

**WASHINGTON COUNTY BOARD OF COUNTY COMMISSIONERS**  
**January 25, 2018 - 9:00 a.m. - BCC Meeting – Commission Board Room**  
**1331 South Blvd., Chipley, FL 32428**

DISTRICT 1	DISTRICT 2	DISTRICT 3	DISTRICT 4	DISTRICT 5
Alan Bush	Charles Kent	Tray Hawkins Chairman	Todd Abbott Vice-Chairman	Steve Joyner

I. PROCLAMATION

- A. Call to Order – Chairman Kent
- B. Invocation/Pledge – Isaac Fuentes/Jeff Massey

The Washington County Board of County Commissioners met for a regular board meeting, beginning at 9:00 a.m., on Thursday, January 25, 2018.

Present were Chairman Hawkins, Vice-Chairman Abbott, and Commissioners Bush, Kent, and Joyner. Also present were Jeff Massey, County Administrator, Jeff Carter, Fuqua, Milton, & Carter, PA – County Attorney, Shawna Faison, Executive Assistant to Lora C. Bell, Clerk, and Risha Brantley, Deputy Clerk.

II. PUBLIC HEARING

- Special Exception Application for Used Vehicle Sales – Steve Cramer, Planner addressed the board in reference to the above referenced application with an address of 751 Kirkland Road. The applicant is Michael Nixon. The property size is 13.3 acres and the land use category is industrial. In order to have sales, a special exception approval is required for commercial.

The special exception has been advertised, there has been no opposition received, there is no detrimental impact on adjacent properties, and the handicap access has been addressed.

The staff and planning commission recommend approval. There are five conditions of approval, which were identified at the workshop on January 17, 2018.

There were no comments.

III. ADOPT THE AGENDA – **Commissioner Bush offered a motion, seconded by Commissioner Kent and carried to adopt the agenda.**

IV. ADOPT PREVIOUS MINUTES

- December 13, 2017 Board Meeting – **Commissioner Abbott offered a motion, seconded by Commissioner Joyner and carried to adopt the minutes dated December 13, 2017.**

V. CONSENT AGENDA – **Commissioner Bush offered a motion, seconded by Commissioner Kent and carried to approve the consent agenda.**

Commissioner Abbott questioned where the funds would come from for the City of Caryville, item E.

Chairman Hawkins advised the expense would come from the remaining funds of the \$20,000.00 that was designated for the recreational programs.

- A. Request approval for the Clerk of Court to pay vouchers for December 2017 in the amount of \$1,785,419.86
- B. MOU – Wausau Possum Palace – Community Staging Area – Agreement between the Town of Wausau and Washington County will allow the Possum Palace to be utilized by the county as a community staging area in the event of

an emergency

- C. Gulf Power Agreement – MSBU – Contract – MSBU lighting at Sunny Hills
- D. Anderson Columbia Resolution – Old Mill Road and Highway 77
- E. City of Caryville Community Center Roof Repair - \$2,250.00 – The board has approved to give local communities assistance with their recreational youth events. Although, Caryville does not have recreational teams this would assist in roof repairs for the City of Caryville Community Center.
- F. Resolution – Bonnet Pond Road – The board has been awarded financial assistance from the State of Florida Department of Transportation through SCRAP to resurface Bonnet Pond Road

VI. AGENDA ITEMS –

- Special Exception Application for Used Vehicle Sales – Steve Cramer, Planner

**Commissioner Abbott offered a motion, seconded by Commissioner Bush and carried to approve the special exception.**

Attorney Fuqua clarified that the motion is subject to the conditions recommended by the planning commission.

- TDC Board Appointment – Heather Lopez, TDC requested board approval of Aaron Miller for seat #9 on the TDC Board. The term will expire on September 30, 2018.

**Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to approve of Aaron Miller filling seat #9 on the TDC Board.**

- Division of Forestry 50/50 Grant – Savannah Lolley, EOC requested

approval from the board to apply for the Division of Forestry 50/50 grant for Sunny Hills Fire Department for ten new handheld radios. They will turn in ten old handheld to Mobile Communications for a credit of \$1,250.00 that will be applied to the purchase of the new radios. The total cost for the radios is \$7,300.00. Sunny Hills will receive \$3,650.00 from the Division of Forestry.

Vernon Fire Department will purchase five of the new radios from Sunny Hills.

County Administrator Massey advised the board the funds are in Sunny Hills budget.

**Commissioner Abbott offered a motion, seconded by Commissioner Joyner and carried to give board approval to apply for the 50/50 Volunteer Fire Assistance Grant.**

- Douglas Ferry Road Detour – Rod Adams, Melvin Engineering

Commissioner Hawkins clarified with Mr. Perry that Anderson Columbia will keep a road grader on site to maintain as well as mill the hill.

Mr. Perry confirmed they will maintain the road while the detour is in place as well as place mill on the section of concern.

Rod Adams addressed the board in reference to construction plans of the inter-section of Highway 79 and Douglas Ferry Road. A detour will be constructed while the work is being done and the Department of Transportation requires county approval and a resolution during this

time.

**Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to approve the road construction.**

Johnny Evans advised the board on Davidson Road north of Clayton a sign needs to be installed displaying no trucks.

Rod Adams advised the signs have been ordered.

Commissioner Hawkins expressed concern about the need to provide lighting at some of the inter-sections.

He requested to meet with the Department of Transportation to address the lighting in the scope of work.

- Resolution – Buckhorn Boulevard – Karen Shaw, Grants/Special Projects Coordinator addressed the board in reference to the advanced funding agreement for Buckhorn. A resolution and letter to Senator Gainer has been prepared.

**Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to authorize the execution of the resolution for advanced funding on Buckhorn Boulevard.**

- Sunny Hills Library – Renae Rountree, Library Services Director suggested the schedule for Sunny Hills Library be Tuesday, Wednesday, and Thursday from 9:00 a.m. – 6:00 p.m., closing from 12:00 p.m. – 1:00 p.m for lunch. The total open hours will be 24 at a cost of approximately

\$9,000.00 extra dollars, which is in library contingency. The schedule will begin the first full week in February.

Based on the libraries statistics she could not justify being open more.

- Big Bend – Mike Watkins, CEO Big Bend advised the board they have continuously leased the space since the early 2000's. The facility needs repairs. Contact has been made with County Administrator Massey and Attorney Carter about a possible purchase of the property. A proposal letter was sent on November 8, outlining their proposal.

He requested the board consider giving Big Bend 120 day due diligence period in order to work with the local bank to come back with a total project scope and have the dollars.

Commissioner Hawkins clarified with Mr. Watkins that his request from the commission is a motion to give them 120 day due diligence to obtain funding sources, and work with lending institutions.

The board would bring the matter back up at the April meeting.

**Commissioner Abbott offered a motion, seconded by Commissioner Joyner and carried that the board would give Big Bend 120 day due diligence to obtain funding sources, and work with lending institutions.**

The board, Mike Watkins, and County Attorney Carter held discussion on the motion.

Mike Watkins advised the board they are currently paying month to month.

**The motion failed 3 to 2 with Commissioners Abbott and Joyner voting yay and Commissioners Bush, Kent and Hawkins voting nay.**

**Commissioner Kent offered a motion, seconded by Commissioner Abbott and carried to enter into an option agreement with Big Bend for 120 days and bring the item back up at the meeting in May for discussion.**

- Opioid Representation – Commissioner Hawkins  
**Commissioner Joyner offered a motion, seconded by Commissioner Abbott and carried to appoint Perry & Young to represent Washington County in the opioid epidemic.**

Chairman Hawkins called a recess at 9:46 a.m. The meeting was called back to order at 10:02 a.m.

VII. FEMA COORDINATOR – None

VIII. COUNTY ENGINEER – County Engineer Knauer addressed the board.

- SCRAP, SCOP, AND COUNTY INCENTIVE GRANT PROGRAM – County Engineer Knauer advised the board he has evaluated Hutchinson and Sunday Road per board direction.

Hutchinson Road is 1.6 miles, the existing roadway varies between 20' and 24' wide gravel. The cost estimate prepared to build a road 20' wide to green book standard is \$825,500.00 and 22' wide to green book standards is \$922,500.00.

The project would meet the eligibility requirements of the county incentive grant program.

Traffic being moved off of a state road can be shown.

A lot of clearing would be required to build the road, in which \$60,000.00 has been allocated. It is a 50/50 match, which would be waived due to the county being a county of critical concern.

Commissioner Hawkins advised the county could do the clearing.

County Engineer Knauer advised the board unless there is a cost for moving power poles the estimate he provided would be correct.

Sunday Road is 1.7 miles, and the existing roadway is between 17' and 18'. The road is in decent shape but there is 600' – 700' that would need base replacement.

He suggested widening the road to 20'. The cost estimate for resurfacing and thermoplastic striping is \$258,060.00, widening the road and resurfacing it would be \$343,884.00, and to widen it, resurface, and fix the drainage on the project would be \$425,500.00.

He advised the board that he does not know if the road removes traffic off of a major highway suggesting it would be a good SCRAP project.

Commissioner Hawkins suggested the county could do the prep work for the 600' and only contract the cost to pave it.

**Commissioner Kent offered a motion, seconded by Commissioner**



**Bush and carried to submit Hutchinson Road to the County Incentive GRANT Program (CIGP).**

County Engineer Knauer suggested submitting Brickyard Road as a SCRAP project.

There are three SCOP roads for candidates, which include Greenhead Grade, Holmes Valley Road extension, and the missing link on CR 284.

**Commissioner Joyner offered a motion, seconded by Commissioner Kent and carried to submit Greenhead Grade to the SCOP program.**

County Engineer Knauer requested direction on the portion to submit.

Commissioner Hawkins left that determination up to County Engineer Knauer and Karen Shaw suggesting they are more knowledgeable in that area.

County Engineer Knauer suggested submitting the road in pieces.

Commissioner Bush suggested that a letter of support from Water Management and the Department of Environmental Protection could be beneficial to submit with the application.

County Engineer Knauer advised the board that they request a list of meetings where the road has been discussed.

**Commissioner Kent offered a motion, seconded by Commissioner Abbott and carried to submit Brickyard Road for the SCRAP project.**

Karen Shaw advised the board that resolutions are needed for the all project applications.

- Right-of-Way on Rhythm Property – County Engineer Knauer advised the board that the new landowner would like the property changed back to agriculture.

Right-of-way has been discussed with the landowner before obtaining the land use change.

Southeastern Surveying previously surveyed the project. They had also located the edge of the dirt road through the property.

He advised that from their survey he has drawn in the new right-of-way and sent it back to them.

Southeastern Surveying's proposal for a legal description and sketch for the proposed right-of-way and to monument it in the field is \$3,800.00.

**Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to accept Southeastern Surveying's proposal of \$3,800.00 to prepare the legal description and sketch for the proposed right-of-way and monument it in the field for Buckhorn Boulevard.**

IX. PUBLIC WORKS SUPERVISOR – Johnny Evans addressed the board.

- Surplus Equipment – Johnny Evans requested approval of the surplus list the board was provided at the workshop. The auction is the third

week in February.

**Commissioner Bush offered a motion, seconded by Commissioner Joyner and carried to approve of taking the items listed on the surplus list provided to the board at the workshop to the auction.**

Johnny Evans updated the board the excavator should be delivered Thursday, February 1.

The milling machine has been really productive.

X. COUNTY ADMINISTRATOR – Jeff Massey addressed the board.

County Administrator Massey recognized Felicia Brown, Building Department for 25 years of service.

- Fire Department Surplus Equipment – The Caryville Fire Department has a 2000 Ford and a 1978 Engine they would like to surplus at the same time the county does theirs and the funds would be put in the Caryville budget.

**Commissioner Abbott offered a motion, seconded by Commissioner Bush and carried to approve to surplus the 2000 Ford and 1978 Engine at the Caryville Fire Department with the funds going in the Caryville budget.**

- Amnesty Day – Jeff Massey addressed the board on the option to schedule an Amnesty Day on March 17 or 24. A grant pays 75% of the cost. Any expense over \$20,000.00 the board has to cover.

Waste Management has agreed to supply the dumpsters at no cost to remove the material.

The day is for household materials advising that he intends to advertise and educate for the event.

**Commissioner Kent offered a motion, seconded by Commissioner Bush and carried to approve to schedule Amnesty Day March 17 or 24 and to be advertised throughout the administration office.**

XI. CLERK – None

XII. COUNTY ATTORNEY – Jeff Carter, Fuqua, Milton, & Carter, PA addressed the board.

A shade meeting needs to be scheduled in February to discuss the Watson litigation.

Attorney Fuqua advised the board the shade meeting has been advertised for the day of the workshop in February.

Attorney Carter expressed his thanks to the board advising this is his last meeting.

XIII. ADJOURN – **Commissioner Bush offered a motion, seconded by Commissioner Joyner and carried to adjourn.**

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Deputy Clerk Brantley

Date Board Approved