

**BOARD OF COUNTY COMMISSIONERS**  
**Washington County, Florida**  
**Board Meeting**  
**1331 South Blvd., Chipley, FL 32428**

DISTRICT 1 Alan Bush	DISTRICT 2 Charles Kent	DISTRICT 3 Tray Hawkins Chairman	DISTRICT 4 Todd Abbott Vice-Chairman	DISTRICT 5 Steve Joyner
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I. PROCLAMATION

- A. Call to Order – Chairman Hawkins
- B. Invocation/Pledge – Danny Jackson offered the invocation, which was followed by the pledge.

Present were Chairman Hawkins, Vice-Chairman Abbott, and Commissioners Bush, Kent, and Joyner. Also present were Jeff Massey, County Administrator, Lora C. Bell, Clerk, Risha Brantley, Deputy Clerk, and H. Matthew Fuqua, Fuqua & Milton, P.A.

Agenda Additions – Sunday Road – Commissioner Abbott

II. AGENDA ITEMS

- Proclamation – Relay for Life – Jody Bush, Relay for Life addressed the board in reference to Relay for Life, which scheduled for April 12 at 5:00 p.m. located at Pals Park. Local events include Stick a Fork in Cancer (restaurant support) March 10 – 16, drive by breakfast March 13 located in Beall’s parking lot, Caregiver Cookout located at Calvary Pentecostal Church on March 19, Empty Shoes at the Washington and Holmes County Courthouse on April 6, scavenger hunt, and Bro’s and Bras.

Proclamation approval was requested of the board, which would designate April 7 – 12 as Paint the County Purple.

This item will be listed on the consent agenda.

- Generator Maintenance Contract Renewals – Randy Truette, Communications Committee
- Florida Detroit Diesel Contract Renewals – Randy Truette, Communications Committee advised the board that he sought additional quotes but didn't receive responses.

Mr. Truette made note that Florida Detroit Diesel responded promptly during the storm in October.

The contract renewal includes a 3% increase. The Chipley tower is gone, so this contract will not be initiated. The Communications Committee recommended renewal of contracts for the three generators at the towers for a 3% increase (\$4,200.00 annual).

This item will be listed on the consent agenda.

Randy Truette addressed the board in reference to the generators at the county annex and jail. Prices have been provided which include a load test and without a load test. The recommendation is to proceed with the load test renewal.

Chairman Hawkins requested a price be obtained to replace the generator at the county annex.

The board agreed to approve the load test option for the county jail, but not the county annex, which will be \$2,554.00 for the jail and \$1,595.00 for the annex.

This item will be listed on the consent agenda.

- Rural Grant for Mapping and Maintenance on Recording Equipment – Clint Erickson, E-911 Coordinator requested board approval to apply for a grant for recording equipment, which is for maintenance.

This item will be listed on the consent agenda.

- Sunday Road – Commissioner Abbott advised the board that the boring samples are complete on Sunday Road, which reflected that the soil underneath is exceptional.

County Administrator Massey informed the board that the estimated cost for Sunday Road is \$120,000.00 - \$125,000.00 per mile, which includes the expense of mobilization.

Commissioner Bush suggested to replace certain sections of the road.

Commissioner Abbott requested that County Administrator Massey obtain pricing to saw cut five sections.

III. FEMA COORDINATOR – Kevan Parker addressed the board.

- Update – 1.1 – 1.2 cubic yards have been picked up this far. The last pass is being prepared for. During the final pass once a road is cleared it will be recorded and not addressed again.

Commissioner Bush confirmed that the plan continues to be to begin on the western side of the county and work eastern.

Commissioner Kent asked if the ditches and culverts will be cleaned.

Kevan Parker advised that they should clean them better than they have been. Through the road process, ditches are being dug out.

The Department of Transportation has approved to do private roads as of March 12.

The plan is to be finished by April 15.

County Administrator Massey advised that 27,999 yards have been moved to Moonseed as of yesterday. The company will be invoiced.

Kevan Parker discussed with the board that it has been requested from the Department of Transportation that the county keep management of the debris. This means that Wheeler will process the request to FEMA for reimbursement and will reimburse the Department of Transportation for that. The management cost will come to the county upfront. If it stays at the county level additional funds are available on the hazard mitigation side. The Department of Transportation does not qualify for funds on this side.

Attorney Fuqua addressed Kevan Parker. The question is if they will assign that right to the county.

Kevan Parker suggested to the board to enter into agreement with the Department of Transportation. The agreement would mean that the county would process the requests for reimbursement and in turn reimburse the Department of Transportation.

The record keeping expense incurred from Wheeler is reimbursable in the management cost.

Chairman Hawkins asked what additional responsibilities and requirements will Washington County have? What benefits will Washington County receive?

Kevan Parker advised that the largest thing is the management cost of 5%.

Chairman Hawkins confirmed that all the debris that is being picked up in Washington County, that is being billed through FEMA will receive the additional 5% administration cost, which wasn't previously occurring.

Kevan Parker advised that is correct.

Attorney Fuqua asked if the Department of Transportation would like a contract with Wheeler to submit the reimbursement?

Kevan Parker advised no, it would stay with the county. The process needs to begin with a request to Phillip.

Chairman Hawkins advised to list on the consent agenda approval to send an agreement to the Department of Transportation prepared by Attorney Fuqua.

Commissioner Abbott requested to see a list of additional items that have been submitted and to be briefed on the process of requesting the additional items.

Kevan Parker responded that they are currently in the process of finishing entering everything in the grants portal. They are currently looking at the buildings in the City of Chipley and from there intend to move on to

Washington County buildings and roads. July 11 is the category a/b deadline. The emergency work is good until then.

The parks have been done as they moved along.

IV. PUBLIC WORKS SUPERVISOR – Danny Jackson addressed the board.

The no parking signs have been put up at the Wolf Preserve and everything is okay at Cotton Landing.

The water levels at Pine Ridge and Rolling Pines are up, however the roads are holding up well.

Two quotes have been received for the mulching head, which were from John Deere and Tractor and Equipment. Tractor and Equipment offers the Fecon Head, which is what they suggest to purchase for longevity. The cost is \$18,100.00 for a 36” head.

Commissioner Joyner suggested to look at another mulching head for the rubber tire excavator.

The board held discussion and agreed to list the purchase of two mulching heads on the consent agenda.

Danny Jackson advised the board that the John Deere tractors will be delivered Friday.

Mowing is currently being done in Sunny Hills.

Commissioner Joyner advised the board that the quality of the product and service matters.

V. COUNTY ENGINEER – Cliff Knauer addressed the board.

Brad Drake and Senator Gainer's office have made contact in regards to Twin Pond and Greenhead Road requesting an outline identifying the highlights of each project. This information has been provided to them.

Five cores have been completed on Sunday Road. The average thickness of the asphalt is 2", the base is sand clay, the thinnest base on the road is 8", and the thickest is 12".

A 1 ½" overlay can be placed over the road without doing a leveling course for an estimated \$150,000.00. A leveling course and a cap would provide a better riding road, which would be an estimated \$220,000.00. 75 pounds of leveling is recommending and 165 pounds for the cap.

Chairman Hawkins directed County Engineer Knauer to obtain a price for saw cutting.

County Engineer Knauer addressed the board in reference to the NRC program. They have a policy, which states they don't do work on dirt roads. They do pay for expenses outside of the roadway, such as ditches. The projects that will be sent for approval from the district conservationist and district engineer will be clearing out the debris between Williams Road and Old Bonifay Highway, the relief bridge on Old Bonifay Highway, which has debris piled up on both sides of it, and the ditch from Kirkland Road to Highway 90 (the creek is completely filled in).

County Engineer Knauer suggested to contract the work out with the funding that would come directly to the county.

A permit would have to be submitted from the Water Management District.

Cope Road is ready to bid. The continued process will begin once funding is received from the Department of Transportation, which should be available July 2019.

The remaining comments from the Department of Transportation have been received on Bonnet Pond Road and responses should be submitted this week. The majority of questions were in regard to wetlands on the road.

The road should be ready to be bid in April.

The first 1 ½ - 2 miles on Buckhorn Boulevard is platted from Quail Hollow Boulevard to the location where the Rhythm Development was planned for. The way the right-of-way was platted is going to require some easements on Buckhorn Boulevard; 6 – 8 land owners.

The design for Old Bonifay Road is being worked on and should be ready for submittal soon.

The low water crossing on Joiner Road is failing, which will be looked at along with Johnny Evans to see if a plan is possible for public works to take care of the issue.

Pictures have been sent to Fish and Wild Life Endangered Species Program in



regards to the banks at Culpepper Boat Ramp being trampled. The plan for the ramp would mean a lot less impact than what has been occurring for years.

The hydrogeologist would like to know what level of service the county is seeking on Shenandoah Drive.

County Administrator Massey advised County Engineer Knauer that they are seeking validation of what is occurring.

County Engineer Knauer advised the board that what they are looking at in the depression is ground water. It isn't storm water that hasn't soaked in the ground yet.

County Engineer Knauer advised the board that he would request a general opinion letter from the hydrogeologist and have him present before the board.

Commissioner Bush requested information regarding data of the groundwater levels now and how they are basically at record breaking numbers.

County Engineer Knauer advised the board that he has the information he needs to compile a drainage solution for Crystal Lake. A couple of conceptual ideas will be prepared for the boards review. A permit from Water Management will be pulled.

VI. COUNTY ADMINISTRATOR – Jeff Massey addressed the board.

- House Bill 191 – Northwest FL Rural Inland Affected Counties Recoveries Fund  
The bill is tied into the BP money. It is 5% of the 25%. The bill would entitle the inland counties to be allocated money from the BP Oil spill. Does the board support the bill?

Chairman Hawkins advised to draft a letter of support.

- Code Enforcement and Animal Control for Municipalities – County Administrator Massey suggested if Washington County looked at other municipalities code enforcement that it would be a case per case basis for a flat rate of \$500.00.

Commissioner Bush suggested a straight pass through.

Chairman Hawkins suggested that they would not generate any code case in any municipality. It would be the municipality's board that would initiate the code case and send it to the county for them to handle.

County Attorney Fuqua advised the board that the municipalities code enforcement needs to mirror the counties.

Chairman Hawkins commented that they have already adopted the code.

Commissioner Bush suggested to state that the \$500.00 is for budget planning purposes, but the expense would be a pass through.

County Administrator Massey advised that this is preliminary.

County Administrator Massey suggested that the use of municipalities use of animal control services should be a direct pass through on an hourly basis.

Attorney Fuqua suggested that there needs to be a meeting with the municipalities, attorneys, code enforcement, animal control, and county

administrator to ensure that everyone is on the same page before anything begins.

Chairman Hawkins advised County Administrator Massey to schedule the meeting.

- BOCC Website – County Administrator Massey advised the board that they have went through the process of grading different companies to update the county website. This will include all major maintenance, however there will be county access to make changes. The company that was selected is local, had the best price, and has built several websites in the area. His quality and content was above the rest.

Wendy White advised the board that the initial cost is \$9,200.00 and the monthly maintenance fee for a long term contract is \$99.00.

The board held discussion on the cost of advertising costs in regards to the comprehensive plan and splitting property.

Chairman Hawkins suggested to find out if future land use changes can be advertised on the county website.

Attorney Fuqua advised the board that the statute directs that the advertisements are required to be listed in a newspaper of general circulation.

Wendy White advised that the company name is John Warren, LLC.

Marla Hayes advised the board that the purchasing policy was followed. If it is less than a certain amount, competitive sealed bids can be advertised for. This

was listed on the website and locals were contacted. Four bids were received, which were graded by a committee.

County Administrator Massey advised that the website would be ADA compliant.

This item will be listed on the consent agenda.

County Administrator Massey expressed concern about the fuel that is on the ground in the forest. A meeting will be held in the morning to address the possibility of a fire occurring.

Chairman Hawkins suggested that it would be beneficial to become a partner with the Arbor Foundation or the forestry department to start a tree planting drive.

Commissioner Bush requested that County Administrator Massey monitor how many debris trucks are out.

County Administrator Massey addressed the board in reference to the spray field and the City of Chipley and what they are dealing with, with the consent order concerning waste water treatment facilities.

In a discussion with Mr. Miner, City of Chipley concerning the spray fields at the sod farm he suggested that he could create more capacity by doing repairs to his existing system.

The county previously sold their portion of the spray field to the City of Chipley for \$100,000.00.

Would the county be willing to purchase that back from the city, with the caveat that they continue to use the spray field until they can hook up to the south end. They would use the buyback money to make repairs allowing them the capacity for a restaurant/apartment complex.

Chairman Hawkins suggested that it is a winning situation. They are getting the entire industrial park back. This allows the ability to start moving and going in the right direction of the 77 Corridor.

County Engineer Knauer advised the board that the most desirable portion for industrial manufacturing is where the spray field is currently located.

Chairman Hawkins advised that he would sign a letter to allow the City of Chipley to continue using the spray field until the new facility is operable. It would be leased back to them for \$1.00 annually, and they would be responsible for maintenance.

VII. CLERK – Clerk Bell addressed the board.

- February Vouchers totaling \$1,476,308.84

This item will be listed on the consent agenda

VIII. COUNTY ATTORNEY – Attorney Fuqua addressed the board.

- Ordinance to include Boat Ramps under Parks for Washington County – There isn't a specific definition of what a park is in the county code. The purpose in defining this and what properties are included is that restrictions can be applied to them as need.

This update was requested by a board member.

All the names of the county parks/boat landings are needed to move further in this process.

Chairman Hawkins suggested that Clint Erickson should be the point of contact.

Chairman Hawkins directed County Attorney Fuqua to proceed with the ordinance amendment.

County Administrator Massey advised that a meeting in regards to Foxworth Road will be held at the county annex at 4:00 p.m.

- Resolution for Tax Relief - County Attorney Fuqua provided the board with a tax relief resolution, which is to encourage the federal representatives to include additional language in order to receive additional income relief and credits due to damage suffered due to the storm.

This item will be listed on the consent agenda.

The board minutes dated February 20, 2019 will be listed on the consent.

IX. ADJOURN

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Deputy Clerk Brantley

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Date Board Approved