

BOARD OF COUNTY COMMISSIONERS
Washington County, Florida
Board Meeting
1331 South Blvd., Chipley, FL 32428

DISTRICT 1 Alan Bush	DISTRICT 2 Charles Kent	DISTRICT 3 Tray Hawkins Chairman	DISTRICT 4 Todd Abbott Vice-Chairman	DISTRICT 5 Steve Joyner
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I. CALL TO ORDER - Chairman Hawkins called to order the workshop of the Washington County Board of County Commissioners at 9:00 a.m. on September 11, 2019 at 1331 South Boulevard, Chipley, Florida. Jeff Massey offered the invocation, which was followed by the pledge.

The following persons were present: Chairman Hawkins, Vice-Chairman Abbott, Commissioners Bush, Kent, and Joyner along with County Administrator Jeff Massey, County Attorney Clay Milton, Fuqua & Milton, P.A., Clerk of Court, Lora C. Bell and Deputy Clerk Risha Brantley.

I. AGENDA ITEMS

- Building Fee Schedule – Dana Whipple, Building Inspector informed the board that the building department has been researching adjusting the current fee schedule, which would allow Washington County to be in line with adjacent counties. The increase in construction warrants an additional building inspector.

Dana Whipple requested the board approve of implementing the updated fee schedule October 1, 2019.

Chairman Hawkins commented that the intent of the fee increase is to offer the best service for the county. (This item will be listed on the

- consent agenda.)
- State Aid to Public Libraries Grant – Renae Rountree, Library Director requested approval of the State Aid to Libraries agreement and the certification that states the scope of work will be done. (This item will be listed on the consent agenda.)

 - Lower speed limits on Stillwater Drive – Tray Hawkins, Chairman informed the board that he has received concerns regarding a portion of the road being 25 mph while the other portion is 35 mph. (This item will be listed on the consent agenda.)

 - Contract for Department of Health for the Operation of the Washington County Health Department for Contract Year 2019 – 2020 with Fee Schedule – Karen Johnson, Health Officer, Florida Department of Health updated the board regarding the 2019 – 2020 contract. The fee schedule has been redesigned for transparency, which includes the fees along with the billing codes. The clinic and dental fees are based on Medicare and Medicaid rates. The fees are composed of that rate as well as a slight increase above that. The new septic tank permits were \$65.00; however, the surrounding counties permits are \$100.00. The request for this increase is included in the new fee schedule. \$65.00 county fees have been included for migrant labor camps, biomedical waste applications, body piercing, and group care facilities. These fees mirror other counties.

Humana Medicaid has decided to no longer contract with health departments, which has affected fees. Environmental health has two programs that are unfunded, which are animal control/rabies

management and sanitary nuisances.

346 free flu vaccines, and 151 free hepatitis have been provided this year. Also 50,929 services have been provided through the clinic.

Karen Jonson thanked the board for their assistance in helping to quickly have a repeater put up when Hurricane Dorian was a threat.

October 22 a health fair will be held in Ebro from 9:00 a.m. to 11 a.m.

(The contract will be listed on the consent agenda.)

- Buckhorn Boulevard FDOT Construction Agreement and Resolution – Karen Shaw, Grants Coordinator requested approval for Chairman Hawkins and Clerk Bell to sign the agreement and resolution for Buckhorn Boulevard construction. (This item will be listed on the consent agenda.)
- SHIP Annual Report and Certification for closeout FY 2016-2017 – Karen Shaw, Grants Coordinator informed the board that an extension was received for the above referenced fiscal year due to a replacement house. A certificate is required for the closeout. (This item will be listed on the consent agenda.)
- SQG Annual Report and Contract for FY 2019 – 2020 – Karen Shaw, Grants Coordinator requested approval of the annual SQG report and the contract for 2019 – 2020, which does not contain an increase. (This item will be listed on the consent agenda.)

Karen Shaw updated the board regarding a meeting that was held with FDOT in reference to a LAP project to pave the shoulders on Alford Road, which is scheduled for 2020.

FDOT agreed to their request to overlay/cap it.

- Non-Profit Civic Organization Exception on Alcoholic Beverages – Clay Milton, County Attorney updated the board. The land development code requires a special exception for any development for consumption of alcohol on the premises.

The state regulates the approval of a license to serve alcohol, which the planning department signs off.

The county has time and distance restrictions per ordinance defining alcohol regulations.

County Attorney Milton suggested to do a text amendment to the land development code and remove the exception requirement.

Mr. Vosh, AMVETS informed the board that they haven't began the application process because they felt the need to reach out to the board to see if it was necessary.

Chairman Hawkins suggested that it is redundant through the county and the state, commenting that a text amendment should be done.

Attorney Milton informed the board that he would prepare an ordinance for review and advertisement in October.

There have been other issues regarding density in the comp plan amendment, which is scheduled for an update in 2020.

- Residential Density Update - Attorney Milton informed the board that he intends to have a recommendation regarding density issues.

The board held discussion regarding density in reference to acreage.

Commissioner Bush expressed his support to proceed with a resolution regarding the non-profit civic organization exception on alcoholic beverages.

A citizen addressed the board regarding residential density issues he is personally facing.

Attorney Milton advised the citizen to remain in touch with Commissioner Abbott, who he will be speaking with regarding the issue. However, if he would like a faster route the planning commission should be contacted for their direction.

- Resolution Making a Local Dedication of National Estuary Week (September 14 – 21, 2019) – Alan Bush informed the public that they are a member of the Choctawhatchee Bay Estuary Program, along with Bay, Walton, and Holmes Counties. The resolution is intended to show support of the estuary programs throughout the state. (This item will be listed on the consent agenda.)
- Culpepper Landing Discussion – Tray Hawkins, Chairman

County Engineer Knauer updated the board. The bid date is scheduled for October 22, the advertising period is 30-days, and the award date is scheduled for the BCC meeting on October 24.

Notification will be posted that that the ramp will be closed as of November 1.

- II. FEMA COORDINATOR – Kevan Parker informed the board that the legacy projects are currently being looked at and have made it through the last state review, and have been sent back to FEMA to go through another checklist.

The first half of the emergency protective funding for Hurricane Michael has been received in the amount of \$577,000.00.

12 responses for the debris hauling has been received. The RFP included a statement that said the following document should be returned with solutions, which are required in the contract; not in the review process. 2/3 of the 12 actually met that.

It is thought that the committee can review or reject terms.

County Administrator Massey expressed concern about stopping the FEMA work until more funds are received.

The board held discussion on FEMA funds.

Commissioner Joyner commented that some of the roads can be prepared at a lower price than what FEMA has written up.

Kevan Parker informed the board that the money can be moved around from large project to large project.

Most of the projects have not been costed out at this point.

The estimated cost is around \$15,000,000.00.

Chairman Hawkins requested that a meeting be scheduled to discuss a sense of security process regarding FEMA funds.

III. PUBLIC WORKS SUPERVISOR – Johnny Evans addressed the board.

- Replacement of lowboy trailer – A quote has been obtained from Gulf Coast Truck, and two additional have been requested from Thompson Caterpillar and Beard Equipment. The cost will not exceed \$60,000.00 and the funds are in the current budget. The selection will be made contingent on how fast the equipment will be delivered. (This item will be listed on the consent agenda.)
- Chip Seal Road Project – Johnny Evans informed the board that he and Commissioner Kent have held discussion regarding Advanced Pavement System installing chip seal on three low traffic roads. (This item will be listed on the regular agenda.)

Commissioner Kent advised the board that the roads are located by Stone's Meat and Catering, Chipley.

Johnny Evans informed the board that the three roads are a little over a

mile, totaling \$81,000.00 for all three roads.

The expense will come out of Commissioner Kent's maintenance funds.

Attorney Milton advised the board, if it is a sole source situation to offer a motion to set aside the procurement policy.

Attorney Milton informed that they can view the chip and seal process after 5 years on Plantation Circle in Jackson County.

- IV. COUNTY ENGINEER – County Engineer Knauer informed the board that the chip and seal process does not do well with turns, but does good with straight ways and low traffic.

The notice of award and agreement have been issued to Roberts and Roberts for Bonnet Pond Road.

The bid package for the ag center roof should be complete for advertisement by the next meeting.

The legislative projects for Crystal Lake, CR 280, and Twin Pond are currently being worked on.

The electrical engineer is scheduled to look at the generators on Friday.

22 out of 46 right-of-way signatures have been received. The next community meeting is scheduled for 9/19/19 at the fire station.

One resident has requested that the easement that he is giving include

documentation that two railroad that he currently has will be put back under his gate.

Commissioner Bush requested the letter regarding easements that has been provided to the residents be sent to him.

County Engineer Knauer informed the board that a community meeting has been scheduled for Tuesday on River Road.

There may be an overage on Culpepper Landing due to additions of items that were not in the original grant. The actual cost will come from the contractor.

Chairman Hawkins advised that he was okay with it as long as the overage remains under the \$15,000.00 which was previously provided from Nestle for the project.

- V. COUNTY ADMINISTRATOR – Jeff Massey requested approval to advertise for a mosquito control director position, which is funded through the state. (This item will be listed on the consent agenda.)

- Tow Truck Fee Adjustment – Commissioner Abbott informed the board that the tow truck services through the county haven't had an increase in around 20 years. The statute directs that the board is responsible for setting the rates. (This item will be listed on the regular agenda.)

The consensus of the board is that Commissioner Abbott will provide the board with the statute.

Commissioner Abbott provided the board with pictures of the sidewalk on Usery Road asking if there is an ordinance regarding sidewalks and who should maintain them.

Chairman Hawkins requested Johnny Evans address the issue as well as implement a spray program regarding the weeds.

Also, look into the contract regarding grass/weeds.

County Administrator Massey informed the board that the City of Vernon has been awarded a SCRAP project between Court and 4th Street for around \$350,000.00. The city doesn't have the funding to have the work done and wait for reimbursement. FDOT has asked if the county would be the administrator on the project.

Chairman Hawkins confirmed that the project includes Church Street as well.

County Engineer Knauer informed the board that nothing has been done on the project and he would like to see the application.

Chairman Hawkins directed to list on the consent agenda approval for the state to change the NCOP to a SCRAP project with the county.

County Engineer Knauer advised the board that the municipal SCOP is 100% grant.

County Attorney Milton advised the board that he would draft an inter-local agreement by Monday night. (This item will be listed on the

consent agenda.)

- VI. CLERK – Clerk Bell requested approval of August vouchers totaling \$1,342,825.73. (This item will be listed on the consent agenda.)
- VII. COUNTY ATTORNEY – None
- VIII. ADJOURN - Commissioner Bush offered a motion, seconded by Commissioner Kent and carried to adjourn.

Deputy Clerk Brantley

Date Board Approved