

**WASHINGTON COUNTY BOARD OF COUNTY COMMISSIONERS**  
**March 24, 2016 Regular Meeting - Commission Board Room**  
**1331 South Blvd., Chipley, FL 32428**

DISTRICT 1	DISTRICT 2	DISTRICT 3	DISTRICT 4	DISTRICT 5
Alan Bush	Charles Kent	Charles Brock	Todd Abbott	Lynn Gothard
Chairman	Vice-Chair			

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- A. PROCLAMATION – Sgt. Hagans
- B. Call to Order – Chairman Bush
- C. Invocation/Pledge – County Coordinator Corbin/Chairman Bush

The Washington County Board of County Commissioners met on the above referenced date with the following members present: Chairman Bush, Commissioners Kent, Abbott, and Gothard.

Commissioner Brock was present via polycom.

Also attending the meeting are as follows:

Lora C. Bell, Clerk of Court

David Corbin, County Coordinator

Risha Brantley, Deputy Clerk

Jeff Goodman, County Attorney – Present after the FEMA Coordinator discussion.

Chairman Bush expressed gratitude for all the employees that were involved in assisting with the representation of Washington County during the AmTrek event as well as those that helped with assuring that Campbell Park was prepared for the presidential primaries.

Chairman Bush recognized the FABC Coach of the Year, Mike Gates, as well as the Chipley Basketball Team, Class 1A State Champions.

II. PUBLIC HEARING – Parking Ordinance – Commissioner Gothard advised during the workshop she asked if it would be listed on the agenda for a

public hearing to be held, and it was her understanding it would be due to changes that were requested. She understood that voting to have a public hearing on the parking ordinance would be listed on the consent agenda.

The revised document is not in her packet.

There are fisherman that would like to see the revised ordinance as well as attend the hearing.

Chairman Bush advised the rationale behind the parking ordinance was not so much in reference to fisherman but to give county law enforcement the ability to enforce the no parking laws as well as handicap parking.

The issue was brought before the Board by law enforcement, who contributed in putting the ordinance together.

Caitlin Cerame, WFRPC addressed the Board on the parking ordinance. A revised ordinance was submitted with section 4.1 removed, regarding impounding.

The revised ordinance has not been reviewed by County Attorney Goodman.

Chairman Bush opened the meeting for public discussion about any issues concerning the parking ordinance.

Commissioner Brock suggested there has always been an opening to the boat landing at Cedar Tree.

Jim Ackerman, Gardner Way, Chipley provided the Board history on appointed liaisons in regards to handicap parking. The liaisons were Gordan Warren, Gerald Rogers, and himself. They used a citation book and a camera. The citations were submitted to the Clerk's Office and was an effective process.

Chairman Bush suggested a portion of the problem with the existing signs is the current requirement that the statute be included on the bottom and the no parking signs need to reference an ordinance.

Chairman Bush advised County Attorney Goodman is currently not present due to a conflict but will be here later as he would like to address the ordinance with him.

Chairman Bush advised a second public hearing will be held.

Agenda Alterations –

- Chairman Bush added Fire Coordinator's budget to the agenda
- Commissioner Gothard removed item B., Parking Ordinance and item C., The Future Land Use Amendment Waiver, and item M. Provide David Corbin Health Insurance nine months after his retirement date from the consent agenda
- Commissioner Abbott requested to remove item M. from the agenda, altogether
- Commissioner Kent requested to add Mr. Corbin's salary to the agenda

**III. Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to adopt the agenda with the changes.**

Chairman Bush clarified the agenda alterations as items B., C., and M. pulled off the consent and placed back on the regular agenda. There are (2) additions, Fire Coordinator budget, and David Corbin's salary.

**IV. ADOPT PREVIOUS MINUTES –**  
February 17, 2016 Workshop

February 25, 2016 Budget Meeting

**Commissioner Kent offered a motion, seconded by Commissioner Abbott and carried to adopt the above minutes.**

V. NON AGENDA AUDIENCE – Effective October 1, 2013, Florida Statute 286.0114 mandates that “members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission.” Each individual shall have three (3) minutes to speak on the proposition before the board.

Chairman Bush read a request of conduct statement.

Benita Crittendon, 5108 Longlake Ridge Drive, Greenhead addressed the Board in reference to Greenhead Road. The Greenhead road at one point was sixth on the road matrix. The current matrix, which is date 2/2/16 includes Greenhead as thirty-second on the matrix list.

Mrs. Crittendon provided history as to how Greenhead Road has been moved on the matrix and has since been dropped.

She expressed hesitance about granite or lime rock being put on Greenhead Road. The residents are disappointed that Greenhead Road is not projected to be fixed. She asked the Board to readdress Greenhead Road as the priority that it was.

Commissioner Gothard advised Mrs. Crittendon that she and the resident’s pleas have not gone unheard. There is an upcoming FEMA project totaling \$600,000.00 in that area.

It is her intention to use those funds for the base work and come before

the Board and ask for the paving funds, while that work is underway. Before requesting the funds from the Board she would like to have all facts to present.

Mrs. Crittendon spoke on Greenhead Road.

Chairman Bush advised that he cannot speak on why the road changed placement on the matrix.

He advised that he allowed Mrs. Crittendon additional time due to the extensive research she had done and it was very relevant for the Board to hear the history.

County Engineer Knauer advised the matrix changed per the direction of the Board to update the matrix. The scoring criteria comes from information obtained from the Sheriff's Department, School Board, Public Works, Emergency Management, and the Post Office. The roads are scored by the agencies from 1 to 10, with 10 being the most important.

Additional factors added are the cost per mile to maintain a road from public works records.

The agencies did not rate the road as high as they did the first time.

A survey and preliminary alignment have been done on Greenhead. The survey will be provided to Mrs. Crittendon.

Cyndi Harp, 4197 Deltona Boulevard requested gates be put at either end of the road due to the continued traffic, death threats, parking, and the barricades blocking access to and from their road. Currently they are the only residents that live on the road full-time.

It is not her request for the Board to close the road permanently but would like action taken to prevent the current events.

Chairman Bush suggested they speak with County Attorney Goodman, and will do so once he has reached the meeting.

Veronica Jones, 3190A Hwy.277, Vernon suggested the Literacy Volunteers should be recognized for the work that they do. She expressed concern about the inter-local agreement discussed at the workshop, asking the use of the \$49,000.00 and if it was not used where are the funds.

She requested termination of the inter-local agreement with PPLCS be removed from the consent agenda suggesting the Board reconsider, and research what might be lost.

Renaë Rountree, Library Director addressed the Board. Previously she was informed the Board had no interest in dealing with Country Oaks but since then that has changed. The reason for backing off the phone line has nothing to do with the inter-local agreement with the Library Cooperative. It is a plain old telephone line (pots) that the federal government and e-rate are phasing out. There has not been any reimbursement recovered for that phone line in the last (2) years and the other phone lines currently received less of a discount for reimbursement. The \$49,000.00 is not something that is used for any telecommunications. Those funds are estimates that are available at the cooperative level. It is state money that has to be spent outside of the cooperative office.

## VI. CONSENT AGENDA

A. Request approval for the Clerk of Court to pay vouchers for February

2016 totaling \$2,793,251.66

- B. Parking Ordinance – **Removed**
- C. Future Land use Amendment Fee Waiver – **Removed**
- D. West Florida Regional Planning Council Professional Staff Services Agreement – West Florida Regional Planning Council is proposing a new professional staff services agreement. The proposed agreement has an effective date of April 28, 2016, and would remain in effect for (17) months, until September 30, 2017, in order to align with the Washington County fiscal year. The proposed agreement has a fixed fee that is not to exceed \$90,100.00 and WFRPC will invoice Washington County monthly in the amount of \$5,300.00. This agreement proposes new standard office hours for WFRPC staff from 9:00 a.m. to 3:00 p.m. (3) days per week. This requested change is due to the extensive travel time.
- E. Courthouse Interior Style
- F. Kirkland Road – Granting County Engineer Knauer authority to apply for funding through SCOP and CIG P programs
- G. Termination of Inter-local Agreement with PPLCS
- H. Telehealth Program
- I. Dunford Lake – Approval to file an action to enforce the terms of the contract between the county and the subdivision and to bring related action(s) thereto.
- J. Public Works Budget Amendment - \$50,000.00 transfer to assist with the purchase of new backhoes
- K. Auction surplus equipment from Public Works
- L. Wheeler Task Order (5)
- M. Provide David Corbin health insurance for (9) months after his retirement date – **Removed**

**Commissioner Abbott offered a motion, seconded by**

**Commissioner Kenta and carried to approve the consent agenda with removal of items E., C., and M.**

VII. AGENDA ITEMS

- Future Land Use Amendment Fee Waiver – Commissioner Gothard expressed concern about approving the amendment with other citizens in the county having the same issue. There have been citizens that suggested they are going to ask for reimbursement of fees they have paid in regards to the same situation.

She would like to set a precedence on fee waivers.

Chairman Bush advised there is nothing commercial around Mr. Hernandez's property. His fee should be waived.

Commissioner Abbott advised there are several properties that are classified incorrectly.

Commissioner Gothard advised the Board the same issue occurred with a property located across from Tyndall, which was sold as commercial property but actually was residential property. The owner had to apply for a commercial land change in order for it to fit with what he thought it was purchased as.

The property was listed differently in (2) databases.

Caitlyn Cerame, WFRPC advised that she has not processed any applications since her time here where it was a similar situation. It is not uncommon for citizens to use the Property Appraiser's website using their category, which is based upon the Department of Revenue, which is based on the existing use of the property.

There is the option of re-designating it through the future land use



amendment process. Another group of property amendments are projected for the end of April in order to bring additional properties in conformance.

Mr. Hernandez would not have to pay the fee if he waited on the next amendment process, but this would mean a waiting period for him.

Chairman Bush advised that he does not want to be the cause of delay.

Commissioner Kent commented, if the Board caused the problem, it should be their burden to fix.

**Commissioner Kent offered a motion, seconded by Commissioner Bush and carried to waive the fee for Moses Hernandez in regards to parcels 4608-0019 and 4608-0018.** The motion carried 4 to 1, with Commissioner Gothard voting against the motion.

- FEMA Coordinator Report – Jason Wheeler updated the Board. Of the \$600,000.00 invoiced, \$427,000.00 has been requested, \$16,000.00 reimbursed, which is largely due to obligated funds in the pw's. As the information that is submitted is approved and obligated it is reimbursed. When it goes through the process of FEMA, then that is reimbursed.

Chairman Bush called a recess at 10:35 a.m. The meeting reconvened at 10:55 a.m.

County Attorney Goodman was present at this point.

- Campbell Park Dedication – Commissioner Gothard asked the Board to approve of a dedication of Campbell Park and during that dedication to dedicate the building to Commissioner Brock

**Commissioner Gothard offered a motion, seconded by Commissioner**

**Bush to dedicate the building at Campbell Park, naming it the Charles Brock Community Center.**

Commissioner Abbott asked the purpose in naming the building Charles Brock Community Center.

Commissioner Gothard suggested it would be a nice gesture after (20) years, with this being his last term.

Commissioner Kent asked Commissioner Brock if he would like his name on the building.

Commissioner Brock advised that would be great.

**The motion carried unanimously.**

Chairman Bush suggested a dedication date in May.

Commissioner Abbott requested County Coordinator Corbin bring dates before the Board.

- Strickland Landing – Commissioner Gothard advised the Board she would like to use \$4,300.00 of funds in her maintenance budget to start the process.

County Engineer Knauer advised it would include a topographic survey of the shoreline and the area where the erosion is located, boundary survey to establish the county property, wetland delineation, threatening endangered species report, army core of engineers permit application, permits and DEP permits.

Chairman Bush suggested using a previous topographic survey as a

comparison, if there is (1) available.

**Commissioner Gothard offered a motion, seconded by Commissioner Kent and carried to use \$4,300.00 out of district 5 maintenance budget to do the surveys for Strickland Landing.**

County Engineer Knauer advised their proposal is for \$3,500.00.

**Commissioner Gothard rescinded her previous motion, offering a motion for the work to be done for \$3,500.00, instead of \$4,300.00. Commissioner Kent seconded the amended motion. The motion carried unanimously.**

- Tax Deeds – David Corbin, County Coordinator advised the Board the funds are available to cover pursuing tax deeds at \$3,000.00 and above, which is the amount that was approved in 2015.

Commissioner Abbott confirmed the total is \$61,500.00.

**Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried that the county proceed with pursuing tax deeds on all parcels that are appraised at \$3,000.00 and above. The motion carried unanimously.**

- Fire Coordinator's Budget – Chairman Bush advised there is \$13,065.00 remaining from the \$60,000.00. This is not the SAFER grant but the budget that was set up for the Fire Coordinator. There is approximately \$5,500.00 of additional incoming expenses, in which some are resulting in items that would be billed to the SAFER grant but FEMA has rejected them.

A meeting with Karen Shaw, David Corbin, and Finance is necessary to

address the above referenced issues.

There are funds due from the SAFER grant to assist with a portion of the Fire Coordinator's salary. There are additional outstanding charges, which leaves a chance in exhausting the normal funds associated with the Fire Coordinator.

There are charges that have been rejected by the SAFER grant that are coming out of the Fire Coordinator funds. It is good the funds are available. If those were not there, the Board would be in a bind and the expenses would have to come out of the general fund.

Commissioner Abbott advised the Board agreed it would...

Chairman Bush advised, self-supportive.

Commissioner Abbott advised that he was not aware the funds were being spent; it was not approved to spend but it was approved to let it sit there until everything was evaluated.

There was discussion that the SAFER grant would pay for their salary.

Commissioner Gothard addressed the Board, it is her understanding that the SAFER salaries are coming out of this grant; this budget line item that Commissioner Bush is speaking of the and SAFER grant is reimbursing it. Correct?

Clerk Bell advised that is correct.

Commissioner Gothard advised that not all of the funds have been frivolously spent.

Chairman Bush apologized if that was the impression that he gave but

does not remember saying that anything was frivolously spent.

Commissioner Gothard advised that he did not. She did not say that.

Chairman Bush advised that David has been harassed in reference to some actions that he has taken.

That is very inappropriate to say that he has said anything was frivolously spent, which he has not because it was not.

Commissioner Gothard addressed Chairman Bush, she never said that he said that.

Chairman Bush advised there have been charges made, charged to the SAFER grant. David never was asked about the charges; never asked to approve the charges. They were done without his knowledge, and now the SAFER grant has kicked them back and the county has to figure out how to pay for them. He advised that he did not want to address all of that.

Commissioner Gothard advised that she never said that and that she was responding to Commissioner Abbott's comments that the money was not supposed to be spent at all and he thought it was going to sit there.

Chairman Bush advised the frivolous comment was inappropriate.

Commissioner Gothard advised Chairman Bush that she never said anything about him.

Chairman Bush advised that he is not saying the expenses that were rejected are frivolous but just stating the SAFER grant did not approve

them.

David has caught slack over taking his job seriously and doing exactly what he should have done in handling some of the issues. People take it for granted that they can go around David and go to a particular commissioner and get approval.

Commissioner Gothard advised that she never approved anything, if that is what he is referring to. Never, on any spending.

Chairman Bush advised the Board has been made aware of the problem.

- David Corbin's Salary – **Commissioner Kent offered a motion to move David to a G-14, which is a Deputy County Manager slot. That is the closest thing that would match up to his title as County Coordinator for the remainder of his time here until he retires. This is also matched with his time of (34) years served.**

Commissioner Kent advised the formula that is in place, pay salary does not have a specific position but a County Coordinator. David does not do everything that a County Manager would do and that is why it is backed off (1) pay grade, from a 15 to a 14 in order to make it more in line with his time.

Marla Hayes, Human Resource advised the way the motion has been stated it would not change David's classification but it would change the pay to make it match.

Actually there is not a County Coordinator on the current pay scale. She does not know where the salary came from because that was before their time. It would simply be using the classification of Deputy County Manager to align him with that for salary purposes.

**Commissioner Bush seconded Commissioner Kent's motion.**

Commissioner Gothard asked for discussion stating that she would like it on the record that she has no issue with David and is one of his biggest supporters since he was put in the County Coordinator position and has never had any problem with David.

She suggested it is wrong for them to approve \$8,288.00 to an employee (2) months before retirement.

When David was asked to be County Coordinator he did not ask for any money and initially he wasn't given any money. A few months after that he was given a 15% salary increase at a time when none of the employees had received a raise for many years. During the last budget time his salary was increased \$2.00 an hour, which was estimated at \$4,000.00.

David took on a lot of responsibility, and took a lot, suggesting he has been adequately compensated.

There are a lot of employees that have stepped up and not the very least of which is Human Resource and done a lot of things outside of their pay grade/pay scale and they have not been compensated.

She suggested that (2) months before retirement is ridiculous.

Commissioner Kent addressed the comments made by Commissioner Gothard. He did not know what David's salary was until a few months ago when something surfaced. He guesses it was during the time the Board decided on a County Manager title. If he knew prior he would have done it a long time ago. That is not right and the least the Board can do is try and make a difference at this point.

He has done a tremendous job and he deserves it.

Chairman Bush agreed.

Commissioner Abbott advised the reason he would like David compensated is around (3) months ago he received a form that was put out by The State of Florida, which reflected that David Corbin was the lowest paid County Administrator/Manager; whatever you would like to classify him. He mentioned compensating him then.

He was the only one that was against David being in that position. It wasn't anything to do, other than his personality and his make up as a person (how he feels and processes things). It is not like or dislike David but he has not been compensated for stepping up to the plate and doing the job that he is doing. He does not care what kind of raise he received in the past, 15% increase, 4% increase, the man still is not being compensated to do the job that he is doing, advising that he appreciates the motion that has been made, as well as the second and agrees with Commissioner Kent and Bush.

Commissioner Gothard questioned, why wait (2) months until retirement.

Commissioner Abbott advised the Board he mentioned it (3) months ago, stating that he would bring it before the Board at a later date.

Commissioner Gothard addressed Commissioner Abbott in reference to the other deal. If this was his intention, why wasn't it done then? Why didn't you make the increase in his salary to compensate him, when you put it on the agenda?

Chairman Bush called for a vote.

Commissioner Brock asked why it wasn't done a couple of years ago



because they were all in office.

Chairman Bush advised that one reason is the finances were not available to have a County Manager, which was one reason the Board chose to omit the County Manager position. David graciously assumed the responsibilities.

Commissioner Brock stated it should have been done (2) years ago.

Chairman Bush advised at that time they were grasping to balance the budget and that was (1) of the ways that the budget was balanced, which was omitting vacancies, with (1) being the County Manager.

Commissioner Brock advised there are other positions that qualify the same as David's, such as Dallas Carter, and James Finch. He asked if they would be eligible for the same criteria as David.

Commissioner Kent addressed Commissioner Brock, he does not know about James but does know that Dallas is above anything on the chart/pay scale that was used to pull the numbers from.

Actually, Dallas received his compensation when the Board did the raises the last time, which put him over and above his position.

Right now the Board is discussing David being under.

Chairman Bush brought the Board back to the motion on the table.

**The motion carried 4 to 1, with Commissioner Gothard voting no.**

VIII. PUBLIC WORKS SUPERVISOR – Not present

IX. COUNTY ENGINEER – County Engineer Knauer advised the Board

an advertisement has been composed for Hightower Springs and Live Oak Landing. A mandatory pre-bid will be held on it, projecting a recommendation for the Board at the next meeting.

Kirkland Road – Currently working on the application for Kirkland Road to be submitted to the County Incentive Grant program and the Small County Outreach program.

Buckhorn Boulevard – The intention is to submit Buckhorn Boulevard for the large SCOP program.

SCRAP – North Bonnet Pond Road would score the best out of the Board's road suggestions at the workshop.

County Road 280 is in terrible condition. Some of the shoulders are holding waters and some of the pipes need to be replaced. The Department of Transportation did not ask for a large and small SCRAP project but SCOP project. The deadline is around April 19-20.

**Commissioner Brock offered a motion, seconded by Commissioner Kent and carried to approve of County Engineer Knauer's recommendation to submit North Bonnet Pond Road for a SCRAP project. The motion carried unanimously.**

The final walk through for Wilderness is scheduled for the afternoon of March 24.

Chairman Bush asked if the modifications on Roche Road/279 were complete.

County Engineer Knauer advised, yes.

Chairman Bush advised the Board, he met with a resident and (1) of Cliff's employees and recommended modifications, with (1) being to increase the width 16 feet.

County Engineer Knauer advised that he agrees with the layout modification.

Commissioner Abbott reminded County Engineer Knauer of a previous request for a cost estimate for turn lanes on Orange Hill Hwy.

County Engineer Knauer advised the Board that he would like to reduce the speed limit from 55 to 45 on Roche Road, headed toward Vernon over the top of the hill in order to improve the condition where the current inter-section is.

The stop and sight distance has been looked at based on the vertical curve, and 45 is appropriate at the location.

Chairman Bush advised a sign reflecting inter-section over the hill needs to be put up.

X. COUNTY COORDINATOR – County Coordinator Corbin thanked Benita Crittendon for referencing his honesty.

Commissioner Gothard asked if the reimbursement has been received for the (2) large FEMA projects that have already been done.

Clerk Bell advised that everything pending that was discussed has been received.

County Coordinator Corbin advised Commissioner Gothard he would say

yes, because \$1.9 has been received.

Commissioner Gothard advised the Board, the agreement was when the reimbursement was received on those projects they would immediately start again.

County Coordinator Corbin advised they have the money to proceed. Chairman Bush clarified with County Engineer Knauer that a speed study is not needed on Roche Road.

County Engineer Knauer suggested no, based on the stop and sight distance.

Chairman Bush requested to have something in the file which caused the speed limit change to be requested and done.

**Commissioner Abbott offered a motion pending that the mandates are met to change the speed limit on Roche Road from 55 to 45.**

Chairman Bush advised that the location will be where Roche Road comes in to 279, which is on the hill. It would be the north bound traffic, ending 500 feet beyond it.

**Commissioner Kent seconded the motion, which carried unanimously.**

XI. CLERK – Clerk Bell advised the Board there are \$7,600.00 pending that are over the cap of \$257,000.00 that was discussed in January’s meeting regarding Campbell Park.

**She advised she spoke with County Coordinator Corbin, who**

**directed the additional funds should come out of district 3, 5, and 1 material budgets.**

**There was no opposition from the Board.**

Clerk Bell asked if a vote was necessary.

Chairman Bush advised, no.

Clerk Bell advised budget meetings need to start in a month or so.

County Coordinator Corbin clarified there is no opposition with proceeding with the other rock projects, after the money has come in.

Chairman Bush advised that is what the Board agreed upon, to proceed with district 5.

XII. DEPUTY CLERK – None

XIII. COUNTY ATTORNEY – County Attorney Goodman advised the Board there were (6) applicants for County Administrator that were worthy of an initial interview. An interview team was composed by himself, Marla Hayes, Human Resource and County Coordinator Corbin assisted. The interview team consisted of Vann Brock, School Board Member and well respected businessman, Darren Wahl, Gulf Power and member of the Chamber, and Harold Bazzel, previous government work/previous Washington County Interim Clerk.

The only individuals that were in the interviews were County Attorney Goodman, Marla Hayes, and the (3) committee members. The committee members were the only ones that ranked.

The names will be provided alphabetically.

Meetings will be scheduled over the next (2) weeks for Commissioners to meet with each candidate individually.

Marla Hayes presented the candidate names as Henry Hamilton (Hank), Santa Rosa Beach, Jeff Massey, Chipley, and Thomas Terrell, Chipley.

- Parking Ordinance – Chairman Bush advised County Attorney Goodman to ensure the parking ordinance reflects all of the correct changes, which will be discussed April 20 and advertised for public hearing April 21. The ordinance needs to be listed on the regular agenda April 21.

XIV. ADJOURN – **Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to adjourn.**

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Deputy Clerk Brantley

Date Board Approved