

BOARD OF COUNTY COMMISSIONERS
Washington County, Florida
Board Meeting
1331 South Blvd., Chipley, FL 32428

DISTRICT 1 Alan Bush	DISTRICT 2 Charles Kent	DISTRICT 3 Tray Hawkins Chairman	DISTRICT 4 Todd Abbott Vice-Chairman	DISTRICT 5 Steve Joyner
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I. PROCLAMATION

- A. Call to Order – Chairman Hawkins
- B. Invocation – Jeff Massey
- C. Pledge

The following persons were present: Chairman Hawkins, Vice-Chairman Abbott, Commissioners Bush, Kent, and Joyner along with County Administrator Jeff Massey, County Attorney Milton Fuqua & Milton, P.A., Clerk of Court Lora C. Bell, and Deputy Clerk Risha Brantley.

II. PUBLIC HEARING

- Request to Amend FLUM designation on property located at Gilberts Mill Road from Agriculture/Silviculture to Low Density Residential to allow for the placement of one residential dwelling on a 4.45-acre parcel – Dawn McDonald, Senior Planner informed that staff and the Planning Commission recommended approval of the application.

The opposition that was received was regarding the potential for additional units to be located on the property.

It is the intent of the applicant to place one unit on the property.

- Request to Amend FLUM designation on property located at 1330

State Park Road from Agriculture/Silviculture to Low Density Residential to allow for the placement of one residential dwelling on an 8.79-acre parcel – Dawn McDonald, Senior Planner informed that staff and the Planning Commission recommended approval of the application.

Concern was expressed about the potential for additional units to be located on the property.

The applicant agreed that there will only be one unit at this time. There may be one in the future, which would be handled through the immediate family exception.

- Request to Amend FLUM designation on property located at Highway 90, Chipley from Agriculture/Silviculture to General Commercial to allow for Commercial uses on 5.89 acres – Dawn McDonald, Senior Planner informed that staff and the Planning Commission recommended approval of the application.

Concerns expressed at the meeting dealt with what type of uses would be allowed there and if there was a less intense land use to accommodate the applicant.

Another concern expressed was the possible impacts coming from an intense development.

Brian Crosby, citizen informed the board that he lives directly across from the property in question. Changing the designation from silviculture/agriculture to commercial is a huge leap. It is

concerning at the possible business' that could be near his home. A plan for the property before the property is zoned would be idea. Rezoning to support the sale of a property is not good for all stake holders.

Cindy Birge clarified that there is currently no contract on the property. It is only for marketing to sale.

Agenda Alterations

- RFP Census – Regular Agenda
- Ag Center Roof – County Engineer

III. ADOPT THE AGENDA – **Commissioner Joyner offered a motion, seconded by Commissioner Abbott and unanimously carried to adopt the agenda as amended.**

IV. ADOPT PREVIOUS MINUTES

- Board Meeting for February 20, 2020
- Special Board Meeting March 11, 2020
- Workshop for March 11, 2020
- Special Board Meeting March 17, 2020

Commissioner Abbott offered a motion, seconded by Commissioner Bush and unanimously carried to adopt the above referenced minutes.

V. NON-AGENDA AUDIENCE - Effective October 1, 2013, Florida Statute 286.0114 mandates that “members of the public shall be given a reasonable opportunity to

be heard on a proposition before a Board or Commission.” Each individual shall have three (3) minutes to speak on the proposition before the Board. – None

VI. CONSENT AGENDA

1. Approval to Execute Supplemental FDOT Agreement and Resolution for Old Bonifay Road
2. Approval to Execute Supplemental FDOT Agreement and Resolution for Cope Road
3. Approval for Julie Dillard, Extension Director & 4-H Agent to hire a part-time program assistant
4. Approval for Public Works to hire temporary workers

Commissioner Bush offered a motion, seconded by Commissioner Joyner and unanimously carried to approve the consent agenda.

VII. AGENDA

- Recognition of John Braxton Jr. – The Board presented Mr. Braxton with a plaque recognizing his years of service and retirement.
- National Vietnam War Day Proclamation – Judge Cole requested the board approve a proclamation declaring March 29 as National Vietnam War Veterans Day. The day would be set aside to honor not only those that served in Vietnam but those who served in other stations around the world. The proclamation is part of the healing process that continues.

Chairman Hawkins read the proclamation.

Commissioner Abbott offered a motion, seconded by Commissioner Kent and unanimously carried to approve the National Vietnam War

Proclamation.

- Request to Amend FLUM designation on property located at Gilberts Mill Road from Agriculture/Silviculture to Low Density Residential to allow for the placement of one residential dwelling on a 4.45-acre parcel –

Commissioner Abbott offered a motion, seconded by Commissioner Joyner to approve the above referenced FLUM designation.

Commissioner Bush asked if there was any progress made with those that were opposed.

County Attorney Fuqua advised there was a lot of discussion on the application, however no resolve.

The motion above carried 4 to 1 with Commissioner Bush voting no.

- Request to Amend FLUM designation on property located at 1330 State Park Road from Agriculture/Silviculture to Low Density Residential to allow for the placement of one residential dwelling on an 8.79-acre parcel.
Commissioner Abbott offered a motion, seconded by Commissioner Kent and unanimously carried to approve the above FLUM amendment.
- Request to Amend FLUM designation on property located at Highway 90, Chipley from Agriculture/Silviculture to General Commercial to allow for Commercial use on 5.89 acres – This request was tabled until next month's meeting in order to allow additional research for Commissioner

Abbott.

- Extension to Inter-Local Agreement for Facility Use – Tray Hawkins, Chairman explained that the agreements are with Washington, Holmes, Jackson, and Gulf County.

Commissioner Bush offered a motion, seconded by Commissioner Abbott and unanimously carried to approve the facility use agreements.

- 2020 Sunny Hills Resurfacing CEI request in the amount of \$30,000.00 to Dewberry Engineers – Tray Hawkins, Chairman informed that this is for the MSBU resurfacing project.

County Engineer Knauer informed the board that bids will be taken March 31.

Commissioner Abbott offered a motion, seconded by Commissioner Kent and unanimously carried to accept the CEI from Dewberry for \$30,000.00 for the MSBU resurfacing project.

- Request to Hire Part Time Seasonal Mosquito Control – Lee Duke, Mosquito Control Director requested approval to hire a temporary, part-time driver no longer than 6-months for 8 – 12 hours per week, which the arthropod budget is able to fund.

Commissioner Abbott offered a motion, seconded by Commissioner Bush and unanimously carried to approve of hiring the temporary part-time employee for the Arthropod Department.

- Request for Approval of Spray Truck Driver Job Description and Pay Plan – Wendy White, HR Director requested approval to update the pay plan due to the spray truck driver position and to update the job description. **Commissioner Bush offered a motion, seconded by Commissioner Abbott and unanimously carried to approve the update to the pay plan and add the job description for spray truck driver.**
- RFP for Census – Commissioner Hawkins informed the board that he has asked the school board to split the cost for the marketing campaign. The cost would not exceed \$6,000.00. At this point, the school board has not confirmed that they would cover half the cost. If they do not agree this item will be brought back before the board at the April meeting.

Commissioner Bush offered a motion, seconded by Commissioner Abbott and unanimously carried to approve the RFP for the Census written for \$6,000.00, with Washington County Board of Commissioners pledging \$3,000.00.

VIII. FEMA COORDINATOR – Kevan Parker updated the board. The legacy projects have all been returned or sent to FEMA. There has been a lot of movement with the Hurricane Michael Projects. There is about \$1,000,000.00 that has been obligated, which has been received or will be received soon. There is around \$400,000.00 that the applicant has signed that has been approved and will be soon obligated. There is around \$1,300,000.00 that is in the state's final review.

Chairman Hawkins directed to schedule a conference call with the FEMA Regional.

Commissioner Bush advised that he has received concern about Gainer Road being rough for a tractor to travel.

- IX. MSBU COORDINATOR – Steve Healis informed the board that he is working on information regarding roads that have been paved at some point in Sunny Hills. The previous list that was sent out should be disregarded.

Jeff Massey commended Steve Healis for the work that he has done mapping the roads in Sunny Hills.

Chairman Hawkins addressed Milton Brown, School Board Member regarding the motion made earlier in the meeting regarding the RFP for the census and the cost being split between the School Board and the county.

Mr. Brown advised that he would bring that up during the conference call the School Board has scheduled for Friday.

- X. PUBLIC WORKS SUPERVISOR – None
XI. COUNTY ENGINEER

- Change Order – Request to approve a change order with Roberts and Roberts for \$43,519.52 for Bonnet Pond Road. The change order would allow some mitered end sections to be added, extend some driveway pipes that are too short and add additional sod. The short driveway pipes are causing some maintenance issues. The amount includes the \$10,635.00 in dirt that came from Moonseed Pit that was loaded for the contractor.

Commissioner Bush offered a motion, seconded by Commissioner

Abbott and unanimously carried to approve the change order for \$43,519.52 contingent upon approval from the Department of Transportation.

- Old Bonifay Road – The Department of Transportation agreed to adding Carr Road to the contract for Old Bonifay Road as long as the change order is clearly written to identify that county funds only will cover Carr Road.

Chairman Hawkins confirmed that the cost would come from Commissioner Kent’s maintenance budget and would be brought back before the board for the amount to be approved.

- Ag Center Roof – The front facade will be removed all the way around. Two different options were bid. Option one was to remove the existing standing seam roof and replace it with a continuous vent ridge and remove all the domes and put 7 x 7 box gutters all the way around the building.

Option two was to provide a continuous vent ridge, remove the front facade and install the gutters. A built up roof system would be done, with the existing standing seam remaining in place. Rigid insulation would be put in between in between and a single ply membrane would go over the whole thing.

A 20-year warranty is included with both options.

Option 1

- Trident Construction - \$512,200.00

- Lewis Walker Roofing - \$230,625.00
- Centennial Roofing - \$443,700.00

Option 2

- Trident Construction- \$477,400.00
- Lewis Walker Roofing - \$129,200.00
- Centennial Roofing - \$306,000.00

County Engineer Knauer suggested option 2. The warranty is the same. An approved built up roof system has to be submitted per the Florida Building Code.

Commissioner Bush offered a motion, seconded by Commissioner Joyner to accept the bid offer for the ag center from Lewis Walker Roofing for option 2.

Mark Odom expressed support of the board selecting Lewis Walker Roofing.

The motion to proceed with Lewis Walker Roofing for the ag center carried unanimously.

- SCRAP, SCOP, AND CIGP – All roads have been submitted to Karen Shaw, Grants Coordinator. The combined cost of the roads is \$25,826,192.00.
- River Road – It is included with one of the applications.
- Orange Hill Highway – The project that was submitted is \$5,454,000.00. The previous direction was to submit from I-10 all the way back to where the mile of paving started, which caused the cost to be extremely high.

The submission was cut off at Moonseed Road. The areas that have failed were included in the submission.

XII. COUNTY ADMINISTRATION – Jeff Massey addressed the board.

- Rental Policy Update – The rental policy is suggested to be updated to include the following:

The facility may not be reserved more than one time per month by any one entity/person/family. It is the desire of the Board of County Commissioners that the facility be available to the public and not be used as a substitute for permanent facility or use.

Commissioner Abbott offered a motion, seconded by Commissioner Bush and unanimously carried to approve the amended rental facility agreement language.

- Integrity Group – Task order approval to proceed for the regional evacuation shelter.

Commissioner Abbott offered a motion, seconded by Commissioner Bush and unanimously carried to approve the task order with Integrity Group.

County Attorney Fuqua requested that a not to exceed amount be included and to ensure that they are not expected to be paid before funding.

Chairman Hawkins requested that the contract be reviewed to ensure the above is included in the contract.

County Attorney Fuqua informed the board that when the executed task order is sent back, a condition will be included that they do not get paid unless the task order is funded.

- RV – Updated language regarding RV usage was provided to the board for their review.

This item will be addressed next month.

XIII. CLERK – Clerk Bell addressed the board.

- Vouchers - \$2,384,554.81

Commissioner Abbott offered a motion, seconded by Commissioner Bush and unanimously carried to approve the vouchers for February.

XIV. COUNTY ATTORNEY – Attorney Fuqua informed the board that he and the county staff have been researching a contingency plan in the event in person public meetings are prohibited due to COVID-19.

XV. ADJOURN – Commissioner Abbott adjourned the meeting.

Deputy Clerk Brantley

Date Board Approved