

WASHINGTON COUNTY BOARD OF COUNTY COMMISSIONERS
August 17, 2016 Workshop - Commission Board Room
1331 South Blvd., Chipley, FL 32428

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| DISTRICT 1 | DISTRICT 2 | DISTRICT 3 | DISTRICT 4 | DISTRICT 5 |
| Alan Bush | Charles Kent | Charles Brock | Todd Abbott | Lynn Gothard |
| Chairman | Vice-Chair | | | |

- I. PROCLAMATION – Deputy Woolover
- A. Call to Order – Chairman Bush
 - B. Invocation/Pledge – Pastor Tim Patton/Chairman Bush

The Washington County Board of County Commissioners met on the above referenced date with the following members present: Chairman Bush, Commissioners Kent, Abbott, and Gothard.

Commissioner Brock was present via polycom.

Also attending the meeting are as follows:

Jeff Goodman, County Attorney

Lora C. Bell, Clerk of Court

Hank Hamilton, County Administrator

Risha Brantley, Deputy Clerk

II. AGENDA ITEMS

- Community Home Health – Michael Kozar, Northwest Florida Community Hospital

County Attorney Goodman briefed the Board, (4) years prior the Board authorized Northwest Florida Inc. to divest itself in community home health. The process is now ready to be finalized. Based on the lapse of time it is his direction that a representative come before the Board.

Michael Kozar, Northwest Florida Community Hospital, advised the Board that they do not anticipate any changes in service to the citizens of Washington County. The transfer was intended to be completed (4) years

ago, but circumstances did not allow. At this point, they are moving forward.

Mr. Kozar asked for a reauthorization of the action that was taken in 2012. The intention is to keep the Home Health on the hospital campus.

There was no opposition from the Board. Chairman Bush advised to list the reauthorization of the community home health on the consent agenda.

- State Housing Initiative Partnership Annual Report – Cindy McIlwain, West Florida Planning addressed the Board. Interim reports have been submitted for the Boards review for years 2014-2015 and 2015-2016. The staff is asking for approval for Chairman Bush to sign the certification.

The Board agreed to list authorization for Chairman Bush to sign the certification on the consent agenda.

- Special Exception – Wireless Communications Tower – Victoria D’Angelo, Senior Planner addressed the Board in reference to a special exception request for a wireless communications tower, installation location in the north east portion of Washington County on Orange Hill Road. The tower is proposed by C4 Towers, LLC. The property is owned by Naomi Kent, who has provided authorization for C4 Towers to act on her behalf.

All staff comments have been incorporated in to the plans. The tower will provide leased areas for wireless communications carriers, as well as space for the county’s emergency services.

The Planning Commissioner has moved to approve the application based on the staff recommendation, which is approval with the conditions that the applicant submit the securities which are required by the land development code, which include 110% construction cost, security deposit, an agreement, and a \$10,000.00 surety bond. The security deposits will be reviewed by the

County Attorney Goodman prior to acceptance.

Victoria D'Angelo suggested the tower would be an asset due to a wireless gap in the area.

Chairman Bush advised to list the special exception on the consent agenda.

- TDC Board – Heather Lopez, TDC Director advised the Board the TDC council would like to request the approval of David Rich, co-owner of the Sunshine Riding Trails, Greenhead to serve in seat #5, tourist industry seat.

The council also request approval of the resignation of Paul Goulding who filled seat #7.

Daniel Young intends to serve in the bed tax collector seat, but until some legal issues are resolved, concerning the continuation of the reservation service, which would affect whether they collect bed tax this cannot be done. This issue will be pulled until September.

Heather Lopez, and Commissioner Gothard held discussion on the amount of vacant seats.

Chairman Bush advised to list the TDC seat changes on the consent agenda, concerning David Rich, and Paul Goulding.

- Mosquito Control – Commissioner Gothard advised the Board that she has received calls from residents in the Crystal Lake and Ebro area asking if the county would consider providing mosquito control.

Mr. Hamilton advised the Board, per the Health Department, if there is a known zika case in Washington the area is required to be sprayed within 150

yards of that infected area, if it is brought from outside the country.

If it is locally acquired the radius is 200 yards.

In reference to mosquito control, Chipley and Vernon both fund mosquito control operations.

Mr. Hamilton advised the Board that he has currently reached out to Dan Miner and Michelle Cook in order to see if there is some type of agreement that the Board could enter into with them.

The Board held discussion in reference to mosquito control.

Commissioner Gothard requested that County Administrator Hamilton follow-up with the Board advising if they would be able to contract.

Chairman Bush suggested having the information for certain areas and the cost it would be for that area.

He suggested having an agreement written up but not executed in order to expedite any process.

Mr. Hamilton advised that is the intent.

III. FEMA COORDINATOR –

Task Order 7 – Jason Wheeler addressed the Board requesting the approval of the task order above be listed on the consent agenda.

He requested the document that shows the Preble-Rish transfer to DewBerry.

He provided the Board a timeframe for completing all projects for the current disaster by the timeframe allotted under the current extension of

August 2017. The work is based on how quickly the material is received. An extension request is expected because it is common practice.

IV. PUBLIC WORKS DIRECTOR –

- Memorial Plaque – Tom Terrell addressed the Board in reference to the road side memorial ordinance. The public works staff has asked to limit road sign memorials to paved roads with sufficient right-of-way, and allow the county to choose the sign that would be used. This ordinance will be advertised for public hearing at the September meeting.

Commissioner Gothard asked about the FEMA scenarios for the timeline completion, asking if Mr. Terrell felt that the work would be completed by continuing at the same rate.

Mr. Terrell advised that he does not feel the work would be complete by August of 2017.

He has looked at different scenarios.

Chairman Bush asked Mr. Terrell how they were as far as inmate crews; are they getting the amount they should.

Mr. Terrell addressed the Board, public works has (1) inmate crew.

Commissioner Brock addressed the Board, in the past there was an inmate crew for public works and for each commissioner.

Commissioner Brock spoke on the county not having a recreation director since David Corbin. David placed one of the crew members in charge, which was Donnie Pugh.

Mr. Terrell addressed the Board, Mr. Pugh is the lead person for the other crews, which are the county staff prison card appointed card employees and their crews.

Jackie Snowden, addressed the Board, the parks are suffering because the DOC crews work to maintain those. The county does not receive the DOC crews as they should.

The Board held discussion on how many Department of Corrections crews they should receive.

Chairman Bush confirmed that the county is not receiving the Department of Corrections crews as they should.

There were commitments made to Washington County when the institution was put there.

He needs to know definitely what the county is not receiving before he can go in representation to lobby for the county.

V. COUNTY ENGINEER –

County Engineer Knauer updated the Board on the Orange Hill, and Brickyard Road inter-section. Bids were submitted on the same scope of work from GAC for \$58,633.08 and Roberts and Roberts for \$52,200.00.

Chairman Bush, Commissioner Abbott, Kent, Brock, County Engineer Knauer, and Renae Rountree held discussion with direction given for Mr. Hamilton to bring a recommendation before the Board with a funding source.

Chairman Bush addressed County Engineer Knauer, the Board would like at this point to go out and make the improvements for \$52,200.00 at

the inter-change. If additional funds are approved from DOT, it may reduce the cost if they are only adding the asphalt for the turning lane and making those radius improvements.

County Engineer Knauer addressed the Board in reference to roads in district 1 that were previously decided upon not to do. The direction now is to do the roads.

County Engineer Knauer addressed the Board, it is a contract project for Roberts and Roberts, which contain issues.

Chairman Bush advised the Board, he does not want to do the roads, but contractually issues will be caused if they are not done. There is an obligation by the Board to the quantity of rock based on the initial bid.

He advised that he does not want the rock standing on the road. The quantity of the rock is such that if the work order is not done, essentially the commitment is dishonored to the contractor who has already purchased the rock.

There was not enough quantity of granite in district 4 in order for it to be absorbed there.

Commissioner Gothard advised that she does not understand what the discussion is about and would like for County Engineer Knauer to explain.

County Engineer Knauer advised that there were five zones that were bid out for construction. Commissioner Brock elected early on for the roads in his district to be omitted, which were taken out of the award and out of the agreement. The other four districts were awarded. Further on,

Commissioner Bush (district 1) opted not to have his roads done.

The issue at this point is the contractor had already purchased the rock for the roads that were awarded.

County Attorney Goodman clarified that an award was issued on the four zones and that rock quantity was ordered. The rock had to be ordered at one time, in order to prevent being subject to liquidated damage.

After the rock was received the Board made a change with one of the districts.

County Engineer Knauer advised the Board notification was sent to the contractor that district 1 would not be done.

The contractor was left wondering what to do with the additional rock.

County Engineer Knauer advised there are benefits of the rock in reference to documentation for FEMA.

Chairman Bush addressed the Board, his issue is he does not want the rock because he has received complaints about it. He did not want to continue displeasing the public.

County Attorney Goodman addressed the Board, Commissioner Abbott's involvement was that he favored granite and there were projects in his district that needed rock.

The initial thought process was to use the rock in his district but there was not enough of his projects to complete the full quantity that remains. Some will be used on his and the rest on district 1.

Commissioner Gothard asked the timeframe that it was known.

County Engineer Knauer advised an estimated (3) weeks.

Chairman Bush advised they met about it last week.

Commissioner Brock asked if the work is contracted would it cut the timeframe down.

County Engineer Knauer addressed Commissioner Brock, yes.

Commissioner Abbott spoke on the Board having discussion once a plan is brought back before them.

Chairman Bush advised that he does not have a problem contracted it out, as long as the funding is available.

County Engineer Knauer addressed the Board, public works and administration are working on what jobs they would like to contract.

Chairman Bush expressed his dismay of the work having to be done to Commissioner Gothard.

County Engineer Knauer advised Chairman Bush that the rock would be mixed.

County Engineer Knauer advised the Board that he made an error in pricing when the rock was awarded to C.W. Roberts for Commissioner Abbott's zone. The new award amount is \$1,151,996.00, which is around \$600,000.00 less than what was previously reported.

The corrected notice of award will be listed on the consent agenda.

County Engineer Knauer advised the Board that he is involved in an effort for funding for a paddle trail from the Hwy. 2 area in Holmes County to the Choctawhatchee Bay.

He suggested to provide a presentation for the Board 8/25, which the Board agreed to.

Chairman Bush called a recess. 10:28 a.m. – 10:54 a.m.

VI. COUNTY ADMINISTRATOR –

- Dental Fee Schedule – County Administrator Hamilton requested approval of the fee schedule. The rates and fees have not changed since the prior year.

The dental fee schedule will be listed on the consent agenda for approval.

- Agriculture Education and Promotion Facility Grant Program – County Administrator Hamilton requested approval to submit for the Ag center grant as was submitted the prior year asking for \$700,000.00.

The Board agreed to list the approval to submit for the Ag center grant on the consent agenda.

- Public Library Construction Grant – County Administrator Hamilton addressed the Board, the library would like to apply for a non-matching grant for the library for \$500,000.00.

Commissioner Abbott expressed concern about expansion of the library when the City of Chipley owns the building.

Renaë Rountree, Library Director advised there is an inter-local agreement and a restrictive covenant agreement entered into with the City of Chipley that covers the Board. Maintenance of the inside of the building is the responsibility of the county and the outside is the responsibility of the City of Chipley.

After the USDA loan that the City of Chipley took out, which is paid half by the Board, the county pays for a \$100.00 title transfer and the property becomes the counties.

The Board agreed to list the approval on the consent agenda.

Renaë Rountree advised the documents that would have to be signed off on include (2) resolutions and a certificate of application.

- State Funded Sub-Grant Agreement – County Administrator Hamilton addressed the Board, the grant is for the Emergency Operations Center. Since the facility is within 50 miles of a nuclear power plant there is an entitlement to receive up to \$5,000.00 to assist with Emergency Operation Center for training. The grant is reimbursable.

The Board agreed to list the above on the consent agenda.

- Internet Upgrade – County Administrator Hamilton addressed the Board in reference to an internet upgrade with Southern Light Company, which is a fiber connection as opposed to a T-1 line that is currently being used.

If the 60 month plan is selected that would mean a savings of \$165.00 per month, which would increase the speed from 1 MB per second to 50

MB per second and is more reliable.

There is no cost to the county because the fiber is already run on South Boulevard to the annex and Pioneer Road to the Emergency Operations Center. The fiber will also be run out to the jail.

A 3 year agreement is an option at \$100.00 more monthly than the current cost.

The Board agreed to list the Southern Light Company contract on the consent agenda.

VII. CLERK - None

VIII. COUNTY ATTORNEY – County Attorney Goodman advised of a courthouse committee meeting at 4:00 p.m., 8/17, and a joint meeting with Holmes County Board of County Commissioners and the City of Bonifay at 5:00 p.m., 8/18.

IX. **Commissioner Kent offered a motion, seconded by Commissioner Gothard and carried to adjourn.**

Deputy Clerk Brantley

Date Board Approved