

BOARD OF COUNTY COMMISSIONERS
Washington County, Florida
Board Meeting
1331 South Blvd., Chipley, FL 32428

DISTRICT 1 Alan Bush	DISTRICT 2 Charles Kent	DISTRICT 3 Tray Hawkins Chairman	DISTRICT 4 Todd Abbott Vice-Chairman	DISTRICT 5 Steve Joyner
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I. PROCLAMATION

A. CALL TO ORDER - Chairman Hawkins called to order the meeting of the Washington County Board of County Commissioners at 9:00 a.m. on November 21, 2019 at 1331 South Boulevard, Chipley, Florida. The invocation was given by Jeff Massey, which was followed by the pledge.

B. Reorganization – Fuqua and Milton, P.A.

Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried for Commissioner Hawkins to remain BOCC Chairman.

Commissioner Joyner offered a motion, seconded by Commissioner Kent and carried for Commissioner Abbott to remain BOCC Vice-Chairman.

The following persons were present: Chairman Hawkins, Vice-Chairman Abbott, Commissioners Kent, Bush, and Joyner along with County Administrator Jeff Massey, County Attorney Fuqua, Fuqua & Milton, P.A., Clerk Lora C. Bell, and Deputy Clerk Risha Brantley.

- II. PUBLIC HEARING - None
- III. ADOPT THE AGENDA – Commissioner Abbott, Commissioner Kent (Motion Carried)

IV. ADOPT THE PREVIOUS MINUTES

- October 24, 2019 Board Meeting – **Commissioner Bush,
Commissioner Joyner (Motion Carried)**

V. NON-AGENDA AUDIENCE - Effective October 1, 2013, Florida Statute 286.0114 mandates that “members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission.” Each individual shall have three (3) minutes to speak on the proposition before the Board.

VI. ADOPT THE CONSENT AGENDA - **Commissioner Abbott,
Commissioner Kent (Motion Carried)**

1. Approval for Year End Budget Amendment for Inmate Welfare and the Sheriff Department
2. Approval for Annual Plan of Service for State Aid Grant
3. Approval DEO Rural Infrastructure Grant
4. Approval of 2020 Board Schedule
5. Approval of 2020 Holiday Schedule
6. Approval of Liaison Appointments for 2020
7. Approval for Johnny Evans to purchase five Inmate Vans for Public Works Department
8. Approval for \$300.00 net Christmas Bonus for Employees
9. Approval to Hire Animal Control Assistant/Parks and Recreation
10. Approval for Chairman to sign Easement for Cell Phone Tower at EOC
11. Approval to pay inmate medical invoice in the amount of \$22,212.67
12. Approval to enter agreement for engineering services
13. Approval for handbook changes for overtime during declared

disaster

14. Approval for handbook changes for overtime for disaster work during a holiday week

15. Approval for handbook changes to allow the use of leave time that results in being paid 40 hours in a work week

VII. AGENDA ITEMS

- Integrity Group Presentation - Tim Moore, Senior Partner requested that the board consider the entering into an agreement for their contracting services of the future CDBG funds for Washington County.

Gary Yates is the founder of the Integrity Group and Erick Miller heads up the comparative compliance.

Gary Yates informed the board that government funds would cover the consultant services 100%.

Erick Yates informed the board that the HUD money could be used to match the FEMA local 12 ½/5% match.

County Attorney Fuqua requested that the Integrity Group e-mail their scope of services. This item will be discussed at the next meeting.

Erick Yates informed the board that there is no federal requirement on procurement.

Chairman Hawkins advised that it is an option for a special meeting

to be called, if needed.

- Tri-County Airport Authority Board Reduction Letter of Support – Jim Town requested a letter of support from the board supporting the reduction of the Tri-County Airport Authority Board from 15 to 9 in order to allow for simplicity in conducting business, and to lower the quorum requirement. Historically the three counties have had difficulty filling five seats. The mechanism to do so is through a special bill.

Commissioner Bush offered a motion, seconded by Commissioner Kent and carried to approve of the member reduction letter of support for the Tri-County Airport Authority Board.

- 2nd Amendment Sanctuary Resolution – Tray Hawkins, Chairman informed that the resolution states that Washington County upholds the second amendment of the constitution.

Commissioner Abbott offered a motion, seconded by Commissioner Joyner and carried to approve the 2nd Amendment Sanctuary Resolution.

- Recycling Fence Purchase – Tray Hawkins, Chairman informed that during the storm the fence at the recycling center was damaged. The fence was procured through a quote process, which exceeded County Administrator Massey's spending limit.

Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to approve the purchase of the

fence at the recycling center for \$31,003.50.

Chairman Hawkins requested that the policy be addressed to include authority for the county administrator to proceed with such purchases during national disasters, which protect life or property.

- EMS Budget Amendment – Chairman Hawkins informed that he met with Tiffany Stevenson, Washington County Sheriff’s Finance Office who presented the cause for the EMS budget amendment, which was due to grants+ and additional services they provided.

Commissioner Abbott offered a motion, seconded by Commissioner Bush and carried to approve the budget amendment for the Washington County EMS.

- Inmate Medical Benefit Plan/Prime Health Services – Aaron Dudley, Human Resource informed the board that the county has inmate medical insurance, which is currently up for renewal as of 12/1/19. The current deductible \$25,000.00 with a \$250,000.00 spec maximum. The annual premium for 150 inmates would be \$33,822.00.

Commissioner Abbott offered a motion, seconded by Commissioner Bush and carried to authorize spending up to \$40,000.00 for them to negotiate the rates to \$15,000.00 for the deductible through the inmate medical benefit plan, Prime Care Services. Also included in this motion, County Administrator Massey has the authority to approve invoices over his spending limit to pay up to the deductible amount.

- Animal Control Afterhours/Weekend Compensation – Tray Hawkins, Chairman updated the board. This removes board approval to allow for overtime to be paid due to compensatory hours being unable to be comped. This will become effective January 1, 2020.

Commissioner Abbott offered a motion, seconded by Commissioner Joyner and carried to make the above referenced change effective January 1, 2020.

Chairman Hawkins called a 5-minute recess.

- Tow Truck Fees – Todd Abbott, Vice Chairman –

Commissioner Abbott offered a motion, seconded by Commissioner Joyner and carried to set the tow truck fees to the Florida Highway Patrol Rates for the State of Florida.

- VIII. FEMA COORDINATOR – Kevan Parker, Wheeler Emergency informed the board that there \$1.1 million incoming for the legacy projects. Also, the recycling project has been estimated at \$186,000.00 worth of damage, with \$34,000.00 being insurance. A meeting has been scheduled for Friday with the local FEMA staff regarding the rock and dirt situation.

The final agreement 4337 is on the agenda, which now amends the cost to include the next pw.

Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to authorize Chairman Hawkins to sign the DR-

4337 Final Amendment agreement.

IX. MSBU COORDINATOR – Steve Healis

- Solar Lights – Local companies were contacted and were unable to provide the lights. The manufacturer was contacted as well, which advised that they do not have any contacts in the area. BEI is the only company that can provide the services.

Commissioner Bush offered a motion, seconded by Commissioner Abbott and carried to authorize MSBU to spend up to \$23,000.00 to replace eight lights.

X. PUBLIC WORKS SUPERVISOR – Johnny Evans addressed the board.

- Beaver Control – Corbin Road – 2, Duncan Road 3, and Hard Labor 1
- Purchase of 3 Road Graders (Florida Sheriff's Bid) - \$741,411.00 – Thompson mid-December Delivery – **Commissioner Bush offered a motion, seconded by Commissioner Joyner and carried to authorize Johnny Evans to purchase three road graders from Thompson for \$741,411.00.**
- Purchase of 4 Dump Trucks (Florida Sheriff's Bid) – Johnny Evans informed the board that NexTran provided a cost of \$678,490.00 for 4, 2020 dump trucks with a delivery date of 8 – 10 weeks.

The delivery date from Kenworth would be around April 2020.

Commissioner Joyner offered a motion, seconded by Commissioner Abbott and carried to approve of Johnny Evans purchasing 4 dump trucks from NexTran for \$678,490.00.

Johnny Evans advised the board that Caterpillar and NexTran no longer offer the exchange program, however they do take trade ins.

- XI. COUNTY ENGINEER – Chairman Hawkins informed the board that the road agreements for the City of Vernon for Church and Court Streets are in place and County Engineer Knauer has agreed to have the design complete by 45-days.

County Engineer Knauer is currently working on the design for the Highway 79 Corridor.

- XII. COUNTY ADMINISTRATOR – Jeff Massey addressed the board.
- Recognition of Dawn McDonald passing of American Institute of Certified Planners Exam - Jeff Massey congratulated and thanked Dawn on behalf of the county.
 - RFP for Rock Hauling -
 - RFP for Debris Monitor -
 - RFP for Debris Hauling - Jeff Massey informed the board that he sent out an RFP for debris hauling and recommended to select the top three companies.

Commissioner Abbott offered a motion, seconded by Commissioner Bush and carried to issue a RFP for debris rock hauling, RFP for debris rock purchasing, and the RFP for debris monitoring.

Commissioner Abbott offered a motion, seconded by Commissioner Joyner and carried to approve the top three in the

ranking sheets by no numerical order to allow County Administrator Massey to utilize for RFP debris hauling.

- Trane – \$7,130.00 to maintain the system at the courthouse.

Commissioner Abbott suggested having a person on staff that specializes in ac service.

County Administrator Massey informed the board that they will issue a plan not only to monitor the jail and the courthouse, but up to four building, which will have 24/7 data monitoring. The cost is \$11,383.00 annually.

The sheriff has agreed to cover the cost out of the federal inmate money for the annual agreement.

Commissioner Abbott offered a motion, seconded by Commissioner Kent and carried to allow the sheriff to utilize the federal inmate money to purchase vehicles.

Prior minutes documented that the amount was up to \$100,000.00.

Commissioner Abbott offered a motion, seconded by Commissioner Bush and carried to utilize \$18,513.00 from the federal inmate funds to cover the annual Trane expense for the current year.

Commissioner Abbott offered a motion, seconded by Commissioner Joyner and carried to approve of the service with

the Integrity Group subject to County Attorney Fuqua's review of the procurement policy.

Commissioner Bush requested that County Attorney Fuqua ensure there is no issue with cooperative purchasing.

XIII. CLERK – Clerk Bell addressed the board.

- October Vouchers \$3,249,187.28 – **Commissioner Abbott, Commissioner Bush (Motion Carried)**

XIV. COUNTY ATTORNEY – County Attorney Fuqua addressed the board.

- Consulting Engineers Contract – There is a standard consulting engineering contract that has been modified in the past for David Melvin, which has been forwarded to the engineering firms. Each engineer should have the contract, and as projects are addressed they will provide a task order.

The contracts will be reviewed to ensure the attorney modifications are included once they are received back and they can be executed at the next meeting.

- Tax Sale – There was a tax sale in which the opening bid was \$47,000.00, which nobody bid on. It is optional for the county to purchase the property for \$47,361.63.

County Attorney Fuqua and County Administrator Massey suggested to purchase the property for \$47,361.63. It is a house and barn on 9 acres.

Commissioner Bush offered a motion, seconded by Commissioner Kent and carried to purchase tax certificate 13-01378 for \$47,361.63.

Rick Kerr informed the board that 11/20/19 was the end of the SAFER Grant.

Rick Kerr requested that the board consider funding the SAFER staff through the first of the year.

Commissioner Abbott suggested that some of the SAFER staff may be able to work with Washington County EMS.

Rick Kerr commented that would be something that would have to be addressed with Director Truette.

Chairman Hawkins provided the following information:

- 2016 – The budget for first responders was \$5,040,335.00
- Current Budget - \$6,072,613.00
- 66% of ad valorem was designated to first responders in 2016
- Currently 82% of the total ad valorem is designated to first responders
- 2016 – Ad valorem collection was \$7,624,133.00
- Current ad valorem is \$7,431,219.00

It is budgetary issues.

The paid fire fighters during Hurricane Michael had to report to their full time station. It is important that those emergency personnel are obligated to Washington County during times such as that.

Commissioner Abbott suggested to look at different funding sources.

**Commissioner Abbott offered a motion, seconded by
Commissioner Bush and carried to extend the attorney
agreement with Fuqua & Milton, P.A.**

XV. ADJOURN – Commissioner Bush offered a motion to adjourn.

Deputy Clerk Brantley

Date Board Approved