

**WASHINGTON COUNTY BOARD OF COUNTY COMMISSIONERS**  
**April 21, 2016 Regular BCC Meeting - Commission Board Room**  
**1331 South Blvd., Chipley, FL 32428**

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DISTRICT 1	DISTRICT 2	DISTRICT 3	DISTRICT 4	DISTRICT 5
Alan Bush	Charles Kent	Charles Brock	Todd Abbott	Lynn Gothard
Chairman	Vice-Chair			

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- A. PROCLAMATION – Deputy Woolover
- B. Call to Order – Chairman Bush
- C. Invocation/Pledge – County Coordinator Corbin/Chairman Bush

The Washington County Board of County Commissioners met on the above referenced date with the following members present: Chairman Bush, Commissioners Kent, Abbott, and Gothard.

Commissioner Brock was present via polycom.

Also attending the meeting are as follows:

Jeff Goodman, County Attorney

Shawna Faison, Executive Assistant to Clerk of Court Lora C. Bell

David Corbin, County Coordinator

Johnnie Odom, Deputy Clerk

I. PUBLIC HEARING

- A. Future Land Use Map Amendments – Caitlin Cerame, WFRPC Planner spoke on the Future Land Use Map Amendments, which include locations 2841 Dauphin Road, parcels 3436-0016 and 3436-0034, Bonifay, Hwy. 273 frontage, and The Florida Gas Transmission Company, 2508 River Road, Caryville. The Planning Department Staff recommends approval.

B. Commercial Intent Overlay – Caitlin Cerame, WFRPC Planner addressed the Board in reference to Hwy. 77 and Hwy 79 Commercial Intent Overlay amendments.

The Planning Commission and staff recommend approval.

Chairman Bush asked for public comment.

Mary Watford, 11 East Bramon Court, Ft. Myers, Florida 33901, asked if there is an intent to rezone where there is currently a plan for development.

Chairman Bush advised there is nothing currently ongoing for the development on those sites at this time. It is future use.

Mary Watford asked if there is a timeframe for the future use.

Chairman Bush advised no.

Chairman Bush closed the public hearing.

**II. ADOPT THE AGENDA – Commissioner Gothard offered a motion, seconded by Commissioner Kent and carried to adopt the agenda.**

**III. ADOPT PREVIOUS MINUTES – March 16, 2016 Workshop and March 24, 2016 Regular Board Meeting – Commissioner Kent offered a motion, seconded by Commissioner Abbott and carried to adopt the above referenced minutes.**

**IV. NON-AGENDA AUDIENCE – Greg Gordon, Caryville Fire Department Chief,**

2007 North Hwy. 181, Westville, FL 32464 asked permission from the Board to participate in a fund raising event, which would be used as an opportunity to raise safety awareness.

There was no opposition from the Board for the Fire Department to participate in the event.

V. CONSENT AGENDA –

- A. Request approval for the Clerk of Court to pay vouchers for March 2016 totaling \$2,192,988.55
- B. Planning Department Fee Schedule – The Planning Department proposed the following changes to the Planning Department fee schedule: \$20.00 fee for Land Use Certifications, \$250.00 small scale amendment (10 acres or less), and \$1,000.00 for a large scale amendment
- C. Future Land Use Amendments – Staff is continuing the County initiated amendment process to properly identify land uses. Parcels 3436-0016 and 3436-0034 will be changed from their current status of conservation to agriculture/silviculture and conservation. Parcels 2586-0002 and 2587-0000 will become agriculture/silviculture and conservation. Parcel 5530-0001 will change from agriculture/silviculture to public/semi-public (utility). Adoption of Ordinance 2016-01.
- D. Commercial Intent Overlay – Proposed Hwy. 77 and Hwy. 79/Douglas Ferry intent overlays shall lay a foundation to foster economic development in strategic areas and aid the County in developing areas prime for premier office and industrial business and employment centers. Adoption of Ordinance 2016-02.
- E. Wheeler Emergency Management Task Order 5 – Month 3
- F. Estuary Program –Washington County Board of County Commissioners support the establishment of the Choctawhatchee Bay estuary program for the comprehensive management, restoration, and protection of the

Choctawhatchee Bay Estuary.

G. Presidio Maintenance Agreement

H. Budget Amendment – Transfer \$50,000.00 from FEMA funds to distribute \$10,000.00 into each Commissioner’s district materials budget

I. Transportation Alternative Program Resolution – Supports construction of a sidewalk from Ussery Road to Brickyard Road

J. Building Maintenance Truck Replacement – Replace the Building Maintenance 2001 truck with a truck from Chipola Ford, quoted at \$23,669.00

K. Greenhead Road Change Order – Mix granite rock into clay for (7) miles

L. Department of Economic Opportunity Technical Assistance Grant

**Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to adopt the consent agenda.**

- VI. AGENDA ITEMS – Planning Commission At-Large Appointment – Caitlin Cerame, WFRPC Planner advised the Board the seat is currently vacant and they have advertised, receiving (3) applications. The information was provided to the Board.

Caitlin Cerame advised the Board historically the Planning Department has provided the Board a recommendation.

Commissioner Abbott recommended the Planning Commission bring forth a recommendation before the Board.

There was no opposition from the Board.

Caitlin Cerame, WFRPC Planner asked for additional time to present the Board with a recommendation.

County Coordinator Corbin asked that everyone recognize Dallas Carter, Public Works Supervisor for his time with the County.

VII. PUBLIC WORKS SUPERVISOR – Johnny Evans advised the Board there is not a warranty on the used grader he spoke on at a previous meeting and the service records are unavailable.

He requested approval to purchase a new grader, which would include a warranty. An approved transfer of \$140,000.00 will be used along with the insurance check, pending Board approval.

Johnny Evans presented the Board with the following budget amendment request:

10254100 55306-Original Budget \$30,000	Transfer \$30,000
10254100 56403-Original Budget \$209,562	Transfer \$140,000
10254400 54601-Original Budget \$75,000	Transfer \$100,000
10254400 54602- Original Budget \$105,000	Transfer \$25,000

**Commissioner Gothard offered a motion, seconded by Commissioner Kent and carried to approve the above budget amendments request from Public Works.**

VIII. COUNTY ENGINEER –

County Engineer Knauer advised the Board he has a change order for Wilderness Road for \$171,603.82. The final construction cost for the project is \$1,822,882.82. The project ended up being over \$300,000.00 under budget.

A change order was brought before the Board in prior months but this change order reflects the exact amount.

**Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to approve the change order for Wilderness Road for \$171,603.82.**

Commissioner Abbott clarified with County Engineer Knauer that the \$300,000.00 under budget funding would be given back to the state.

County Engineer Knauer advised the Board that the low asphalt cost on the project tremendously contributed to the savings.

County Engineer Knauer advised the Board, Buddy Road is currently closed due to a pipe that needs to be replaced, which has caused a hole in the road.

A proposal for environmental is \$3,350.00, survey \$500.00, and the construction drawings and permitting is \$500.00, totaling \$4,350.00.

County Engineer Knauer advised the Board Guettler and Guettler does not have the final pricing for striping, which will include Happy Hill.

Commissioner Gothard requested an update on Joe Neel and Gainer Roads.

County Engineer Knauer advised the Board the construction plans are completed, and the hydraulic study that is required for FEMA is complete. The current step is trying to obtain right-of-way. County Attorney Goodman is in the process of preparing easements.

The notice-to-proceed will be issued to the contractors on Greenhead Road, which gives (10) days to start.

County Engineer Knauer confirmed the submittals for SCRAP's large and small projects are Bonnet Pond Road, and Kirkland Road.

The County Incentive Grant Program is Kirkland Road.

**Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to approve applying for SCRAP large project, Bonnet**

**Pond, small project being Kirkland Road, and the CIGP being Kirkland Road.**

- IX. COUNTY COORDINATOR – County Coordinator Corbin advised the Board that Campbell Park is complete. The grand opening tentative date is May 12th at 11:30.

Commissioner Abbott advised the Board/public effective June 30, 2016 there are new laws causing an increase in the distance of transporting waste sewage from septic tanks that will increase the price of having a septic system pumped.

Mr. Davy Odom advised the Board/public the law was passed through the legislation in Tallahassee.

Chairman Bush called a recess.

- X. CLERK - None  
XI. DEPUTY CLERK – None  
XII. COUNTY ATTORNEY – County Administrator

County Attorney Goodman provided the Board with score sheets for the first round of scoring, in which Commissioner Brock has provided his scoring to Marla Hayes, Human Resource, which they are in possession of. The cards will be in alphabetical order.

County Attorney Goodman advised the Board the next step is for the Board to rank them 1 – 3, with 1 being the highest.

After this round, the score sheets need to be signed and submitted to himself and he and Marla Hayes, Human Resource will tabulate and come before the Board

with the top 2.

County Attorney Goodman advised the Board there is a courthouse committee meeting, April 29 at 9:00 a.m., which will be offsite. There will be a mock-up of the courtroom during this meeting.

Commissioner Brock addressed Chairman Bush in reference to the 4/20 workshop discussion in reference to hiring a supervisor to replace Dallas Carter.

Chairman Bush advised that Marla Hayes, Human Resource and Ruth Brooks are composing an advertisement for it.

Commissioner Brock advised that he would like it taken care of before Dallas Carter leaves and would like it on record.

Chairman Bush advised that he is uncertain if a motion is required.

**Commissioner Brock offered a motion, seconded by Commissioner Bush and carried that the Board fill Dallas Carter's vacancy.**

Ruth Brooks clarified that motion is not the Public Works Director's position but Dallas'.

County Attorney Goodman advised the Board the initial (3) applicants have been ranked, and there are (2) names to be brought before the Board for ranking. The (2) names are in alphabetical order, Henry Jason Hamilton and Alan Jeff Massey. The rankings are 1 – 2, with 1 being the highest.

After this process, they will be rescored, presenting the Board with the highest ranked candidate.



Chairman Bush spoke on the process, advising the Board was not involved in the initial process until the interviews were complete and the Board received the (3) names that were chosen. All (3) applicants are capable of doing the job. He commended the group that narrowed the applicants down to (3).

County Attorney Goodman advised the Board, Alan Massey received the highest number of first place votes. Therefore he is the recommendation to the Board. The staff will need a motion and a second to offer the position to Mr. Massey.

The staff has been given instruction in reference to what to offer and will follow the Board's direction.

**Commissioner Abbott offered a motion, seconded by Commissioner Kent and unanimously carried to hire Jeff Alan Massey as the Washington County Administrator.**

XIII. ADJOURN – **Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to adjourn.**

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Deputy Clerk Brantley

Date Board Approved