

**WASHINGTON COUNTY BOARD OF COUNTY COMMISSIONERS
October 27, 2016 BCC Meeting - Commission Board Room
1331 South Blvd., Chipley, FL 32428**

DISTRICT 1	DISTRICT 2	DISTRICT 3	DISTRICT 4	DISTRICT 5
Alan Bush	Charles Kent		Todd Abbott	Lynn Gothard
Chairman	Vice-Chair			

- I. PROCLAMATION – Deputy Holland
 - A. Call to Order – Chairman Bush
 - B. Invocation/Pledge – County Administrator Hamilton/Chairman Bush

The Washington County Board of County Commissioners met on the above referenced date with the following members present:

Chairman Bush, Commissioners Kent, Abbott, and Gothard.

Also attending the meeting are as follows:

Jeff Goodman, County Attorney

Lora C. Bell, Clerk of Court

Hank Hamilton, County Administrator

Risha Brantley, Deputy Clerk

- II. ADOPT THE AGENDA – **Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to adopt the agenda.**

- III. ADOPT PREVIOUS MINUTES

September 6, 2016 Budget Workshop

September 6, 2016 Tentative Budget Hearing

September 13, 2016 Final Budget Hearing

September 21, 2016 Workshop

Commissioner Kent offered a motion, seconded by Commissioner Gothard and carried to adopt the above referenced minutes.

- IV. NON – AGENDA AUDIENCE – Effective October 1, 2013, Florida Statute 286.0114 mandates that “members of the public shall be given a

reasonable opportunity to be heard on a proposition before a Board of Commission.” Each individual shall have three (3) minutes to speak on the proposition before the Board. – There were no comments.

V. CONSENT AGENDA

- A. Request approval for the Clerk of Court to pay vouchers for August 2016 totaling \$2,520,593.79
- B. TDC Seat #3 Appointment – Kalan Miller to fill TDC “municipality seat” per Florida Statute 125.0104. This term will end September 30, 2018.
- C. Wheeler Emergency Management Task Order# 7 from November 1, 2016 – November 30, 2016
- D. LAP Agreement Resolution – Supports the construction of sidewalks on South Boulevard and Hoyt Street
- E. AFG Grant – Supports submittal of the Assistance of Firefighters Grant (AFG) for the purchase of five tanker trucks
- F. Holmes County Animal Control Agreement
- G. Animal Control Shelter Agreement

Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to approve the consent agenda.

VI. AGENDA ITEMS – None

VII. PUBLIC WORKS DIRECTOR – Not Present

VIII. COUNTY ENGINEER – County Engineer Knauer spoke further down in the meeting.

IX. COUNTY ADMINISTRATOR –

- Public Works Budget Amendment – County Administrator Hamilton requested approval to transfer \$105,000.00 from the 2015-2016 transportation fund to the 2016/2017 transportation fund to increase line item 55302 (milled asphalt).

The purpose of the amendment is to purchase milled asphalt for placement specifically on Gainer Road, from Monroe Sheffield Road South to the

existing asphalt section, Chance Road, Miller Lane, Candy Kitchen Road, and Cutchins Mill Road from Sewell Farms Road to Candy Kitchen Road.

Commissioner Abbott offered a motion, seconded by Commissioner Kent and unanimously carried to approve the amendment.

- Courthouse Janitorial Bids – The sealed bids were opened October 24. Present at the opening were Lora C. Bell, Marla Hayes, and County Administrator Hamilton.

The recommendation for cleaning services is Executive Cleaning. They will provide one night time porter and one day time porter at a cost of \$68,832.00 annually.

The company will supply their own products. References for Executive Cleaning exceeded the other two contractors.

The contract term is for 1-year, which does include an escape clause. Renewal options are also written into the contract for 2-year periods.

County Attorney Goodman addressed the Board, he does not have any concerns with the contract. He was not involved with the rankings or interviews.

Commissioner Abbott offered a motion, seconded by Commissioner Kent and unanimously carried to approve the contract with Executive Cleaning.

- Road Abandonment – County Administrator Hamilton advised the Board Mr. Lykins applied to request the county to abandon a county owned road that runs through his property. The road is about 450 feet long and contains trees on it. He is the sole owner of the property.

Mr. Hamilton suggested the Board adopt a resolution to show that the Board will abandon or vacate that particular section of roadway.

Mr. Lykins has completed everything on his part in order for the county to move forward.

County Attorney Goodman advised the Board, the county has not maintained the road. In order to prevent title issues, the road needs to be formally abandoned.

Chairman Bush confirmed that County Attorney Goodman will prepare a resolution for the November meeting and advised to list the resolution on the consent agenda.

County Administrator Hamilton recognized Commissioner Gothard for her service to Washington County.

County Administrator Hamilton recognized Commissioner Brock's family for Commissioner Brock's time served as a commissioner.

Chairman Bush recognized Commissioner Gothard as well as Commissioner Brock.

X. CLERK – None

XI. COUNTY ATTORNEY

- Trane Loan Resolution – County Attorney Goodman addressed the Board in reference to the Trane project. David Ringelstein, Balch & Bingham has been working as the Board's bond/loan counsel throughout this process, along with Matt Adams from Raymond James.

The resolution brought before the Board would approve the loan for the project, which is a 15-year term.

David Ringelstein, Balch & Bingham confirmed to the Board the resolution

authorizes the loan. Raymond James has served as the placement agency on behalf of the county pursuing the best deal for the county. The loan has a fixed interest rate of 2.75%. The final number is around \$924,000.00, which non-advalorem tax revenues are pledged for payment. The only lender is Charter Bank.

Chairman Bush addressed the citizens. The Board entered into an agreement with TRANE to analyze the electrical usage of the various government buildings, such as the lighting, and heating/cooling as well as other aspects.

The plan is to replace items, with the savings paying for the upgrades to obtain the savings and guarantee the savings.

4-years prior the county was over \$10,500,000.00 in debt, which has been brought down to \$5,500,000.00 in debt. \$500,000.00 has been paid toward the debt this year. Paying the loan down has contributed to the lower interest rate.

Commissioner Abbott offered a motion, seconded by Commissioner Bush and unanimously carried to approve the resolution.

County Engineer Knauer addressed the Board. He met with the contractor at Live Oak this morning and they are ready to drive piles, and will be framing for the next couple of weeks. After this they will relocate to Hightower.

The FEMA contract is 65% - 70% complete, which are roads in district 5.

The mandatory pre-bid was held for contract a. and b.

Deltona Boulevard is currently out for bid.

Commissioner Gothard asked if Roche and Lucas were completed, including the punch list items.

County Engineer Knauer advised that is correct.

Chairman Bush asked County Engineer Knauer if there were issues with grass.

County Engineer Knauer addressed the Board. There are a few areas in question whether the grass will grow or not in those areas. There is a 1-year warranty. They have guaranteed a full stand of grass.

Chairman Bush asked County Engineer Knauer if he was able to establish good elevations for the culverts on Deltona Boulevard.

County Engineer Knauer advised Chairman Bush that is correct. The invert of the pipes currently going in are going to be about a 1 foot and a half lower than the invert of the pipes currently there. The lake level is going to drop around a 1 ft. and 1 ft. and a 1 / 2.

Chairman Bush asked the reasoning behind that.

County Engineer Knauer addressed Chairman Bush. There are currently docks on the lake. One of the controlling factors is the road is going to have a 100-year storm crossing. The road is designed as a low water crossing. In order to raise the culverts a 1 ft. and a 1 / 2 would require half of a mile to 3 / 4 of a mile raising the adjacent roads in order to raise those back up. The permanent pool elevation of the lake is about 18" lower than what it currently is.

On many occasions the lake is below the invert of the culverts that are

there.

Commissioner Gothard confirmed that County Engineer Knauer was speaking in reference to Gap Pond.

Chairman Bush addressed County Engineer Knauer, one of the concerns that was previously expressed was maintaining the lake at that same level. If the lake level is changed that impacts everyone around the lake.

Commissioner Abbott expressed concern about liability issues.

County Engineer Knauer addressed Commissioner Abbott, it is a natural lake. DEP and the Army Core have both reviewed it.

If the direction of the Board is not to change the elevation of the lake, a redesign can be done to make sure the elevation does not change but the cost of the project will increase significantly.

Commissioner Kent asked about the boat ramps.

County Engineer Knauer advised the Board the boat ramps will be fine.

County Engineer Knauer addressed the Board, he would have to figure out how much of the road would have to be extended. The controlling function is the length of the low water crossing. There would also be additional paving.

The existing culverts are 24's and will be replaced with 36's.

County Engineer Knauer addressed the Board, the current estimate is \$77,000.00. A change in plans would mean an estimated increase of \$30,000.00.

The Board and County Engineer Knauer held additional discussion, deciding upon County Engineer Knauer to proceed with looking at other options in order to address the elevation concerns by the Board.

County Engineer Knauer advised the Board another community meeting has been held in reference to the Gainer Road HMGP project. There are many right-of-way issues on Gainer Road.

There are neighbors at the top of the hill who are not interested in giving right-of-way.

Commissioner Abbott asked what could be done without that right-of-way.

County Engineer Knauer advised 2, 36" pipes can be installed for an estimated 350', which would use the full funds of the grant at \$55,000.00. The grant funds were going to be used to pave the intersection, and county workforce was intended for the earthwork, installation of the pipe, pouring the mitered ends, and so forth.

County Engineer Knauer advised the Board that some residents have expressed about being paid for right-of-way.

County Engineer Knauer suggested the Board not buy easements because there have already been 8 residents that have donated their land.

Commissioner Abbott expressed concern about any other available options.

Karen Shaw, Grants suggested to the Board that residents would like to receive payment for right-of-way as residents were on Hwy. 77 by D.O.T.

The county does not pay for right-of-way but asks for easements.

Commissioner Abbott confirmed the above mentioned road is a state road.

Karen Shaw confirmed and the road the county is referencing is a county road.

Commissioner Abbott addressed the Board, he would like to see the project be successful.

Karen Shaw suggested payment would be wrong because there have already been land donations. She suggested the only other option would be to re-do the plans with FEMA approving the plans prior.

Commissioner Abbott suggested asking for additional funding.

County Engineer Knauer addressed the Board, there has already been one extension on the grant and he does not know how that will go over with an extension and request for additional funds.

Commissioner Bush asked if the funds can be used toward a partial fix with the intent further improvements in the future. He would not like to see the funding go back if any flooding can be alleviated in the north corner.

County Engineer Knauer addressed the Board, there are 280 acres that drain to the inter-section, which has to be moved across Gainer Road. The property owner is in the northwest corner of the inter-section. Some improvements can be made without the land owner.

Commissioner Gothard addressed County Engineer Knauer, the water cannot be moved to the other side because that would affect residents on that side.

County Engineer Knauer addressed the Board, they are turning the water on the west side away from them where it will flow in a concrete ditch. The ditches downstream can help, due to most of the land owners signing right-of-way.

The challenge is crossing the 270 across Joe Neil Road.

The culverts that are currently there cannot handle anything more about a 10-year storm event without blowing it out.

County Engineer Knauer suggested road and bridge price out 700 feet of 36” metal pipe.

Chairman Bush suggested to County Engineer Knauer to consider elliptical pipe for the culvert on Gap Pond.

Chairman Bush advised County Engineer Knauer to contact road and bring to get pricing on the 36 inch pipe.

Commissioner Abbott commented it has been an ongoing issue.

County Engineer Knauer addressed the Board, the neighbors have been understanding.

County Engineer Knauer addressed the Board that he needs 15 – 18’ of right-of-way from a land owner.

XII. ADJOURN - Commissioner Abbott offered a motion to adjourn.

Date Approved

Deputy Clerk Brantley