

**WASHINGTON COUNTY BOARD OF COUNTY COMMISSIONERS  
July 28, 2016 BCC Meeting - Commission Board Room  
1331 South Blvd., Chipley, FL 32428**

DISTRICT 1	DISTRICT 2	DISTRICT 3	DISTRICT 4	DISTRICT 5
Alan Bush Chairman	Charles Kent Vice-Chair	Charles Brock	Todd Abbott	Lynn Gothard

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- I. PROCLAMATION – Deputy Woolover
  - A. Call to Order – Chairman Bush
  - B. Invocation/Pledge – Pastor Elvis Brown/Chairman Bush

The Washington County Board of County Commissioners met on the above referenced date with the following members present: Chairman Bush, Commissioners Kent, Abbott, and Gothard.

Commissioner Brock was present via polycom.

Also attending the meeting are as follows:

Jeff Goodman, County Attorney

Lora C. Bell, Clerk of Court

Hank Hamilton, County Administrator

Risha Brantley, Deputy Clerk

- II. ADOPT THE AGENDA  
**Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to adopt the agenda.**

- III. ADOPT PREVIOUS MINUTES  
**Commissioner Kent offered a motion, seconded by Commissioner Abbott and carried to adopt the minutes for 6/22 Workshop, 6/23 Regular Meeting, and 7/14 Special Meeting.**

- IV. NON-AGENDA AUDIENCE – Effective October 1, 2013, Florida Statute 286.0114 mandates that “members of public shall be given a reasonable

opportunity to be heard on a proposition before a Board or Commission.” Each individual shall have three (3) minutes to speak on the proposition before the Board.

Richard W., 3431 Lucas Lake Road expressed thanks to the Board for the paving on Lucas Lake Road. He would like a speed limit sign of 35 mph placed on the last half mile of the road, (Stewart Lake Road).

Mr. Hamilton advised the Board that himself, County Engineer Knauer, and Mr. Terrell, Public Works have looked at the area.

County Engineer Knauer suggested to include a 25 mph speed limit on the road. There have not been any speed or additional studies done.

There was no opposition from the Board to install the sign.

County Attorney Goodman addressed the Board, it is his understanding that the area is void at this time.

Richard W. addressed the Board in reference to stealing in the area.

Chairman Bush advised there is no action to be made by the Board.

Chairman Bush requested Mr. Hamilton coordinate with the Sheriff.

Cindy Harp, 4197 Deltona Boulevard asked for an update on Deltona Boulevard in reference to the spillway. The issue was brought before the Board January 11<sup>th</sup>. She suggested a road closure or installation of a gate.

Tom Terrell, Public Works advised the permit has moved from DEP to the Army Core as of last week.

Alex Quintero, Representative for Congresswoman Graham addressed the Board, if the Army Core is not being fair about the situation the congresswoman could open a case if necessary.

Chairman Bush requested the congresswoman intervene on behalf of Washington County in order to see if the permit could be expedited.

#### V. CONSENT AGENDA

- A. Request approval for the Clerk of Court to pay vouchers for June 2016 totaling \$3,773,079.52
- B. Enduro Race Road Closure – September 18, 2016 Clayton Road closed in 20 minute intervals for the race to pass, Hard Labor Creek Road closed during race times.
- C. SHIP Foreclosure Policy – If a SHIP applicant is found with a Lis Pendens filed against their property within twelve months of application dates the SHIP applicants must have proof they are current with their mortgage and show twelve months of clean payment history before a SHIP application can be submitted.
- D. TDC Seat #4 Appointment – Ted Everett will fill this vacancy beginning October 1, 2016.
- E. Debris Removal RFP and Contract
- F. Debris Monitoring RFP and Contract
- G. Wheeler Emergency Management Task Order 6 – Month 3 – August 1, 2016 – August 31, 2016
- H. Continuity of Operations Plan Facility with Holmes County
- I. Signature Authority – In the absence of the County Administrator the Public Works Director Mr. Tom Terrell will be able to sign on behalf of Washington County with the same authority as the County Administrator.

- J. Sunny Hills Mowing – Washington County will enter into a month to month agreement with Infrastructure Corporation of America (ICA) to continue the Sunny Hills mowing services.

Commissioner Kent asked for an update on the mowing being done in Sunny Hills by the contractor.

Mr. Hamilton advised that he spoke with Mr. Dewayne Greg about the quality of work being done, who in turn advised that he would talk with the sub-contractors and make sure the work was done satisfactory.

It has also been added to the quality control checks within the office.

- K. Acceptance of Forestry 50/50 Grant

- L. Tentative Millage Rate – 9.2520 will be the tentative millage rate for the 2016-2017 fiscal year. Washington County will hold their first public hearing for 2016-2017 on September 6, 2016 at 5:05 p.m.

Commissioner Abbott requested item L. be removed from the consent agenda.

**Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to approve the consent agenda with the removal of item L.**

VI. AGENDA ITEMS –

2016-2017 Insurance Rate Proposal – Robin Riley, Brown and Brown Insurance addressed the Board in reference to the current rate proposal with the Sheriff's Office combined.

Robin Riley advised the Board she met with the sheriff prior to this meeting and he would like the issue to be tabled in order to allow him to be available to discuss the insurance proposal and the budget.

Open enrollment has been projected for the 4<sup>th</sup> week in August.

Commissioner Gothard confirmed with Robin Riley if the decision is made to choose the option that includes the sheriff, all employees will be on the same plan.

Robin Riley confirmed that is correct. A decision that would have to be made would be on 03769, which is the sheriff's \$500.00 deductible plan and it is somewhat different, as well as has a lower cost.

Robin Riley advised the Board the billings will be separated between the two (2) entities.

The Board discussed holding a special meeting during the discussion of the insurance proposal.

- Tentative Millage Rate – Commissioner Abbott addressed the Board. Leaving the millage rate the same (9.2520) would result in a reduction of \$42,661.00 revenue. It can be reduced further than that after it is adopted.

Chairman Bush advised that you can raise it but you would not want to because TRIM notices have already been sent out.

Commissioner Abbott addressed the Board, knowing that it is \$42,661.00 less income, he wanted everyone to have the opportunity, including himself to address any concerns before it is on the consent

agenda.

He advised that he is aware that they discussed it the prior week and is not opposed to it but as the budget stands right now there will have to be some cuts somewhere because staff has been added.

His intent is to ensure the Board is aware of it.

**Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to set the tentative millage rate at 9.2520 for the 2016-2017 budget year at a reduction of \$42,661.00. The motion carried unanimously.**

VII. PUBLIC WORKS DIRECTOR – None

VIII. COUNTY ENGINEER – County Engineer Knauer addressed the Board in reference to the remaining rock quantities, which are estimated at 15,662.76 tons of rock that are in the projects to be contracted out for the FEMA jobs. 90,400 was the previous total, which is about 74,738 tons that would be awarded on the rock contract.

The lime rock cost would be \$1,756,343.00 and the granite cost would be 72,800.00, with the total being \$1,829,143.00.

The project was bid out with a timeframe of six (6) months to deliver to Mudhill Landfill.

The granite price is \$45.50 and the limerock is \$23.50 from CW Roberts, delivered to Mudhill Landfill.

**Commissioner Abbott offered a motion to proceed with the bids from CW Roberts.**

Commissioner Abbott spoke on finances, referencing that he is unsure about moving a 1,000,000.00 in a different account. He does not feel as if it would be a problem to open a line of credit, if needed. At that time he would

want the funds to be in a separate account but perhaps there will be enough funding to cover the expense.

Clerk Bell advised the suggestion was not to move the funds in a separate account but to list it in a separate line item.

Commissioner Kent expressed concern about having funds to cover the contracted portion.

The Board held discussion.

County Engineer Knauer advised the projects have been set up in groups.

**Commissioner Abbott offered a motion to proceed with the rock contract and make arrangements to bid the projects out.**

Commissioner Kent asked for confirmation of the total included in the motion that Commissioner Abbott made.

County Engineer Knauer advised it is \$1,829,143.00.

**Commissioner Gothard seconded the motion.**

Commissioner Gothard confirmed the 15,662 tons is not included in the \$1,829,000.00.

County Engineer Knauer confirmed that is correct.

Chairman Bush brought the Board back to the motion on the table.

**The motion carried 4 to 1 with Commissioner Brock voting no.**

Chairman Bush expressed concern about the rock being different from the last due to complaints of punctured tires.

County Engineer Knauer addressed the Board, he has met with the contractor who will regrade and re-sod it all the week of August 1<sup>st</sup>.

County Engineer Knauer advised the Board they have received the state permits for Deltona Boulevard. The issue with Army Core will likely be the muscles downstream. The US Fish and Wildlife maps show that there are endangered muscles in the creek downstream.

The permit status is currently unknown.

Commissioner Abbott asked the status on the turning lanes on Orange Hill.

County Engineer Knauer addressed Commissioner Abbott, he has received one (1) quote from Roberts and Roberts but has not received a quote from GAC, although it has been requested numerous times. The quote received is for \$52,500.00.

The CTST has the radius of Brickyard and Orange Hill ranked at one of their highest projects.

County Engineer Knauer advised the Board he would put together drawings that would show the radius and try to obtain a revised quote from Roberts and Roberts and GAC.

County Engineer Knauer corrected the previous total of \$52,500.00 to \$52,200.00.



Commissioner Brock asked County Engineer Knauer if King Kutter had been brought back to specs.

County Engineer Knauer advised all the permits are in place, it has been bid out, bids received, and the bids have been submitted in a bid package to FEMA but have not been released.

The bids came in higher than the pw.

IX. COUNTY ADMINISTRATOR – None

X. CLERK – None

DEPUTY CLERK – None

XI. COUNTY ATTORNEY – County Attorney Goodman

Jim Roberson, JRA requested Board approval of the courthouse entrance design. The initial design was done without knowing the real facts.

The Board was provided new designs to choose from.

Commissioner Gothard asked if this would include any additional cost.

Jim Roberson advised no.

County Attorney Goodman advised the Board it should be a wash. If any the cost would be \$6,000.00/\$7,000.00, which would be out of general conditions.

**Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to select the design on the first page (all white referred to by Jim Roberson) for the courthouse entrance.**

Commissioner Kent clarified that it is the selection without the brick.

Commissioner Abbott asked the status of the AT&T lines being moved.

County Attorney Goodman advised that he has passed the contact information on to GAC for Richard Kelly and does not have a status since that point.

Tray Hawkins advised the Board they installed the AT&T lines yesterday.

XII. ADJOURN – **Commissioner Kent offered a motion, seconded by Commissioner Abbott and carried to adjourn.**

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Deputy Clerk Brantley

Date Board Approved