

BOARD OF COUNTY COMMISSIONERS
Washington County, Florida
Board Meeting
1331 South Blvd., Chipley, FL 32428

DISTRICT 1 Alan Bush	DISTRICT 2 Charles Kent	DISTRICT 3 Tray Hawkins Chairman	DISTRICT 4 Todd Abbott Vice-Chairman	DISTRICT 5 Steve Joyner
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I. PROCLAMATION - Chairman Hawkins called to order the regular meeting of the Washington County Board of County Commissioners at 9:00 a.m. on September 19, 2019 at 1331 South Boulevard, Chipley, Florida. Jeff Massey offered the invocation, which was followed by the pledge.

The following persons were present: Chairman Hawkins, Vice-Chairman Abbott, Commissioners Bush, Kent, and Joyner along with County Administrator Jeff Massey, County Attorney Clay Milton, Fuqua & Milton, P.A., Clerk of Court, Lora C. Bell and Deputy Clerk Risha Brantley.

II. PUBLIC HEARING

- Request to Vacate - Dawn McDonald, Senior Planner presented a request to vacate from the Hernandez family for the Eastern 720' of Depot Avenue in Greenhead. The vacation is located between 1st and 3rd Street. The proper notification procedure was followed regarding the adjacent property owners, whom had no issues or objections to the right-of-way vacation. The request met the local and state statutes requirements, and is consistent with the comprehensive plan. The staff recommends approval.

Chairman Hawkins confirmed that the right-of-way will be split between the adjacent property owners and will not affect any ingress or egress of any property owner.

- Variance Request - Dawn McDonald, Senior Planner presented a variance request from Richard and Kerri Brown for parcel 00-4165-0072, which is located at 4169 Crystal Lake Drive. The request is to accommodate a boat house that is located on the property. Currently the land use requires a 25' front and side setback. The request is for a variance for the front and the side.

The proper notification requirements were followed.

The boat shed was built prior to obtaining a building permit. In order for the Brown's to be in compliance they will need to follow through with the approval and variance process prior to obtaining a building permit.

The staff and planning commission recommend approval of the variance.

A concern that was expressed at the meeting was that the boatshed would be encroaching on the right-of-way.

County Engineer Knauer verified by survey that the placement of the boatshed is not encroaching on the right-of-way.

- FLUM Amendment - Dawn McDonald, Senior Planner presented a request for a future land use amendment from agriculture/silviculture to low density residential in order to allow for the construction of four mobile homes. The property is located north of Highway 90.

The proper notification requirements were followed.

Concerns that were expressed at the neighborhood meeting were in reference to road improvements to accommodate the additional residences, and if the number of units on the property can be increased.

It is consistent with the land development code and the future land use map that is being proposed.

Currently section 604 G of the code exempts mobile homes on a site that are under five. Anything that is in excess of that would have to go through the development process, and the planning process.

The staff and planning commission recommend approval.

III. ADOPT THE AGENDA

- Remove item 11) from the consent agenda - Commissioner Abbott
- Add discussion on the City of Vernon – Chairman Hawkins

Commissioner Abbott offered a motion, seconded by Commissioner Joyner and carried to adopt the agenda as amended.

IV. ADOPT PREVIOUS MINUTES

- August 14, 2019 Workshop
- August 14, 2019 Budget Workshop
- August 22, 2019 Board Meeting
- September 11, 2019 Workshop
- September 12, 2019 Tentative Budget Hearing

Commissioner Abbott offered a motion, seconded by

Commissioner Kent and carried to approve the above referenced minutes.

V. NON-AGENDA AUDIENCE - Effective October 1, 2013, Florida Statute 286.0114 mandates that “members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission.” Each individual shall have three (3) minutes to speak on the proposition before the Board.

Sue Nolan, 869 Peacock Circle requested that the board fix Singer Road.

County Engineer Knauer informed the board that the road goes in and out of Washington County and Bay County.

Chairman Hawkins suggested the counties could apply for a joint use project for the road.

VI. CONSENT AGENDA

1. Approval of the new Building Department Fee Schedule
2. Approval for the Chairman to sign the State Aid to Libraries Grant Agreement
3. Approval to Lower Speed Limits on Stillwater Drive
4. Approval for the Chairman to sign the contract for the Washington County Department of Health for the operation of and fee schedule for 2019 – 2020
5. Buckhorn Boulevard FDOT Construction Agreement and Resolution
6. Approval of the SHIP Annual Report and Certification for

closeout FY 2016 – 2017

7. Approval of SQG Annual Report and Contract for FY 2019 – 2020
8. Approval for the Chairman to a resolution making a local dedication to National Estuary Week
9. Approval for Johnny Evans, Public Works Supervisor to purchase a lowboy trailer
10. Approval to advertise the mosquito control position
11. Approval to enter into an Inter Local Agreement with Vernon for MSCOP Project for Church/Court Avenue
12. Approval of August Vouchers Totaling \$1,342,825.73

Commissioner Abbott offered a motion, seconded by Commissioner Joyner and carried to approve the consent agenda.

VII. AGENDA ITEMS

- Request to vacate the eastern 720' of Depot Avenue in Greenhead – **Commissioner Bush, Commissioner Abbott (Motion Carried)**
- Request variance from setback restrictions for property identified as parcel number 00-4165-0072 located at 4169 Crystal Lake Drive – **Commissioner Joyner, Commissioner Kent (Motion Carried)**
- Request to amend the Future Land Use designation of the property located on Avant Road from Agriculture Low Density Residential to allow for the intended development of four mobile homes – **Commissioner Abbott, Commissioner Kent (Motion Carried)**
- Proclamation to Designate the month of September as “Childhood Cancer Awareness Month – Tyisha Corbitt informed the board on facts about childhood cancer. She requested the board recognize

September as “Childhood Cancer Awareness Month” by proclamation and to actively promote it. **Commissioner Kent offered a motion, seconded by Commissioner Abbott and carried to approve the proclamation.**

- Annual Report for Florida Forest Service – Donnie Sellers, Forest Area Supervisor informed the board that fewer fires have occurred this year. Washington County is currently at 546 on the drought index, with 800 being in comparison to desert conditions. Last year around the same time period the drought index was about 220.

Commissioner Joyner questioned what the outlook is for burning regarding the fuel on the ground.

Donnie Sellers advised that the state office is currently making those recommendations, which currently go through January. People are allowed to burn, however the site should be inspected by the forestry department prior to doing so.

The affected area route is from Jackson County, down Highway 90, over to Highway 277 to Vernon, and then everything from Highway 79 back to east.

Commissioner Abbott offered a motion, seconded by Commissioner Joyner and carried to approve the annual report for the Forestry Department.

- Approval to assume the contract for the City of Vernon MSCOP Project for Church Street and Court Avenue – Commissioner Abbott

questioned if the contract includes adequate funding. (Consent Agenda Item 11)

County Engineer Knauer informed the board that there is adequate funding in the contract for the project.

Chairman Hawkins informed the board that he attended the City of Vernon's meeting Monday night and they intend to lower any manhole covers that may be in the right-of-way.

Commissioner Bush offered a motion, seconded by Commissioner Kent and carried to approve of the county assuming the contract for the City of Vernon for Church Street and Court Avenue.

- Washington County Adopt a Roadway for Litter Removal: Brickyard Road by the Chipley High School Student Council – **Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to approve of the road adoption and issue a sign on the road displaying the adoption.**

- FDOT Design Agreement for Brickyard Road and supporting Resolution – Karen Shaw, Grants/Special Project Coordinator informed the board that the agreement totals \$90,000.00.
Commissioner Kent offered a motion, seconded by Commissioner Abbott and carried to approved the agreement and resolution for Brickyard Road.

- FDOT Construction Agreement for Cope Road and supporting Resolution – Karen Shaw, Grants/Special Project Coordinator

informed the board the agreement totals \$1,300,000.00.

Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to approve the agreement and resolution for Cope Road.

- FDOT Construction Agreement for Old Bonifay Road and supporting Resolution – Karen Shaw, Grants/Special Project Coordinator informed the board the agreement totals \$1,067,000.00.
Commissioner Abbott offered a motion, seconded by Commissioner Joyner and carried to approve the agreement and resolution for Old Bonifay Road.
- Tow Truck Fee Adjustment – Todd Abbott, Vice-Chairman informed the board that the fees haven't been changed since 2003. Per the Florida Statute the Board of County Commissioners has the responsibility of approving such fee changes. A proposed fee schedule was provided to the board.

County Attorney Milton read the following: Counties must establish maximum rates, which may be charged on the towing of vehicles from or immobilization of vehicles on private property, removal and storage of wrecked or disabled vehicles from an accident scene or for the removal and storage of vehicles in the event the owner/operator is incapacitated.

Chairman Hawkins requested the documents from the surrounding counties in order to make the fees uniform.

County Attorney Milton informed the board that he will handle this.

- Request for Chairman to sign closing documents with Rev Financial to purchase 1997 E-One 95' Aluminum Platform on E-One Chassis (Purchase approved 8/22/19) – **Commissioner Bush offered a motion, seconded by Commissioner Kent and carried to approve of the chairman signing the above referenced closing documents.**
- Mud Hill Tower Agreement – Tray Hawkins, Chairman addressed the board. The board is in ownership of the tower and WFECA is receptive to paying the utility bill in order to be a partner with the county.

County Administrator Massey informed the board that WFECA owns the existing generator, however they are currently seeking grants to cover a new generator.

Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to approve the agreement subject to the addendum, which will include WFECA providing a generator, going through mitigation to obtain a new generator, and also cover the expense of the utility bill.

The meeting was in recess from 9:56 a.m. to 10:10 a.m.

- Washington County Public Library Long Range Plan 2019 – 2022 – Renae Rountree, Library Director informed the board the plan is their strategic plan, which is required in order to receive the State Aid to Public Libraries Grant.

Commissioner Abbott offered a motion, seconded by

Commissioner Joyner and carried to approve the long range plan for 2019 – 2022 for the library.

- E-911 Maintenance Grant – Clint Erickson, E-911 Coordinator requested approval to apply for a maintenance grant for \$16,686.00, which is non matching. The maintenance is for the public safety answering point equipment that is located at the sheriff's office, which is used for incoming and outgoing 911 calls.

Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to approve of applying for the E-911 maintenance grant for \$16,686.00.

- Physician Services Agreement – Tray Hawkins, Chairman

Deputy Clerk Brantley informed the chairman that approving the agreement would mean a monthly payment to the doctor of \$2,000.00, which is not currently done.

County Attorney Milton informed the board that the agreement includes a payment of \$2,000.00 per month and a \$120.00 per patient.

This item will be discussed at the next meeting.

VIII. FEMA Coordinator – Kevan Parker informed the board that things are currently moving at a slow place regarding Hurricane Michael.

Department of Emergency Management has been notified that

Washington County is prepared to meet with everyone involved.

Chairman Hawkins advised that he would like an e-mail sent to Senator Gainer's office, the Department of Emergency Management, Representative Drake's office and Neil Dunn's office to address FEMA concerns.

County Administrator Massey informed the board that representatives from Dr. Dunn's office suggested that they could be of assistance in recovering some of the old money.

Payment information for 2009 and 2014 events have been sent to them.

IX. PUBLIC WORKS SUPERVISOR

Johnny Evans requested board direction on installing the signs for the roadway recently adopted by the Chipley High School Student Council.

Chairman Hawkins directed to put one near the subdivision and the other one near Subway or the Washington County Christian School.

- Old Bonifay Road – Johnny Evans updated the board. A recent bridge report has been received on the condition of the Old Bonifay Road bridge which remains poor. He requested approval for Ferrovia Services to make the repairs for \$31,150.00. The funding is available in the bridge replacement line item.

Commissioner Kent offered a motion, seconded by Commissioner

Bush and carried to proceed with the quote from Ferrovia Services for \$31,150.00 for the bridge repair on Old Bonifay Road.

- Clayton Road Repair – Johnny Evans requested approval to cap and seal a portion of Clayton Road, which needs to be repaired. The county will do the prep work for the road. The cost to double chip and seal it is \$76,239.00.

Commissioner Kent offered a motion, seconded by Commissioner Bush and carried to proceed with the chip and seal on Clayton Road for \$76,239.00 to be paid out of Commissioner Kent's maintenance budget.

X. COUNTY ENGINEER – Cliff Knauer addressed the board.

- CR 284 – The neighborhood meeting was successful, with around and 80% turnout. There was no opposition.
- Culpepper Boat Landing – The mandatory pre-bid is October 1 at 3:00 p.m. and the bid opening is October 22 at 1:00.
- Legislative Grants – The deadline is Friday. The projects that will be submitted are CR-284, Crystal Lake Drive, and Twin Pond Road.
- Alford Highway – The repair on the road will include paved shoulders, thermoplastic, and around \$600,000.00 for resurfacing.

County Administrator Massey included that \$58,000.00 has been included for CEI.

County Engineer Knauer informed the board there is one area of concern, which is a pipe on Jarous Road, which hasn't been confirmed to be added to the contract.

- Florida Department of Management – There is a grant program for \$25,000,000.00 for Hurricane Michael recovery with a deadline of October 1.

County Engineer Knauer requested approval to submit the Hartford Road extension and Washington Boulevard Connection.

Commissioner Abbott, Commissioner Bush (Motion Carried)

Commissioner Joyner questioned the regulations on drainage with chip and seal.

County Engineer Knauer advised there is a provision in place with DEP called the Dusty Road Exemption and as long as swells are included to address runoff, there is no issue. Chip and seal is considered paving a road.

XI. COUNTY ADMINISTRATOR – Jeff Massey addressed the board.

- Waste Management Consumer Price Index (CPI) – Waste Management has submitted a request for a CPI increase of 3.49% per their contract.

Commissioner Joyner offered a motion, seconded by Commissioner Bush and carried to approve the CPI for Waste Management.

- Option to Purchase Real Property – Jeff Massey informed the board that the period is for 5-year at a cost of \$100.00.

Commissioner Bush offered a motion, seconded by Commissioner Kent and carried to proceed with the option to purchase real property.

Deputy Clerk Brantley confirmed the parcel number as 2341-0001.

- MSBU – Jeff Massey informed the board that the MSBU board would like to implement a 5% increase on the non-ad valorem rates, which can be done each year.

XII. CLERK – None

XIII. COUNTY ATTORNEY - Attorney Milton updated the board.

The issue with the AMVETS is currently being addressed. The ordinance regarding the land use code is moving forward, which should be before the board next month.

In order to change the density requirements in the comprehensive plan an amendment process is required. A comp plan amendment is due next year.

Commissioner Abbott requested that it be done immediately.

Chairman Hawkins informed the board that it has to be before them by May 1, 2020 for their review in order for it to be approved by June

30.

Jim Town informed the board that the comp plan is on a 10-year cycle with a 20-year planning horizon. The state entertains changes on an annual review process. The comp plan is a large master plan for Florida.

The consensus of the board is to update the comp plan at one time, with Commissioner Abbott in opposition.

County Administrator Massey informed the board that a lunch is scheduled the 3rd Thursday at the Hospital Specialty Center to recognize some of the partners that assisted with the shelter project.

XIV. ADJOURN – Commissioner Bush, Commissioner Kent
(Motion Carried)

Deputy Clerk Brantley

Date Board Approved