

**WASHINGTON COUNTY BOARD OF COUNTY COMMISSIONERS
February 14, 2018 - BCC Workshop – Commission Board Room
1331 South Blvd., Chipley, FL 32428**

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| DISTRICT 1 Alan Bush | DISTRICT 2 Charles Kent | DISTRICT 3 Tray Hawkins Chairman | DISTRICT 4 Todd Abbott Vice-Chairman | DISTRICT 5 Steve Joyner |
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I. PROCLAMATION

- A. Call to Order – Chairman Hawkins
- B. Invocation/Pledge – The invocation was provided by Jeff Massey and followed with the pledge.

The Washington County Board of County Commissioners met for a workshop, beginning at 9:03 a.m., on Wednesday, February 14, 2018.

Present were Chairman Hawkins, Vice-Chairman Abbott, and Commissioners Bush, Kent, and Joyner. Also present were Jeff Massey, County Administrator, Attorney Fuqua, Fuqua & Milton, PA – County Attorney, Lora C. Bell, Clerk, and Risha Brantley, Deputy Clerk.

Chairman Hawkins recessed the meeting at 9:04 a.m. for a scheduled executive session.

II. EXECUTIVE SESSION –

- Attorney/Client session to discuss pending litigation regarding the Robert L. Watson and Donna Watson, Plaintiffs
Executive Session – 9:04 a.m. – 9.55 a.m.

Chairman Hawkins moved item E. on the agenda to item A.

III. ADOPT THE AGENDA – **Commissioner Kent offered a motion, seconded by Commissioner Joyner and carried to adopt the agenda.**

IV. AGENDA ITEMS

- A. Wellness Program, Employee Survey, Insurance Consortium, and other options – Robin Riley

The insurance committee has been working with Blue Cross & Blue Shield as well as the county's agent to come up with better options to provide services/benefits to employees and families.

Robin Riley addressed the board in reference to the options being viewed for county insurance coverage for 2018-2019. The strategy has been to analyze the consortium that Brown and Brown has, which is called Florida Government Healthcare Solutions. It is a pooling of governmental entities in Florida.

A survey has been composed to send out to the employees.

- B. Dell Computer Upgrades for Library System – The majority of the library computers are seven (7) years old or older. This upgrade was not originally budgeted, however it was projected that the county would receive \$180,000.00 in state aid but that amount was increased to \$243,000.00 for this year.

Renae Rountree, Library Director requested board approval to expend funds to upgrade the computers at the library. A quote from DELL for \$42,976.31 was provided.

This item will be listed on the consent agenda.

C. Rock of Deliverance Church Addition – Steve Cramer, Planner

Baker Engineers, LLC, as agent for the Rock of Deliverance Church, is requesting approval of a development review application for a two-story addition to an existing church located at 5414 Obies Street in the Town of Ebro. The addition would be to the west end of the church, and would be 29'. The first floor addition is for expansion of the Fellowship Hall. The second floor addition is for offices and classrooms for Sunday school.

Steve Cramer, Planner addressed the board in reference to the development review application received from Brenda Thornton. The application is consistent with the comprehensive code. The offsite parking standards have been met.

The staff recommends approval with the following three (3) conditions:

- An off-site parking agreement must be approved by the county attorney and the Ebro Town attorney, and recorded in the official records of Washington County.
- The applicant needs to apply for an existing septic tank system permit/approval from the health department.

For the approval process Ebro accepts preliminarily, planning commissioners, the board recommends, and Ebro Town Council has to approve of the application.

This is a consent agenda item.

D. Review and approve for submittal of Rural and State Grants for E-911 and the Dispatch Center – Clint Erickson, E-911 Director requested board approval to apply for six (6) grants. Three of the grants are

duplicate under different programs. The grants would be used to fund a new recorder at the sheriff's office, GIS equipment, furniture in the dispatch office, and annual maintenance contracts.

This item will be listed on the consent agenda.

- E. Title VI Non-Discrimination Policy – Every three (3) years, all counties are required to update their Title VI Non-Discrimination Policy and assurances in order to continue receiving federal dollars from FDOT.

Karen Shaw, Grants Coordinator advised the board there have been no changes made to the policy.

This item will be listed on the consent agenda.

Karen Shaw updated the board. It is currently a requirement from FDOT for the county to include its ADA Transition plan on the county website. Currently a plan has not been located.

The plan which is a pedestrian facilities plan will likely need to be recreated.

- F. 79 Corridor Project – Ted Everett, Executive Director Chamber of Commerce – The 79 Corridor Project is an inter-local agreement between the City of Bonifay and both the Washington and Holmes County Board of County Commissioners to bring economic growth to the area. On Tuesday, February 6, 2018 Governor Rick Scott awarded \$1,821,461.00 to the project earmarked to build water and sewer infrastructure within the corridor.

Ted Everett addressed the board in reference to the 79 Corridor Project. A job description for the general manager and executive assistant manager has been created and will be bid out. The RFP process for engineering and construction will follow. A review of the authority by-laws will be done as well.

The authority will be able to fund itself without any additional financial input from any of the counties in the city.

The board will need to appoint a community appointee for Washington County in March.

Chairman Hawkins requested each commissioner provide a name for the appointee at the March meeting.

V. COUNTY ENGINEER – Cliff Knauer updated the board.

- The design for Bonnet Pond Road is at least 50% complete.
- The design for Obies Street is mainly complete.
- The next step on Cope Road is to have the survey done.
- The community meeting is ready to be held in reference to Kent Road.
- Crystal Lake Drainage Easement Update – A subdivision was recently platted for a landowner on Crystal Lake; Emerald Lake.

The landowner owns an additional piece of property located on the east side of Crystal Lake, in which years prior the county tried to obtain an easement.

An easement would allow the county to have storm water treatment to prevent the water from discharging across the road and down the boat

ramp.

County Engineer Knauer advised the board that he intends to meet with Tony Syfrett and the landowner.

- Williams Road – March 19 is the deadline to submit for the DEP 319 Grant, which is a water quality grant. The grant is 60/40, in which the 40% can be in-kind.

The road needs to be paved and low water crossings need to be installed.

Chairman Hawkins advised that the board would like to pursue the grant.

VI. PUBLIC WORKS SUPERVISOR – Johnny Evans updated the board.

Currently there are two (2) roads that are closed, which are Williams Road and the inter-section of Olie and Ledger.

Normal grading should resume February 15.

Commissioner Abbott expressed concern about draining issues on Hutchins Road.

Johnny Evans advised Commissioner Abbott the drainage issues are mainly on the east side of the road. North of Hutchins takes the blunt of it from the hill.

Commissioner Abbott suggested County Engineer Knauer look at the area.

VII. COUNTY ADMINISTRATOR – Jeff Massey, County Administrator addressed the board.

- Federal Funding/Sheriff's Office – The sheriff would like to keep the revenue that is received from housing federal inmates. The funds would be earmarked for fleet.

Commissioner Abbott requested the intended use of the funds be specified.

County Administrator Massey advised that he would provide the board an update at the regular meeting next week.

This item will be listed on the regular agenda.

- Chipley Landfill – The project is progressing toward full closure. Once this is complete the monitoring of the wells will not be required. The annual cost of monitoring is \$25,000.00.

County Engineer Knauer advised the board there are between eight (8)/and eleven (11) monitoring wells that have to be abandoned. The quote to do so was previously approved by a board for \$22,000.00.

The restrictive covenants remain to be approved. Once it is all approved DEP will release the funds held in escrow to the county of an estimated \$30,000.00.

Commissioner Joyner addressed County Engineer Knauer about the Mudhill Landfill.

County Engineer Knauer advised the board the cost to operate the flume is about \$25,000.00 annually and will never end unless the board purchases the adjacent property.

If that happened the matter would still have to go before DEP for approval.

Commissioner Hawkins advised that he does not mind tasking County Administrator Massey, County Engineer Knauer, or the County Attorney Fuqua/Milton with contacting the adjacent property owner to see if there is any interest in selling with the contingency of the board working through DEP.

- Handbook – It was confirmed with the Human Resource Department that the commissioners would provide them any notes that they may have prior to the March workshop and the Human Resource Department would prepare the information for the board to review.

Jessica Hawkins will schedule meetings.

County Administrator Massey updated the board that Holmes County has been contacted in the event Washington County needs them for Animal Control services due to the department currently being less an employee.

VIII. CLERK – None

IX. COUNTY ATTORNEY – County Attorney Fuqua advised the board that their office has provide County Administrator Massey a spreadsheet which includes items they are working on that will be updated as needed.

Attorney Fuqua requested the board review the spreadsheet and contact County Administrator Massey with any items that are not listed.

- X. ADJOURN – **Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to adjourn.**

Deputy Clerk Brantley

Date Board Approved