

**WASHINGTON COUNTY BOARD OF COUNTY COMMISSIONERS
November 22, 2016 BCC Meeting - Commission Board Room
1331 South Blvd., Chipley, FL 32428**

DISTRICT 1	DISTRICT 2	DISTRICT 3	DISTRICT 4	DISTRICT 5
Alan Bush	Charles Kent	Tray Hawkins	Todd Abbott	Steve Joyner
Chairman	Vice-Chair			

I. PROCLAMATION – Sheriff Haddock

A. Call to Order – Chairman Bush

B. Swearing In – Judge Peel swore in the following commissioners:

Alan T. Bush

Tray Hawkins

Steve Joyner

C. Invocation/Pledge – Mr. Dallas Pettis/Chairman Bush

D. Reorganization – Commissioner Bush passed the gavel to County Attorney Goodman.

Commissioner Bush offered a motion, seconded by Commissioner Hawkins and carried 5-0 to appoint Commissioner Charles Kent BCC Chairman.

County Attorney Goodman clarified the motion appointment is for the upcoming year.

Chairman Kent requested a motion for vice-chairman.

Commissioner Hawkins offered a motion, seconded by Commissioner Joyner and carried 5 – 0 to appoint Commissioner Todd Abbott Vice-Chairman.

The Washington County Board of County Commissioners met on the above referenced date with the following members present: Commissioners Bush, Kent, Hawkins, Abbott, and Joyner.

Also attending the meeting are as follows:

Jeff Goodman, County Attorney

Lora C. Bell, Clerk of Court

Hank Hamilton, County Administrator

Risha Brantley, Deputy Clerk

II. PUBLIC HEARING

- Lykins Road C Abandonment – Chairman Kent opened the public hearing.

Victoria D'Angelo, Planning Department addressed the Board in reference to a petition by Lloyd and Lora Lykins for a roadway abandonment off of Lykins Road which is an unnamed county, unmaintained roadway. The surrounding properties are owned by the petitioners.

The Planning Department recommends approval of the roadway abandonment.

County Attorney Goodman addressed the Board. There are no other properties that will be impacted by the abandonment. Once the road is released the property will merge with Mr. Lykin's property, clearing up any title issue.

Victoria D'Angelo addressed the Board. The compliance with Florida statute has been met.

There were no comments from the public.

Chairman Kent closed the public hearing.

- ## III. ADOPT THE AGENDA – Commissioner Bush offered a motion to adopt the agenda.

Commissioner Abbott requested the addition of December's meeting

schedule be added to the agenda.

Commissioner Abbott offered a motion, seconded by Commissioner Bush and carried to adopt the agenda.

IV. ADOPT PREVIOUS MINUTES -

September 29, 2016 Regular Board Meeting – **Commissioner Hawkins offered a motion, seconded by Commissioner Bush and carried to adopt the above referenced minutes.**

V. Non-Agenda Audience – Effective October 1, 2013, Florida Statute 286.0114 mandates “members of the public shall be given a reasonable opportunity to be heard on the proposition before a Board or Commission.” Each individual shall have three (3) minutes to speak on the proposition before the Board.

VI. CONSENT AGENDA –

A. Request approval for the Clerk of Court to pay vouchers for October 2016 totaling \$2,149,111.72

B. Lykins Road C Abandonment Resolution

Commissioner Joyner offered a motion, seconded by Commissioner Abbott and carried to approve the consent agenda.

VII. Agenda Items

- Courthouse Annex – Sheriff Haddock requested that the courthouse annex be turned over to the sheriff’s office as it is his understating that the 14th judicial circuit intends to abandon the facility. He suggested using the additional space to assist with the overflowing evidence room, and conference/training room.

Discussion was held by Commissioner Abbott, Hawkins, Sheriff Haddock, and Sheriff Elect Crews.

Judge Peel addressed the Board. They have moved from using the location since they have moved into the new courthouse. There is some equipment that needs to be relocated from there. The judges have no issue turning the space back over to the county. It would be an asset to the sheriff's department.

Commissioner Bush offered a motion, seconded by Commissioner Abbott and carried to turn the facilities over to the sheriff's office.

Deputy Clerk Brantley asked if the motion should include, pending on the abandonment letter.

County Administrator Hamilton advised the Board, he will work with the sheriff in order to provide the letter to the Board.

- Vernon EMS Building – Sheriff Haddock addressed the Board in reference to the need for repairs at the Vernon EMS location. The inside needs to be torn down. The building is currently two stories and needs to be torn down to one story.

The sheriff's office asks the Board to contribute, along with their office in the cost to tear the building down to the first story, leaving the shell/studs. The building is at the point where the employees need to be relocated.

There is no cost estimate at this point. Today's request is for approval to proceed.

Chairman Kent asked if the Board had any concerns.

There were no concerns expressed.

Chairman Kent requested County Coordinator Hamilton continue working with the sheriff's office, getting County Engineer Knauer involved structurally.

Sheriff Haddock advised the Board that Vernon Fire Department will be looked at as a temporary relocation place.

- Hwy. 79 Corridor Legal Services – Ted Everett, Chamber Executive Director requested a \$5,000.00 loan from the Board to go toward legal services. Holmes County will also be asked to do the same. Language is needed to define how the authority is set up and how it is run. Mr. Everett clarified to the Board the funds requested are a loan to the authority.

Commissioner Hawkins asked the timeframe for payback.

Ted Everett addressed Commissioner Hawkins. Once the first business comes into the authority, conservatively they are planning for one business per year with all the loans being paid back to the county in eight (8) years, and any banks in ten (10) years, with the counties being paid back first.

Commissioner Abbott expressed concern about the proper procedures being followed.

Ted Everett ensured him that has happened.

Commissioner Abbott addressed Ted Everett. He would like to see the terms in the agreement spelled out.

Ted Everett advised that they are working closely with County Attorney Goodman.

County Attorney Goodman addressed the Board. If the funds are approved by Washington and Holmes County. The next step would be to negotiate the hourly rate and scope of work with the proposed law firm, which would be brought before each Board for formal approval.

In the next 6 – 9 months the Board should be presented with a plan.

Commissioner Bush offered a motion, seconded by Commissioner Hawkins and carried to approve the loan to set up the language for state road 79 corridor in the amount of \$5,000.00.

The consensus of the Board is to take the \$5,000.00 funds for the Hwy. 79 corridor legal services out of economic development funds.

- Debris Monitoring – Jill Lavender, WFRPC Planner addressed the Board in reference to RFP's that were sent out for debris monitoring and debris removal services.

The debris monitoring services contract was re-issued. The selection committee met earlier in November. The selection committee selected Whit O'Brien as the recommended firm.

Board approval of the firm was requested by contract execution.

Chairman Kent referred to County Attorney Goodman.

County Attorney Goodman advised that he does not have any concerns with how things occurred.

Commissioner Abbott requested the committee member names.

Jill Lavender addressed Commissioner Abbott. The committee consisted of Rob

Mayhan, Kathy Ahlen, Lynne Abel, Hank Hamilton, Tom Terrell, and herself.

Commissioner Bush offered a motion, seconded by Commissioner Joyner and carried to approve the contract with Whit O'Brien.

- Debris Removal – Jill Lavender, WFRPC Planner addressed the Board in reference to the emergency disaster removal services. Crowder Gulf, primary and DRC as secondary have already be preapproved by the Board.

The request is to execute both contracts at the same time, in order for the expiration dates to be the same.

Commissioner Joyner offered a motion, seconded by Commissioner Abbott and carried to accept the debris removal contract.

Commissioner Joyner addressed the public. The contracts are required by FEMA.

Commissioner Hawkins added that the contract is not in effect until that takes place.

- Variance Request Dawkins Street – Victoria D'Angelo addressed the Board in reference to a petition for variance for a minor sub-division located at 3027 Dawkins Street.

Correspondence received from Vernon City Council this morning asks that the item be tabled until the next meeting.

Commissioner Hawkins suggested the Board allow the City to work through any concerns they may have before the Board approves the variance.

Commissioner Hawkins offered a motion, seconded by Commissioner Kent and carried to table the variance until the next BCC meeting.

- Development Review – Wausau Bait and Tackle Shop Addition – Victoria D’Angelo addressed the Board in reference to a minor development review and variance request for an addition to the Wausau Bait and Tackle Shop Addition, located at 2088 Pioneer Road. The current designation is mixed of agriculture/silviculture, and low-medium residential. The land is approximately 12 acres. The development is located at the far southeastern portion of the site.

Currently the location has several single family residential homes as well as a mobile home with attached units.

The Wausau Bait and Tackle has been in existence since 1997. There is a pole barn on the property. The applicant is requesting to add an addition on to that, which would be an additional enclosed pole barn that would be connected to the existing one.

There is an existing easement that runs thru the property, which runs along the property line. The property is owned by the applicant Ronnie Harvey’s parents. The property to the north is owned by him and the neighboring property is owned by Emmitt and Clara Smith.

Variance requests were attached to the request. Public information was sent out as was required and no comments in general have been received.

The variance requests are 1) they do not submit a certified boundary survey and development plans 2) waive parking requirements 3) waive landscaping standards 4) waive security deposit fee and 5) waive setback requirements.

The Planning Commission reviewed the application and recommends approval based on the staff recommendation with the clarification that they submit a certified boundary survey and plot plan that shows the exact layout of all the structures.

Commissioner Hawkins asked why the requirement for the survey.

Victoria D'Angelo addressed Commissioner Hawkins. There is no certified boundary survey.

The issue is the driveway is showing that it is not located where the easement is located. The access is going thru the adjoining property to get to the development.

County Administrator Hamilton addressed the Board. The driveway is existing and has been there for many years, recommending that the applicant does not have to get a certified boundary survey. He has went and reviewed the property.

Commissioner Hawkins expressed his support of not requiring a survey.

Commissioner Joyner confirmed there has been no opposition from the neighbors.

Victoria D'Angelo advised, no.

County Attorney Goodman addressed the Board. The adjoining parcel that the driveway may/may not be going over; who owns that adjoining parcel.

The applicant, Ronald Harvey responded, his uncle.

Victoria D'Angelo confirmed that Emmitt and Clara Smith own the property.

County Attorney Goodman suggested receiving documentation from the owners stating they have no objection to the proposal.

County Attorney Goodman asked if the current driveway easement issue is a county or city road or a driveway at the current time.

Victoria D'Angelo advised that it is a driveway.

Commissioner Abbott asked if the applicant could provide a letter from his uncle stating that they do not have any objections.

Victoria D'Angelo addressed Commissioner Abbott. That can be included as a contingent to the approval.

Commissioner Hawkins asked the applicant if that is a possibility.

The applicant addressed Commissioner Hawkins. He can try but at this time his uncle does not want to let them require an easement on his property due to court proceedings.

County Attorney Goodman addressed the Board. It is not a county road and there is an existing, said prescriptive easement but there is no evidence to document that.

The requested variance may have an impact on what is there. Potentially crossing someone's property is an access point.

Commissioner Hawkins asked if there is another access point.

The applicant advised that he could move fence and install a driveway.

County Attorney Goodman advised an affidavit from the adjoining property owner would be of assistance with not doing the survey.

Commissioner Hawkins and Joyner suggested changing the driveway would be the route to take in order to prevent any issues.

County Administrator Hamilton asked if Emmitt Smith receiving the certified mail and not returning it satisfies the requirement.

County Attorney Goodman addressed the Board. The issue is there is an assumption of a prescriptive easement. This would go against the comp plan, which is for the Board's protection for which he is making the request for the document.

Commissioner Hawkins addressed the applicant. He does not see where he has to have a survey. He suggested the applicant provide a letter from his uncle or show proof that he has changed his driveway.

The applicant asked if he provides a letter stating that he could use the existing driveway, could he proceed.

County Attorney Goodman addressed the applicant. He can assist with that. The point is to get the adjoining property owners signatures. The survey requirement can be avoided.

Chairman Kent advised the Board he is currently looking for a motion to move the road, have a survey done, or provide a letter from the adjoining property owners in order for that to be approved.

Commissioner Hawkins offered the above motion, seconded by Commissioner Joyner.

Commissioner Bush clarified the motion as the Board approving a variance, contingent upon one of the three above listed items occurring.

County Attorney Goodman expressed satisfaction with the motion.

The motion carried unanimously.

Victoria D'Angelo addressed the Board for record purposes. There was a public hearing scheduled for today for a future land use amendment for the Caryville Dollar General. It is not on the agenda today because they were not able to meet the publication requirement.

The applicant requested the item be tabled for the next meeting.

The Board was provided a 2017 planning schedule for informational purposes.

- December Board Meeting Reschedule – Commissioner Abbott addressed the Board in reference to having one meeting in December.

Jackie Snowden addressed the Board. The current meetings are scheduled for 12/21 and 12/29.

Commissioner Abbott offered motion, seconded by Commissioner Bush and carried to change December meetings from 12/21 and 12/29 to 12/14 beginning at 9:00 a.m.

- VIII. FEMA COORDINATOR – Jason Wheeler updated the Board. Payment #81 for an estimated \$67,000.00, reimbursements and payments are in the process of reimbursement in the amounts of \$40,000.00 and \$80,000.00 respectively.

Everything is moving forward to support the plan of closing out by next year on 4138.

Jason Wheeler requested approval of task order 8, which is for \$61,760.00.

Commissioner Bush offered a motion, seconded by Commissioner Hawkins and carried to approve task order 8 for Wheeler Emergency Management Consulting.

- IX. PUBLIC WORKS DIRECTOR – Tom Terrell updated the Board. The work toward closing out FEMA as far as the portion that the county is working on will be complete in the next several weeks.

The beaver contractor recommends postponing the trapping based on the lack of water at the current time. The current timeframe is January.

Chairman Kent called a recess. 9:59 a.m. – 10:18 a.m.

- X. COUNTY ENGINEER – County Engineer Knauer addressed the Board. He and Commissioner Bush went to Tallahassee to present the paddle trail project to the Water Management District Board, which was well received.

Live Oak Landing and Hightower Springs are under construction building boardwalks. The boardwalk at Live Oak will be finished 11/22 or 11/23. The pilings came in 11/21 for the platform at Hightower Springs. Next Wednesday they will be driving piles. The contractor is on schedule.

Contract a. and contract b. bids were taken on district 5 FEMA projects as directed by the Board. The bids will be read below. Upon recommendation the contract can be awarded contingent on FEMA approval. The advertised package will be submitted to FEMA. Once approved, a notice to proceed will be issued.

On contract a. the bids are – CW Roberts - \$586,015.95, BKW -

\$665,335.32, Roberts and Roberts - \$723,044.73, Gulf Coast Utility Contractors - \$888,237.12, and Anderson Columbia - \$619,452.68.

The low bidder on contract a. is CW Roberts with a bid of \$586,015.95.

On contract b. the bids are – CW Roberts - \$488,809.48, BKW - \$723,426.95, Roberts and Roberts - \$691,596.17, Gulf Coast Utility Contractors - \$827,625.64, and Anderson Columbia - \$518,203.29.

County Engineer Knauer recommended awarding contract a. and b. to CW Roberts contingent on FEMA approval.

The past time frame has been sixty (60) days. The contractors are required to hold their bid for that period of time as well.

County Engineer Knauer addressed the Board. There is another package which contains the next group of FEMA roads that the county staff opted not to do. The decision was made in order for the project to be completed on time.

This project and the current projects the county staff is working on will finish the work.

If all the pw's are added up that FEMA had on contract a. and b. the total is around \$1,319,000.00. This is the first one that has been bid out where the contractors bid less than the FEMA cost on the pw's.

Contracting the large projects is cost for cost.

Chairman Kent requested a motion to award contracts a. and b. to CW Roberts for \$586,015.95 and \$488,809.48.

Commissioner Joyner offered the above motion, seconded by Commissioner Hawkins and carried.

County Engineer Knauer addressed the Board. FEMA roads in district 1 are progressing well with a potential completion timeframe of the week before Christmas.

Bids have been taken on Deltona Boulevard and Ledger Road. Tom Terrell's direction is to bring the bids before the Board at the December meeting allowing him to identify funds for the project.

DOT unveiled their 5-year work program on 11/21. Washington County has projects, which include Buckhorn Boulevard, Kent Road, and Bonnet Pond North.

Commissioner Bush addressed the Board. Kent Road is included on the list for 2019, and some of the roads are not funded for construction which is information that could be used in notifying the public. It is possible for roads on the list to change.

Commissioner Abbott suggested pursuing right-of-way.

County Engineer Knauer addressed the Board. A cost estimate had been submitted on Kirkland Road under \$100,000.00. It has been requested to include everything wanted, instead of cutting corners. The amount submitted is now closer to \$250,000.00.

Commissioner Abbott clarified the paving is from Hwy. 90 to Brickyard Road.

XI. COUNTY ADMINISTRATOR – County Administrator Hamilton addressed the Board.

- Safe Routes to School Grant – County Administrator Hamilton requested permission to apply for the grant for South Boulevard (Kate Smith) to Kirkland Road and Kirkland Road to Brickyard.

Commissioner Hawkins requested County Engineer Knauer be involved with the project.

Chairman Kent requested a motion to allow permission to apply for the safer routes to school grant.

Commissioner Hawkins offered the above motion.

Chairman Kent clarified the motion should include authority for Karen Shaw to apply for the safer routes to school grant for Kirkland Road, and South Boulevard.

Commissioner Hawkins amended his motion to reflect the streets included in the grant. Commissioner Bush seconded the motion. The motion carried.

- Board Meeting Schedule 2017 – County Administrator Hamilton addressed the Board in reference to the meeting schedule for 2017.

January 18, 2017 – Workshop

January 26, 2017 – Board Meeting

February 15, 2017 – Workshop

February 23, 2017- Board Meeting

March 15, 2017 – Workshop

March 23, 2017 - Board Meeting

April 19, 2017 – Workshop

April 27, 2017 – Board Meeting

May 17, 2017 – Workshop
May 25, 2017 – Board Meeting
June 21, 2017 - Workshop
June 22, 2017 – Board Meeting
July 19, 2017 – Workshop
July 27, 2017 – Board Meeting
August 16, 2017 – Workshop
August 24, 2017 - Board Meeting
September 20, 2017 – Workshop
September 21, 2017 - Board Meeting
October 18, 2017 – Workshop
October 26, 2017 – Board Meeting
November 21, 2017 – Workshop
November 22, 2017 - Board Meeting
December 20, 2017 – Workshop
December 28, 2017 – Board Meeting

Commissioner Bush offered a motion, seconded by Commissioner Joyner and carried to approve the 2017 board meeting schedule.

- 2017 Holiday Schedule – County Administrator Hamilton addressed the Board. The holiday schedule included is the same federal holiday schedule that is in place this year.

January 2, 2017- New Year’s Holiday
January 16, 2017 Martin L King Day
February 20, 2017 President’s Day
April 14, 2017 Good Friday
May 19, 2017 Memorial Day
July 4, 2017 Independence Day
September 4, 2017 Labor Day
November 10, 2017 Veteran’s Day
November 23 – 24, 2017 Thanksgiving Holidays
December 25 – 26, 2017 Christmas Holidays

Commissioner Joyner offered a motion, seconded by Commissioner Bush and

carried to approve the 2017 holiday schedule.

- Liaisons – County Administrator Hamilton

LIAISONS	APPOINTED
CARE	CHARLES KENT
COUNCIL ON AGING	CHARLES KENT
CAPITAL PROJECTS FINANCE	COUNTY MANAGER/COUNTY COORDINATOR - DAVID CORBIN
SMALL COUNTY COALITION	COMMISSIONER GOTTHARD AND ALAN BUSH
SMALL COUNTY COALITION ALTERNATE	COUNTY MANAGER/COUNTY COORDINATOR - DAVID CORBIN
TRI-COUNTY COMMUNITY COUNCIL	ALAN BUSH (5/28/15)
WEST FLORIDA REGIONAL PLANNING COUNCIL	
TRANSPORTATION DISADVANTAGE	LYNN GOTTHARD - issue to clear Washington County disadvantage
INDIGENT PATIENT CARE	LYNN GOTTHARD
CHIPOLA REGIONAL WORKFORCE DEVELOPMENT BOARD	CHARLES KENT
FLORIDA ASSOCIATION OF COUNTIES TRUST	LYNN GOTTHARD
OPPORTUNITY FLORIDA	CHARLES KENT
REGIONAL TRANSPORTATION PARTNERSHIP	TODD ABBOTT AND ALAN BUSH
TDC	CHARLES KENT
TDC ALTERNATE	TODD ABBOTT
CONSTITUTIONAL OFFICERS	ALAN BUSH
PRISON	ALAN BUSH
JUVENILE JUSTICE CIRCUIT COURT ADVISORY BOARD	ALAN BUSH
DANGEROUS DOG COMMITTEE	CHARLES KENT
SAFER COMMITTEE	CHARLES KENT
UPDATED 11/17/15	

Commissioner Bush offered a motion, seconded by Commissioner Hawkins and carried to approve the updated list below.

LIAISONS

APPOINTED

CARE	Charles Kent
COUNCIL ON AGING	Tray Hawkins
CAPITAL PROJECTS FINANCE	Hank Hamilton
SMALL COUNTY COALITION	Steve Joyner and Alan Bush
SMALL COUNTY COALITION ALTERNATE	Hank Hamilton
TRI-COUNTY COMMUNITY COUNCIL	Alan Bush 5/28/15
WEST FLORIDA REGIONAL PLANNING COUNCIL	Hank Hamilton
TRANSPORTATION DISADVANTAGE	Tray Hawkins
INDIGENT PATIENT CARE	Tray Hawkins
CHIPOLA REGIONAL WORKFORCE DEVELOPMENT BOARD	Charles Kent
FLORIDA ASSOCIATION OF COUNTIES TRUST	Steve Joyner
OPPORTUNITY FLORIDA	Charles Kent
REGIONAL TRANSPORTATION PARTNERSHIP	Todd Abbott and Alan Bush
TDC	Charles Kent
TDC ALTERNATE	Todd Abbott
CITY PARK AND REC ADVISORY BOARD	Hank Hamilton
CONSTITUTIONAL OFFICERS	Charles Kent
PRISON	Alan Bush
JUVENILE JUSTICE CIRCUIT COURT ADVISORY BOARD	Alan Bush
DANGEROUS DOG COMMITTEE	Charles Kent
SAFER COMMITTEE	Charles Kent

UPDATED 11/22/16

- Courthouse Cleaning Contract – County Administrator Hamilton addressed the Board in reference to the contract, which has been revisited. It is more cost effective to include nighttime service in the contract as opposed to daytime. There is a reduction in price from \$68,000.00 to \$48,000.00.

Commissioner Hawkins asked the time that would be included in the contract.

County Administrator Hamilton advised Commissioner Hawkins the contractor is flexible. The start date would be December 1, for 12 months.

Commissioner Hawkins asked if there had been input from the occupants in the building.

Clerk Bell expressed thanks for the original contract that was approved in October from all the full time occupants of the building.

There are confidential areas of concerns that have been expressed prior. She suggested that it would be beneficial for the hours to be adjusted for those areas to be cleaned.

Yesterday a representative from the company visited the courthouse. Ginny Miles expressed concern about the daily condition of some of the common areas. There are days, such as jury selection and court days where there are 100 people coming through the building. The regular traffic during the day needs to be monitored during the day.

The building is such a wonderful building and it does not need to be shown that it is not kept.

Clerk Bell expressed her support in saving money.

Commissioner Hawkins asked if the staff included one day time porter and two in the evening.

Clerk Bell addressed Commissioner Hawkins. The staff included two in the evening.

Commissioner Abbott addressed the Board. The contract is based off of hours. The same amount of hours would be included.

The request that was asked of the Board was to have someone cleaning during the day and the restrooms would be monitored and be available in the event of any spills and there may be some high security areas.

If you use those same amount of hours and revert it to the nighttime that will be

more productive because of the porters not having to work around clerk staff. Once the staff is in place, Clerk Bell should be able to work with them on their schedules.

Commissioner Hawkins addressed the Board, he would like to ensure that a \$9.2 million building is not neglected.

Commissioner Abbott addressed the Board. The funds covering the expense of the cleaning contract is from the administrative court fund. The Board is also looking at an upcoming lawn contract. The savings from the daytime porter could be used toward this.

Commissioner Bush asked about the incoming funds to the court facility fund.

Clerk Bell advised, an estimated \$80,000.00. The funds are based off of fines.

Commissioner Bush addressed the Board. The collection that generates the fund has increased in the last four years.

Clerk Bell addressed Commissioner Bush. The funds have increased greatly the last year due to an aggressive collections department.

Commissioner Bush expressed concern about eliminating the daytime person. The only way to offset that is to take away from the other facilities. He would not like to see the buildings that are maintained by Ginny Miles go lacking.

Commissioner Abbott addressed the Board. It is his understanding that Ginny Miles will not be dispatched to the courthouse unless there is an emergency.

Commissioner Hawkins expressed concern about how many emergencies will

arise. There was discussion at a meeting in Tallahassee that the fund should continue to rise, which was strictly speculation.

Commissioner Bush addressed the Board. If they proceed with the amended contract, would the contractor negotiate in the event the Board see's the need?

County Administrator Hamilton assumed yes because his contact has been very receptive to all previous conversations.

Commissioner Hawkins asked County Attorney Goodman if they could include an addendum to the contract, to make changes based on performance.

Commissioner Abbott addressed Commissioner Hawkins, it should be on an as needed basis.

The Clerk should come before the Board in the event changes are needed. He does not want a timeframe included for that to happen.

Commissioner Hawkins expressed support about Clerk Bell coming before the Board in the event changes need to be made.

Commissioner Joyner addressed the Board. There are three board staff that could respond to an emergency at any time. A better job can be done without staff/citizens in the location while cleaning.

Commissioner Hawkins addressed the Board. Clerk Bell will have flexibility of when she needs the porters.

Commissioner Abbott addressed the Board. The contractor will clean to a set of specifications that they produced.

From his experience, those specifications would take about 12 ½ hours daily to

clean the courthouse.

County Attorney Goodman addressed Chairman Kent. A motion is not needed at this time. He will formally amend the contract and bring it before the Board for approval.

Commissioner Bush asked Clerk Bell if she knew what times of the month would be busier than others.

Clerk Bell addressed the Board. The busiest days are criminal court.

She advised the Board that she would work with the company and representative of the company on the monthly schedule.

Commissioner Hawkins addressed Clerk Bell. The Board is leaning toward the Clerk deciding on what her needs are.

There was no opposition from the Board.

- Public Financial Management Termination – County Administrator Hamilton requested the Board terminate the contract. The contract is \$6,000.00 annually, which is billed in quarters.

If the company is needed for another scenario they are willing to work with the Board on a case by case basis.

If termination is approved by the Board, Mr. Hamilton will provide a (30) day written notice as required by the language in the contract.

Commissioner Bush offered a motion, seconded by Commissioner Joyner and carried to terminate the Public Financial Management contract.

County Administrator Hamilton addressed the Board. The school board swearing

in is today at 4:00 p.m., which will be held at the school board.

Pictures of the new Board have been requested after the meeting today.

The courthouse grand opening ceremony is December 1.

XII. CLERK – Clerk Bell congratulated the new Board members.

XIII. COUNTY ATTORNEY – None

**XIV. ADJOURN – Commissioner Bush offered a motion, seconded by
Commissioner Hawkins and carried to adjourn.**

Deputy Clerk Brantley

Date Board Approved