

WASHINGTON COUNTY BOARD OF COUNTY COMMISSIONERS
September 6, 2016 Workshop - Commission Board Room
1331 South Blvd., Chipley, FL 32428

DISTRICT 1	DISTRICT 2	DISTRICT 3	DISTRICT 4	DISTRICT 5
Alan Bush	Charles Kent	Charles Brock	Todd Abbott	Lynn Gothard
Chairman	Vice-Chair			

I. PROCLAMATION

- A. Call to Order – Chairman Bush
- B. Invocation/Pledge – County Administrator Hamilton/Chairman Bush

The Washington County Board of County Commissioners met on the above referenced date with the following members present: Chairman Bush, Commissioners Kent, Abbott, and Gothard.

Commissioner Brock was not present.

Also attending the meeting are as follows:

Jeff Goodman, County Attorney

Lora C. Bell, Clerk of Court

Hank Hamilton, County Administrator

Risha Brantley, Deputy Clerk

Johnnie Odom, Deputy Clerk

II. AGENDA ITEMS

Clerk Bell addressed the Board in reference to budget highlights for 2016-2017, which include but are not limited to the sheriff's budget, 3% increase up to \$1.00, and the economic line item that was affected.

Chairman Bush asked if figures for coverage for the courthouse had been received.

Marla Hayes, Human Resource advised, not at this time. A certificate of occupancy is needed, which is unknown at this time but they are working on it.

Chairman Bush confirmed with the Board, at this time the figures are unknown but once they are received the funds in contingency could be used to cover it.

County Administrator Hamilton advised the Board the amount in contingency is \$79,000.00.

Commissioner Kent addressed the Board in reference to the removal of the 3rd position that was requested in the Supervisor of Elections budget. At the time the removal was made, the budget request were understood to be a wish list.

Recently it was brought to his attention that the position has been filled, which would not be a wish list item and he does not desire to remove anyone from a position.

Deputy Clerk Odom advised the Board to include the position would mean an additional \$34,567.00, which includes salary and benefits.

County Administrator Hamilton provided the Board scenarios in order to cover the cost of the position. The scenarios will be attached following the meeting.

Total required \$34,656.86

Scenario A

Computer Acct 510

Deduct \$15,000 from the \$30,000 for a total of \$15,000. Do not enter into a computer contract with Mod Squad. Billy can continue to meet our needs.

Board Acct 511

Deduct \$5,000 from Board Travel and Per Diem based on historical data and make the new amount \$45,000

Trane Payment

Currently shows \$67,000. New numbers would reflect an annual payment of \$58,000. If you opted not to go with Trane project, the payment would drop even more if you were to just use that money for a land payment.

County Administrator Hamilton advised that each scenario totals an estimated \$35,000.00.

Commissioner Abbott recommended transferring the funds from contingency to the Supervisor of Elections budget.

Carol Rudd, Supervisor of Elections expressed concern about a budget being cut by 10% is a lot for a constitutional officer to not receive notification.

Commissioner Gothard, expressed frustration with it being the last budget meeting and this concern is just now being brought forth. There were numerous advertisements for budget meetings.

Chairman Bush addressed the Board, in 2013-2014 regular salaries and wages were \$35,000.00 and now it is \$90,855.00, which has to be more than one position.

Carol Rudd, Supervisor of Elections advised that a portion of that time she

was an employee short. It was not budgeted for in order to save money.

County Administrator Hamilton addressed the Board for their consideration, there was discussion about the equipment line items being lowered to \$0.00 and to take the expenses from contingency as needed.

Commissioner Gothard addressed the Board, also coming from contingency would be the insurance.

Deputy Clerk Odom advised that \$15,000.00 above last year's amount is included in the current budget projection.

Marla Hayes, Human Resource advised that amount was for the additional coverage for the assets survey.

Clerk Bell addressed the Board, there was discussion with her and finance about transferring the funds from contingency. This is the first hearing about the insurance cost.

County Administrator Hamilton addressed the Board, if that is the direction of the Board the option is available.

The Board held further discussion with the consensus being to transfer the funds from contingency to the Supervisor of Elections budget.

Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to adjourn.

Deputy Clerk Brantley

Date Board Approved

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Contingency Fund

Take \$3,656.86 from contingency to leave a balance of \$75,662 in contingency fund

Scenario B

Change Trane payment of \$67,000 to a land payment of \$48,000

Drop Computer from \$30,000 to \$15,000

Get \$656 from contingency fund.

Scenario C

Change EMS Bldg and MX from \$2,500 to \$1,000 based on history. Acct 519 line 54609

Change Big Bend Mx from \$2,500 to \$1,000 based on History line 54624

Change Baker Act from \$75,000 to \$50,000

Change Animal control contract services from \$58,000 to \$55,000 based on history

Change inmate gas supply from \$40,000 to \$36,000 based on history

Scenario D

Change Baker Act from \$75,000 to \$50,000

Change Computer from \$30,000 to \$15,000

Scenario E

Change Baker Act from \$75,000 to \$63,000

Change Computer from \$30,000 to \$15,000

Change Trane from \$67,000 to \$58,000