

BOARD OF COUNTY COMMISSIONERS
Washington County, Florida
Board Meeting
1331 South Blvd., Chipley, FL 32428

DISTRICT 1 Alan Bush	DISTRICT 2 Charles Kent	DISTRICT 3 Tray Hawkins Chairman	DISTRICT 4 Todd Abbott Vice-Chairman	DISTRICT 5 Steve Joyner
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I. PROCLAMATION

- A. Call to Order – Chairman Hawkins
- B. Invocation – Jeff Massey
- C. Pledge

The following persons were present: Chairman Hawkins, Vice-Chairman Abbott, Commissioners Bush, Kent, and Joyner along with County Administrator Jeff Massey, County Attorney, Milton Fuqua & Milton, P.A., Clerk of Court Lora C. Bell, and Deputy Clerk Risha Brantley.

II. ADOPT THE AGENDA

Commissioner Bush offered a motion, seconded by Commissioner Kent and carried to adopt the agenda.

III. NON-AGENDA AUDIENCE - Effective October 1, 2013, Florida Statute 286.0114 mandates that “members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission.” Each individual shall have three (3) minutes to speak on the proposition before the Board. – None

IV. AGENDA ITEMS

- Emergency Medical Services Grant Resolution – Attorney Milton read the resolution. **Commissioner Abbott offered a motion, seconded by Commissioner Joyner and carried to approve the EMS Grant Resolution.**

The meeting was closed and reopened as a workshop. The board attended a presentation given by DEO regarding upcoming projects throughout the federal and state government at 424 W Jackson Avenue.

The BCC meeting resumed at 10:37 a.m. located at 1331 South Boulevard.

Agenda Additions – Integrity Group – Commissioner Hawkins

- Industrial Park Certification Presentation – Ted Everett, Executive Director Washington County Chamber of Commerce and Economic Development addressed the board regarding a certification program for sites across Northwest Florida. In order to obtain a certified site, the following requirements need to be met: geo-tech, storm water mitigation, phase I, and environmental.

The storm water plan has already been completed for the industrial park.

The park has the option to select from utility services providers.

If the board will allow, the EDC will send a letter of intent to Gulf Power and Quest. The power companies will then have to provide the cost of how much it would be to bring their phase III down to the park.

If the site is thought of as a potential certified site, a letter will be sent directing to proceed.

The site certification should be done for the entire acreage.

There is no cost associated with the letter of intent. Gulf Power is willing to split the fee for step two, which is \$12,500.00. They are also willing to split the fee in step three as well of \$3,125.00, which is due upon receipt of the application phase.

If there is a certified site Quest Solutions will add the site to what is taken to market. Gulf Power is also in the site consulting business and have staff that routinely travel across America marketing.

Ted Everett requested the board direct the county manager, engineer, and attorney to design a plan with a timeline to accomplishment mitigation and update geo-tech work.

There is \$300,000.00 from the technical assistance grant. \$75,000.00 of that will be available for economic development. None of the money received from the hospital would be used.

The board didn't have any opposition to Ted proceeding.

County Engineer Knauer informed the board that the only geo-tech work that he is aware of is the work that was done as part of the site work design. An environmental assessment was done, a mitigation proposal was approved by the Army Core; however, mitigation has not been done. The shippo approval was received and the permits were issued. The 6225 permits do not expire.

County Engineer Knauer informed the board that he would check to see if phase I was done.

This item will be listed on the consent agenda.

- HMGP Grant Projects – Karen Shaw, Grants Coordinator informed the board that the deadline to submit projects is March 10. She requested approval to apply for anything that wasn't funded that fits HMGP.

Kevan Parker informed the board that he would provide a list of everything they are working on.

This list will be put on the regular agenda.

Commissioner Bush expressed concern about relaying to DEO what is important for Washington County and suggested working along with other counties if needed.

Chairman Hawkins suggested that Mr. Massey set up a meeting with them along with the commissioners.

- Livestock Foster Care Agreement – Lynne Abel, Public Safety Director informed the board that a draft agreement to implement animal foster care has been sent to the attorney, human resource and Mr. Massey. If the owners aren't located the foster family will have the option to adopt.

Attorney Milton informed the board that language is included in the agreement that the county doesn't warrant the condition of the animals.

This item will be listed on the consent agenda.

- WeatherSTEM Agreement – Lynne Abel, Public Safety Director requested

the board consider an agreement with DEM for a weather monitoring system that would be placed at the EOC. The EOC would take ownership upon installation and DEM would prepay for the first 3-years of maintenance and then EOC would be responsible for the cost of the system, which is around \$1,800.00 per year. The life expectancy is around 10-years.

This item will be listed on the consent agenda.

- Discussion of Firearms Policy – Tray Hawkins, Chairman addressed the board. This update to the policy would allow employees that have a concealed weapons permit to carry their weapon on them during business hours.

Sheriff Crews has offered to put on a class for the concealed weapons permit.

Attorney Milton advised the board that the statute and federal law identifies specific areas where firearms cannot be taken. If this is passed the county employees need to be made aware of the specific locations identified in the statute and federal law.

Johnny Evans requested that Sheriff Crews or a deputy speak directly to the county employees at the road department specifying what can be done and can't be done.

This item will be listed on the consent agenda.

- 2019 – 2020 Budgeted Staffing Tools – Aaron Dudley, Human Specialist

addressed the board regarding position control that was discussed in November. A staffing position total/staffing plan has been prepared based off of the 2019 -2020 budget.

The handbook would need to be updated regarding position control. The budget process would identify how positions are established and maintained.

The policy includes text that the appointment of department heads and supervisors would be brought before the board.

Chairman Hawkins commented that this gives the county administrator the ability to hire and fire based on the staffing plan figures.

This item will be listed on the consent agenda.

- Classification Pay Plan – Wendy White, HR Director informed the board the plan needs to be updated based on a minimum wage update, which increased the library page starting pay to \$8.56. New positions such as animal control/parks and recreation and mosquito control director have also been included in the update.

This item will be listed on the consent agenda.

- Integrity Group – Tray Hawkins, Chairman informed the board that the Integrity Group is adamant there are funds for projects that they can pursue securing for the county. It should be understood that the board will make the final decision on any project.

Tim Moore, Integrity Group Senior Planner confirmed that the board would make the final decision on the projects. The Integrity Group would provide suggestions and ideas.

The board's direction is for Attorney Milton to prepare a contract for the next meeting. County Administrator Massey should be available to work on the contract as well.

- V. FEMA COORDINATOR – Kevan Parker updated the board. A debris site inspection was done last Friday with FEMA. At this point the damage total in the county is around \$38 million. A cost estimate will be put together in the next couple of weeks for the bridges and major culverts. Following this, board approval will be requested for County Engineer Knauer/staff to compile a design and get that out. John's Way Bridge/Bush Road has been changed from a wooden bridge to a concrete bridge. Williams Road bridge is also being worked on.

A notice to proceed for Panhandle will be required for them to start as soon as the extension is in place.

This item will be listed on the regular agenda for discussion.

- VI. PUBLIC WORKS SUPERVISOR – Johnny Evans requested approval to surplus equipment prior to the Mason Auction that is scheduled for next Saturday. The items include, 3 vans, 3 pick-up trucks, 1 patch truck, 1 fuel truck and a 20-year old CAT roller.

This item will be listed on the regular agenda.

Johnny Evans informed the board that he has additional items that will need to be approved for surplus.

Chairman Hawkins advised Johnny Evans to provide the list to Wendy White, Human Resource.

- VII. COUNTY ENGINEER – Cliff Knauer informed the board that a prior board adopted a policy which stated that any county owned timber bridges that were significantly damaged during storm events were to be replaced with concrete bridges.

Lori and Taylor Hood are building a 90-acre (no kill) animal shelter on Highway 20 in Freeport, which Washington County Animal Control may find useful.

Linda Chason, Water Management District made contact regarding Cypress Springs Road. Water Management District is going to fund paving the roadway. They own an easement for all of the land, which the bottling plant operates under.

She requested what is needed for right-of-way and a cost estimate to build it for heavy truck traffic and that it is environmentally friendly and that any type of run off will not be discharged back into Holmes Creek.

Significant right-of-way will be needed.

The ag center roof bids have been extended and the removal of the canopy has been added.

Culpepper dock improvements are set to be advertised. A package has been

submitted to FBIP in order to show them why a portion was separated. The bids were also sent in.

A portion of Scott Road was surveyed. Bay County paved Scott Road to county line road. Scott Road currently comes in at a curve. The design for Buckhorn Boulevard is for it to be paved straight through Scott Road in order to have direct paved access to 231.

A meeting will be scheduled with Bay County in order to discuss them making some improvements to Scott Road in order to get the super elevation and have a continuous curve.

The proposal to handle the DEP reporting for the Mud Hill Landfill is \$21,300.00, which would cover the semi-annual and 5-year technical report.

This item will be listed on the regular agenda.

The contracts have been signed for the CEI on Cope and Old Bonifay. The CCNA agreements are in route to Dustin and once that is complete a notice of award can be issued.

There is a proposed change order for Bonnet Pond for additional asphalt under the guardrails.

Chairman Hawkins advised to repair the driveway that had been discussed prior to proceeding with the change order.

County Engineer Knauer advised that the culvert needs to be replaced. The post was put through the culvert.

Johnny Evans informed the board that public works has already extended the pipe.

Johnny Evans advised the board that they would fix 4/5 culverts that do not have mitered ends in house.

Commissioner Bush informed Johnny Evans there is a pipe on Orange Hill Highway, South of the inter-state that doesn't have mitered ends.

VIII. COUNTY ADMINISTRATOR – Jeff Massey addressed the board.

- Safety Committee Update – A safety committee has been established, which consists of Fran Sak, Johnny Evans, Rick Kerr, and George Swauger who are working on a safety program. Implementing a safety program would save \$3,500.00 - \$4,000.00 on worker's compensation insurance.
- RV Ordinance – Jeff Massey informed the board that there is an issue with RV's in the county. Looking into this issue will include defining recreational vehicles, reviewing the current county policy, providing options for updates to the land development code, and incorporating guidelines and standards for recreational vehicles.

Chairman Hawkins requested that Attorney Milton review the ordinance and based on that, a determination of a future workshop will be made.

IX. CLERK – None

X. COUNTY ATTORNEY – None

Sheriff Crews requested the board review the Washington County Sex Offender ordinance as well as review the ordinances of surrounding counties.

The county needs to start looking at additional law enforcement now for future growth, in order to prevent being left behind.

XI. ADJOURN – Commissioner Bush.

Deputy Clerk Brantley

Date Board Approved