

**BOARD OF COUNTY COMMISSIONERS**  
**Washington County, Florida**  
**Board Meeting**  
**1331 South Blvd., Chipley, FL 32428**

DISTRICT 1 Alan Bush	DISTRICT 2 Charles Kent	DISTRICT 3 Tray Hawkins Chairman	DISTRICT 4 Todd Abbott Vice-Chairman	DISTRICT 5 Steve Joyner
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I. PROCLAMATION

- A. Call to Order – Chairman Hawkins
- B. Invocation/Pledge – Chairman Hawkins offered the invocation, which was followed by the pledge.

The Washington County Board of County Commissioners met for a special meeting at 8:00 a.m., which was closed to the public immediately following Call to Order. The public portion of the meeting will reconvene at 9:00 a.m.

Present were Chairman Hawkins, Vice-Chairman Abbott, and Commissioners Bush, Kent, and Joyner. Also present were Jeff Massey, County Administrator, Attorney Fuqua, Fuqua, & Milton, PA – County Attorney, Lora C. Bell, Clerk, and Risha Brantley, Deputy Clerk.

II. SPECIAL CLOSED MEETING - pursuant to Florida Statute 286.0113

- Security – Carol Rudd, Supervisor of Elections

III. RECONVENE – 9:00 a.m.

IV. ADOPT THE AGENDA – **Commissioner Joyner offered a motion, seconded by Commissioner Kent and carried to adopt the agenda.**

Chairman Hawkins documented on record the following two item were

added to the agenda.

- \$16,680.00 – Security Reimbursement for the Supervisor of Elections Office for IT purposes
- \$12,000.00 – Facility Security for the Supervisor of Elections Office

V. ADOPT PREVIOUS MINUTES –

- April 18, 2018 Board Meeting
- May 16, 2018 Workshop
- May 24, 2018 Board Meeting

**Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to adopt the above minutes.**

VI. NON-AGENDA AUDIENCE - Effective October 1, 2013, Florida Statute

286.0114 mandates that “members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission.” Each individual shall have three (3) minutes to speak on the proposition before the Board.

- Louise Hollifield addressed the board in reference to a cemetery located at 1705 Pioneer Road, Wausau. A church is located on the property, which was purchased in 2012. Since the purchase, the church was converted into a residence, at which point the resident claimed private property. Family members visiting the cemetery have had issues being able to visit, by being told they were trespassing, as well as being run off.

She requested a resolve to the issue.

- T.D. Nelson addressed the board as part owner of the cemetery/church

previously discussed confirming that there has been turmoil in regards to the graveyard. The graveyard visitation has been updated to 6:00 a.m. – 6:00 p.m., 7-days per week.

County Administrator Massey advised the board that he has been involved with the issue. The cemetery is regulated by state statute. If a cemetery is in disarray and not being maintained it is incumbent on the property owner to maintain it. If they do not maintain it the family members have the right to do so themselves at reasonable times.

When they have attempted to do that, they have been met with opposition from the residents that live there.

From the counties aspect, other than code violations; Mr. Nelson has advised that the current residents are relocating, which will resolve itself at that point.

Chairman Hawkins asked Mr. Nelson, once the current residents leaves will the building continue to be used as a residence.

Mr. Nelson advised the plan is to turn the residence back into a church.

Chairman Hawkins requested County Administrator Massy remain in contact of the situation ensuring it is progressing as it should. However, he does realize the board is limited to the scope of power they have in regards to private property.

Sue Fontane suggested the items (boats, cars) affecting entering the cemetery should be relocated to the back of the property.

Chairman Hawkins advised County Administrator Massey has been instructed to proceed with both parties to make sure it is resolved based on what the statute will allow.

VII. AGENDA ITEMS –

- CareerSource Chipola Board of Directors Nomination, Ted Everett, Economic Development nominated Tracey Andrews, who has agreed to serve on the board.

**Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to approve of Tracey Andrews serving on the CareerSource Board of Directors.**

- Highway 79 Corridor Project, Ted Everett, Economic Development addressed the board in regards to finalizing the authority. Originally, the plan was to borrow money from Holmes and Washington County, which did not occur due to the approval of \$2.8 million in grant funds. The previous thought process of having to borrow money from the counties is where the five-member authority originated. The make-up was one elected official from Washington, Holmes County, The City of Bonifay, and a businessperson from each county.

The current authority make-up has been suggested to include one elected official from each entity, making up a three-person board. All three entities will be equally liable for the indemnity, in the event that occurs.

The City of Bonifay and Holmes County voted unanimously for the change in the make-up of the authority.

If the board approves the new make-up, Nabors & Giblen and Giblen will create a new ILA2, which will have the three-member authority included. Once the general manager is hired, hopefully the timeframe following to have all the sewer and water lines put down will be 18-months.

Expressions of thanks were given to Jim Town for the assistance with economic development that he has provided in the county by Ted Everett, and Chairman Hawkins.

Chairman Hawkins also expressed thanks to Governor Scott, Representative Drake, Senator Gainer, Ted Everett, City of Bonifay, and Holmes County.

Commissioner Abbott expressed his excitement about seeing progression of the project.

**Commissioner Abbott offered a motion, seconded by Commissioner Bush and carried to change the ILA to a three-member board.**

Chairman Hawkins clarified that the board would be changed from a five-member board to a three-member board and would be composed of a representative from each municipality.

Ted Everett expressed thanks to Rebecca Prince, Holmes County Chamber of Commerce.

**The motion carried 5-0, by roll call vote.**

- 2018-2019 EMPG Agreement (state grant), Connie Welch, Emergency Management – **Commissioner Abbott offered a motion, seconded by Commissioner Bush and carried to approve the 2018-2019 EMPG agreement.**
  
- 2018-2019 EMPA Agreement (federal grant), Connie Welch, Emergency Management - **Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to approve the 2018-2019 EMPA agreement.**
  
- Statewide Mutual Aid Agreement (SMAA) and Resolution, Connie Welch advised the board that the agreement has not been revisited in at least 15-years. The state has requested an updated agreement. The agreement allows for outside resources from other counties to be used in Washington County as well as allowing Washington County to be able to assist other counties. – **Commissioner Abbott offered a motion, seconded by Commissioner Bush and carried to approve the Statewide Mutual Aid Agreement (SMAA).**
  
- Appointment for FAC and Small County Coalition, Tray Hawkins, Chairman – **Commissioner Abbott offered a motion, seconded by Commissioner Joyner and carried to appoint Tray Hawkins to the Florida Association of Counties Coalition as chairman.**

Chairman Hawkins informed the board that he is replacing Commissioner Joyner.

- 16,680.00 Security Reimbursement for the Supervisor of Elections IT Department – **Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to approve the \$16,680.00 to the**

**Supervisor of Elections for the grant.**

- 12,000.00 Facility Security for the Supervisor of Elections Office –  
**Commissioner Abbott offered a motion, seconded by Commissioner Kent, and carried 4 to 1, with Commissioner Bush voting no to approve \$12,000.00 for the facility security for the Supervisor of Election.**

VIII. COUNTY ENGINEER – Cliff Knauer addressed the board.

- Orange Hill Highway Paving Project – Bids opened June 20 with C. W. Roberts and Roberts and Roberts submitting bids. The base bids consisted of paving. C.W. Roberts bid \$100,223.00 and Roberts and Roberts bid \$120,600.00.

The alternate bid amount included seed and mulch, and sodding.

Adding the alternates to the base bid C.W. Roberts total is \$127,723.00, and the total for Roberts and Roberts is \$146,350.00.

County Engineer Knauer advised the board, the county would put out top soil prior to the company sodding, and seed and mulch.

A one-year warranty is included with the work done.

The sod is 5' on each side.

**Commissioner Abbott offered a motion, seconded by Commissioner Joyner and carried to proceed with the low bidder (C.W. Roberts), including the alternate bid for \$127,723.00.**

Commissioner Kent questioned the CEI inspection.

County Engineer Knauer advised that there is not a contract on that.

Commissioner Kent advised that he would like to ensure a quality inspection is done.

County Engineer Knauer advised 1 ½ of asphalt would be put down and 8" of lime rock.

- Kent Road is progressing.

Chairman Hawkins called a recess at 9:45 a.m.

IX. PUBLIC WORKS SUPERVISOR – Johnny Evans addressed the board.

- Orange Hill Update – The prep on the road should be complete today.

Commissioner Joyner questioned the density.

Johnny Evans advised the test has been done on the sub-base. The density test will be done after the rock is put down.

County Administrator Massey advised it met the criteria.

County Engineer Knauer advised that a density test have not been done at this point. LBR's have been done, which were a 52.

Southern Earth Science will need to do density test once the sub-grade

prep and set at grade.

The density will be done on sub-grade before the base is put down and density will be done on the base before paving.

- Beaver Update – Johnny Evans advised the board that USDA has been out less than two weeks and has been able to get nine thus far. He is scheduled to return in July.

Commissioner Bush requested Johnny Evans contact Holmes County Road Department in regards to the beaver control contract.

Johnny Evans updated the board. The roads addressed during the first trip were Odom, Corbin, Walters, Buddy, Pioneer out of Wausau, and the Emergency Operations Center.

The second visit included Ledger, Choctaw, as well as some roads located in district 1 and 3.

County Engineer Knauer updated the board he has received a proposal to stake out the right-of-way located at Crystal Lake for \$21,540.00 to include a stake every 100' around the entire lake, which is estimated at 12,500'.

This includes two boat ramps and two easements.

County Engineer Knauer advised the board that it is platted right-of-way and not an easement.

Johnny Evans advised the board that Jim Moody is willing to work with the county and allow the county to install a holding pond on part of his property in order to deal with the situation.

Chairman Hawkins advised to list the survey on July's workshop agenda.

County Engineer Knauer addressed Chairman Hawkins. They are currently working on a bid package to advertise and put out for bid for Culpepper.

Commissioner Abbott expressed concern about fixing the west end of Sunday Road.

Commissioner Bush suggested to video the survey to show approximately, where the stakes are located in the event they are removed.

Commissioner Joyner suggested the sign man build a signpost monument with a tag on it, which is a violation of the law to remove.

County Engineer Knauer suggested picking up the fence lines as they set the stakes around the lake.

Commissioner Bush and Hawkins agreed with County Engineer Knauer's suggestion.

Commissioner Abbott agreed with Commissioner Joyner.

County Engineer Knauer also suggested putting down pk nails in every

location of the stakes on the opposite side of the houses, which can be located with a metal detector.

Chairman Hawkins confirmed that this item should be included on the workshop.

- Buckhorn Boulevard – County Engineer Knauer updated the board on trying to obtain the right-of-way on Buckhorn Boulevard. Per discussion with the planning director, the owners are willing to donate the right-of-way, but would like a fence put up on both sides where the new right-of-way line is located.

There is currently no fence there.

The requested fence would be close to two miles.

Chairman Hawkins requested Steve Cramer work with County Administrator Massey, working with the developer on this issue.

Josh Peel addressed the board in regards to the material testing that is being done on Orange Hill; why is the county sending money outside of the county, when it can be done locally.

Commissioner Abbott advised that in many cases that is part of the contract.

- X. COUNTY ADMINISTRATOR – County Administrator Jeff Massey addressed the board.

- Code Enforcement Update – In reference to the previous extension for amnesty for code enforcement violator’s, which is through the end of June. There are five cases expected to fully comply, two of them have done so, and two of them are very much improved. Three cases are not expected to comply and two cases the owners have been unable to be contacted.

Chairman Hawkins suggested moving forward.

Marla Hayes asked if individual cases would need to be brought back before the board to request a waiver.

County Attorney Fuqua advised that it should be reflected in the minutes.

Chairman Hawkins requested to bring the parcel number before the board instead of the name at the July meeting.

- Big Bend – County Administrator Massey advised the board that he is anticipating a preliminary agreement next week.
- Procurement Policy – After review by the auditor’s the procurement policy will include federal regulations that are due around October that would affect the policy.

Chairman Hawkins requested the commissioners have a draft of the procurement policy by July 12.

County Attorney Fuqua suggested John Hamilton could assist with the

upcoming requirements.

- FEMA Loan Update – County Administrator Massey advised the board the loan matures June 26. The balance is \$1,000,000.00, which can be covered out of road and bridge contingency.

\$800,000.00 is anticipated to be received the beginning of July.

Chairman Hawkins updated the board he has a meeting scheduled for July 17 in Orlando with Carter Mack and Ben Maddox.

**Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to pay the FEMA loan off.**

Chairman Hawkins confirmed the motion as to finish paying the \$3,000,000.00 FEMA loan off before the 26th.

- RFP Mowing – County Administrator Massey requested approval from the board to compose an RFP at the annex.

Commissioner Abbott expressed his support. There are other areas of concern, which include the Ag center, Chipley Library, health department, and dental office.

County Administrator Massey advised the board that he would like flexibility to add additional county property if this is done.

Commissioner Abbott suggested looking at the courthouse.

Clerk Bell advised the board the current courthouse contract is with the ARC Center and they have been working diligently multiple days during the week.

Chairman Hawkins suggested the rfp be on an as needed basis.

Johnny Evans updated the board an issue with the inmate crews is that they are swapped around and at times, there are some on the crew without experience.

Chairman Hawkins requested to be informed of these type of issues.

Johnny Evans advised the board that when the inmate supervisor's do not have inmates, they should do the work.

Commissioner Joyner suggested the annex should be a priority. A work plan should be created.

Chairman Hawkins advised that he would like a contract that is used on an as needed basis.

County Administrator Massey advised that he would like consistency.

Commissioner Joyner requested this item be put on the workshop.

Chairman Hawkins requested County Administrator Massey set up a meeting with the warden.

Commissioner Abbott suggested using county inmate workforce.

Chairman Hawkins informed the board if they have not been sentenced and they are found not guilty, you are liable.

- Insurance – County Administrator Massey informed the board a special meeting may have to be called in reference to the insurance around July 10 – 12 in order to approve the benefits.

Chairman Hawkins expressed disappointment in BCBS in reference to the contract and negotiations. They will not give their rates.

Marla Hayes, Human Resource updated the board. They would like to put them off until August, which is not feasible due to October 1, being the insurance effective date.

XI. CLERK – Clerk Bell addressed the board.

- May Vouchers – \$2,465,668.20 - **Commissioner Abbott offered a motion, seconded by Commissioner Joyner and carried to approve the vouchers totaling \$2,465,668.20.**

XII. COUNTY ATTORNEY – County Attorney Fuqua addressed the board.

- Correction on Agreement for the Concrete Company – The correct amount is \$775,000.00 instead of \$750,000.00.

**Commissioner Abbott offered a motion, seconded by Commissioner Bush and carried to correct the resolution paperwork being \$775,000.00, instead of \$750,000.00.**

- One-Half Cent Sales Surtax Ordinance – County Attorney Fuqua updated

the board. The school board adopted the resolution to call for a half-cent sales surtax referendum.

In order for the school board to proceed, per statute the Board of County Commissioners has to enact an ordinance calling for the referendum to be placed on the ballot.

- HUD – County Attorney Fuqua advised the board that he has been researching the HUD program. The next step is to set up a meeting with them.

Chairman Hawkins advised they do not want to do it internally.

He suggested the contract be in effect October 1.

Commissioner Bush suggested if it is an option to pass the program on to another governmental entity, all the while still having the program for the residents.

County Attorney Fuqua advised the board that he intends to update the surplus property ordinance.

Marla Hayes confirmed with County Attorney Fuqua if a special meeting is held he would like both ordinances heard at the meeting.

XIII. ADJOURN – *Commissioner Bush offered a motion, seconded by Commissioner Joyner and carried to adjourn.*

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Deputy Clerk Brantley

Date Board Approved