inspections to do the mask, air pack inspections, and age of gear have to be checked.

Commissioner Kent addressed the Board, he feels comfortable that they provided a plan.

Commissioner Gothard addressed the Board, they did not bring a plan.

Commissioner Kent advised he would like to continue his motion, in order to provide services for that area. You are toning out (3) departments; there will be enough staff.

Commissioner Abbott seconded Commissioner Kent's motion to bring Country Oaks back on.

Roll Call

Commissioner Brock -	No
Commissioner Kent -	Yes
Commissioner Bush -	Yes
Commissioner Abbott -	Yes
Commissioner Gothard -	No

The motion carried 3 to 2.

Commissioner Brock, Bush, Kent, Abbott, and Gene Brandow spoke on the fire departments.

- FEMA Coordinator Task Order – Jason Wheeler, FEMA Coordinator

addressed the Board in reference to FEMA, providing the Board an update.

Commissioner Abbott addressed the Board in reference to the task order request change that was presented at the workshop by Jason Wheeler.

Commissioner Abbott asked how much the additional staff would cost.

Deputy Clerk Brantley advised it was around \$18,000.00.

Commissioner Kent asked Mr. Wheeler are the hours reflected in the task order necessary.

There was discussion on task order 3.

Commissioner Kent clarified task order 3 would not be modified.

Commissioner Kent addressed Mr. Wheeler in reference to task order 4, FEMA will be lessened during the upcoming holidays.

With the days lessened, he does not understand why the addition of staff when new data is not being actively processed.

Commissioner Abbott advised Mr. Wheeler that he does not want to shut the work down completely but there is the concern of the County fronting the money.

Commissioner Kent advised he does not want to commit to months when the outcome of the meeting as well as the audit is pending.

Chairman Bush suggested breaking the tasks orders up on a monthly

basis.

County Attorney Goodman advised the Board they could give County Coordinator Corbin the authority to make the decision on a temporary basis or set a special meeting before the next meeting or wait until the next meeting.

Commissioner Kent offered a motion, seconded by Commissioner Gothard and carried to give David Corbin, County Coordinator the authority to approve Jason Wheeler's task order #4 for the period of November 5 – December 2.

County Coordinator Corbin advised the Board the invoices for the large projects for district 2 have been paid and sent for reimbursement, and district 4 is complete but has not been paid in full or sent for reimbursement. This is around \$741,000.00, which has the Board concerned.

Chairman Bush called a recess.

Chairman Bush called the meeting back to order.

- Bulk Pick-Up – Commissioner Gothard addressed the Board in reference to the bulk pick up stopping in Sunny Hills when the MSBU crews were stopped.

Commissioner Gothard suggested using district 5 inmate crew once a month to pick up the items and rent a dumpster and then deliver them. She suggested the expense come from her maintenance budget.

It was not originally passed by the Board, but by a verbal commitment between Glenn Zanetic, MSBU Coordinator and the County Manager.

The cost to it, other than the inmate crews will be having the items

delivered to the landfill.

The suggested placement of the dumpster would be at Road and Bridge.

Chairman Bush asked why would the service be provided for Sunny Hills and not provided for the other areas.

Commissioner Gothard addressed Chairman Bush, because at one point they had the service.

County Coordinator and the Board discussed the Recycling Center.

Commissioner Abbott addressed the Board that he does have an issue with starting the bulk pick up but does not want to single out one community but have the service available county wide.

The maintenance money was allocated for road maintenance and that sort of stuff.

Commissioner Kent suggested David Corbin, Clerk Bell, and Waste Management meet in order to provide the Board a cost of a dumpster.

County Coordinator Corbin advised the Board the recycling grant has been cut from \$90,000.00 to \$45,000.00. 5-years ago it was \$320,000.00.

Commissioner Abbott advised when the grant was initially a start-up.

County Coordinator Corbin advised the Board he would bring back before the Board a cost from Waste Management for a 32 yard roll back to be placed once a month, for a day.

Chairman Bush advised that does not meet Commissioner Gothard's needs but expressed concern about provided the services equally.

Chairman Bush suggested obtaining a county-wide cost.

- Amended Inter-local Agreement for Medical Examiner Services –
Commissioner Bush addressed the Board in reference to the amended medical examiner agreement. The Board previously approved the cost for the medical examiner. The amended agreement is \$3700.00 below the amount the Board approved.

Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to approve the amended medical examiner services agreement.

VII. PUBLIC WORKS SUPERVISORS –

Johnny Evans, Public Works Supervisor advised the Board the department currently has an excavator that is not in service. The drive pump went out. The repair cost is \$25,850.00 with CAT doing the repair.

Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to repair the excavator with the cost CAT provided of \$25,850.00.

Johnny Evans, Public Works Supervisor advised the Board the department has a dump truck in need of repair at a cost of \$11,900.00 with MAC. The back axles are worn out.

The equipment is valued at \$85,000.00 - \$95,000.00.

Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to approve the repair of the dump truck at MAC for \$11,900.00.

Johnny Evans addressed the Board in reference to FEMA. There are (39) pw's remaining with (17) that will be done by force account and (22) that will be contracted.

Donald Stanley, Preble-Rish advised the Board that they have a task order prepared if the Board would like to view it.

Johnny Evans advised the Board they have filed for an extension, which needs to be done (6) months prior to the deadline.

Commissioner Gothard suggested the projects be grouped by zones or areas.

Johnny Evans advised they will follow the Board's direction.
The current plan has most of the pw's in specific districts.

The Board held discussion about pw's, along with Johnny Evans, and County Engineer Knauer.

Chairman Bush addressed the Board in reference to the roads that are in district 1 and potentially Commissioner Kent's maintenance area. The roads that are in Chairman Bush's area that are on the list, the dirt work has been done. The roads are at pre-event conditions currently.

Dallas Carter advised that is correct, or better.

Chairman Bush advised the Board and Public Works that he does not want to proceed any further with the work on those roads. He would like for them to be excluded from the contracts.

Commissioner Kent suggested grading the road per severity.

County Engineer Knauer advised the Board he will be bringing forward a change order to mix the base in zone 4.

County Engineer Knauer advised the Board the pw was signed off on with the rock included. The County has accepted the pw in that format. The pw will be done partially.

Terry Ellis addressed the Board in reference to shortening the work on a pw. If a pw calls for stone and the Board elects not to use stone and the pw is closed out, if there is a future event, you cannot go back and recapture. That will become the standard from which you start the next site damage description.

County Attorney Goodman advised the Board it would be recreating the base line.

Commissioner Gothard asked Dallas Carter how he felt the time line would be affected by removing district 1 roads and if there are any of Commissioner Kent's left, you take them off of this.

Dallas Carter advised the remaining work left is still substantial.

Commissioner Brock requested the roads in district 3 be removed as well.

Johnny Evans asked the Board's approval to surplus (3) generators.

Commissioner Abbott offered a motion, seconded by Commissioner Bush and carried to surplus and dispose of the (3) generators.

Commissioner Gothard advised Johnny Evans she has been receiving complaints in reference to Gainer Road.

Johnny Evans advised Commissioner Gothard they are in need of asphalt and would need to back off on FEMA work.

Chairman Bush advised Dallas Carter and Johnny Evans to understand the ramifications at the meeting in Tallahassee, 10/22 if they choose to close out some of the pw's at their current state and not proceed forward.

Johnny Evans advised Dallas Carter would not be attending the meeting.

Johnny Evans, Commissioner Abbott, Chairman Bush, and County Coordinator Corbin discussed a tac machine and pricing.

VIII. COUNTY ENGINEER –

County Engineer Knauer advised the Board DEP has performed their final inspection at Mudhill Landfill. The deficiency list over a (3) year period has been fulfilled.

DEP has issued a positive report for Muhill Landfill. It is going to ultimately eliminate some monitoring, saving the County \$30,000.00 annually. This should start at the beginning of the year.

County Engineer Knauer asked the Board to approve a change order for the roads done in Zone 4 to mix the roads like Worley, Lassiter, and so forth. All of the rock that was listed on the pw was not put out in order to prevent residents from getting stuck. If the mixing is approved, the additional rock will be included.

Commissioner Abbott offered a motion, seconded by Commissioner

Kent and carried to approve the change order for Zone 4, for 12.74 in the amount of \$25,480.00.

County Engineer Knauer advised the expense should be reimbursed by FEMA, because they did not include scarifying on the original pw.

County Engineer Knauer advised the roads include Kent, Gilbert Mill, Pike Pond, and Vickery.

Campbell Park is 70% complete with electrical, 90% complete with mechanical (HVAC), the outside and inside units are set up, close to finishing the entry ac, plumbing is at 70%, and power is completed to the building. Painting has not been completed, a grinder pump needs to be purchased in order to go to the existing drain filled and tank, pvc force main, site work for the parking lot, storm water pond, and building parking lot.

An estimated completion time frame is the middle of December.

The cabinets that were going to be used, could not be.

County Coordinator Corbin advised the cost for the base cabinets are \$6,100.00.

Keenkutter Road Notice to Proceed will be put together, which was approved on the consent agenda earlier in the meeting.

Roberts and Roberts is progressing on Roche Road.

Gulf Power has started moving poles on Lucas Lake. All right-of-way easements have been obtained.

Wilderness Road is 90% - 95% complete. The remaining timeframe is 3 – 4 weeks.

Shakey Joe Road paving and sod is complete. A walk through will be done 10/23 with GAC.

Gin Pond, FBIP, agreements and the funding should be released at year end.

FEMA rock bids are due 10/23/15 at 1:00. The bids are set up for lime rock and granite.

October 26 the wall is scheduled to be started at Hightower and Live Oak.

Clerk Bell exited the meeting.

Commissioner Gothard asked if all the trucks could be mobilized to the end of the county.

Chairman Bush advised not all trucks because he would like maintenance and special projects in district 1. Everything has been on hold.

Commissioner Gothard suggested concentrating in area 5/South end of the County.

Commissioner Brock spoke on keeping the roads accessible for the public.

The Board discussed FEMA and road maintenance.

Johnny Evans asked for clarification as to the Boards wants.

Chairman Bush advised he is satisfied and would rather have the work done in his district applied toward regular maintenance and special projects rather than finishing out the pw's.

Commissioner Gothard advised the Board that there are roads in her district that have not been touched.

She advised the Board she would like exactly what was available in the other areas for her districts.

County Engineer Knauer asked the Board to keep in mind he is in the process of permitting culverts that are being reviewed by the CORE and DEP.

Chairman Bush advised culverts are different.

Commissioner Abbott suggested proceeding with that.

Commissioner Kent advised headwalls and culverts are not what they are talking about.

Commissioner Brock advised he would like county maintenance.

County Engineer Knauer asked the Board to approve Preble-Rish's PSA, which is a professional services agreement that includes all hourly rates.

Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to approve Preble-Rish's PSA.

- IX. COUNTY COORDINATOR – County Coordinator Corbin advised the Board of a meeting at the Wausau Town Hall from 5:30 – 6:30, 10/22.
- X. CLERK – Not present
- XI. DEPUTY CLERK – None
- XII. COUNTY ATTORNEY – County Attorney Goodman advised the Board in the process of dealing with some of the fire issues, he had a discussion with Mrs. Pelletier in reference to the potential of the County purchasing the land, building, and equipment, which is similar in structure to what the Board discussed with her prior.

The discussion now hinders upon using the money to purchase it that is currently in a reserve account held by the County. She has indicated she would be interested in doing such a deal. She has also indicated that the fire department, Independent Corporation would be interested in a deal. The deal would have to be 3-way based on how it is structured.

Commissioner Abbott requested to table the issue until next month, due to the changes that have taken place today.

Chairman Bush advised County Attorney Goodman that the fire department is revitalizing and does not understand that would be an issue now.

The options for the County at that time would be to operate it as a county fire department or lease it to them. The key would be the County would own the dirt and the equipment.

County Attorney Goodman advised the Board he has not spoken with any fireman.

The Board and County Attorney Goodman held discussion on Country Oaks Fire Department.

Commissioner Brock addressed the Board, there is an excess of \$60,000.00 that they have and the County cannot get that money. The Board has the opportunity to take the money that is there and use it to get a County building, land, and possibly further out have a County Fire Department there.

Commissioner Gothard addressed the Board the viable department is with the corporation who is now asking to sell it all back. The contract is with Mrs. Pelletier's corporation.

Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to table the issue.

Chairman Bush advised he would like a better understanding.

Commissioner Kent expressed concern about what would happen afterwards if the deal is done.

XIII. ADJOURN – **Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to adjourn.**

Deputy Clerk Brantley

Date Board Approved