

**WASHINGTON COUNTY BOARD OF COUNTY COMMISSIONERS**  
**July 19, 2017, 9:00 a.m., BCC Workshop – Commission Board Room**  
**1331 South Blvd., Chipley, FL 32428**

DISTRICT 1	DISTRICT 2	DISTRICT 3	DISTRICT 4	DISTRICT 5
Alan Bush	Charles Kent Chairman	Tray Hawkins	Todd Abbott Vice-Chairman	Steve Joyner

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- I. PROCLAMATION – Deputy Jenkins
  - A. Call to Order – Chairman Kent
  - B. Invocation/Pledge – County Administrator Massey/Chairman Kent

The Washington County Board of County Commissioners met on the above referenced date with the following members present: Chairman Kent, Commissioners Bush, Hawkins, Abbott, and Joyner.

Also attending the meeting are as follows:

Jeff Goodman, County Attorney

Lora C. Bell, Clerk of Court

Jeff Massey, County Administrator

Risha Brantley, Deputy Clerk

II. AGENDA ITEMS

- Health Insurance Renewal/Premiums for Benefit – Robin Riley, Agent of Record  
Brown and Brown Insurance addressed the Board in reference to projected medical renewal rate increases for plans 3559, 4%, 3359, 3%, and 5773, 4%, with a total increase of \$31,329.00.

Brian Burch, Florida Blue addressed the Board regarding the insurance renewal.

Speaking on the insurance renewal were Commissioners Hawkins, Abbott, and Bush as well as Robin Riley, Brian Burch, Florida Blue, and Ruth Brooks,

Human Resource.

The Board's direction is to provide a renewal cost excluding the sheriff's department.

Addition Board direction was to ear mark the funds received from pro-share cost for application of insurance renewal cost.

Robin Riley addressed the Board in reference to renewal rates for dental, which has a 9% increase. Guardian has a rate decrease of 5%, as well as enhanced benefits.

In regards to vision, The Standard is providing a rate pass and Guardian provided a rate decrease of 5%, as well as enhanced benefits.

Speaking on the insurance renewal were Commissioners Bush, Abbott, and Hawkins, as well as Ruth Brooks.

The Boards direction is for Robin Riley to check Humana's network.

Robin Riley advised the Board the life insurance has a rate guarantee until next year.

- Audit Review – Sara Applewhite, Carr, Riggs, and Ingram addressed the Board in reference to the audit report ending 9/30/2016.
- Crimestoppers – Chief Thompson, President of Crimestoppers requested a letter of designation from the Board of County Commissioners stating that they are the organization for Washington County to handle crimestoppers in order to be sent in to the Attorney General's Office.

The Boards direction is to list the above request on the consent agenda.

- Voting Precinct Reduction – Commissioner Hawkins addressed the Board in reference to his recent Board directed task of working with the Supervisor of Elections. Together they suggest closing voting locations located at the Courts of Praise, Shepherds Gate, and the Recycling Center with an \$18,000.00 savings per precinct with the new equipment.

The Board held discussion on the voting precinct reduction suggestions.

County Attorney Goodman addressed the Board in reference to their responsibility in regards to the voting equipment belonging to the Board and the Board’s statutory requirement that the Board ensure there is adequate space for the polling locations.

The Board’s direction is to request representation from the Supervisor of Elections Office to provide information to the Board on the suggested closures. Also, the numbers on the suggested closure locations in order to see what type of participation is at the locations. This item will be listed on the regular agenda.

- 2017 – 2018 EMPA and EMPG Grants – Lynne Abel, Public Safety Director requested renewal of the EMPA and EMPG contracts.

The Boards direction is to list the renewal of the contracts on the consent agenda.

- Library Construction Grant – Renea Rountree, Library Director requested

Board authorization to resubmit the library construction grant, which was submitted last year for an expansion at the Chipley location. This would require a resolution and a letter of intent requesting the file be pulled.

The Boards direction is to list the resubmission on the consent agenda.

- Usery Road Sidewalk Supplemental Agreement – Karen Shaw, Grants/Special Projects Coordinator addressed the Board in reference to a supplemental agreement and resolution, which supports the supplemental agreement with the Department of Transportation. This shows an additional \$8,000.00 that has been recently approved for the project.

Speaking on the Usery Road Sidewalk Supplemental Agreement were Commissioners Abbott, and Kent.

The direction of the Board is to list the resolution and supplemental agreement in regards to Usery Road Sidewalk on the consent agenda.

Chairman Kent recessed the meeting at 9:59 a.m.

Chairman Kent called the meeting back to order at 10:25 a.m.

- Variance Request – Bruner Dairy Road – Brandi Lowery, Planning Assistant addressed the Board in reference to a variance request on Bruner Dairy Road submitted by Erin Keator. The variance request is on a minimum lot size requirement, as well as platting requirements.

The Board agreed to list the variance request on the consent agenda.

- Small Scale FLUM Amendment – Brandi Lowery, Planning Assistant addressed the Board in reference to a small scale amendment requested by Tolbert Seiffert who is requesting the existing future land use map to be changed from agricultural/silvicultural to general commercial because he is applying to become a used car dealer. The commercial property is a requirement by the DMV.

Speaking on the small scale FLUM amendment were Commissioners Abbott, Hawkins, Joyner, and Kent.

A public hearing will be held at the next regular meeting.

- Large Scale FLUM Amendment – Brandi Lowery, Planning Assistant addressed the Board in reference to a large scale amendment located north of Vernon at the corner of 279/SR 79.

The Planning Commission recommended approval for transmittal based on certain conditions.

A public hearing will be held at the next regular meeting.

- Floodplain Ordinance – Brandi Lowery, Planning Assistant addressed the Board in reference to a proposed flood plain ordinance, which is required by the state to update as well as to assist in qualifying for the CRS program.

Discussion was held by Commissioners Abbott, Hawkins, Kent, and Bush, as well as County Engineer Knauer, and County Attorney Goodman.

The Board agreed to advertise in August.

- Impact Fees – Brandi Lowery, Planning Assistant updated the Board on impact fees that would have been received from July 1, 2016 – July 12, 2017 if they had been implemented, which total \$102,667.73.

Speaking on impact fees and Commissioners Hawkins suggestion to lower the millage rate to 9.000 mills while implementing the impact fees were Commissioners Abbott, Hawkins, and Kent.

Discussion was also held on franchise fees by Commissioners Abbott, Hawkins, Kent, and Bush, as well as County Attorney Goodman.

Commissioner Abbott and Hawkins discussed budgeting funds in the upcoming budget to support the county youth athletics.

Commissioner Hawkins recommended that the Board doesn't take any action on impact fees, allowing the current Board direction to run out, which will cause the fees to be implemented.

Commissioner Abbott advised that the impact fee study is not needed.

Citizen Jim Town spoke on the uses of impact fees.

The Board held further discussion on the millage rate.

The consensus of the Board is not to take any action in regards to the impact fees, which will cause the previous Board action to expire.

- Option and Lease Agreement – Extension Campbell Park Cell Tower – Brandi

Lowery, Planning Assistant advised the Board that Clark Hinkle has requested a 1-year extension on the cell tower option and lease agreement for the Campbell Park Cell Tower.

County Attorney Goodman updated the Board on the request. During the first year the county made substantial improvements to the Campbell Park facility. Some of the improvements that were made to the property impacted the tenant's ability to access the property, recommending to extend the identical lease for 12-months.

The Boards direction is to list the 12-month extension on the consent agenda.

- Value Adjustment Board Representative – Risha Brantley, Deputy Clerk

The Board's direction is to list the appointments of Gary Hartman, citizen with homestead, and Commissioners Hawkins, and Joyner on the consent agenda for the Value Adjustment Board.

III. FEMA COORDINATOR – None

IV. PUBLIC WORKS SUPERVISORS – Johnny Evans, Public Works Supervisor updated the Board on a lo-boy truck that caught on fire.

Speaking on this were Commissioners Abbott, Joyner, and Hawkins, as well as County Administrator Massey.

Johnny Evans updated the Board on the 5 – 6 shortage of employees at public works.

Speaking on the employee shortage were County Administrator Massey, and

Commissioners Abbott, and Joyner.

V. COUNTY ENGINEER – County Engineer Knauer updated the Board on the following:

- Kirkland Road bid opening July 24.
- Keenkutter Road work began the week of July 10.

County Engineer Knauer advised the Board he would like to request pricing from the contractor to raise the headwalls an estimated 3' on each side.

Commissioner Hawkins addressed County Engineer Knauer in reference to a culvert going toward Two Creek road, which needs headwalls.

There was no opposition from the Board on County Engineer Knauer requesting the price of headwalls for that area.

- FEMA Rock – Contractors are progressing completion before the August deadline. The current work amount approved is \$2,421,041.09. The original contract was \$3,524,333.45, which is a difference of \$1,103,292.00.
- Roland Road – 2,086 cubic yards of rock that wasn't put on the road, needs to be put on the road.

Speaking on Roland Road were Commissioners Abbott, and Hawkins, as well as County Administrator Massey.

The Boards direction is to list Roland Road on the agenda.

- Advance Funding Agreement – Kent Road – Once the agreement is approved



Southeastern Surveying will proceed.

Commissioner Abbott advised County Administrator Massey to follow-up with the advanced funding request on Kent Road.

- Bonnet Pond Road – The section from Pioneer North – County Engineer Knauer advised the Board he is prepared to submit a proposal before the Board in order to expedite work once the Department of Transportation’s agreement is executed.

The Boards direction is to list the above referenced proposal on the agenda.

Commissioner Abbott expressed interest in the milled asphalt that has been removed from the work that is being done on I-10 from Holmes County to Washington County.

- FEMA Rock – An estimated \$300,000.00 - \$400,000.00 invoice remain.

Commissioner Bush addressed Chairman Kent. If the contractors were done at the beginning of the week, Thursday the Board could proceed with protocol and close that out, which would allow for those last payment to be made.

Approve it contingent upon satisfaction of Commissioner Joyner, along with County Engineer Knauer, Jeff or whomever he may select.

The Boards direction is to list the contingent approval on the agenda.

Culpepper Landing – County Engineer Knauer advised the Board that he would research in order to provide an update.

- Strickland Landing Pavilion – Permits have been submitted for but have not been received.

Speaking on Strickland Landing Pavilion were Commissioners Abbott, and Hawkins, as well as County Administrator Massey.

VI. COUNTY ADMINISTRATOR – County Administrator Massey updated the Board on the following:

- Big Bend – A party has expressed interest in purchasing the building.

Speaking on this were Commissioners Abbott, and Joyner, as well as County Administrator Massey, and County Attorney Goodman.

County Attorney Goodman advised that per statute it has to be offered to the public. It would have to be put out for public bid, with a minimum reserve, which is where the appraisal would be relevant.

Discussion was held by Commissioners Abbott, Kent, and Hawkins, as well as Jackie Snowden, administrative secretary.

Commissioner Hawkins requested that County Administrator Massey compile the following information: annual revenue and maintenance, and the problems that are current with the building.

- Communication Committee Resolution Amendment – County Administrator Massey brought before the Board an amendment to the communications committee resolution, which would mean changing the reporting month from

July to September.

The Board advised to list the amendment on the consent agenda.

- Millage Timeline – County Administrator Massey advised the Board a decision will need to be made on the millage at the regular meeting.

Chairman Kent advised to list the millage on the regular agenda.

Chairman Kent recessed the meeting at 12:00 p.m.

Chairman Kent reconvened the meeting at 1:19 p.m.

VII. COUNTY ATTORNEY – County Attorney Goodman addressed the Board.

- Alcohol Ordinance – County Attorney Goodman addressed the Board in reference to the draft ordinance the Board has been provided.

Speaking on the alcohol ordinance were Commissioners, Hawkins, Kent, Abbott, and Bush, as well as County Attorney Goodman.

County Attorney Goodman clarified the Board’s direction is to include language addressing hotels as well as review the offsite consumption language.

- Cole Easement – County Attorney Goodman provided the Board an easement, which was previously approved by the Board, which now includes an expansion to allow access of the property in order for utilities to be run on the property.

The Board advised to list the easement on the consent agenda.

- Choctawhatchee Bay Estuary Liaison – The Board advised to list Alan Bush as the liaison, with Tray Hawkins being the alternate on the consent agenda.
- Franchise Fee – The Board agreed to hold a public hearing in August on franchise fees.
- Marijuana Ordinance – Attorney Goodman clarified the Board’s direction as to create an extension of 120 days on the current moratorium.

VIII. ADJOURN – Commissioner Bush offered a motion, seconded by Commissioner Hawkins and carried to adjourn.

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Deputy Clerk Brantley

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Date Board Approved