

WASHINGTON COUNTY BOARD OF COUNTY COMMISSIONERS
March 22, 2017, 9:00 a.m. – Commission Board Room
1331 South Blvd., Chipley, FL 32428

DISTRICT 1 Alan Bush	DISTRICT 2 Charles Kent Chairman	DISTRICT 3 Tray Hawkins	DISTRICT 4 Todd Abbott Vice-Chairman	DISTRICT 5 Steve Joyner
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I. PROCLAMATION

- A. Call to Order – Chairman Kent
- B. Invocation/Pledge – Hank Hamilton, County Administrator/Chairman Kent

The Washington County Board of County Commissioners met on the above referenced date with the following members present: Chairman Kent, Commissioners Bush, Hawkins, Abbott, and Joyner.

Also attending the meeting are as follows:

Jeff Goodman, County Attorney
Lora C. Bell, Clerk of Court
Hank Hamilton, County Administrator
Risha Brantley, Deputy Clerk

II. AGENDA ITEMS –

- Parking Variance Request – Caryville Dollar General – David Wood, WFRPC Planner addressed the Board in reference to a parking variance request located at 4404 Old Spanish Trail/Hwy. 90, Caryville. The flume designation is general commercial. The property acreage is 1.58. Currently there is a mobile home located on the site but will be removed prior to construction.
Based on the proposed site plan and land development code, 36 standard parking spaces are required. The applicant has proposed 31. Per the land development code the width of standard parking spaces is

10'. The applicant has proposed 9'.

In regard to the reduction in parking spaces, that is sufficient for the development based on information taken from other Dollar General's throughout the state.

In regard to the reduction in width, 9' width is standard in local communities. This has been confirmed by County Engineer Knauer.

The Planning Commission approved the minor development plan and recommended approval of both variances at the meeting held March 7th.

The Town Council of Caryville also approved the variances by motion.

The staff recommends approval of both variances based on the contingency that the recommended conditions are satisfied in the final development order.

Mr. Wood advised that he does not have any concerns.

Commissioner Hawkins referenced the requirement for bicycling spaces.

Mr. Wood advised that it is a bicycle rack.

Commissioner Abbott recommended listing the approval of the variances on the consent agenda.

Margaret Sanders, Teramore Development LLC advised the Board that the planning staff, and county attorney have been of great assistance to work with.

- Sunny Hills Library – Renae Rountree, Library Director addressed the Board in reference to their tabling the closure of Sunny Hills Library.

She advised the Board that she continues to feel the library should be closed.

In addition to the money that the library is paying the county is paying an additional \$5,000.00 per year which comes from the Parks and Recreation budget.

Commissioner Hawkins addressed Ms. Rountree about the internet being back available at the library.

Ms. Rountree advised Commissioner Hawkins that it took 4 people, and 7 hours to do so.

Commissioner Joyner asked Ms. Rountree the hours at the location.

Ms. Rountree advised all day Wednesday, closed for lunch at 12:00 p.m. – 1:00 p.m.

Commissioner Joyner asked the patron count on Wednesday's.

Ms. Rountree advised within the last year the average was 59 per month. Currently there are 52 active patrons in the system.

Commissioner Joyner asked Ms. Rountree to identify the cost.

Ms. Rountree addressed Commissioner Joyner. The cost is internet

service and staff at the location. The utilities are coming out of the parks and recreation budget at \$400.00 monthly.

Commissioner Abbott commented that the facility is rented out, which generates revenue.

Chairman Kent requested Ms. Rountree be available at the meeting scheduled for March 23.

Ms. Rountree addressed the Board. They attempted to offer a summer program at the Sunny Hills location. They couldn't sustain it because they were not seeing the people. 800 flyers were sent out. The Friends of the Library group tried to reach out to those in the Sunny Hills community but haven't really received feedback.

She advised the Board that she spoke with patrons in order to see how to increase participation.

Commissioner Hawkins addressed the Board. Hopefully this is a wakeup call. The service has to be utilized or the county can't afford to continue it.

Commissioner Joyner asked about volunteers keeping the location open longer.

Ms. Rountree addressed the Board. They have to be considerate of statute 257, which pertains to privacy and confidentiality. Generally, for those reasons volunteers aren't accepted.

Commissioner Bush asked the annual cost of the library.

Ms. Rountree addressed Commissioner Bush. The minimum is \$5,600.00, using the lowest paid staff member and being very frugal. An additional \$5,000.00 comes out of Parks and Recreation.

At her level it is \$107.69 per patron.

Chairman Kent asked Ms. Rountree where she would place staff if the library did close.

Ms. Rountree advised that she would likely add additional hours to the Wausau location.

Commissioner Abbott advised that he would like to pursue the state funded program that supplements income. Are they able to have the clearances to be able to have access to library records?

Ms. Rountree advised Commissioner Abbott that it seems that he is referencing NCPA. It is essentially a job training program for low income senior citizens. NCPA workers can never be left unsupervised.

The cost per patron for the Wausau location is an estimated \$16.00 per patron.

- Courthouse Punch List – County Administrator Hamilton addressed the Board. The majority of the issues are drywall, and unsecure handrails. The discrepancy's that were noted do not include normal wear and tear. The concrete is cracking where the building is settling.

Derwin White, GAC advised Chairman Kent that he has not seen a punch list. The 3-year warranty period started in January. If there are issues that occur over that period that relate to the construction method, they will correct it.

Derwin White also advised that they do not mind assisting in regards to the elevator issues that have been occurring at the courthouse.

Commissioner Hawkins suggested that GAC needs to handle those issues.

Chairman Kent confirmed with Derwin White that they would be available for a walk through at the courthouse this afternoon.

Derwin White requested the retainage be released once the Board is confident in doing so.

Chairman Kent advised the Board that he has approval e-mails from the judge's that they are okay with doing so.

County Attorney Goodman asked JRA if they have certified the final payment of the retainage. Has that been submitted to Hank?

David Vincent advised the certification is complete. It is his understanding that it has been but there was another staff member taking care of it.

County Attorney Goodman asked if all warranties have been handed over. Everything contractually the Board has.

David Vincent advised that it has. The letter with the 3-year warranty is also included.

Derwin White, GAC advised that is a 3-year warranty letter that will be renewed every year. There is a bond that is associated with the warranty that has to be renewed every year.

Commissioner Abbott addressed the Board in referencing to the meaning of accepting the courthouse.

County Attorney Goodman advised that it is a contractual matter.

Chairman Kent addressed Commissioner Abbott. Whenever substantial completion basically was the end of the day almost everything. They entered into the warranty. Derwin has changed it over which he received this week. Starting January 1; basically they have been operating off of warranty to this point. The punch list is basically warranty work.

- Monitoring Wells – Chairman Bush addressed Mr. White. JRA had them removed and they were told by GAC that they were not needed but now DEP has given direction that they are required.

Chairman Kent asked David Vincent, JRA if it ended when they received the certificates to take them out.

David Vincent, JRA advised that was their understanding. They didn't proceed until they had permission to remove them. Until recently, they didn't know there was an issue with this.

Commissioner Joyner asked Mr. Vincent who they were told by.

Mr. Vincent advised DEP. GAC closed the wells.

Derwin White, GAC advised if they closed the wells they had a permit to do so. All the information was turned over to David Corbin at the time.

Commissioner Joyner asked if there is a paper trail.

Mr. Vincent advised that is correct. They haven't gone through it, being that it is two years old. As the architect of record he would never assume something of that importance could be removed. They proceeded once they had written proof.

Commissioner Abbott addressed Mr. Vincent. The Board was told that the wells were closed out and they wouldn't have to have any more wells, which was by JRA and GAC. Now the county engineer says that he has received direction that it has to be done.

There is a large expense in reference to this. Every courthouse meeting that he attended it said that it was a done deal.

County Engineer Knauer addressed the Board. The letter that Alex Webster sent to the county requires the county re-install 2 of the 3 wells that were existing that were abandoned and removed. The issue from Alex Webster was there was additional monitoring that needed to be done on those wells before they could be removed.

After Mr. Webster researched the issue it was confirmed that 2 wells have to be put in.

Mr. White advised the Board that he doesn't know anything about the wells because he ran it through the architect with the exception of the fact that they conveyed to the Board exactly what was conveyed to them but GAC will put the wells in.

Commissioner Bush advised Mr. White that he doesn't feel that it is fair for him to do so. Supposedly there is a letter of closure, which is needed to submit to DEP.

Commissioner Joyner advised Mr. White that he isn't directing the blame at GAC, but feels there is a mistake and needs to find the facts.

Chairman Kent asked if JRA could have the paperwork at the meeting tomorrow.

Mr. Vincent advised that he cannot give any guarantees but will work toward having it here tomorrow.

Commissioner Hawkins addressed Mr. White. They would like JRA to produce the documents and find out why the timeframe wasn't met. Ultimately it is JRA.

Mr. White advised that it is a team effort.

Commissioner Bush suggested that Alex Webster should have paperwork/correspondence regarding the wells.

County Engineer Knauer advised that anything that came from DEP, they should have a record of it.

Derwin White advised the Board that he remembered David Corbin bringing up the wells and that he felt uncomfortable with the situation because he didn't have documentation to support that new wells didn't need to be in.

Commissioner Abbott advised Mr. White that he remembers that meeting as well.

Chairman Kent addressed Mr. White. They were receiving information from him and JRA that everything was good.

- Sheriff Water Bill Audit – Commissioner Kent addressed the Board. He noticed that the prior water bill for the jail was \$1,900.00, which he thought was high. Some months it has been \$5,000.00. A meeting with Sheriff Crews produced the suggestion of the county doing an audit of the fixtures out there and see how much water.

Per Commissioner Kent, Sheriff Crews advised that he would see what steps he could take procedurally. The dishwasher is old, and the toilets are not up to date.

The water is higher than the gas.

Commissioner Hawkins suggested to ensure there is a water only service for the outside usage of the building.

Commissioner Abbott asked that the garbage charge be researched. It should be negotiated to \$0.00. Neither entity is charged for that service.

Commissioner Bush questioned the housing revenue received from housing the City of Chipley inmates. What type of agreement does the county have?

Deputy Clerk Brantley advised that she would research.

Chairman Kent confirmed with County Administrator Hamilton that he would proceed with following up on the above referenced issue and the Board would discuss the subject in April.

Clerk Bell advised the Board that the clerk's office would check with the sheriff's finance department.

III. FEMA COORDINATOR –

- Task Order 9 – Brenton Sempreviva, Wheeler Emergency addressed the Board in reference to task order 9 approval of April and May.

Chairman Kent directed to list the item on the consent agenda. There was no opposition from the Board.

IV. PUBLIC WORKS DIRECTOR –

- Kent Road Survey – Tom Terrell, Public Works Director advised the Board that in order to obtain the right-of-way before the funding year Southeastern Surveying will do the survey for \$21,000.00 and County Engineer Knauer will work on the layout and other items.

A letter will be sent to FDOT in order to get permission to expend funds prior to the funding year, which is a formality.

Commissioner Bush confirmed that the survey includes the wetland

delineation and significant trees.

Tom Terrell advised that is correct.

- South Boulevard Speed Limit – Tom Terrell, Public Works Director addressed the Board in reference to the speed limit on South Boulevard. The speed limit on South Boulevard from Hwy. 77, West to Hwy. 277 goes from 35 mph. to 45 mph. It is 45 mph. in front of the school. The school board would like the entire length of South Boulevard passed the school through the school zone area reduced to 35 mph. as well.

Per Tom Terrell, County Engineer Knauer advised to change the speed limit would mean a matter of moving the signs to about 250' passed the school. When the signs are moved that would only leave 6/10 of a mile at 45 mph. on the whole road.

Tom Terrell presented the Board the option of moving the sign 35 mph passed the school, which would be from Hwy. 77 to 250' passed the school zone is 35 mph. and leave the rest 45 mph. or proceed to making all of South Boulevard 35 mph.

County Engineer Knauer advised the Board that a speed study isn't required to change the speed limit in the school zone. To reduce the speed limit for the rest of South Boulevard would require a speed study to do it correctly.

Chairman Kent directed to list the change in speed limit through the school zone on the consent agenda. The other will be looked at later.

Tom Terrell, Public Works Director advised the Board the Grants Department released a RFQ for CEI work. The reviewing committee consisted of Mr. Hamilton, Mrs. Shaw, and himself who ranked the 4 companies. David H. Melvin was ranked #1. He requested approval to accept the #1 ranked company contingent upon negotiations.

Commissioner Abbott recommended to proceed.

Tom Terrell confirmed that it would be listed on the consent agenda on March 23.

Tom Terrell, Public Works Director requested approval of truck repair at Mann Automotive for \$11,332.00.

Commissioner Joyner recommended to repair the truck.

Tom Terrell advised the Board they have implemented a higher level, clear maintenance program based upon a couple of other large fleets.

Commissioner Hawkins requested County Administrator Hamilton compile the cost to install the units on everything that it currently isn't on.

Tom Terrell advised that as far as Public Works is concerned all the graders, dump trucks, back hoes, excavators, and mowers have gps on them.

Each supervisor pulls gps information on 2 units once a week. Operator performance, idle time, down time, start up time in the morning, afternoon check out time, break times, long time, speed limits, and

location are looked at from the gps information.

Marla Hayes, Human Resource advised the Board that the system can also be used to set up alerts.

Tom Terrell advised the Board that gps is included on the rollers as well.

Commissioner Joyner expressed concern about the aging batwing mowers. He suggested that it may be feasible to rotate those out.

Tom Terrell addressed the Board. The cost is 2 full-time salaries and the cost of the equipment.

Commissioner Abbott expressed interest about contracting it out.

County Administrator Hamilton addressed the Board. They have looked into it and are currently awaiting feedback from Harry Frinze, Respect.

- V. COUNTY ENGINEER – County Engineer Knauer addressed the Board. He suggested to submit the section of Old Bonifay Road from the end of the Bridge to the end of Old Bonifay Road.

As part of the new application process a letter signed by the chairman is required.

Bonnet Pond has been previously awarded and scheduled for 2017.

Chairman Kent advised to list the submission on the agenda and approval letter.

Commissioner Hawkins addressed the Board in reference to Hutchinson

Road. There are many residents on the road that are willing to give right-of-way.

Chairman Kent advised the Board that County Engineer Knauer and Tom Terrell, Public Works Director intend to look at the road.

County Engineer Knauer suggested that it would be a good CIGP project.

Commissioner Abbott confirmed that the Board had previously discussed that road and Brown Street.

Chairman Kent addressed the Board in reference to Randy Peel, advising that he has spoken to a majority on the road who plan to come up with a letter of support.

Chairman Kent addressed the Board. Per Tom Terrell with Chance Road being milled and that road it would pull the road grader from that end because those are the only two roads there.

Commissioner Bush asked why Creek Road wasn't completed throughout.

Commissioner Hawkins advised the Board from Dupree Road on to CR-284 remained unpaved.

County Engineer Knauer advised that he does not know what the situation was.

Commissioner Bush suggested the Board keep the road on their radar.

County Administrator Hamilton advised the Board that the cost of a reclaim machine is \$400,000.00. The county currently has 62 miles of milled roads in the county.

Tom Terrell advised the Board that he is seeking the contractual cost for the restoration of milled roads.

County Engineer Knauer addressed the Board. The survey hasn't been received on Culpepper Landing at this point. He requested Board approval to submit Culpepper for FBIP.

Jackie Snowden, County Administrative Secretary advised that it was approved February 23 via resolution.

County Engineer Knauer advised the Board that contracts A. and B. are proceeding well.

They intend to line up a pre-construction conference for Keen Kutter Road for next week in order for GCUC to be able to get started on Keen Kutter Road. They have held their price for over a year.

The rock bids have been re-advertised. The pre-bid is March 30, at 1:00 p.m. The bids are due April 13, at 3:00 p.m.

The advertisement included a change from granite to limestone.

Chairman Kent advised the Board that he would like to know when projects are complete.

County Engineer Knauer advised the Board a close out check list can be

implemented.

Commissioner Bush suggested this would mean a more formal process, which would allow the entire Board to know when projects are complete.

County Engineer Knauer went over the past process, which included a county staff that is in charge of a specific road would be invited to walk with them on the punch list. They have also been invited to the final walk through. Substantial completion is normally issued with a punch list. On most of the contracts 30 days are included to complete the punch list items.

County Engineer Knauer suggested Board action be required to sign the substantial completion notice. The punch list should be attached to the notice.

The clock ticks until final notice is approved.

County Attorney Goodman addressed the Board. At some point, when the list comes before the Board for substantial completion, staff and County Engineer Knauer has verified that it is due for substantial completion.

Commissioner Abbott requested a spreadsheet that shows when projects have been applied for, project award or not, and projected date.

County Administrator Hamilton advised the Board the spreadsheet was last updated by their office December 2016.

County Administrator Hamilton advised the Board that they have a task tracker that they update.

Kent Road – County Engineer Knauer advised the Board that he is not sure

if the Board will be able to get from one end of the job to the other end on the amount of money that FDOT has given. They show the whole length, which is a little over 4 miles on the project on their award.

Commissioner Abbott advised that he would like clarification.

County Engineer Knauer suggested that the road needs to be cut in half. The scope should be reduced in order to make it from one end of the job to the other. There is a tremendous amount of earthwork on the project.

Commissioner Abbott addressed County Engineer Knauer. The scope of work is what it is. Have they made a mistake with the money or the mileage? He would like clarification and to request enough money to do the full length.

County Engineer Knauer advised that it is premature because they haven't officially awarded; only on the 5-year work program.

Commissioner Bush suggested to speak with Dustin before it is funded.

County Attorney Goodman advised Chairman Kent that he would prefer that they create a process and present it before the Board in April. There may be something similar for construction projects.

He recommended to set a special meeting after the workshop in April in order to prevent a waiting period to award the rock bid.

The Board agreed to list on the consent agenda to hold one meeting in April, which will be on April 19.

VI. COUNTY ADMINISTRATOR – County Administrator Hamilton addressed the Board.

- Tax Deeds – County Administrator Hamilton advised the Board they approved \$3,000.00 last year.

Commissioner Bush suggested to approve pursuing tax deeds at \$3,000.00 and below.

Commissioner Abbott and Hawkins agreed.

Commissioner Hawkins clarified the cost is for advertising.

Commissioner Abbott requested a breakdown in order to try and negotiate some of the cost.

Clerk Bell advised that is correct. In the past they have tried to negotiate. They went with a set rate because it fluctuated so much. A set rate allowed a better picture of the cost for the buyer. It has to be advertised through the local newspaper.

County Attorney Goodman confirmed it has to be advertised through the local newspaper/local jurisdiction.

Commissioner Hawkins expressed concern about getting the property back to the public.

- 50/50 Forestry Grant – County Administrator Hamilton advised the Board that Sunny Hills has requested permission to apply for a grant to

purchase 10 Motorola pagers. The total funds from Sunny Hills budget is \$1,920.00 for a matching of \$3,840.00 total. The funds are in their budget.

The Board agreed to list the above on the consent agenda.

- Florida Detroit Diesel – County Administrator Hamilton advised the Board the current contract expires this month. It has been taken before the Communications Committee. These are the contracts to maintain and service the generators, which the county has 6 of. The price increased \$222.00.

The Communications Committee recommended to stay with Florida Detroit.

Commissioner Abbott expressed concern about the increase.

County Administrator Hamilton advised that he was unsuccessful in negotiating the price.

The Board agreed to list the contract renewal on the consent agenda.

- Small Quantity Generators – County Administrator Hamilton advised this is West Florida Regional Planning Council renewing their \$4,000.00 contract. They inspect the generators of small quantities of hazardous waste, which is required by state.

The Board agreed to list the above on the consent agenda.

- E-911 Rural County Grant – County Administrator Hamilton advised the

Board that E-911 has requested approval to apply for the grant that updates and maintains some of their hardware and software. The grant is \$5,300.00. Clint Erickson is applying for the grant, which is due April 1.

Commissioner Bush advised that it is reoccurring.

Commissioner Hawkins suggested to list it on the consent agenda.

- Temporary Employment – County Administrator Hamilton addressed the Board in reference to the temporary employment of Cheryl Davidson. Her temporary employment expires in April. The options are to allow the temporary employment to run out, extend it, or hire her permanently.

Commissioner Abbott advised the Board that he would like to review the Building, E-911, Planning, Code Enforcement, and West Florida Regional expenses.

He advised that he would like to extend the temporary employment with the future intent being to place her inside of a plan.

Commissioner Joyner agreed with Commissioner Abbott.

Chairman Kent advised County Administrator Hamilton to extend the temporary employment 6-months.

- County Property Bid Acceptance – County Administrator Hamilton advised the Board they have received two offers on properties that the Board has. Notices have been sent to adjacent property owners. There was an offer of the assessed value of \$2,200.00 for property on

Steamboat Road and an offer for a Sunny Hills lot on Kalyan Place for \$1,800.00. Both offers met the assessed value from the Property Appraiser site.

The Board's consensus is to proceed and list the sale of the properties on the consent agenda.

- Songbird Lane – County Administrator Hamilton advised the Board that the property is 60-acres. The lot in Sunny Hills that Mr. Cole would like to purchase has a small portion of the property that the county connects to the road. He needs an ingress/egress easement. He has a quit claim deed from Deltona granting him that. The county only needs to accept it, allowing him to legally put in a driveway.

The Board agreed to list the above on the consent agenda.

VII. CLERK – None

VIII. COUNTY ATTORNEY – County Attorney Goodman addressed the Board.

- Sheriff's Bond – Florida statute section 30.01 gives direction that the sheriff will give bond as required by the Board of County Commissioners. The statute gives the Board of County Commissioners direction to require the sheriff to post a fidelity bond on the sheriff himself. Historically it has not been done. Sheriff Crews has requested that this be brought to the Board's attention.

Other counties look at it as additional insurance and don't require it because the sheriff has insurance.

County Attorney Goodman advised the Board that he does not think there is necessity for one.

The Board directed to list the waiving of the bond on the consent agenda.

- MSBU Board – County Attorney Goodman provided the Board a draft ordinance. Some items identified in the ordinance included that the Board of County Commissioners has been and will remain the governing body of the benefit unit. The concept is the board is strictly an advisory board that serves at the will and pleasure of the Board. The committee will be composed of 5-members, each Board Member will select 1 advisory member of the committee. Commissioners 1 and 2 advisory member would serve a term from May 1, 2017 – April 30, 2018. Commissioners 3, 4, and 5 would serve a 2-year term and after the initial sequence everybody would be on a 2-year term. The advisory committee would make recommendations to the Board and the County Administrator as requested or expenditure of the funds. In accordance with Florida law and the Board’s procurement policies, make recommendations to the county regarding the annual proposed budget. They are to meet within 90 days following the passing of the ordinance. They will elect a chairman and vice-chairman. They will serve in 1-year terms until the next May. The chairman will be eligible to vote on all motions. The advisory committee shall have a recording secretary who shall be a member of the Washington County staff and who is approved for such position. The regular meetings are quarterly. The meetings will be noticed and the meeting will be approved and ensure that each adopted minutes are filed with the county. Meetings and quorum will be held every 3 months. Special meetings may be called. All advisory

committee meetings shall be open to the public and shall be held within a Washington County public facility or other facility approved as maybe approved by the County Administrator. It gives the advisory committee the ability to request technical administrative legal support through the County Administrator. Should such services be extensive in nature the determination, which will lie with the county the Board may charge for the provision of such services for the MSBU. All advisory committee members serve at the pleasure of the Board, who may be removed by majority vote without cause at any time and for any reason. Members who fail to attend 2 or more regularly scheduled meetings in a rolling 12 month period shall automatically forfeit their appointment. They are subject to the sunshine and public record laws. The committee is non-compensated. There is the ability for compensation for travel requested through the County Administrator.

Commissioner Bush clarified with County Attorney Goodman that MSBU funds could be used for training.

County Attorney Goodman addressed the Board. The general intent of the Board is for the advisory committee to recommend funding for projects that will enhance real property values in which will best provide a benefit for all property owners of the benefit unit.

The advisory committee shall call for submission of funding request from organizations that may have projects that will qualify to be submitted by March 1, annually. The advisory committee shall verify the assessment funds can be legally allocated as projects.

The chairman of the advisory committee shall bring the advisory committees proposed use of the annual funding amount to the board or

the board designee for consideration on or before August 1, annually. Funding for the committee proposed expenditures shall be provided from assessment monies and shall not exceed 1% of the actual assessments collected in the prior fiscal year.

The Board of County Commissioners shall consider the advisory board's recommendations for spending when creating the benefit units annual budget, which runs from October 1 – September 30.

Additional policies that allow the committee to establish additional operating policies if they need to outside of the ordinance have to be brought to the Board for approval.

Commissioner Hawkins asked if the ordinance required the citizens to be a part of the taxing unit.

County Attorney Goodman advised that isn't included in the draft ordinance.

Commissioner Hawkins advised that he would like to see it included that the advisory member must be a part of the taxing unit.

Commissioner Kent suggested including a person on the advisory board that is outside the taxing unit would serve balance. MSBU in Sunny Hills is a huge portion of Washington County and every Washington County resident has a stake in it.

County Attorney Goodman advised the Board to review the draft ordinance and he will contact them individually. The ordinance will be

set to be noticed for the April meeting.

Commissioner Bush confirmed with County Attorney Goodman that each commissioner should have a name at the April meeting.

Commissioner Kent suggested including an application process as a step in the process of getting on the advisory board.

Commissioner Bush, Chairman Kent, and Commissioner Hawkins held discussion about including the application or not.

Commissioner Abbott suggested each commissioner select their own and move forward.

- Waste Management – County Attorney Goodman provided the Board a draft Waste Management agreement.

Commissioners Bush, Abbott, Hawkins, Kent, County Attorney Goodman, County Administrator Hamilton, and Ronne Bell, Waste Management discussed the draft Waste Management agreement.

- Gulf Power Draft Ordinance – County Attorney Goodman presented the Board a draft ordinance with Gulf Power. There is basically the same type of agreement reached with West Florida Electric.

An agreement with Gulf Coast Electric is currently still a work in progress.

Gulf Coast Electric has sent a letter asking the Board to think further

about the decision.

They have received the response that the Board plans to continue with them as well as with Gulf Power and West Florida. If it is done with one, then it must be done with all.

Commissioner Bush questioned County Attorney Goodman in reference to a franchise fee with AT&T.

County Attorney Goodman advised that he hasn't researched that at this time.

County Attorney Goodman advised the Board they will proceed with the ordinance reading in April.

County Attorney Goodman addressed the Board in reference to the concept of potentially passing a resolution with respect to the Planning Commission. The resolution would entail the concept that they are open for business. The intent is to give guidance to the business community and show that Washington County is pro-business.

Commissioner Abbott spoke supportively about becoming pro-business.

County Attorney Goodman advised the Board they are going to have to take a leadership role on how to bring business and revenue in the county for growth purposes.

County Attorney Goodman advised the Board he would have the resolution prepared for the meeting in April.

IX. ADJOURN – **Commissioner Abbott offered a motion, seconded by Commissioner Bush and carried to adjourn.**

Deputy Clerk Brantley

Date Board Approved