

WASHINGTON COUNTY BOARD OF COUNTY COMMISSIONERS

April 21, 2022, 9:00 a.m., Commission Board Room

1331 South Blvd., Chipley, FL 32428

DISTRICT 1	DISTRICT 2	DISTRICT 3	DISTRICT 4	DISTRICT 5
Alan T Bush	Charles Kent	Tray Hawkins Chairman	Todd Abbott Vice-Chairman	Steve Joyner

I. PROCLAMATION

- A. Call to Order – Chairman Hawkins
- B. Invocation – Johnny Evans
- C. Pledge

The following persons were present: Chairman Tray Hawkins, Vice-Chairman Todd Abbott, Commissioners, Charles Kent, Alan T. Bush (Polycom), and Steve Joyner. Also present were County Administrator Jeff Massey, County Attorney Matt Fuqua, Fuqua & Milton, P.A., Clerk of Court Lora C. Bell, and Deputy Clerk Risha Brantley.

II. PUBLIC HEARING

- Request for revision to an approved cell tower to add a new diesel generator to an existing 2.50-acre telecommunications tower leased area - Dawn McDonald, Senior Planner, presented the above major development review. The site has been in operation as a communications facility for years before the county plan and code. The request is for a minor change to the facility. Setback and code requirements have been met. The planning commission recommended approval as well as staff.
- Request to amend the Future Land Use Map designation of the property located at Carr Road, Chipley, from Conservation to Agriculture/Silviculture to allow for residential uses on 25.60-acre - Dawn McDonald, Senior Planner presented a request to change the land use from conservation to agriculture/silviculture. The public notice requirements were met and there was no opposition to the request. The planning commission recommended approval. It is in the interest of everyone involved to avoid floodplains and wetlands and the 25.60-acre site

allows for this accommodation. Regardless of the land use, the home needs to be placed properly on the site.

Chairman Hawkins commented that the board doesn't have the power to remove land that is in the federal flood plain registry.

- Request to amend the Future Land Use Map designation of the property located at 4234 Highway 79, Vernon, from Agriculture/Silviculture to Industrial (light) to allow a future business on the site - Dawn McDonald, Senior Planner addressed the board. This use is not exactly general commercial. It is more appropriate for industrial within the plan. There are no further reviews needed as far as land-use changes or assessments. The applicant is proposing a craft distillery; just the manufacturing and bottling on the site. The general commercial closest to the property is residential. To the north is a wedding venue.

Dawn McDonald advised the board that her recommendation is for denial based on improper use. The new plan in code is to encourage compact development at major nodes or intersections.

The plan does meet the economic strategic development plan, located next to mixed-use, he has a major corridor, and the applicant does have a plan.

The planning commission recommended approval. Support was expressed by the neighbors for the change.

The next step for the applicant is to submit the minor development review application, where stormwater, access, parking, and other details will be reviewed.

- Request for Special Exception for construction, maintenance, and operation of

a 250-foot-tall, guyed tower for emergency and public safety communications purposes for property located on Holmes Valley Road, Vernon - Dawn McDonald, Senior Planner presented the application. The tower is the Washington County Sheriff's tower for public communications for fire, emergency services, and the sheriff's department. The broadband equipment will be collocated at this location. There currently is a gap in emergency communications in this area. The land use is agriculture/silviculture.

Neighbors to the east of the property are opposed to the tower. They expressed concern about property value decreasing, health concerns, and the location.

Once the plans are provided, access will be addressed. The tower will not be built next to homes.

Chairman Hawkins commented that the community safety aspect is key, and it will boost the broadband utilities in that area. The tower is an LFI that the sheriff applied for and received. This helps the communication in the south end of the county, as well as Hinson Crossroads and Caryville. The height will enhance communication.

III. ADOPT THE AGENDA

Agenda Additions

- Property located on Daniels Lake Road adjacent to the prison system for a potential prison workcamp
- Property in the City of Vernon for a small/light industrial park

Commissioner Abbott offered a motion, seconded by Commissioner Kent, and carried to approve the agenda as amended.

IV. ADOPT PREVIOUS MINUTES

Summary Minutes Prepared by Risha Brantley

- Board Meeting for March 24, 2022 – **Commissioner Joyner offered a motion, seconded by Commissioner Kent, and carried to approve the minutes for 3/24/2022.**

V. NON-AGENDA AUDIENCE - Effective October 1, 2013, Florida Statute 286.0114 mandates that “members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission.” Everyone shall have three (3) minutes to speak on the proposition before the Board. Before the time a meeting has been called to order, should an individual or group wish to address an item that is on the agenda for consideration, the individual or group may obtain, from the Commission Secretary or Clerk, a public comment form and may write on the form their name and the agenda matter which they wish to address. The completed form(s) shall be returned to the Commission Secretary/Clerk who shall provide the form(s) to the Chairperson. Should a particular group wish to address an item, they shall nominate a spokesperson to voice their ideas, comments, and concerns. In the event, an individual wish to speak on an item and has not signed up in advance, those who have signed shall be given priority and those who have not signed up may be allowed to speak at the sole discretion of the Board Chair. The board has modified this slightly to allow public comment on non-agenda items within a (3) minute timeframe. – Attorney Fuqua.

- Benita Crittendon requested the board consider reinstating monthly workshops for increased transparency and lessen the time that it takes staff to communicate upcoming topics to each commissioner.

Clarification is requested for the roles and responsibilities of the board in different positions. The interpretation being presented is broad. The board is elected to create policy and vote on matters of policy and address issues brought to them by citizens, the county administrator, or the county attorney. The chairperson is tasked with officiating the meeting, acting as a tiebreaker in board votes, signing checks, and being a representative of the county during the state/national events. The county administrator is tasked with enforcing policy, supervising employees, and conducting the day-to-day operations of the county. No one board member is consistently involved in the day-to-day operations of the county or direct supervision of the county employees, so it doesn't overlap the responsibilities of the county administrator.

Is that an accurate and broad clarification?

Commissioner Abbott commented that the Florida Statute describes what a county commissioner is. Many things are unspoken. There are committees that county commissioners are required to be on. All the commissioners are evenly on different boards.

Benita Crittendon asked if that is an accurate assessment on a broad basis?

Commissioner Abbott asked if the board would agree to that?

Chairman Hawkins commented absolutely.

- Sallee Keller requested an update on the broadband that the \$50,000.00 was applied to.

County Administrator Massey advised that an update is included under his section.

- Keith Broaders suggested that citizens have the right to be adequately and fairly represented. The number of representatives has not increased based on the increase in population over the years making the representation inadequate. The board is encouraged to explore this.
- Victoria Brelsford addressed the board regarding coming before the board last month regarding the Hurricane Housing Recovery Program, which she was awarded. There are issues with gutters and unusable cabinetry and other issues. There is a deadline of May 21, 2022, with the contract. Assistance or direction is requested in correcting the main issues mentioned above.

Chairman Hawkins confirmed with Karen Shaw, Grants that there isn't any

additional funding for the home. The issue isn't a code issue.

Karen Shaw informed the board that they start with code items and move to wish list items. Gutters were not included on a wish list.

Mr. Holley was the only bid on the project.

Victoria Brelsford requested the county maintain the property with dirt and grading since the county owns the property for the first 15-years.

County Attorney Fuqua advised Victoria Brelsford that she is permitted to get a loan if the board subordinates the lien to allow for improvements.

VI. AGENDA ITEMS

1. Recognition of Kason Hawkins - Florida League of Cities and Florida League of Mayor's essay contest "If I Were Elected Mayor" - Scott Dudley, Executive Director recognized Kason Hawkins for winning the essay contest titled If I Were Elected Mayor. He was awarded a resolution and a \$500.00 gift card. He will also be recognized at the Vernon City Council Meeting. A portion of the essay includes the following: If he were elected mayor for a day, he would work diligently with the county to extend the sewer, power, and water, and try to attract more business within the city. Also addressed in the essay was to improve first responder time by improving the roads, adding more businesses, job opportunities, citizen assistance, lower taxes, and being more self-supportive.

More than 1,400 essays were received for the contest.

2. PanCare Opioid Use Disorder (OUD) Program - Justin Perse, PanCare of Florida informed the board that their program would like to connect the rural communities with resources that they may be unaware of. PanCare provides

many free resources. There are resources in Washington County and surrounding counties. The goal is to raise awareness.

3. Proclamation for Hard Labor Church Restoration Grant and REDI Statement - Lynda Waller, Vernon Historical Society spoke as an advocate to preserve old buildings instead of tearing them down. Hard Labor Church doesn't have a congregation and the governing authority is the church cemetery committee. If the structural damage to the church isn't addressed, the church will be a loss. The Vernon Historical Society would like to apply for a grant to finance the repairs to the church, which is 90-years old. The outside wall is pulling away from the floor. A proclamation showing the board's support and a letter is needed stating that Washington County is a rural economic development initiative county. This will support a break on the match that is required.
Commissioner Kent offered a motion, seconded by Commissioner Joyner, and carried to approve the proclamation and the letter as requested by Lynda Waller.

Lynda Waller requested a waiver on any building permit that may accompany the repairs to Hard Labor Church.

Commissioner Kent offered a motion, seconded by Commissioner Joyner, and carried to approve waiving building permit fees for Hard Labor Church.

Clerk Brantley clarified with Chairman Hawkins before the motion was complete that this includes any fees associated with the repair of Hard Labor Church.

4. Request for revision to an approved cell tower to add a new diesel generator to an existing 2.50-acre telecommunications tower leased area - Dawn McDonald, Senior Planner

Commissioner Abbott offered a motion, seconded by Commissioner Bush,

and carried to approve the above request.

5. Request to amend the Future Land Use Map designation of the property located at Carr Road, Chipley, from Conservation to Agriculture/Silviculture to allow for residential uses on 25.60 acres - Dawn McDonald, Senior Planner
Commissioner Abbott offered a motion, seconded by Commissioner Joyner, and carried to approve the above FLUM request on Carr Road.

6. Request to amend the Future Land Use Map designation of the property located at 4234 Highway 79, Vernon, from Agriculture/Silviculture to Industrial (light) to allow a future business on the site - Dawn McDonald, Senior Planner
Commissioner Abbott offered a motion, seconded by Commissioner Bush, and carried to approve the FLUM amendment at 4234 Highway 79.

7. Request for Special Exception for construction, maintenance, and operation of a 250-foot-tall, guyed tower for emergency and public safety communications purposes for property located on Holmes Valley Road, Vernon - Dawn McDonald, Senior Planner
Commissioner Abbott offered a motion, seconded by Commissioner Kent, and carried to approve the special exception for the 250-foot guyed tower.

8. Request for Continuity of Operations Plan (COOP) Contract Extension with Jackson, Holmes, and Gulf Counties - Connie Welch, EM Coordinator requested approval of the COOP contract, which is an extension with the above-referenced counties. The only change to the contract is that it is ongoing, instead of annual renewal. A termination clause is included.
Commissioner Kent offered a motion, seconded by Commissioner Joyner, and carried to approve the COOP agreement as presented.

9. Request for Chairman to Sign Career Exploration Work Agreement - Wendy White, HR Director requested board approval to enter an agreement with Career Source Chipola. The program is 8-weeks through the summer. The grant covers the salary and the background check. There is no cost to the county.

Commissioner Abbott offered a motion, seconded by Commissioner Joyner, and carried to approve of agreeing to the agreement with Career Source Chipola.

Chairman Hawkins called a recess at 10:04 a.m.

10. Impact Fee Discussion - Tray Hawkins, Chairman – The board discussed whether to continue with the halt of the impact fees, which have been halted annually for the last few years for residential.

Commissioner Abbott offered a motion, seconded by Commissioner Kent, and carried to extend the halt of residential impact fees for 60-days.

The consensus of the board is for County Administrator Massey to be prepared to discuss this next month.

11. Suspension of Private Road Grading Service - Tray Hawkins, Chairman suggested to the board that public works can't take on the additional task at this time due to the number of employees on staff, therefore the suspension should be extended indefinitely.

Commissioner Bush offered a motion, seconded by Commissioner Abbott, and carried to continue the suspension of the county private road grading service.

12. Employee Stipend Discussion - Charles Kent, Commissioner addressed
- Summary Minutes Prepared by Risha Brantley

the board. Last October, the board approved the request for a \$1,000.00 net stipend for essential workers and \$500.00 for those employed after June 8, 2021. At that time, the board agreed to approve that again in the spring of 2022. The payments were covered by the American Rescue Act Fund. \$260,000.00 should cover the payments.

Chairman Hawkins addressed the board. Since the governor is sending money down from the same act on the state coffers' side to the first responders, the county should issue a stipend when that money comes out. The thought is that this would prevent one party from receiving more funds than another.

This can be approved today but issued once the governor's stipend is sent down.

The board discussed this for clarification purposes.

Chairman Hawkins asked for a motion for the board to proceed with a matching stipend for every county employee to coincide with what the governor approves for this fiscal year.

Commissioner Kent commented that he would disagree.

Commissioner Abbott commented that he would entertain approving \$1,000.00 for everyone at this time because he doesn't feel what the governor will approve will be less than that. The money is there. If the governor approves the stipend for the first responders only, then the board will need to revisit this.

Commissioner Bush questioned if the funding is available to do that twice. He supports giving everyone the stipend now and coming back in June/July

whenever the governor makes the other contribution. Does the board still have enough money to match it for everyone?

Chairman Hawkins responded that he doesn't believe so. The budget was for everyone to get that. If the board approves this now, the payment will be done once the governor makes his decision. Everyone will receive the same amount, no matter the source.

Commissioner Abbott commented that the governor's office has expanded its definition of a first responder.

Chairman Hawkins addressed the board. **The motion would be, whatever, the governor decides that the monetary amount he is going to give to first responders (his definition) the board will ensure that every employee in Washington County received the same monetary amount from the BOCC American Rescue Act (ARPA) Funds at the same time.**

Commissioner Joyner clarified that the above motion would mean that the first responders would not get paid on top of that.

Chairman Hawkins confirmed that is correct. Everyone is equal.

Wendy White, Human Resources informed the board that the motion needs to include all part-time, full-time, temporary, and permanent employees.

Chairman Hawkins advised that it will be clarified as every employee that receives a W-2 from Washington County. Whoever the governor gives it to, the board will offset the cost to ensure that each employee receives the same amount at the same time.

Commissioner Joyner offered the motion stated by Chairman Hawkins,

which was seconded by Commissioner Kent for discussion.

Benita Crittendon addressed the board for clarification. The American Rescue Act (ARPA) the board is discussing is for the county. The governor is planning to approve a first responder approved stipend.

Chairman Hawkins advised that both would come from the American Rescue Act, but one is from the county side and the other is from the state's side.

Benita Crittendon addressed the board. The portion of the American Rescue Act Funds the county has access to includes all county employees, including first responders.

Mr. Kent is proposing that those funds be distributed to all employees, and if the governor drops the plan to supplement with more for the first responders, which would be that.

In a sense, the opposite proposal is to use the county funds and exclude first responders until the governor decides on the stipend for first responders.

Chairman Hawkins advised that is why the intent is not to pay anyone until the governor makes his decision on the stipend. Once he decides, then everyone will receive it at the same time.

Benita Crittendon commented that if the first responders have a place in the county American Rescue Act Funds and the governor also makes a place for them in the state funds, then first responders are being discounted.

Commissioner Kent included that \$1,000.00 is being taken from the first responders.

Commissioner Abbott commented that with the county operation, everyone is a first responder.

Commissioner Kent advised the board that they should do what they agreed to do last year.

The motion carried 4 to 1, with Commissioner Kent being opposed.

Chairman Hawkins confirmed the board's direction is the county employee stipends will be done at the same time the governor sends the stipend for the first responders.

Commissioner Abbott commented that was not his understanding. He understood the motion to be that everyone would receive \$1,000.00 now.

Chairman Hawkins clarified the motion was for the stipend from the county coffers to be done at the same time the governor does his from the state coffers.

Commissioner Abbott suggested this should be done now, and when the governor makes his decision, the subject should be revisited.

Wendy White, Human Resources informed Chairman Hawkins the last stipend was \$500.00 for employees that started before June 8, 2021 (the date of the American Rescue Act) and \$1,000.00 for those after that date.

Deputy Clerk Brantley commented that basing the board's decision on what decision the governor is going to make is leaving the budget open. That is the motion that is on the floor.

Commissioner Abbott advised the board that he misunderstood what was
Summary Minutes Prepared by Risha Brantley

being voted on previously. It was his understanding that the motion was for everyone to receive \$1,000.00.

County Attorney Fuqua informed Commissioner Abbott that he could make a motion for reconsideration since he was on the prevailing side.

Wendy White, Human Resources informed the board the \$260,000.00 is based on stipends for \$500.00 and \$1,000.00. If \$1,000.00 is approved that amount would change.

Commissioner Abbott offered a motion, seconded by Commissioner Kent, and carried for reconsideration of the prior motion. The motion carried 4 to 1, with Commissioner Joyner opposed.

Kevan Parker informed the board they decide what amount is included under the premium pay section.

Commissioner Bush commented that he supports the stipend now. He would like to ensure that the funds are available or incoming so that the board can match the stipend amount approved by the governor.

Chairman Hawkins advised Kevan Parker to make sure to earmark funds that would be needed to match a stipend approved by the governor.

Wendy White, Human Resource clarified the motion as the following: All county employees that were employed on or before June 7, 2021, will receive a \$1,000.00 net stipend. Employees with a start date of June 8, 2021, and after will receive a \$500.00 net stipend. The approximate cost is \$260,000.00 to be paid from the American Rescue Act (ARPA) for all part-time, full-time, temporary, and permanent employees.

The payout date is needed.

Commissioner Kent informed the board that the payment dates that he has are May 5 and 19.

Commissioner Abbott clarified that this is a commitment that the board previously made.

Commissioner Abbott offered the motion as specified by Wendy White above. The motion was seconded by Commissioner Kent.

Commissioner Joyner requested a discussion for clarification. Will the board revisit this after the governor makes his decision and give all the other employees the same amount that the first responders receive?

Commissioner Abbott advised that is not part of his motion.

Commissioner Joyner commented that every employee is equal, and he wants them to receive the same.

Benita Crittendon suggested that if the board did discuss employees receiving a stipend in the spring, it is that time. The board is discouraged to make decisions based on what the governor does in the future. The county shouldn't feel obligated to match what the governor decides. The funds should be disbursed evenly among county employees as the American Rescue Act allows.

The motion on the floor carried unanimously.

13. Commercial Use at Boat Landing - Alan Bush, Commissioner expressed concern about commercial boaters taking up parking, causing an interruption to the normal flow of residents. In the future, the board may want to consider restricting certain boat landings for commercial use only.

Bay County has recently addressed this issue via ordinance.

Chairman Hawkins suggested this item should be included as an item on the workshop agenda along with the impact fees.

Addressing this now for a future meeting would allow for public input.

Chairman Hawkins suggested scheduling a workshop in May.

14. Lien and Clean Program - Alan Bush, Commissioner – This item will be discussed at the May workshop.

Chairman Hawkins requested County Administrator Massey have Dana Whipple, Washington County Building Inspector compile the pros and cons of impact fees and how he plans to fund the future growth of his department.

Also, reach out to some of the commercial users of the boat ramps.

15. Request to purchase LED Screen Sign for Agricultural Center - Julie Dillard, County Extension Director informed the board that a significant amount of funds remain from the Florida Municipal Trust payout for the insurance claim on the building. Three bids were received from three sign companies to install a new monument sign at the ag center. The bids follow the county's procurement policy. It is suggested to award the bid to Complete Signs, Dothan, Alabama for \$38,045.00.

The other bids include Sign Erectors, \$39,978.66, and Coastal Signs and Graphics, \$44,440.82.

Commissioner Kent offered a motion, seconded by Commissioner Joyner, and carried to award the bid to Complete Signs for \$38,045.00.

16. Prison Workcamp – Tray Hawkins, Chairman addressed the board per discussion with the Department of Corrections secretary. Holmes County’s Economic Commission asked for the property back or them to reopen the work camp. Washington County has a property that adjoins the existing compound/ prison system off Daniels Lake Road. If they chose to build a work camp, WCBOCC would support it if they agree to provide a certain number of inmates to Washington County. It allows the inmates to be received by the public works department without all the security concerns.

Understanding is requested from the board, that discussion will be held with the prison secretary, and nothing is being done out of accord with what the board wants.

17. The City of Vernon – Tray Hawkins, Chairman informed the board there are two developments in progress in the City of Vernon. Contact has been made with one large property owner. Does the county support the City of Vernon in seeking grants or additional funding to purchase property with intent for an industrial park? This item is for informational purposes.

VII. FEMA COORDINATOR – Kevan Parker updated the board.

- American Rescue Act Plan – The plan remains the same as before, however, the amount under premium pay will be updated to reflect the changes the board made earlier in the meeting regarding the stipend. The plan, which can be adjusted will be submitted at the end of the month. Anything up to \$10 million can be applied to lost revenue.

Chairman Hawkins advised having the number for premium pay as close as possible. The board will look at a third one once the governor makes his decision.

Commissioner Kent offered a motion, seconded by Commissioner Bush, and carried to accept the American Rescue Act Report to include the corrected numbers for premium pay to reflect board action.

- Road Bids – The committee recommends rejecting the bids due to the high rate per square yard, which started at \$50.56. The recommendation is to readvertise.

Approval is requested to readvertise and add one road as follows: Pipkin Road, Bella Lane, Cooks Mill Road, Bessnook Road, Lee Road, Brackin, and Cutoff. A third group is requested for approval to advertise, which includes Ferrol Lane, Brock Road, River Road, Bobcat Lane, and Jackson Pit Road.

Commissioner Abbott offered a motion, seconded by Commissioner Joyner, and carried to reject the bids and readvertise to include the additional roads as requested by Kevan Parker above.

- Change Orders
 1. Change Order 1 - 08 Project – This is only for a change in days.
 2. Change Order 2 – 08 Project – This affects Houston Road and Buddy Road. Type B stabilization is being decreased in base group 1 and OBG base group 4 is being added. This is a \$0.00 change order essentially because the \$16,000.00 added to the contractor's price will be coming from contingency.
 3. Change Order 3 – This covers Toole Circle and Coon Hollow Trail. The Type B stabilization is being decreased, and additional thickness is being added. After all the changes there is a + of \$11,948.00. Essentially the cost is \$0.00. It is just moving money back and forth.

A couple of line items had to be negotiated that were not in the original contract. The additions include hauling additional backfill rock and the base was increased.

This began with \$9,000.00 per day for milling. They ended up using a milling machine for the top layer and capturing that cost.

4. Change Order 3 – 04 Project – Tiller, Bill, Alabama, and Hagan Roads – The project is at 100%. There is some concrete work remaining, which will be done when they pour concrete on Hard Labor. The final increase was \$43,931.61, which was about a 2.3% overage on the project. This should be made up as the projects move along.

Commissioner Abbott offered a motion, seconded by Commissioner Joyner, and carried to approve the above-mentioned change orders presented by Kevan Parker.

Meetings are set up with DEP every 4 – 6 weeks. Approval for no permit required has been received on 71 roads. There are twenty-two in their cue, with 6 being general permits. Duncan Community Roads is one of the main ones being waited on.

- ITB 2022-10 Public Works Pole Barn – There were buildings damaged at the old sod farm totaling around \$31,345.00. An amendment was done for the funds to be moved to public works to build another facility for them. Bids were accepted for a 50 x 96 pole barn, 14' eve heights. Equipment will be stored there. One bid was received from Steel Built Building and Construction for \$44,371.00. \$31,345.00 is in the FEMA budget for the expense and Johnny Evans has confirmed that funds are in the public works budget to cover the difference. There will also be an expense to revise the final plans. It is recommended that the board approve the bid from Steel Built Building and Construction and give the approval to negotiate with them on the final cost based on the final plans. The plans that the contractor bid on were 8 x 8, 14' clearance. If the plans come back for 12 x 12, he needs to be able to increase that.

Commissioner Joyner offered a motion, seconded by Commissioner Kent, and carried to approve the recommendation from Kevan Parker to award the project to Steel Built Buildings and negotiate if necessary.

- ITB 202209 Tree Removal & Trimming – Bids were received for the removal of twenty-one trees. The bid received was \$72,800.00. The recommendation is to reject and reevaluate rebidding and only include the trees that must be done immediately.

Commissioner Kent offered a motion, seconded by Commissioner Joyner, and carried to approve to reject the bids for tree removal.

- FEMA Projects Update
 1. Hurricane Michael – Road zones 2.4 and 5.1 were the first two submitted to FEMA for amendments. The amendment included allowing the engineer to do his job when he does the pavement design for the road. Each one of the pavement designs has come up to 1 – 1.5’ for the asphalt. FEMA scoped it and it came up to 2’.

5.1 has been approved and is back at the state level and is ready for Lynne Abel’s signature. 2.4 is finishing up and is at the state level. This allows the engineer’s recommendation to be followed for the thickness and it allows the surface material to be changed from hot mix asphalt to another material.
 2. Category A – Debris Removal – This has been at FEMA for 146 days and has been routed to the CRC. An extension has been requested through December 3.
 3. Hurricane Sally – The road zone appeal is still being reviewed by a technical team.

4. Worley Road Culvert – This project has been obligated. Melvin Engineering's design is at 100%. The Water Management permit has been issued and is at the Department of Environment Protection for review and permit.

The next amendment request for that would be to add 40 – 50 additional ditches. There are ditches all over the county that need work.

5. Generator Projects – The final approval from the Department of Economic Opportunity hasn't been received. Once the agreement is received, the notice of award and notice to proceed will be given to GAC.

6. Saferooms – Melvin Engineering and their subs are working on the designs.

7. Buy-Out Program – The first round minus a couple has been done. Approval has been received on the four historical homes and the title agency has been tasked with initiating the closing. The closings should be complete next week.

8. 2nd Round of Buy-Out – Around 23 properties were identified for \$7.5 – 8 million. This is in the review stage in Tallahassee. 10 – 15 homes have been added to the list with their approval to do so.

May 3 or 4, the extension to tear down the flooded homes will need to be updated. The extensions must be done every 90-days.

9. COVID PA – RFRs were submitted for reimbursement. A lot of that money was advancements and is currently being offset. It is at the Department of Emergency Management for their review.

VIII. MSBU ADVISORY COMMITTEE CHAIRMAN – Gary Hartman informed the board the next meeting will be on May 11, 2022.

Steve Healis informed the board the road project is complete in Sunny Hills.

Chairman Hawkins called a recess from 11:30 a.m. to 11:51 a.m.

IX. PUBLIC WORKS SUPERVISOR – None

X. ENGINEERING PROJECTS UPDATE

- Cliff Knauer updated the board.

1. Culpepper Landing – The final inspection has been done and the final invoice has been approved for Hall Contracting.

2. South Boulevard – Comments have been received from the Department of Transportation and have been addressed.

3. Sunday Road - The Water Management District permits will be submitted for next week.

4. Brickyard Road – The project is currently under construction.

5. Davidson Road – The surveyors have brought in their controls and are working on the survey for Davidson Road. Dewberry backed out \$40,000.00 from their contract because the construction inspection had to be backed out due to it being funded through the legislature and the Department of Transportation. The revised contract amount is \$88,760.00.

County Administrator Massey will collaborate with existing contractors/engineers that have been procured for the construction inspection on Davidson Road. This can be brought back at the May meeting.

6. Greenhead Road – Legals and sketches have been prepared. Water

Management normally does their easements. The intention is to submit to get permits through Water Management District for Greenhead Road next week.

7. Williams Road – The Department of Environmental Protection state permits have been received and the 404 permits are expected soon.

Commissioner Abbott questioned if it was possible to secure funds while they are there to go on out to Sewell Farms Road. The road is deteriorating.

Commissioner Kent mentioned that the board had discussed doing Ussery Road around to the city limits/the corner.

Commissioner Abbott included that the culvert at the nursing home would have to be done.

The board discussed areas that need to be addressed on Nearing Hills.

8. Crystal Lake Update – It has been redesigned using the right-of-way. There is an application that needs to be signed to proceed with permitting. A proposal is needed from Dewberry.

- Jake Shaw, Melvin Engineering updated the board.

1. Buckhorn Boulevard – Approval of a change order for 65-days is needed for the project. Gulf Power poles being in the way has caused the need for additional days. 10% remain to be addressed.

Commissioner Abbott offered a motion, seconded by Commissioner Bush, and carried to approve the change order for sixty-five additional days on Buckhorn.

Mr. Shaw informed the board the project is progressing well.

- Travis Howell, Alday-Howell Engineering updated the board.

1. Brickyard Road – At the rate, the contractor is progressing they will

finish sooner than the September deadline. The pavement is sequenced differently between the Washington County School Board and the board. When the payment request is submitted, it will be separated for Karen Shaw, Grants.

XI. COUNTY ADMINISTRATOR – Jeff Massey addressed the board.

- Inmate Medical Bill for \$11,217.14 – The original price of the invoice was \$38,712.98.

Commissioner Abbott offered a motion, seconded by Commissioner Kent, and carried for approving the inmate's medical invoice for \$11,217.14.

- Advanced Drainage Systems Bill for \$19,924.00 – Cross drains for Douglas Ferry, Clayton, and Old Bonifay and restocking the county yard.

Commissioner Joyner offered a motion, seconded by Commissioner Kent, and carried to approve the invoice for \$19,924.00.

- Request for Engineering of Area behind County Annex – This item will be moved to the next meeting.
- Request to complete application for Off-Site Medical Cost-Control Program (OMCCP) and Terminate Agreement with Prime Health Services, Inc. – The current company charges 30% of what they save and the other company charges 10%. There is a 90-day out clause. The request is to cancel the contract with Prime and enter into an agreement with Millette Administrators, Inc.

Commissioner Abbott offered a motion, seconded by Commissioner Kent, and carried to cancel the agreement with Prime.

Commissioner Abbott offered a motion, seconded by Commissioner Joyner, and carried to enter the agreement with Millette Administrators, Inc.

- Sale of County Owned Property
 - Seven parcels on Dunford Circle/Assessed Value \$4,000.00 per parcel/Offer

\$28,000.00/No opposition to the sale

- Single parcel on New Jerusalem Road/Assessed Value \$792.00/Offer \$792.00/No Opposition to the sale

The bidder is aware that there is no access to the property.

Commissioner Abbott offered a motion, seconded by Commissioner Joyner, and carried to approve the county property sales presented above.

- Compensatory Time Payout (80 hours) – Dana Whipple – Approval of an 80-hour compensatory time payout is requested for the building official.
Commissioner Abbott offered a motion, seconded by Commissioner Kent, and carried to approve the compensatory time payout.
- ITB 2022-11 Mowing/Landscaping Services – There were no bidders. The request is to extend the advertisement.
Commissioner Kent offered a motion, seconded by Commissioner Joyner, and carried to extend the advertisement.
- Broadband Update – The fiber has been pulled in Wausau and will be put in the cabinet. Once that is done the tower there and at Mudhill will be hot. The tower has been erected at Daniels Lake and is awaiting power. Wildstar has signed three agreements with American Towers on existing towers that the county can collocate on. Towers will be delivered to Orange Hill, Quail Hollow, and Whitehead. The towers are in hand and must be delivered to the locations. The tower that was going up around Crystal Lake is one of the American Tower sites. There will be great coverage in the area.

The state is mapping the internet and is asking people to call and complete a short survey. Funding will be given to those most in need.

floridajobs.org/broadband

XII. CLERK

- March Vouchers Totaling \$7,488,464.25 – Clerk Bell informed the board that \$3.7 million was Hurricane Michael's expenses.

XIII. COUNTY ATTORNEY – Attorney Fuqua addressed the board.

- Request for Shade Meeting – May 4, 2022, at 8:00 a.m. – Hawkins v. Washington County

A regular board meeting is requested to follow. There are three settlement proposals for opioid cases that will be addressed at the meeting.

Commissioner Kent offered a motion, seconded by Commissioner Abbott, and carried 4 – 0, with Commissioner Hawkins abstaining, to set the above-requested shade meeting.

Note - Commissioner Hawkins will not attend the shade meeting.

XIV. ADJOURN