

WASHINGTON COUNTY BOARD OF COUNTY COMMISSIONERS

April 19, 2017, 9:00 a.m. – Commission Board Room

1331 South Blvd., Chipley, FL 32428

DISTRICT 1 Alan Bush	DISTRICT 2 Charles Kent Chairman	DISTRICT 3 Tray Hawkins	DISTRICT 4 Todd Abbott Vice-Chairman	DISTRICT 5 Steve Joyner
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I. PROCLAMATION

- A. Call to Order – Chairman Kent
- B. Invocation/Pledge – Dallas Pettis, Grace Assembly/Chairman Kent

The Washington County Board of County Commissioners met on the above referenced date with the following members present: Chairman Kent, Commissioners Bush, Hawkins, Abbott, and Joyner.

Also attending the meeting are as follows:

Jeff Goodman, County Attorney

Lora C. Bell, Clerk of Court

Hank Hamilton, County Administrator

Johnnie Pettis, Deputy Clerk

II. PUBLIC HEARING

- A. FLUM Amendment – Agriculture/Silviculture to Public/Semi Public – City of Chipley -Bill Perry, Mott MacDonald addressed the Board in representation of the City of Chipley in reference to building improvements that the City of Chipley would like to do to both water and sewer.

Mr. Perry requested a land use amendment in order to place the new water well approximately 2-miles South of the I-10 and Hwy. 77 interchange. The well would provide 1,200 gallons per minute of water to replace two of the city's current wells.

Commissioner Abbott confirmed with Mr. Perry that the system is only for fresh water.

Commissioner Hawkins confirmed with Mr. Perry that the water is ready for consumption.

Mr. Perry went over the projected site.

David Wood, West Florida Comprehensive Planning addressed the Board in reference to the proposal to change the land use map designation from agriculture/silviculture to public/semi-public. Splitting agricultural land can only happen when the parcel is larger than 4.5 acres. The parcel is 2.95 acres, which requires a land use change. All the adjacent parcels are agriculturally zoned.

Upon consideration of a land use change, in the codes there are standards for review.

In the staff report most of those standards are met with the exception of one which asks if the land use is consistent with the comprehensive plan that the county will cooperate with the City of Chipley should an extension of water to the adjacent unincorporated areas south of I-10 be considered.

Staff recommends approval based on the single condition that receipts of certified letters that were sent to adjacent property owners are returned. At this point, two of the three return receipts have been received.

Chairman Kent closed the public hearing.

- III. ADOPT THE AGENDA - Commissioner Bush requested the addition of the MSBU ordinance on the agenda.

County Attorney Goodman advised Chairman Kent to list the ordinance under his section.

Commissioner Abbott added staffing changes to the agenda.

County Attorney Goodman advised the Board that he would like to address them in reference to releasing a potential RFP for the financing of the Project Pipe property. This is an item for discussion.

Commissioner Bush offered a motion, seconded by Commissioner Hawkins and carried to adopt the agenda.

- IV. ADOPT PREVIOUS MINUTES –
March 22, 2017 – Workshop
March 23, 2017 – Board Meeting

Commissioner Bush offered a motion, seconded by Commissioner Joyner and carried to approve the above referenced minutes.

- V. NON-AGENDA AUDIENCE - Effective October 1, 2013, Florida Statute 286.0114 mandates that “members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission.” Each individual shall have three (3) minutes to speak on the proposition before the Board.

County Attorney Goodman read the Board public input request statement.

- George Card, III, 1171 1st Avenue, addressed the Board in reference to the deplorable conditions of 1st Avenue. He requested the Board apply attention to the road making the road decent.

Tommie Andrews, 1173 Farmer Road addressed the Board in order to bring their attention to the last time they were before the Board. He requested an update.

Commissioner Abbott addressed Mr. Andrews. A portion of that belongs to the city who paved a portion of it. In speaking with the city administrator it was admitted that the Board should have been notified of the remaining small portion.

Prior Board direction was for County Engineer Knauer to provide a cost to repair the road. There was concern about the expense to get the equipment to the location being more expensive than the actual work.

The commissioners that were previously here did view the road.

Commissioner Bush addressed Commissioner Abbott. The problem was the cost of mobilizing all of the equipment was significantly more. The cost would have been less if the work was done while the contractor was there doing the work on the City of Chipley's property.

The idea situation would be to combine it with Brown Street, which has been brought up in the last couple of meetings.

Mr. Miner advised the Board that GAC Contractors are working on 5th Street, from Old Bonifay up to Hwy. 90.

Commissioner Hawkins asked if it would be appropriate to reach out to them in regards to pricing, since they are already in the area.

County Attorney Goodman advised that would be appropriate.

Commissioner Hawkins advised Mr. Andrews and Mr. Card a meeting is scheduled with the City of Chipley on the 25th and they will be working together in the future in order to prevent projects being not done.

Commissioner Hawkins requested that County Administrator Hamilton present the Board with a cost on the repair at the meeting in May.

VI. CONSENT AGENDA –

- A. Vouchers – Request approval for the Clerk of Court to pay vouchers for March 2017 totaling \$2,984,751.08

Commissioner Bush offered a motion, seconded by Commissioner Abbott and carried to approve the consent agenda.

VII. AGENDA ITEMS –

- Falling Waters State Park Management Plan – Scott Sweeny advised the Board of a public hearing located at the Ag center on 4/19 from 5:00 p.m. – 7:00 p.m. for the purpose of updating the community on the state plans from Falling Waters Community Park for the next 10 years.
- Relay for Life – Jody Bush addressed the Board. With approval from Judge Peel the Empty Shoes event at the courthouse will be held on

April 29th from 10:00 a.m. – 11:00 a.m. The same event will be held in Holmes County from 1:00 p.m. – 2:00 p.m.

A car, truck, and bike show has been scheduled on 4/22 at the Ag Center in Bonifay on from 8:00 a.m. – 4:00 p.m.

A celebration of life has been scheduled for May 5th at Pal's Park.

Jody Pettis read a proclamation in regards to Relay for Life to proclaim the week of April 30th – May 5th, 2017 as Paint the County Purple.

Commissioner Abbott offered a motion, seconded by Commissioner Hawkins and carried to approve the Relay for Life Proclamation.

- Voting Precinct Reduction – Carol Rudd, Supervisor of Elections addressed the Board in reference to the number of polling places. She advised the Board that she agrees with the commissioners that suggested a reduction in polling places over the years. The number should be reduced if that is still desired.

Commissioner Bush questioned where the reduction in polling places originated from.

Carol Rudd responded that several board members have questioned her about the number of places. It is an issue per Florida Statute that the Board and Supervisor of Elections would have to work together on.

Commissioner Bush advised Carol Rudd that he does not want the

public to feel this issue has been initiated by the Board. His first notification of it was from a staff from the Supervisor of Elections office.

Carol Rudd advised that individually some commissioners have asked her what would need to be done in order to reduce the amount of precincts.

Carol Rudd advised there will be push back from the voters. Due to so many voters taking advantage of early voting and voting by mail it is not as cost effective as it once was to have a polling location where the voting numbers may be lower on Election Day with a count of 4 paid polling workers in addition to equipment at the location.

This cycle there will be an upgrade to the equipment, which will include modems. The DS-200 will still be used. There will be a cost involved. If the current 16 precincts remained, the overall annual cost annually would be estimated at \$60,000.00, which will increase to around \$80,000.00 annually.

Reducing the precincts to 10, which is not a number that is suggested by the Supervisor of Elections the cost would remain around the same.

Carol Rudd advised the Board she would suggest to cut 3 or 4 precincts, if asked, which should be done at the same time in order to see the cost savings.

The equipment change would need to be done in the next couple of months.

Commissioner Abbott requested that Carol Rudd make a recommendation before the Board at a later time.

Carol Rudd advised Commissioner Abbott that she would do that if a commissioner would work with them. Per statute it should be a joint effort.

Commissioner Abbott offered a motion for Commissioner Hawkins to work with Carol Rudd.

Commissioner Bush addressed Carol Rudd. The budget is fine this year as far as what is done with the lease. The following budget would require an adjustment.

Carol Rudd confirmed that is correct. The next payment is due December 2017.

There will also be a start-up expense of \$23,000.00 to run the new system.

Commissioner Hawkins advised that he would work with Carol Rudd.

Commissioner Bush confirmed the additional expense would be \$43,000.00 for the budget next year.

Carol Rudd advised if the number of precincts are reduced, it would almost balance.

Chairman Kent confirmed that Commissioner Hawkins would be the

appointee to work with Carol Rudd.

Carol Rudd advised the Board that moving forward should be done before the next payment is due and also before an election year. They cannot have new equipment coming in, testing, and training and then the election.

Commissioner Bush advised that his intent is figuring it out budget wise. The software cost is around \$23,000.00.

Carol Rudd advised that is a one-time fee, but the reoccurring cost is around \$20,000.000 - \$30,000.00 more than what they are paying now, which is an estimate as she does not have a lease agreement. The lease agreement provided did not display a true picture because there were some items that were omitted.

Commissioner Bush asked the cost of the polling place.

Carol Rudd advised that they do not all cost the same; equipment they cost the same. That is all in the lease. There is the ada compliant equipment and the tabulator; those two combined are around \$12,000.00. The cost for the poll workers is depends on how many there are. There are the electronic check in stations, which is another \$4,500.00. These numbers are approximations.

Commissioner Hawkins suggested that Commissioner Bush is requesting the cost of Election Day, not necessarily the equipment.

Commissioner Bush advised that he would like the numbers reported by

the media correctly.

Carol Rudd advised that she is not here to discuss that part but only that from what she has given the Board there will be an increase.

- Local Housing Assistance Plan – Cindy Mcclwain, WFRPC Planner addressed the Board. The SHIP program is a state funded program and the Florida Finance Corporation is the entity that that monitors the program. They require the Local Housing Assistance Program (LHAP) to be renewed every 3-years. The new LHAP was presented to the Board effective the fiscal year period 2017 – 2020. None of the strategies changes. The only difference is on page 5. Per the Florida Housing Finance Corporation there are 5 sections that had to be added going forward, which start with the program administration. On page 2 there was a new section added titled project delivery cost, which was amended by staff. Normally the write-up and inspection fees have been \$2,000.00 per project, which have now been reduced to \$1,500.00/10%, with a \$1,500.00 cap. Starting July 1, 2017 when spending begins on that money contractors will be required to use the green and energy saving building products.

When it references the efforts to meet the 20% special needs, which is something that happens automatically.

Staff ask for approval of the LHAP that has been presented to the Board, which has been previously approved by the Florida Housing Finance Corporation.

County Attorney Goodman advised the Board that he recommends approval.

Cindy McIlwain, WFRPC confirmed the plan could be amended.

In order to receive the annual distribution an approved LHAP has to be in place.

Commissioner Hawkins offered a motion, seconded by Commissioner Abbott and carried to approve the LHAP.

- West Florida Regional Planning Council State Housing Initiatives Partnership Contract – Cindy McIlwain, WFRPC Planner addressed the Board in reference to the contract between WFRPC and the county to administer the SHIP program. The only change is the \$1,500.00 write up on inspections. A termination clause is included.

Staff ask that the contract be approved, which is for a 3-year period, which would coincide with the LHAP.

County Attorney Goodman advised the Board the contract basically remains the same, and if the Board decides to move in a different direction that can be done so with proper notice.

Commissioner Abbott offered a motion, seconded by Commissioner Bush and carried to approve the contract with West Florida Regional Planning Council to provide SHIP services.

- Road Name Change – Jericho Road – Clint Erickson, E-911 Coordinator addressed the Board in reference to a new road request on private property.

Commissioner Hawkins confirmed with Mr. Erickson that the Board is not assuming the right-of-way.

Clint Erickson advised, no, it is only for E-911 purposes. A blue sign will be placed, instead of a green one.

He advised the Board that he has requested a waiver on the fee. In the past it was decided that anything that can enhance E-911 services they have waived the fees.

Commissioner Hawkins advised that he would like it on record that the county is not assuming future liability of the road.

Clint Erickson addressed the Board. In the past there was a committee put together to review recommendations before they were brought before the Board asking if the Board would like that process implementing again.

Commissioner Hawkins advised that he does not mind the current process.

Commissioner Abbott advised that unless there is some contingency where different ideas are needed, he is not against the current process.

Commissioner Hawkins advised that he would like to protect the Board from any future liability in the event the property is sold.

Hank Hamilton, County Administrator advised the Board that Tom

Terrell, Public Works Director and himself attended the meeting with Clint Erickson and there was assurance that the road would not be county maintained.

Commissioner Bush asked if there was any controversy from any of the parcels.

Clint Erickson advised no.

County Attorney Goodman addressed Clint Erickson in reference to the process. The second or third house or addressing request for a permit they make them name the road for 911 purposes. Part of that structure that they have talked to the Planning Department is assuring that part of that process is the Board has documented access. They don't want to issue building permits when they don't know if they have access to their property. It is protection for both sides.

Clint Erickson advised that all of the information goes through the Building Department first and then it is forwarded to E-911 for notification of the process of a road name. It is then verified with the Planning Department.

County Attorney Goodman advised the Board that it is best to have a recorded easement on file. If that is not done they need to be sure based on the nature of that road that, the road has been in existence and there has been access to various parcels in excess of a prescriptive period.

The Board, continued discussion on the road name request.

County Attorney Goodman advised the Board they are going to have to make some tough decisions on how to rectify current problems. From a Building Department and E-911 perspective in reference to future builds, the building permit process request should contain an access question.

In the future, it should be assured that access has been made in order to prevent repeat occurrences.

Clint Erickson suggested to the Board that he and the Planning Department meet with County Attorney Goodman in order to present the Board with suggestions.

There was no opposition from the Board.

Commissioner Abbott addressed the Board. The Board has implemented some of the problems from generations of things being broken. Those issues have to be corrected.

County Attorney Goodman addressed the Board suggesting when they issue that with the signatures associated they also send out certified mail stating that they are doing this for 911 and health and safety purposes and make no assertion/promise or access to the road. This should be placed in the road naming file.

Commissioner Bush offered a motion, seconded by Commissioner Hawkins to include the requirements that County Attorney Goodman included to the application, also approving the road naming of the no-name road to Jericho Road. The motion carried

unanimously.

- Continuity of Operations Plan Facility MOU with Jackson County Exhibit A – Lynne Abel, Public Safety Director addressed the Board in reference to a request to approve exhibit A to the COOP agreement (Memorandum of Understanding) with Jackson County. It is a document of good faith if anything is damaged at either facility each county would be responsible for any damage that may have occurred.

County Attorney Goodman advised that he does not have an opposition to exhibit A, which sets forth how the operation will work.

Commissioner Abbott offered a motion, seconded by Commissioner Bush and carried to approve an addendum to the COOP agreement with Jackson County adding exhibit A.

- Continuity of Operations Plan Facility MOU with Gulf County – Lynne Abel, Public Safety Director advised the Board that Gulf County Emergency Management has requested a memorandum of understanding with them. A COOP agreement with Gulf County would be available if needed. This agreement would mean each county could use the others facility in the event it is needed.

Commissioner Abbott offered a motion, seconded by Commissioner Joyner and carried to approve the COOP agreement with Gulf County Emergency Management.

- CRS Performance Measure Resolution – Brandi Lowery, Planning Department addressed the Board in reference to a resolution to adopt

seven performance measures, which is required in order to be enrolled under the CRS pilot program.

Lynne Abel, Emergency Management advised the Board that CRS is the community rating system, which is in reference to flooding and it will provide assistance as far as accreditation.

Commissioner Abbott offered a motion, seconded by Commissioner Hawkins and carried to approve the resolution.

- FLUM Amendment, Agriculture/Silviculture to Public/Semi-Public – City of Chipley – David Wood, WFRPC Planner addressed the Board in reference to the FLUM amendment presented at the public hearing.

Commissioner Abbott offered a motion, seconded by Commissioner Bush and carried to approve the FLUM amendment requested by the City of Chipley.

- Development Order Extension – 1906 Horne Place – David Wood, WFRPC Planner addressed the Board in reference to a transmission tower that is proposed to be installed on Horne Place. The proposed site is a leased track, which does not have an address at this point. The applicant has requested a 90-day extension on the development order.

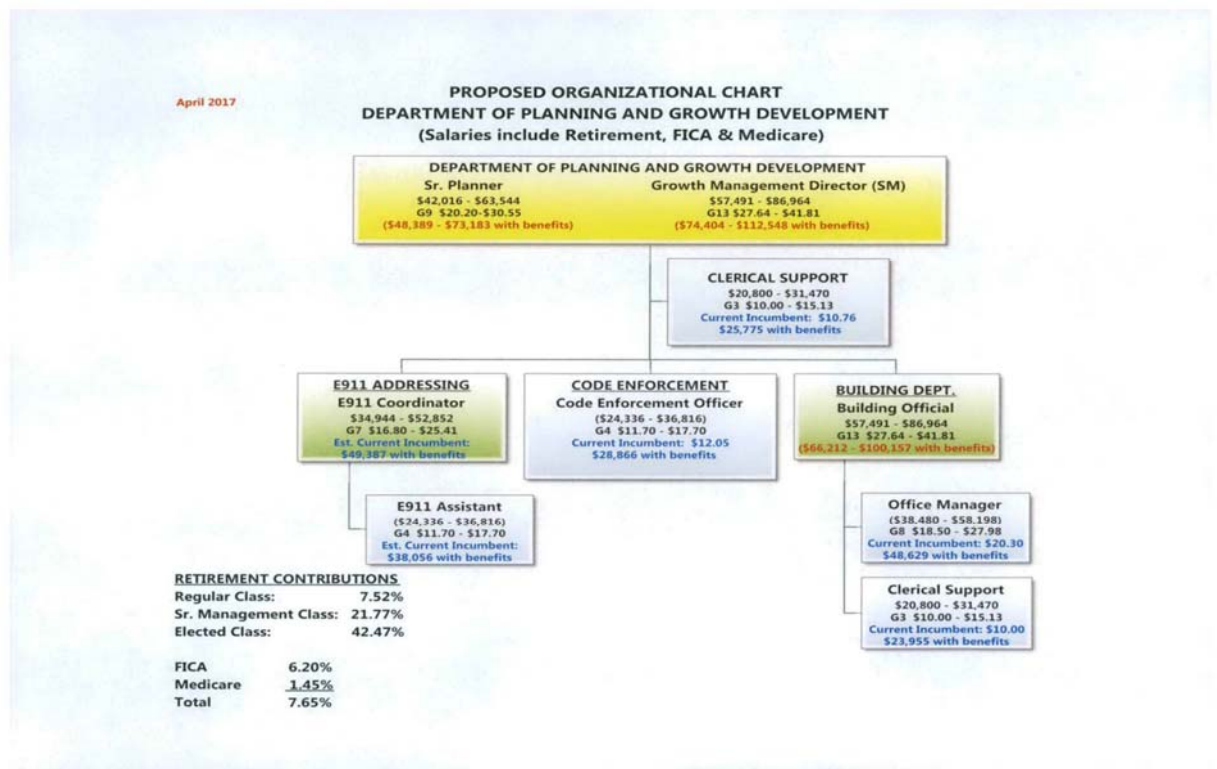
Commissioner Abbott offered a motion, seconded by Commissioner Hawkins and carried to approve the 90-day extension.

David Wood, WFRPC Planner provided the Board information on the installation of private airfields.

- TDC Seat #9 Resignation – Heather Lopez, TDC requested approval of Jacob Strickland’s resignation from seat #9. The seat will remain vacant at this point. Once the new manager is hired at Falling Waters the position will be offered to that individual.

Commissioner Hawkins offered a motion, seconded by Commissioner Bush and carried to accept Jacob Strickland’s resignation from TDC seat #9.

- Staffing Changes – Commissioner Abbott addressed the Board in reference to the following document that he provided to them.



Commissioner Abbott addressed the Board. Currently Washington County has a contract with West Florida Regional Planning Council at an expense of \$63,000.00 annually. The employee is currently working 3-days per week. He suggested a 5-day employee that would be available full-time as well as manage and supervise the department. He advised that he would like to be able to make a motion to advertise for the position to be full-time.

A senior planner would run \$42,000.00 - \$63,000.00, and benefits are displayed on the bottom of the proposed organizational chart included on the previous page. This will eventually save money also while having the benefit of a full-time employee.

Commissioner Abbott addressed Chairman Kent, he is prepared to offer a motion to hire a senior planner.

County Attorney Goodman advised Commissioner Abbott that he may want to discuss in conjunction with that exiting the current contract that the Board is in, if that is how the Board would like to proceed.

Commissioner Abbott offered a motion to advertise and hire a senior planner and make provisions to exit the contract with West Florida Regional Planning Council.

Commissioner Hawkins addressed Commissioner Abbott. He does not disagree but would like to ensure the employment pool is there to benefit Washington County. He does not want to cancel the contract until they are certain there is someone available to benefit Washington County.

Commissioner Joyner agreed. They are covered right now but he agrees with Commissioner Abbott.

Commissioner Hawkins seconded the motion for senior planner.

Chairman Kent asked if they are cancelling the contract.

Commissioner Abbott advised that he does not want to cancel the contract. He would like to hire a senior planner and once they have the applicant.

Commissioner Abbott advised the exit clause is 30-days.

County Attorney Goodman suggested to Chairman Kent to approve the advertising of the senior planner position and task County Administrator Hamilton and his staff to do the advertising and vetting candidates and once they are further in the process the contract can be dealt with giving West Florida the Board's intent.

Commissioner Abbott rescinded his previous motion.

Commissioner Abbott offered a motion, seconded by Commissioner Hawkins and carried to advertise for a senior planner.

County Administrator Hamilton recommended to the Board before discussion of termination of the contract with West Florida what the potential cost would be if the contract should need to be re-entered.

Commissioner Abbott addressed County Administrator Hamilton that he does not have a problem with fail-safing.

Commissioner Abbott advised the Board that he is seeking a senior planner based on what the current personnel policy and job description.

Commissioner Hawkins requested a job description from Human Resource.

Marla Hayes, Human Resource advised that she would provide the information.

E-911 - Commissioner Abbott advised the Board that he would like for the E-911 department to be housed in the county annex building. He is not concerned with who they will answer to. The intent is for the department to be a one-stop shop for the citizens.

Commissioner Hawkins asked what the benefits would be of the relocation.

Commissioner Abbott addressed Commissioner Hawkins. Citizens can address their needs at one location instead of going to multiple locations.

Commissioner Joyner advised in the past it was helpful when the department was located in the building. The E-911 department being close to the building and planning departments would be a great

benefit. There would be the benefit of covering for one another. Commissioner Hawkins expressed concern about not knowing what task the sheriff is utilizing them for and would like to have discussion with the sheriff before making any changes.

Commissioner Abbott addressed the Board. It is about having a one stop shop and having people to back each other up. It all goes together.

Brandi Lowery suggested that would be a great relocation for them which would assist with any miscommunication and individuals going to multiple locations.

Commissioner Hawkins asked the Board to task him with meeting with the sheriff and the E-911 department before proceeding.

Chairman Kent approved.

Commissioner Abbott asked if they could put that in the form of a motion to approve it contingent upon the meeting between the sheriff and Commissioner Hawkins.

Commissioner Hawkins suggested to wait until next month.

Brandi Lowery assisted Commissioner Hawkins on the process that a citizen has to go through in order to build a house.

Commissioner Abbott asked if they could make a motion contingent.

Chairman Kent advised Commissioner Abbott there is a motion currently on the floor.

Commissioner Abbott advised that he made a previous motion that the approval is contingent on the meeting with the sheriff. Commissioner Joyner seconded Commissioner Abbott's motion contingent upon what Commissioner Hawkins discusses with the sheriff.

Commissioner Abbott addressed the Board. If the sheriff is not for it, then it will not be approved. It is contingent upon the sheriff's approval.

Roll Call Vote –

Commissioner Hawkins -	Yes
Commissioner Bush -	Yes
Commissioner Kent -	Yes
Commissioner Joyner -	Yes
Commissioner Abbott -	Yes

Commissioner Abbott asked if the vote was 5 – 0.

Commissioner Bush confirmed yes.

- Building Official – Commissioner Abbott addressed the Board. They currently have a contract with a building official. There have been complaints about him not being accessible enough.

The building official with benefits ranges from \$66,212.00 -

\$100,157.00.

In 2015, the Board paid to the current contract \$90,940.60, 2016 76,040.00, and thus far in 2017, \$35,590.00.

Commissioner Abbott offered a motion to hire a full time building inspector.

Chairman Kent confirmed with Commissioner Abbott that the intent of his motion is to advertise.

Commissioner Abbott confirmed that is correct.

Commissioner Bush seconded the motion for discussion.

Commissioner Bush asked Commissioner Abbott if they will advertise those with a range and then negotiate.

Marla Hayes, Human Resource advised the Board normally they advertise at the minimum. She suggested in this situation there will need to be some flexibility to attract certified people.

Commissioner Hawkins advised that he would like to add the qualification of fire inspection to the building inspector advertisement.

Roll Call Vote –

Commissioner Hawkins -	Yes
Commissioner Bush -	Yes
Commissioner Kent -	Yes
Commissioner Abbott -	Yes

Commissioner Joyner - Yes

County Administrator Hamilton asked for clarification purposes if the salary for the planner will be fixed but the building official will be.

Commissioner Hawkins advised to negotiate the window.

Commissioner Abbott addressed the Board in reference to Cheryl Davidson.

County Administrator Hamilton brought her name before the Board last month and she was given a 6-month extension for her to remain part-time.

He advised the Board that he would like to offer her full benefits and the full payroll in a different capacity than what County Administrator Hamilton was asking for. If she could assist in the building, and planning departments and possibly E-911 if that works out. The money is already in the budget.

Commissioner Abbott offered a motion, seconded by Commissioner Bush and carried to designate Cheryl Davidson a full-time employee.

Roll Call -

Commissioner Joyner - Yes

Commissioner Kent - Yes

Commissioner Bush - Yes

Commissioner Hawkins - Yes

Commissioner Abbott - Yes

The motion carried unanimously.

Commissioner Bush asked if her current personnel description would vary.

Commissioner Hawkins asked Commissioner Abbott if he has had discussion with Human Resource in reference to where she will be brought in at.

Commissioner Abbott advised that he has had that discussion. There are other personnel recommendations that he intends to present to County Administrator Hamilton.

VIII. PUBLIC WORKS – None

IX. COUNTY ENGINEER - County Engineer Knauer addressed the Board.

- Contract A. and B. – C.W. Roberts is progressing with the contracts. The deadline is June 9. They are currently 35% complete, which is about \$1,000,000 worth of work, and they are about 45% on time. They are a little behind completion versus time.

- Deltona Boulevard – A site meeting was held this morning. There was rock on the project that didn't meet specification, which was removed and replaced. There is one outstanding item, which is grout that they have to apply to the rock, in which they have indicated the work will be done next week. The project is substantially complete. All punch list items are complete except for grouting some of the rip rap.

Commissioner Abbott asked if the road closure signs could be removed.

County Engineer Knauer advised that is correct.

County Engineer Knauer provided the Board a description of the products that were used on the project.

Commissioner Bush addressed Chairman Kent. Under the current Board procedure a motion is needed to approve substantial completion.

Commissioner Abbott offered a motion, seconded by Commissioner Bush and carried to approve substantial completion on Deltona Boulevard.

- Rock Bids – The contracts have been re-bid using limestone instead of granite. C.W. Roberts bid \$4,557,372.01, Graham County Land bid \$3,523,230.47, Roberts and Roberts bid \$3,965,170.34, and GAC bid \$3,840,848.99.

During the bidding process Tom Terrell, Public Works Supervisor identified some projects that he would like to add to the project, which was almost 5,000 cubic yards of rock that the county was going to do the work on but have since added to the bid, which was not on the previous bid. The difference is 51,000 cubic yards to 55,093 cubic yards. The additional cost is an estimated \$225,700.00 worth of rock added to the contract.

The difference in the bids from when it was last bid with granite is \$132,935.00.

County Engineer Knauer recommended Graham County Land's bid for \$3,523,230.47.

County Engineer Knauer advised the Board that Tom Terrell, Public Works Director submitted the entire package to Brenton Sempreviva, Wheeler Emergency who gave his approval.

Commissioner Hawkins offered a motion, seconded by Commissioner Bush and carried to award the FEMA rock bid to Graham County Land.

- Kirkland Road – Kirkland Road plans are complete and have been submitted to the Department of Transportation.

Commissioner Joyner advised County Engineer Knauer that he has received complaints that the contractor who has contracts A. and B. are tearing up the roads.

County Engineer Knauer advised the only road that he's aware of is Greenhead Grade. He has had discussion with Daryl Carpenter who runs C.W. Roberts and he have agreed to fix Greenhead Grade Road when they are finished hauling to it.

County Engineer Knauer suggested that he may need to give direction for them to maintain the road while they are hauling on it.

Commissioner Joyner advised that Singer Road has also received some damage as well, because they are cutting through on it.

Commissioner Bush requested County Engineer Knauer coordinate with County Administrator Hamilton in reference to 1st Street. He suggested in the event the contractor is preparing to move further out to Old Bonifay Road, they should have a special meeting.

X. COUNTY ADMINISTRATOR – County Administrator Hamilton addressed the Board.

- Fire Inspector – County Administrator Hamilton suggested the Board reconsider in May if the Building Official is going to be done.

- Kent Road Resolution – The Department of Transportation has been asked if the Board does work on Kirkland Road for the survey, right-of-way, alignment, and other items of this nature that they will reimburse the Board.

The Department requires an approved resolution.

County Attorney Goodman advised that he doesn't have any issues with the resolution.

Commissioner Joyner asked what would occur if they don't acquire the right-of-way.

County Administrator Hamilton advised that it is his understanding that the county would be reimbursed for what they spend.

Commissioner Bush suggested to the Board it would be if the project proceeds. The Board may carry the expense if the project fails to obtain the right-of-way.

Commissioner Abbott advised that they were told any funds they spend they would be reimbursed for.

Commissioner Abbott offered a motion, seconded by Commissioner Bush and carried to approve the resolution for Kirkland Road.

- Roadside Mowing and Litter Removal Award – The lowest and most responsible bidder that submitted a package was Fresh Cuts totaling \$85,600.00 for mowing and litter and according to the terms of the contract.

Commissioner Hawkins offered a motion, seconded by Commissioner Joyner and carried to award the mowing contract to Fresh Cuts.

- Employee Handbook Draft – County Administrator Hamilton requested the Board set a special meeting in May to discuss the draft handbook.

Commissioner Bush suggested to discuss the draft handbook at the May workshop. If time does not permit that date can be changed at the meeting.

XI. CLERK – None

XII. COUNTY ATTORNEY – County Attorney Goodman addressed the Board.

- RFP for the Line of Credit for FEMA Work - County Attorney Goodman advised the Board that Regions, Capital City Bank, One South, and People South Bank submitted bids. Regions Bank was ranked with

the highest score. County Administrator Hamilton and his staff, which included Tom Terrell, and the Clerk of Court was involved with the discussion as well as analyzing them.

Regions was the most thorough and presented the best rates.

County Attorney Goodman advised the Board that it is their recommendation to approve the Regions line of credit. Upon the approval they will work to set a closing date.

Commissioner Abbott offered a motion, seconded by Commissioner Joyner and carried to approve the line of credit with Regions.

- MSBU Ordinance – County Attorney Goodman addressed the Board in reference to the draft ordinance advising that he has included the following text, all members shall be residents and owners of real property within the benefit unit. The Board of County Commissioners electively or individually may but are not required to solicit application for volunteers to serve on the advisory committee.

An application to serve form has been provided to the county administrator and his staff.

County Attorney Goodman advised the Board if they approve of the two changes made to the ordinances they can proceed with advertising and have the public hearing to adopt the ordinance.

Commissioner Abbott offered the above motion, seconded by Commissioner Hawkins and carried.

- RFP Loan – County Attorney Goodman advised the Board that he is prepared to put out an RFP for a loan for the project pipe property. The Board has previously discussed using the hospital loan repayment as security for repurchasing the 70 + acres involving the project pipe.

The requested term will be 120 months.

Commissioner Abbott offered a motion to advertise the RFP.

Commissioner Bush asked County Attorney Goodman to follow-up on the credit unions push to the legislature to be able to bid on proposals such as this.

County Attorney Goodman advised the he would release the RFP, which will allow time to track any legislation that is going forward or in session. At any time the RFP can be extended and/or reject and rebid.

Commissioner Bush seconded Commissioner Abbott's motion to advertise the RFP.

Commissioner Bush asked County Attorney Goodman what they should expect in regards to the timeline for the MSBU committee.

County Attorney Goodman advised that it is his hope that upon the adoption of the ordinance, next month the Board will have the ability to create the committee. The importance of that is the committee needs to be able to start immediately because it is budget time. Once

the ordinance is adopted and the Board sets the individuals on the committee, the committee is required by ordinance to meet within a required amount of time.

In a county, one public hearing is required to adopt an ordinance.

XIII. ADJOURN - **Commissioner Abbott offered a motion, seconded by Commissioner Hawkins and carried to adjourn.**

Deputy Clerk Brantley

Date Board Approved