

**BOARD OF COUNTY COMMISSIONERS**  
**Washington County, Florida**  
**Board Meeting**  
**1331 South Blvd., Chipley, FL 32428**

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DISTRICT 1	DISTRICT 2	DISTRICT 3	DISTRICT 4	DISTRICT 5
Alan Bush	Charles Kent	Tray Hawkins Chairman	Todd Abbott Vice-Chairman	Steve Joyner

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I. PROCLAMATION

- A. Call to Order – Chairman Hawkins
- B. Invocation/Pledge – Jeff Massey offered the invocation, which was followed by the pledge.

The Washington County Board of County Commissioners met for a regular board meeting at Thursday, August 23, at 9:00 a.m.

Present were Chairman Hawkins, Vice-Chairman Abbott, and Commissioners Bush, Kent, and Joyner. Also present were Jeff Massey, County Administrator, H. Matthew Fuqua, Fuqua, & Milton, PA – County Attorney, Lora C. Bell, Clerk, and Johnnie Pettis, Finance Director.

Chairman Hawkins closed the regular meeting, and opened the public hearing.

II. PUBLIC HEARINGS

- Sale of County Owned Real and Personal Property – Attorney Fuqua read the ordinance by title.

There were no comments.

- Senior Homestead Exemption – Attorney Fuqua read the ordinance by title. The ordinance allows senior citizens to not have to reapply for

homestead exemption each year.

There were no comments.

- Land Development Code Amendment regarding Major Development Review – Steve Cramer, Planner read the ordinance 2018-5 by title. The request is from staff to amend the code regarding major development reviews.

The amendment will allow the board of county commissioners to approve major developments. Minor developments will continue to be approved by the planning commission, and developments in municipalities will be approved by their town council.

The amendment is consistent with the land development code standards.

The planning commission and staff recommend approval.

- Subdivision Plat for the Emerald Subdivision, Phase II – Steve Cramer, Planner addressed the board in reference to the above referenced request from Florida CCI for the location of the northwest corner of Emerald Lane and Crystal Lake Drive. The property size is 7.5 acres. The request is for seven lots, and 15' of right-of-way is being dedicated.

Phase 1 was approved by the board in December.

Commissioner Joyner expressed concern about present drainage issues on Emerald Lane.

Steve Cramer advised that notification requirement have been met. The

planning commission and staff recommend approval.

Chairman Hawkins closed the public hearing and reconvened the regular meeting.

### III. ADOPT THE AGENDA

- Additions – Recognition of Northwest Florida Reception Center
- Recognition of Lt. Jordan

**Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to adopt the agenda with the additions.**

The board recognized the Northwest Florida Reception Center for the assistance provided with inmate labor.

Lt. Jordan was also recognized.

George Swagger, David Byrd, and Mr. Redman were recognized by the Northwest Florida Reception Center.

### IV. ADOPT PREVIOUS MINUTES

- July 10, 2018 Board Meeting
- July 18, 2018 Workshop/Special Board Meeting
- July 26, 2018 Board Meeting
- August 15, 2018 Board Meeting

**Commissioner Abbott offered a motion, seconded by Commissioner Joyner and carried to adopt the minutes for 7/10, 7/18, 7/26, and 8/15.**

V. NON-AGENDA AUDIENCE - Effective October 1, 2013, Florida Statute 286.0114 mandates that “members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission.” Each individual shall have three (3) minutes to speak on the proposition before the Board.

- Benita Crittenden addressed the board in reference to the Greenhead Road, expressing thanks to the road department and the board for the maintenance and diligence on seeking funding in regards to the road. A survey and alignment have been done on the road since 2012.

The impact on the roads from the log trucks doing work on Water Management property has been huge.

Chairman Hawkins advised that contact has been made with Water Management in regard to the heavy hauler ordinance.

Johnny Evans advised that Water Management has provided dirt to go back on the areas that are broken in.

The timbering has caused a change in water runoff.

Chairman Hawkins requested Benita Crittenden document the number of springs, and the amount of ingress, and egress and work with a county appointed staff by County Administrator Massey in order for the board to present the information to the state.

Benita Crittenden requested the board hold a community meeting to show the proposed alignments and be proactive on obtaining the right-of-

way.

VI. CONSENT AGENDA

1. Approval of July vouchers totaling \$1,061,231.50
2. Approval to appoint Rick Kerr to the Tri-County Airport Authority Board
3. Approval for public works to proceed with the repair of the bridge on Pioneer Road at Hard Labor Creek for a total of \$26,900.00 with Ferrovia Services. Funds will be taken from the public works contingency line item
4. Approval of Chairman Hawkins to serve as the board appointment/representative for the insurance consortium
5. Authorization to utilize \$15,000.00 of the \$46,250.00 funds received from DOT for the sale of the Greenhead Voting Precinct towards engineering costs for the Greenhead Fire Department
6. Approval to hire a part-time MSBU Coordinator/20 hours a week at pay grade 107, \$16.80 hourly, with mileage reimbursement to be paid for by MSBU funds
7. Approval to apply for the Job Growth Grant in conjunction with the City of Chipley
8. Approval to appoint Tray Hawkins to the Northwest Florida Housing Authority Board
9. Approval to enter into an interim contract with the Northwest Florida Housing Authority to administer the Section 8 Housing pending moving the program under them
10. Approval of a resolution providing for the release of the easement granted by Robert and Norma Keller

**Commissioner Bush offered a motion, seconded by Commissioner Kent and carried to approve the consent agenda.**

## VII. AGENDA ITEMS

- Sale of County Owned Real and Personal Property – H. Matthew Fuqua, County Attorney advised the board a public hearing was held at the beginning of the meeting where the ordinance was read by title.

**Commissioner Abbott offered a motion, seconded by Commissioner Bush and carried to approve the sale of county owned real and personal property ordinance.**

- Senior Citizen Homestead Exemption – Gil Carter, Property Appraiser – **Commissioner Abbott offered a motion, seconded by Commissioner Bush and carried to approve the Senior Citizen Homestead Exemption ordinance.**

- Land Development Code Amendment regarding Major Development Reviews – Steve Cramer, Planner advised the board the planning commission and staff recommend approval.

**Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to approve the land development code amendment regarding major development reviews.**

- Subdivision Plat for the Emerald Subdivision, Phase II, Steve Cramer, Planner advised the board the planning commission and staff recommend approval.

**Commissioner Abbott offered a motion, seconded by Commissioner Joyner and carried to approve the subdivision plat for the Emerald**

**Subdivision.**

- SHIP Annual Report – Karen Shaw, Grants/Special Projects Coordinator requested approval of the SHIP annual reports for 15/16 – 17/18.

**Commissioner Joyner offered a motion, seconded by Commissioner Kent and carried to approve the SHIP annual reports for 15/16 – 17/18.**

VIII. COUNTY ENGINEER – Not Present

IX. PUBLIC WORKS SUPERVISOR – Johnny Evans – None

X. COUNTY ADMINISTRATOR – Jeff Massey

- Cost Saving Measure for Copy Machines – Terry Eisler, Sr. Vice-President, CPS Office Technologies addressed the board in reference to copiers. The current cost for the 10 machine currently accounted for by the board is \$1,747.53.

He suggested the board use Sourcewell, which is a coop that sources out with RFP's to obtain the most economical price with the best quality products.

A national coop leasing is available, which provides the county with municipal tax exemption.

The savings will be \$6,622.92.

Chairman Hawkins called a recess at 10:00 a.m.

Chairman Hawkins called the meeting back to order.

Attorney Milton advised the board the closing date for Big Bend is scheduled for August 27, 2018.

**Commissioner Joyner offered a motion, seconded by Commissioner Abbott and carried to authorize Chairman Hawkins to execute the closing documents for Big Bend.**

County Administrator Massey advised the board the funds will go into the general budget.

XI. CLERK – Clerk Bell addressed the board.

- RFP for Auditing Services – Clerk Bell advised the board the committee ranked as follows from highest to lowest.

Carr, Riggs, & Ingram, James Moore, Mauldin and Jenkins, and EFPR.

Commissioner Abbott offered a motion, seconded by Commissioner Kent to approve Carr, Riggs, & Ingram as the county auditing firm.

Chairman Hawkins requested discussion, commenting that the top two come before the board with presentations. There is a huge disparity in the price.

Commissioner Abbott withdrew his motion.

Chairman Hawkins requested a meeting be set up, and have the information available at the September workshop.

Marla Hayes, Human Resource advised the board that the difference in cost with another company is not clear because there are unknown fees included on other items listed, such as consultations.

**Commissioner Bush offered a motion, seconded by Commissioner Kent and carried to proceed with Carr, Riggs, & Ingram with the caveat that the committee negotiate for better terms.**

XII. COUNTY ATTORNEY –

Attorney Fuqua requested authority for the chairman to sign to enter into the lease with the Greenhead Volunteer Fire Department. This is currently being worked on for the new fire station.

**Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to approve of the chairman to enter into a lease with Greenhead Volunteer Fire Department.**

Attorney Fuqua addressed the board in reference to the memorandum of understanding that has been prepared with the Northwest Florida Regional Housing Authority in regards to the transition period between the time that Tri-County relinquishes control until all the paperwork is complete, shifting it to Northwest Florida Regional Housing.

An audit has to be done to close the program out under Tri-County.

**Commissioner Bush offered a motion, seconded by Commissioner Kent and carried to proceed with the memorandum of understanding with Northwest Florida Regional Housing for the HUD program during the transition period.**

Attorney Fuqua advised the board the final survey and settlement agreement on the Watson case is complete. \$10,000.00 will be paid from the county in regards to the Watson case.

Chairman Hawkins advised that the \$10,000.00 is not for an admission of guilt. The county is buying the easement; from this point forward this will not be an issue.

**Commissioner Bush offered a motion, seconded by Commissioner Kent and carried to authorize the \$10,000.00 for the Watson Case.**

XIII. ADJOURN – Commissioner Abbott offered a motion to adjourn. The motion carried unanimously.

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Deputy Clerk Brantley

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Date Board Approved