

**WASHINGTON COUNTY BOARD OF COUNTY COMMISSIONERS
February 25, 2016 Regular Meeting - Commission Board Room
1331 South Blvd., Chipley, FL 32428**

DISTRICT 1	DISTRICT 2	DISTRICT 3	DISTRICT 4	DISTRICT 5
Alan Bush Chairman	Charles Kent Vice-Chair	Charles Brock	Todd Abbott	Lynn Gothard

I. PROCLAMATION – Deputy Thompson

A. Call to Order – Chairman Bush

B. Invocation/Pledge – County Coordinator Corbin/Chairman Bush

The Washington County Board of County Commissioners met on the above referenced date with the following members present: Chairman Bush, Commissioners Kent, Abbott, and Gothard.

Commissioner Brock was present via polycom.

Also attending the meeting are as follows:

Jeff Goodman, County Attorney

Lora C. Bell, Clerk of Court

David Corbin, County Coordinator

Johnnie Odom, Deputy Clerk

II. PUBLIC HEARING

A. Future Land Use Map Amendments –

B. Hwy. 77 & Hwy. 79 Commercial Intent Overlay – Chairman Bush advised that items A. and B. have been discussed at length during previous meetings.

Caitlin Cerame, WFRPC Planner provided an overview of the above future land use map amendments, with a recommendation of transmittal to the State.

Chairman Bush asked if there were any concerns with the property owners.

Caitlin Cerame advised there have been concerns with the property of

Florida Gas and Transmission in reference to noise issues but it is unrelated to the above referenced future land use change.

They expressed concern of the impact of the land use changes on their property, in which they were advised the changes would not.

Commercial Intent Overlay – Caitlin Cerame, WFRPC Planner provided an overview of Hwy. 77 and Hwy. 79 commercial intent overlay, advising (2) rounds of neighborhood meetings were held.

There were no comments from the public.

Chairman Bush closed the public hearing.

III. ADOPT THE AGENDA – **Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to adopt the agenda.**

IV. ADOPT PREVIOUS MINUTES

- January 20, 2016 Workshop
- January 28, 2016 Board Meeting

Commissioner Kent offered a motion, seconded by Commissioner Abbott and carried to approve the above referenced minutes.

V. NON AGENDA AUDIENCE – Effective October 1, 2013, Florida Statute 286.0114 mandates that “members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission.” Each individual shall have three (3) minutes to speak on the proposition before the board.

- Gary Hartman commended the Board and county staff for the recent

upkeep that has been at Blue Lake.

VI. CONSENT AGENDA

- A. Request for the Clerk of Court to pay vouchers for January 2016 totaling \$1,403,909.24
- B. MOU – Highway 79 Corridor Authority Planning Committee with Holmes County and the City of Bonifay
- C. SHIP LHAP Proposed Amendments
- D. Excess SHIP Administration Funds Transfer
- E. Florida Boating Improvement Program Grant Resolution
- F. Cooperative Agreement Grant/Amnesty Day
- G. Planning Commissioner Reappointment for District 2 and District 4 – District 2 Planning Commissioner James Ussery and District 4 Planning Commissioner Jim Ackerman
- H. Special Exception – Brown Crematory
- I. Hwy. 77 & Hwy. 79 Commercial Intent Overlay
- J. Future Land Use Map Amendments
- K. County-Wide Radio Communication Coverage Study – The study will be performed by First Communications.
- L. Generator Maintenance Contract – The contract is with Florida Detroit Diesel, a General Service Administration approved vendor.
- M. CR-273 and SR-77 Peach Street Sidewalk
- N. Roche Road SCOP 2014 Change Order – (Contingent upon FDOT approval) Add 48 LF of 18” RCP, deduct 12 LF of 18” N-12 pipe, and extend the contract by (7) rain and recovery days. The completion date will be March 21, 2016.
- O. Lucas Lake SCOP 2014 Change Order – (Contingent upon FDOT approval) Add 169 LF of 18” ADS N-12 pipe, add 7 each 18’ mitered end sections and extend the contract by (7) rain and recovery days. The completion date will be April 7, 2016.

- P. Tri County Board Liaison – Commissioner Alan Bush will represent the Washington County Board of County Commissioners

Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to approve the consent agenda.

Chairman Bush recognized Chris Hyatt, Veterans Services for the work that he does at the county annex and the way he covers areas other than his to assist others.

Chairman Bush recognized that Washington County Library has been awarded \$40,000.00 in books, audio books, etc. donated by The Young Adult Library Services Association.

VII. AGENDA ITEMS

- Florida Blue Premium Return – Robin Riley, Brown & Brown, Public Risk Insurance Agency, advised the Board for the period of October 1, 2014 – September 30, 2015, due to lower expenses the Board is due a refund of \$70,824.00.
- Telehealth Program – Robin Riley provided the Board information in reference to MD Live, which is \$5.00 per employee, monthly, projected as an expense to the Board. The price is based on all employees. The annual cost is estimated at \$7,000.00.

Speaking on the telehealth program were Commissioners Bush, Abbott, Kent, and Ruth Brooks.

Chairman Bush advised to include telehealth on the March agenda.

- Planning Commissioner At Large Reappointment – Caitlin Cerame,

WFRPC Planner addressed the Board in reference to the reappointment, advising that the Planning Commission has recommended to reappoint Nan Thompson.

Commissioner Gothard offered a motion, seconded by Commissioner Brock to appoint Jerry Sasser as the Planning Commissioner At Large Member.

There was discussion by Commissioner Abbott and Caitlin Cerame in reference to the Planning Commission's recommendation.

Roll Call -

Commissioner Gothard -	Yes
Commissioner Abbott -	No
Commissioner Kent -	No
Commissioner Brock -	Yes
Commissioner Bush -	Yes

The motion carried 3 to 2.

Chairman Bush requested a letter be sent to Mr. Sasser, as well as Nan Thompson, thanking her for her service and the good work that she provided.

- Kirkland Road 50/50 Grant – County Coordinator Corbin advised the Board they discussed Kirkland Road and the workshop prior to the current meeting.

He advised the Board, per direction he sought funding to pave Kirkland Road and to date he has not found any funds other than the 50/50 Grant.

The Board held discussion along with County Engineer Knauer and

County Coordinator Corbin.

The consensus of the Board is for County Engineer Knauer to submit Kirkland Road for the grant.

- Jimmy Lee Road – Commissioner Bush advised the Board that he would like Jimmy Lee Road name changed back to Jimmy Lee Road. **He passed the gavel and offered a motion, seconded by Commissioner Kent to change the road name Jimmy Lee Road back to Jimmy Lee Road.**

There was discussion by Commissioner Brock and Commissioner Bush.

Dallas Carter asked the Board if the above motion is approved he would like the road listed on the county maintained list.

Roll Call -

Commissioner Kent -	Yes
Commissioner Brock -	Yes
Commissioner Bush -	Yes
Commissioner Abbott -	Yes
Commissioner Gothard -	No

The motion carried 4 to 1.

- Road Name Change Ordinance – **Commissioner Kent addressed the Board and advised that he would like to offer a motion to give the road naming committee instruction in making a determination as to whether there is an existing road name. If there is substantial, credible evidence, produced by a third party or county staff the general public and/or the county has called their road a certain name, the name used will continue to be used in applying the road naming ordinance. Commissioner Abbott seconded the motion.**

Commissioner Gothard suggested to the Board, the above referenced motion will not prevent the controversy. There is a current instance in which there is a sign that is up, which is under a name, and he does not want the address changed. The ordinance directs the name should be changed.

There was discussion in reference to the motion from the Board.

Commissioner Kent advised Commissioner Gothard that he does not interpret the ordinance that way.

The Board held additional discussion in reference to the motion.

Commissioner Gothard asked if the motion will clarify a section or add a new section.

Commissioner Kent advised Commissioner Gothard that it does not change it but gives an explanation as to the ordinance meaning, clarifying it.

Commissioner Gothard asked which section of the ordinance.

Commissioner Kent advised section 6.

County Attorney Goodman suggested to the Board, the issue is how the definition of what an existing road name is.

The committee has taken the stance, if it has not been listed with the postal service or other entities such as that, the road does not have a name and thus needs to be given a name.

He suggested the Board is trying to direct the committee to refer to evidence, if available that a particular road has historically been referred to as a specific name by the county and/or by the residents that live on or near the road, deference should be given to that road.

Commissioner Kent agreed.

Roll Call

Commissioner Brock - No
Commissioner Kent - Yes
Commissioner Bush - Yes
Commissioner Abbott - Yes
Commissioner Gothard - No

The previous motion made by Commissioner Kent and seconded by Commissioner Abbott carried 3 to 2.

Commissioner Kent addressed the Board and suggested the roads that are not on the maps, be updated to reflect the correct road name.

Chairman Bush addressed Dallas Carter suggesting if there is a road that is graded by Public Works it should be updated in the system.

Dallas Carter advised he would have a list prepared and brought before the Board.

- Hwy. 79 Corridor Authority Planning Committee Representative – David Corbin, County Coordinator advised the Board it is a non-voting committee.

County Attorney Goodman advised the roll of the representative is to keep their Board abreast of what is occurring at the meetings.

Commissioner Abbott offered a motion, seconded by Commissioner Bush to appoint Charles Kent as the liaison of the Hwy. 79 Corridor Authority Planning Committee.

Commissioner Gothard asked if the County Coordinator and a Commissioner are going to represent the Board.

Commissioner Kent advised Commissioner Gothard Holmes County representatives are Bill Parish and their coordinator.

County Attorney Goodman advised the more attendees, the better.

The motion carried.

- Task Order for FEMA Coordinator – David Corbin, County Coordinator advised the amount of FEMA funds pending has increased from the previous amount that he provided. He advised the Board he spoke with Brian Lowe who advised him the money would be received this week. County Coordinator Corbin passed out paperwork to the Board, which reflected \$1,025,629.71 pending.

Commissioner Abbott suggested that Public Works funds are currently too critical to continue.

County Coordinator Corbin advised the Board, from his understanding is \$600,000.00 has been mailed.

Brenton Sempreviva, Wheeler and Associates advised the Board as of yesterday the pending amount is just over \$1,000,000.00. The pending funds shown means that the funds are in step 6, which is in the comptroller's office. The next step is payment has been issued. When the State says (21) days it does not mean that is going to happen. On a regular basis contact is made with the State, advising of the financial situation.

Wheeler and Associates has been working intensely on validating documentation. There is a lot more work that has to be done.

Commissioner Abbott expressed frustration about the funds being low, advising that he is prepared today to offer a motion to put the FEMA work on hold until some funding is received.

Brenton Sempreviva advised he started July 2015 and at that point the funds were at a standstill and there was a lot of work that needed to be done.

Commissioner Kent addressed Mr. Sempreviva in reference to funds that had been left out due to scarifying and omitting items asking if any of those funds have been collected and when will the reimbursements for Wheeler and Associates come in.

Brenton Sempreviva advised the Board that it is their decision whether they stay or not. Since they started they have done an estimated \$2.2 of RFR's. There have been several items that they have had to go back on and validate because of the situation at Public Works and paperwork that needed to be corrected.

County Coordinator Corbin advised that he has heard Public Works be

put down and he is tired of it.

Commissioner Gothard addressed County Coordinator Corbin that is not what is happening.

Commissioner Abbott reiterated that he is prepared to offer a motion to suspend the current contract until funds start coming in.

Commissioner Gothard advised that she does not want the work suspended.

Commissioner Abbott advised Chairman Bush that he offered a motion.

Chairman Bush advised there was no second.

Commissioner Kent seconded Commissioner Abbott's motion, for discussion.

Commissioner Kent asked for the motion to be clarified.

Commissioner Abbott advised he would like all FEMA work suspended until some of the funds are received.

Commissioner Kent expressed concern that making that decision would suspend staff.

Commissioner Bush advised that he does not feel they are at that point.

Commissioner Brock advised the Board previously the discussion among the Board was that they wanted FEMA finished.

Deputy Clerk Odom advised when the funds are shown on the status report as pending, the check is received within the week.

Clerk Bell suggested if the funds do not come in and an emergency meeting needs to be held in reference to the funds that could be done.

Chairman Bush addressed the previous motion on the table, which was made by Commissioner Abbott and seconded by Commissioner Kent.

Roll Call

Commissioner Gothard -	No
Commissioner Abbott -	Yes
Commissioner Bush -	No
Commissioner Kent -	No
Commissioner Brock -	No

The motion failed to carry 4 to 1.

Brenton Sempreviva advised the Florida PA systems shows as of 2/24 several have moved forward to step 6 and the amount totals \$1,954,000.00.

Commissioner Gothard clarified the \$1,025,629.71 is included in the \$1,954,000.00.

Brenton Sempreviva advised that is correct.

Commissioner Kent asked Brenton Sempreviva what step is the reimbursement for Wheeler and Associates in.

Brenton Sempreviva advised they are filed separately but are broken up into separate expenses. It comes in as the projects are approved for payments.

Commissioner Kent requested how much of Wheeler and Associates has been reimbursed in order to have a running total.

Brenton Sempreviva advised he could provide a spreadsheet to show what has been paid.

- Task Order for FEMA Coordinator – David Corbin, County Coordinator requested approval to pay FEMA task order 5 to Wheeler and Associates for March 1 – 31 for \$71,024.00.

Commissioner Kent offered a motion, seconded by Commissioner Gothard and carried do task order 5 for the month of March.

Chairman Bush clarified the motion, approve work order 5 for Wheeler and Associates through the month of March.

The motion carried unanimously.

- Holmes County Animal Control Inter-local Agreement – David Corbin, County Coordinator addressed the Board in reference to a proposed agreement for animal services with Holmes County. The agreement includes 20 hours per week for (1) employee. Holmes County will provide the truck as well as pay the animal fees.
County Coordinator Corbin recommended approval.

Commissioner Abbott offered a motion, seconded by Commissioner

Kent.

Commissioner Gothard questioned the text, it shall be billed at a monthly flat rate and shall not be based on actual time expended by the Washington County employee(s) in performing the inspection services, asking if the wording should be changed.

County Attorney Goodman advised the text should be animal control and inspection services.

County Attorney Goodman advised there is a (60) day termination clause.

Commissioner Brock asked if the employee works in the field.

County Coordinator Corbin advised Commissioner Brock, Holmes County will have an employee that receives the calls and the list will be passed to Washington County Animal Control Officer.

Chairman Bush brought the Board back to the motion on the table.

The motion carried unanimously to approve the agreement.

Chairman Bush called a recess.

Chairman Bush called the meeting back to order.

Brandi Lowery addressed the Board in reference to the permit inspection detail for Kate Smith. To date (199) inspections have been done. \$5,000.00 has been saved, which can be used toward the school.

Mrs. Lowery requested a motion to reduce phase II from \$25,331.83 to \$20,331.83.

Commissioner Kent offered the above motion, seconded by Commissioner Bush and unanimously carried to adjust phase II fees from \$25,331.83 to \$25,331.83.

VIII. FEMA COORDINATOR – None

IX. FIRE COORDINATOR – None

X. PUBLIC WORKS SUPERVISORS – None

XI. COUNTY ENGINEER – County Engineer Knauer provided the Board a 5-year work program spreadsheet per The Department of Transportation.

Kent Road was turned in year 2015 and is included on the list for \$1,101,000.00. Gainer Road over Flat Creek Bridge is funded, Chipley sidewalk, phase II, Merry Acres Bridge, North 5th Street from Jackson Avenue to County Road 166 (Old Bonifay), Obee Street, \$100,000.00, sidewalks from Pine Avenue to Ussery Road, Roche Road, and 5th Street draining improvements for The City of Chipley are included.

Commissioner Abbott suggested carrying the current sidewalk work that is being done by a grant that was approved through the City of Chipley to Brickyard Road.

County Engineer Knauer suggested making a recommendation to The Florida Department of Transportation.

County Engineer Knauer advised the Board that obtaining right-of-way can take up to (6) months.

A survey and the alignment should be done on the road before trying to obtain right-of-way.

Advanced funding can be requested from The Florida Department of Transportation, with reimbursement expectation in the year the project is approved for.

Commissioner Brock expressed concern about the county putting money up front.

Commissioner Brock asked who is responsible for the maintenance on Roche and Lucas because they have not been graded.

County Engineer Knauer advised he would contact the contractor. Roche and Lucas Roads have been graded numerous times.

Dallas Carter and Johnny Evans advised Commissioner Brock the graders were located on Roche Road 2/24.

County Engineer Knauer advised the Board he provided them a proposal from Guettler and Guettler for striping on Old Bonifay Road. He addressed the Board that he did not know if a vote was required.

Due to no comments of opposition County Engineer advised that he would proceed.

Chairman Bush advised County Engineer Knauer to work up the quantities on the (2) roads that he and Dallas discussed.

County Engineer Knauer advised the Board, Buckhorn Boulevard and Hard Labor Road were applied for in 2015. He suggested after discussing it with the Public Works Supervisors they would select a large and small project.

Previous direction from the Board was to follow the matrix for the SCOP projects, which would mean submitting Buckhorn again. A smaller road will be selected to submit.

The selection of the paved road will be chosen after discussion with the Public Works Supervisors.

County Engineer Knauer advised the Board they are going to proceed with submitting Gin Pond for FBIP. The deadline is the end of March.

Per the matrix, the next project is Gilberts Mill Road, which is 30,000 ft.

Commissioner Abbott spoke on the good condition of the section of Gilbert's Mill Road that was not mixed. The road is holding its structure well.

When the rock is mixed in the dirt, rain will cause the dirt to wash through the rocks and on to the ditches.

County Engineer Knauer and the Board discussed the matrix.

County Engineer Knauer updated the Board on the HMGP project on the Gainer inter-section. The plans are mainly done, the legal descriptions for the easements should be complete within a week. Easements will be worked toward after the descriptions are complete.

Commissioner Abbott addressed County Engineer Knauer in reference to the road conditions near CVS that need to be addressed in the future.

The Board discussed the location of the road.

XII. COUNTY COORDINATOR – None

XIII. CLERK – None

- XIV. DEPUTY CLERK – None
- XV. COUNTY ATTORNEY – County Attorney Goodman advised the Board the current projected timeframe for a shortlist of names for the County Administrator is at the March meeting.
Interviews will be set for April.
- XVI. ADJOURN – **Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to adjourn.**

Deputy Clerk Brantley

Date Board Approved