

DISTRICT 1
Alan T Bush

DISTRICT 2
Charles Kent

DISTRICT 3
Tray Hawkins

DISTRICT 4
Todd Abbott

DISTRICT 5
Steve Joyner

Chairman

Vice-Chairman

7/17/19 Workshop

July 17, 2019

I. Call to order

Chairman Hawkins called to order the workshop of the Washington County Board of County Commissioners at 9:00 a.m. on 7/17/19 at 1331 South Boulevard, Chipley, Florida. The invocation was given by Jeff Massey, which was followed by the pledge.

The following persons were present: Chairman Hawkins, Vice-Chairman Abbott, Commissioners Kent, Bush, and Joyner along with County Administrator Massey, County Attorney Fuqua, Fuqua & Milton, P.A., Clerk Lora C. Bell, and Deputy Clerk Brantley.

II. Board Minutes

- June 20, 2019 Board Meeting – Consent Agenda

III. Adopt the Agenda - No adjustments

IV. Agenda Items

- Ag Center Lease – Julie Dillard, County Extension Director informed the board that the Florida Department Center of Ag Sciences does not have the current lease on file.

A lease was presented to the board for the period of 2014 – 2024.

County Attorney Fuqua questioned if the asbestos abatement listed in paragraph 7 of the lease had been completed.

Julie Dillard commented that she does not have any record of it.

County Administrator Massey expressed concern about whether there is an active lease, as well as concerns about the language that states that the county should not make certain changes on the building.

The county is currently in the process of obtaining quotes to replace the storm roof.

There is also language that states that if the building is abandoned, the county remains responsible for the maintenance plan they have set forth.

Julie Dillard requested that the lease be for a 10-year period.

The board's direction regarding the lease is for the county attorney to review the lease renewal.

Commissioner Abbott requested that County Engineer Knauer be involved in the site visits.

- Recommendation to appoint Kyle Newson as Representative on the Planning Commission (School District Member) – Tray Hawkins, Chairman – The consensus of the board is to list this item on the consent agenda.
- Recommendation to appoint Mark Odom as Representative on the Planning Commission (District 4) – Tray Hawkins, Chairman - The consensus of the board is to list this item on the consent agenda.

Commissioner Abbott expressed the desire to recognize the prior planning commission member.

- Recommendation to reappoint Darrin Wall to the CareerSource Chipola Board – Tray Hawkins, Chairman – The consensus of the board is to list this item on the consent agenda.
- Human Trafficking Hotline Awareness Signage – Tray Hawkins, Chairman requested that this information be posted in the county facility.

This item will be listed on the consent agenda.

- V. FEMA Coordinator** – Kevan Parker briefed the board on FEMA. Currently there are about 58 projects after going through the process. The category b is in final review, and the next step is the State of Florida's review. The county should be in the two week range of receiving \$500,000.00. Once the work is complete, it will be submitted to close out in order to receive the remainder of the money.

Site inspections are currently being done.

Jeff Massey advised the board that the plan is to complete one project at a time.

Commissioner Kent requested for the rock to not be mandatory to put back on some of the roads because some of the roads can't withstand any additional rock.

Kevan Parker advised the board that the state extended the debris pick up for an additional three months, which will go thru October 9. After that time period it has to go to FEMA.

Chairman Hawkins suggested that he would like the drainage basins cleaned out, however it cleaning out Holmes Creek seems complicated.

Kevan Parker advised that it would have to be permitted.

Commissioner Joyner expressed concern about ditches and drainage areas having a future impact. An evaluation and a plan need to be done.

Kevan Parker addressed the board. The board will need to decide whether to issue an RFP for debris. Crowder Gulf does not have water way included in their contract.

Chairman Hawkins expressed concern about how the RFP would be written when everything hasn't been identified.

Kevan Parker advised that it would include drainage areas, waterways, with wet debris or dry debris at a rate per cubic yard.

Chairman Hawkins requested to have something put together.

Commissioner Joyner requested to have someone contact DEP in order to obtain blanket permits in order to deal with the drainage areas.

Kevan Parker advised the board that he would check with Bay County to see who done the work on their drainage ditches.

Commissioner Hawkins expressed interest in turning the cleaned out ditches into a spray project. Right now is the time to upkeep it for the future.

Kevan Parker suggested to roll that into a maintenance easement in order to maintain the upkeep.

Commissioner Hawkins suggested to do it while they have the right of entry advising to proceed forward with it.

Kevan Parker addressed the board in reference to the long range mitigation plan meeting held this past week. The acquisition program was discussed. Once Michael's funding came into place, it opened the door for repetitive loss. It doesn't have to have anything to do with Michael. This allows for the property to be purchased through the program, which is 75/25. This includes purchasing, demo, and re sodding it.

County Administrator Massey advised the board that the county purchases the property. 75% of the value the county incurs, however they will flip the money back to the

county on a quarterly basis. The county is responsible for the demolition of the home and maintaining the property under certain conditions. There are cost that the county will incur in addition to the 75% buy out.

Karen Shaw informed the board that the value is composed of the appraised value plus 15%.

Kevan Parker informed the board that the program includes consulting, engineering, and demo fees.

The board agreed to list approval to proceed with the project on the consent agenda.

Public Works Supervisor – Johnny Evans informed the board that the signs have been made for the Adopt-A -Road project requested by Chipley High School, who recently requested to adopt a road.

Commissioner Abbott expressed interest in re-establishing the program regarding adopting roads.

Johnny Evans requested approval to replace the patch truck.

The board agreed to list on the consent agenda authorization for Johnny Evans to spend \$25,000.00 on a patch truck.

Commissioner Abbott asked Johnny Evans who is responsible for the culvert that runs across Rustin alongside of Old Bonifay?

Johnny Evans advised that it would be a gray area, however it is in the county right of way.

Commissioner Abbott asked who would be responsible for widening the road for the semi's to be able to get out.

Johnny Evans suggested the county and city work together. The county would put the pipe and put the covers back on, while the city does the patching.

Chairman Hawkins recessed the meeting from 9:49 a.m. – 10:02 a.m.

VI. County Engineer – Cliff Knauer addressed the board.

- SCRAP and SCOP projects were submitted Monday to the Department of Transportation. The projects submitted included Highway 280, from Highway 79 to 284, resurfacing of CR 280, 284 to extend from the end of payment to Caryville Highway, Houston Road, and South Boulevard from Brickyard to Highway 277.
- The meeting regarding Kent Road is scheduled for July 22.

- There are upcoming meetings on Foxworth (August 1) and Buckhorn (a week after the Foxworth meeting)
- A year extension has been requested from FWC for Culpepper Landing, because the grant expiration date was September and thus far the permits have not been received from the Army Core.

Chairman Hawkins confirmed that there would be a specific area for kayaks and two areas for boat launches.

- The development of the pit will be set up in phases. It requires boundary survey work, wetland delineations that are required for the mining permits through DEP, and a development order through the county is required.
- The proposal for the Mudhill monitoring and testing for the semi-annual water quality reports that are required by DEP has been provided to the board from Dewberry for \$11,800.00, which is the cost it has been for past years.
- The design is underway for the water and sewer facilities for the Highway 79 Corridor, and easements and sketches are being prepared.
- Construction plans are currently being done for drainage and paving on Crystal Lake Drive.

VII. County Administrator - Jeff Massey addressed the board.

- Fleet Management Update - A fleet management program is currently being viewed with Enterprise Fleet in order to lower maintenance cost and prevent the value of the county fleet from dropped so low.
- Travel Reimbursement – The current travel policy includes a set fee for reimbursement. The state travel plan is based on rates that are designated for each city.

The board agreed to update their policy based on the state guidelines. This item will be listed on the consent agenda.

- TRIM Rates – The board held discussion on tentative millage rates, agreeing to include on the consent agenda 8.7235 which is .25 less than the current rate.

Chairman Hawkins suggested that the full amount for Medicaid be included in the 2019-2020 budget. Also, the pari-mutual (racing tax revenue) should not be included in the budget.

- Budget Update – Jeff Massey informed the board that meetings have been held with the departments and the first budget committee meeting will be held next week.
- Census Resolution – Jeff Massey requested approval of a resolution for creating a Census 2020 Complete Count Committee. The committee will consist of one person from all five cities and any other members deemed necessary will be appointed by the board.

This item will be listed on the consent agenda.

VIII. Clerk – Clerk Bell requested approval of the June vouchers for \$2,224,991.66 be listed on the consent agenda.

This item will be listed on the consent agenda.

IX. County Attorney – Attorney Fuqua addressed the board.

- Shade Meeting for Juan Gil vs. Washington County – This meeting will be scheduled for a later time.
- The Department of Transportation has requested a public easement for right-of-way on CR 280 over Holmes Creek. A resolution is required giving the chairman authority to sign the easement.

This item will be listed on the consent agenda.

The meeting was adjourned.

Date Approved _____

Prepared by _____

Deputy Clerk Brantley