

**WASHINGTON COUNTY BOARD OF COUNTY COMMISSIONERS**  
**June 16, 2022, 9:00 a.m., Commission Board Room**  
**1331 South Blvd., Chipley, FL 32428**

DISTRICT 1	DISTRICT 2	DISTRICT 3	DISTRICT 4	DISTRICT 5
Alan T Bush	Charles Kent	Tray Hawkins Chairman	Todd Abbott Vice-Chairman	Steve Joyner

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I. PROCLAMATION

- A. Call to Order – Chairman Hawkins
- B. Invocation – Johnny Evans
- C. Pledge

The following persons were present: Chairman Tray Hawkins, Vice-Chairman Todd Abbott, Commissioners, Charles Kent, and Steve Joyner. Also present were County Administrator Jeff Massey, County Attorney Clay Milton, Fuqua & Milton, P.A., Clerk of Court Lora C. Bell, and Deputy Clerk Risha Brantley. Alan T. Bush, Commissioner was not present.

II. PUBLIC HEARING

- Sunny Hills Final Rate Resolution – This item was removed by Clay Milton, County Attorney.
- Request for Proposed Chapter 46 Update (Planning and Development), Code Ordinances revisions - Dawn McDonald, Senior Planner addressed the board. Articles 1 and 3 will not be changed. Article 4 will be updated to reflect current conditions and moved to Article 2.

The newspaper requirements were met for the text amendments. A neighborhood meeting was not required. Staff and the planning commission recommended approval.

- Request for Approval to Expand and Upgrade an Existing Electrical Substation at 3885 Holmes Valley Road, Vernon, Florida - Dawn McDonald, Senior Planner presented the application request for an expansion of an existing substation. The site is approximately 10.26 acres; however, the full acreage is not developed.
  - The expansion will be near the rear of the property
  - Land use is residential low
  - The driveway will be reconfigured
  - Property located in an X-Flood Zone (minimal flood hazard)

The board does not have authority over the height of the towers related to electrical substations.

There were no comments from the development review committee, and no issues were mentioned by the county engineer. The planning commission and staff recommended approval.

- Request for Approval for 1-foot Front Setback to Accommodate New Structure located on State Park Road, Near the Intersection of Booth Road - Dawn McDonald, Senior Planner informed the board this case was approved by the board in February 2020. Since then, the development program was revised, and structures were added. 12-foot shelters have been added over the equipment to protect it from the elements. The prior request was for a setback of less than 35' from the county roadway. The current request is for a 1-foot setback due to the addition of the structures. The site is limited in size. The variance required letters to be sent to all property owners within 300'. The planning commission approved the minor development application with conditions that included that permits and other approvals will be provided. Staff also recommended approval.

Within the staff report, all the variances were granted for the development

before for variances to have less vegetation due to the size of the site.

A front setback has been included.

The request before the board today is for the variance to be approved.

A resident requested that the property look more aesthetic to the neighborhood.

The development condition required a PVC fence. The city had concerns regarding safety and security as well as the fence and if it would be able to withstand the elements. They asked for this to be revisited.

The planning commission was open to something like this.

The fence will be screened with slats.

- Request for Approval to Revise Land Development Code - Dawn McDonald, Senior Planner reminded the board that the land development code update was approved in December, which was provided by the consultants. The code was revisited earlier in the year with the assistance of the Florida Division of Emergency Management. The Florida Division of Emergency Management is concerned about the flood plain language. The consultants revisited that language and made changes. The changes were not substantial enough to require a full adoption. The code has been implemented since its effective date of February.

Some items that were changed include how applications are processed.

The language is being revisited so that the document and ordinance can be

provided to Ms. Brantley for the changes to be submitted to Municode, which will assist immensely with code information. Currently, the language in Municode is incorrect.

The advertisement notifications have been met and staff has recommended approval. The planning commission recommended approval, but they added changes to their section. They wanted to make sure they were a recommending body. There are some of the items that the board has the authority to make the final decision on instead of them. The suggestion from the board regarding a primary structure is required to have an accessory structure. Accessory dwelling should not be changed. That has been a help to some customers. Accessory structures were addressed on page 76. The underlined language in red is what was recommended by the planning commission. Accessory uses that are not for commercial or residential purposes may be approved without a tie to a principal use.

Commissioner Abbott gave the following scenario: an Individual has an acre of land and would like the option to put a shed on it for the storage with the option of electricity and water; does that have to come before the planning commission?

Dawn McDonald advised that those are approved at the staff level. At the staff level utilities or an address cannot be approved unless something is built or installed on the property.

Commissioner Hawkins commented that the intent of the board was for individuals to be able to pull a permit for a pole barn without a principal address.

Dawn McDonald informed the board that individuals cannot live in a shed.

Commissioner Hawkins commented an RV being put on the property for permanent use is a code issue. An affidavit is required to be signed stating that it is not for residential purposes and is strictly for agricultural and recreational purposes. If that is violated, there will be a penalty through code enforcement.

Commissioner Abbott questioned being able to add a building that is not a residence to an acre of land that would have a bathroom and water.

Dawn McDonald informed Commissioner Abbott the process for that is the plan review and building permit review.

Jeff Massey commented that a septic tank would be required.

Commissioner Hawkins commented that what is being discussed and the change before the board are two different things. Once a bathroom is added, it is more of livable space.

Commissioner Hawkins commented that what is being discussed is a vacant piece of property to put a pole barn/structure on.

County Attorney Milton informed the board this provision is for accessory structures. Example: barns, pole barns, sheds, shops, workshops, storage buildings, utility buildings, or greenhouses. Those are the type of structures this portion of the code is addressing.

If you want a structure you must go through the planning process. The question is where the planning process starts and stops. This says that it starts and stops at the planning department and does not have to go through

the planning and zoning board or come before the WCBOCC for accessory structures that are not associated with a primary dwelling/use. A development order is required as part of the planning process when someone is ready to build.

Approval of the accessory structure is not required by the planning commission. It stops at the staff level.

Benita Crittendon questioned how the change will affect the sub-division she resides in.

County Attorney Milton advised that this does not affect any type of covenant, condition, or restriction that is recorded against private property.

- Request for approval for a Major Development Review Application with Variances for Property Located on Holmes Valley Road, Vernon, Florida - Dawn McDonald, Senior Planner presented the application for the above-referenced development review. Last month the board approved the special exception to allow the tower on the site. All towers must undergo a major development process. There were not any comments received from the development review committee. The plans are not complete. There is information that has been requested that remains lacking.

The planning commission recommended approval with conditions. It is a little more involved than that. The commission is trusting that everything will be submitted, and the plan will meet the code. It is understood that the deadline is June 30.

Commissioner Hawkins asked Dawn McDonald if she felt comfortable with the commission giving their approval, however, he would not sign the order until

the information has been received.

Dawn McDonald informed the board that is in line with the motion from the planning commission. Everything would have to be met by the time of the certificate of completion from the building department after the planning department's inspection.

Commissioner Hawkins confirmed that he would not sign the order until all the requested information is received.

Agenda Addition –

Sunny Hills Rate Resolution Amendment

Sunny Hills Land Discussion (Those under \$5,000.00 that the county did not regain ownership of this year)

- III. ADOPT THE AGENDA – **Commissioner Joyner offered a motion, seconded by Commissioner Kent, and carried to approve the agenda as amended.**
  
- IV. ADOPT PREVIOUS MINUTES  
Board Meeting for May 19, 2022 – **Commissioner Abbott offered a motion, seconded by Commissioner Kent, and carried to adopt the minutes for May 19, 2022.**
  
- V. NON-AGENDA AUDIENCE - Effective October 1, 2013, Florida Statute 286.0114 mandates that “members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission.” Everyone shall have three (3) minutes to speak on the proposition before the Board. Prior to the time a meeting has been called to order, should an individual or group wish to address an item which is on the agenda for consideration, the individual or group may obtain, from the Commission Secretary or Clerk, a public comment form and may write on the form their name and the agenda

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matter which they wish to address. The completed form(s) shall be returned to the Commission Secretary/Clerk who shall provide the form(s) to the Chairperson. Should a particular group wish to address an item, they shall nominate a spokesperson to voice their ideas, comments, and concerns. In the event, an individual wishes to speak on an item and has not signed up in advance, those who have signed shall be given priority and those who have not signed up may be allowed to speak at the sole discretion of the Board Chair.

- William Crawford questioned the board regarding how a landowner can be stopped that is clearing property adjacent to his property in Ebro without a permit. The first time it occurred the landowner stopped after being contacted by DEP and Water Management, however, the damage had already been done. The property has sold, and the current owner is doing the same thing without a permit and improving a dam on his spring that flows down to the river. Two sections have been root-cleared and are visible from the road. The landowner plans to develop a housing development of 15 – 20 homes, however, the planning and zoning have not been changed.

Commissioner Hawkins requested information and advised that he would contact Water Management and DEP.

## VI. AGENDA ITEMS

1. Discussion Regarding Abandonment of the South Portion of New Jerusalem Road - Jim Huntley, Citizen informed the board that his family owns the south portion of New Jerusalem Road on both sides and both sides of Blue Heron and Mallory.

County Attorney Milton advised Mr. Huntley that directions for a road abandonment are located on the Municode website. A petition will need to be completed, there is a public notice process, and then it will come back before the board. The petition can be obtained from the planning department.



The process requires property owners within a specific distance to be notified.

Chairman Hawkins informed Mr. Huntley that the process is around 60-days.

2. Crystal Lake Roadways Discussion - Veronica Grant, Citizen informed the board that the roads in Crystal Lake have progressively gotten worse since she was before the board last year. A resolution to repair for repair is requested from the board.

Kevan Parker informed the board that some of the roads are included in the Hurricane Sally disaster.

Commissioner Hawkins commented that they are working toward getting Hurricane Sally approved and appropriated.

The current road paving matrix will allow road graders to concentrate greater in other areas of the county.

Crystal Lake is in the sea breeze and receives more rain than the rest of the county. Lack of the proper road base and ditches are contributors to why the road conditions are bad.

Commissioner Joyner advised that the road will be paved from boat ramp to boat ramp.

Veronica Grant mentioned that Tiger Trail is a highly traveled road and needs a road base.

Item 9 was addressed during this portion of the meeting.

State Assistance Funds for the Sherriff's Department/Budget Amendment - Kevin Crews, Washington County Sheriff requested a budget amendment due to funds that have been approved by the governor. This will be effective July 1.

Chairman Hawkins informed the board the funds were put in the state's base budget.

**Commissioner Kent offered a motion, seconded by Commissioner Abbott, and carried to accept the state's assistance funding for the sheriff's department, along with a budget amendment for \$111,250.00 effective July 1.**

3. Sunny Hills Amended Preliminary Rate Resolution - Clay Milton, County Attorney addressed the board. The board previously approved a preliminary rate resolution with a public hearing scheduled for today. The only change in the resolution is the date of the public hearing. The notice was not published in time; therefore, the final adoption will be rescheduled for next month.

Chairman Hawkins called a recess from 9:53 a.m. to 10:05 a.m.

4. Request for Proposed Chapter 46 (Planning and Development), Code Ordinances revisions – **Commissioner Kent offered a motion, seconded by Commissioner Joyner, and carried to approve the code ordinances revisions.**

5. Request for Approval to Expand and Upgrade and Existing Electrical Substation at 3885 Holmes Valley Road, Vernon, Florida – **Commissioner Kent offered a motion, seconded by Commissioner Joyner, and carried to approve**

**the expansion at 3885 Holmes Valley Road.**

6. Request for Approval for 1-foot Front Setback to Accommodate New Structure located on State Park Road near the Intersection of Booth Road – **Commissioner Joyner offered a motion, seconded by Commissioner Abbott, and carried to approve the above request on State Park Road.**

7. Request for Approval to Revise Land Development Code – **Commissioner Abbott offered a motion, seconded by Commissioner Joyner, and carried to update the land development code.**

8. Request for approval for a Major Development Review Application with Variances for Property Located on Holmes Valley Road, Vernon, Florida – **Commissioner Abbott offered a motion, seconded by Commissioner Kent, and carried to approve Chairman Hawkins signing the development order once Dawn McDonald, Washington County Senior Planner is satisfied with the submission of the requested documentation.**

9. State Assistance Funds for Sherriff’s Department/Budget Amendment - Kevin Crews, Sheriff – This item was discussed after item 2.

**10.** Request for Approval for LAP Supplemental Agreement Resolution - Karen Shaw, Grants Coordinator requested signature authority for the resolution for the sidewalk project. It is from the elementary school and Kirkland to the high school. FDOT has agreed to the addition of \$15,780.00 for the CEI on the project.

**Commissioner Abbott offered a motion, seconded by Commissioner Joyner, and carried to approve the resolution for the sidewalk project.**

11. Request for Approval Allotting Additional Funds to Three Housing Projects - Karen Shaw, Grants Coordinator informed the board there is funding in the HHRP funds that will cover the overage. Approval of the resolution adds additional revenue to the project. The overage is due to additional housing material and a project that required land clearing.

**Commissioner Abbott offered a motion, seconded by Commissioner Kent, and carried to approve the HHRP resolution.**

Karen Shaw updated the board. The \$1.8 million that Washington County received after Hurricane Michael is almost depleted. The funding was used to replace 10 homes and do rehabilitation on 6. A little over \$13,000.00 remains in the fund, which will be moved over to the regular SHIP account.

Chairman Hawkins informed the board that their initiative is to have the Rebuild Florida be administered through the SHIP Programs.

Request for approval to Submit a Resilient Florida Infrastructure Grant Application - Karen Shaw, Grants Coordinator informed the board this program will allow for another buyout program. The program is state-funded, which means that there are different rules than the other one, which was federally funded. The grant does not have a match. The portal opens on July 1.

The last home with the federal funds has been purchased.

**Commissioner Abbott offered a motion, seconded by Commissioner Kent, and carried to approve to apply for the Resilient Florida Infrastructure Grant.**

12. Request to Apply for Grant for Sunny Hills Fire Department to Purchase Gear and Air Packs - Justin Leach, Fire Coordinator addressed the board. Sunny Hills and Orange Hill Fire Department would like to apply for the grant. Sunny Hills will write their grant and the grant for Orange Hill will be written by him. The \$50,000.00 grant is 100% refundable. The funds will be used to purchase five air packs and five sets of bunker gear for each department.

**Commissioner Kent offered a motion, seconded by Commissioner Joyner, and carried to authorize the grant application request for Sunny Hills Fire and Orange Hill Fire Departments for gear and air packs.**

13. Request for VAB appointee - Tray Hawkins, Chairman –  
**Commissioner Kent offered a motion, seconded by Commissioner Joyner, and carried to appoint Commissioner Hawkins, Commissioner Abbott, and Gary Hartman (citizen) to the VAB Board.**

14. Discussion to allow Department of Federal Programs, Washington County Schools to use Campbell Park Community Center Building and Pavilion for Free Lunch Program Distribution Site - Tray Hawkins, Chairman informed the board the request is for June – August for a free lunch program for Washington County students at no cost. The mobile unit will be parked in the area Monday – Thursday from 10:00 a.m. – 1:00 p.m. This will not interfere with any weekend rentals. –

**Commissioner Abbott offered a motion, seconded by Commissioner Joyner, and carried to approve the request to use Campbell Park for the lunch service.**

15. Sunny Hills Lots – Tray Hawkins, Chairman informed the board that he attended a meeting with Deltona’s owners. There are around 2,000 lots that fit under the \$5,000.00 taxable value. The board's support is requested to

obtain the cost from the clerk and the tax collector to receive the properties back and consider approving to reclaim the properties and put them out for bid for the entire lot assumption for anything over the appraised value after the property is acquired. The policy would be followed by making sure the properties are advertised. The plan is not to piece them together. This would mean additional cash flow for the county as well as the lots being back on the tax roll.

County Attorney Milton advised that a motion is not needed. The first step is proceeding with the acquisition of the property and then issuing an advertisement for the sale of the lots. The parcels that Commissioner Hawkins is referring to are those currently available for taxes.

The consensus of the board is to proceed.

VII. FEMA COORDINATOR – Kevan Parker updated the board.

- ITB 2022-06: Pipkin Road, Loubelia Lane, and Cooks Mill Road – American Sand, C.W. Roberts, and Anderson Columbia bid on the project. The bids range from \$2 million to \$2.6 million. American Sand and Paving was the low bidder and approval to award is recommended to the board.

**Commissioner Joyner offered a motion, seconded by Commissioner Abbott, and carried to award ITB 2022-06 to American Sand and Paving for \$2,049,434.50.**

- ITB 2022-07: Bess Nook Road, Brackin Road, Cutoff Road, and Lee Road – C.W. Roberts and Anderson Columbia bid on the project. Awarding to the low bidder, C.W. Roberts for \$2,200,500.01 is requested. -

**Commissioner Abbott offered a motion, seconded by Commissioner Kent, and carried to award ITB 2022-07 to C.W. Roberts for \$2,200,500.01.**

- ITB 2022-12: Bobcat Lane, Brock Road, Feral Lane, Jackson Pit Road, and River Road – C.W. Roberts and Anderson Columbia were the bidders on the project. The committee recommends approval of Anderson Colombia, the low bidder for \$3,607,668.00.

**Commissioner Abbott offered a motion, seconded by Commissioner Kent, and carried to award ITB 2022-12 to Anderson Columbia for \$3,607,668.00.**

Chairman Hawkins confirmed with Kevan Parker that the prices do not include the variation in thickness which will adjust the price of the project. The thickness will range as low as 1 ½ inches based on the direction of the engineer.

Commissioner Kent questioned the period of the projects. What are the time frames on the contracts?

Kevan Parker informed the board approval of the third contractor's bid means that two new contractors are on board. The timeframe is around 200. If the period is shortened the price will increase.

Commissioner Hawkins commented that if the cost of asphalt was lower, the period could be shortened.

- FEMA Projects Update – Kevan Parker addressed the board. The projects include contingency and thick asphalt which will lower the contract price.

Approval is requested to advertise the next two zones, which were published yesterday. It is ITB 2022 - 15 which includes Hammond Road, Harcus, and

King. ITB 2022 - 16 which includes Cedar Lane, Mingo Road, St. Mary's Road, and St. Matthews Road.

**Commissioner Joyner offered a motion, seconded by Commissioner Kent, and carried to approve the advertising of ITB 2022 – 15 and 16.**

- Contract Update - Section 4.01 of the contractors' contracts needs to be updated to include the following sentence: unless the start date is delayed by the owner and mutually agreed to by the contractor.

It currently includes the text that the notice to proceed begins in 60 – days. Work should begin on the date of the notice to proceed.

**Commissioner Kent offered a motion, seconded by Commissioner Joyner, and carried to update the contract section 4.01 as specified by Kevan Parker.**

75 permits have been received; no permit is required from DEP. There are 26 outstanding. A meeting is in the planning process with the Tallahassee and Pensacola office.

- Hurricane Michael - \$4.2 million for Hurricane Michael has been approved and received. There is \$812,000.00 in validation.

An advance request was done for the next road zone. The plan is to remain ahead of the invoices.

Clerk Bell advised that the advance request was at 97 days yesterday.



- Hurricane Sally – The project has been with the special review team for FEMA. The end of the month will be 90-days.

Last month Kevin Guthrie, Director of DEM issued a letter to FEMA regarding submerged roads, damaged roads policy, and how it affects rural counties. The letter has been included with all of Washington County's projects.

The outcome of the call with DEM and DEO regarding the hazard mitigation funding resulted in the denial of the generator cost share for the annex and Wausau Town Hall. DEO is not approving the cost-share because it does not fit HUD criteria. The health department was approved.

Commissioner Hawkins informed the board the cost share is 10%.

The buyout program was closed out last week with the last home being purchased. There is one home on Pine Ridge that is dry and awaiting the report. There is a 10-day window with DEP. The demo can be done to the Taing property on Pine Ridge, but the lot cannot be cleaned.

Charlie Brown asked what will be done to prevent the mold from entering the water/lake when the Taing house is torn down?

Commissioner Hawkins commented that a barrier should be set around the home. He does not see it being approved to tear the house down until the water goes down.

#### VIII. MSBU ADVISORY COMMITTEE CHAIRMAN

- The fiscal Year 2023 Road Plan Discussion - Steve Healis, MSBU Coordinator addressed the board. He has composed the plan to move the paving around so that different areas will benefit from the improvements. The plan will

satisfy 130 land owners. The roads have electricity and water available. The plan includes the county covering the cost of CEI, as it has been done in previous years. The length is 1 ¼ mile.

County Administrator Massey advised Mr. Healis that he would like to readdress the plan. Regarding the discussions with Deltona and their build-out plan, the two need to be married and see what makes sense.

Steve Healis informed the board that he compiled the plan based on issues he has discussed with people.

The previous matrix for Sunny Hills listed 23 miles of road to be done each year. The plan was to borrow \$5 – 6 million annually.

The project presented before the board is covered through the MSBU budget.

This item will be addressed next month.

Steve Healis addressed the board regarding the condition of Country Club and Velvet. A group of people addressed him and would like the potholes fixed. The same thing is occurring to a short section on Elkcam, on the other side of Deltona Boulevard.

Commissioner Abbott suggested that public works would look at the potholes.

IX. PUBLIC WORKS SUPERVISOR – Johnny Evans addressed the board.

- Request to Extend USDA Contract Two Weeks for a Cost of \$3,400.00 – The cost to extend the USDA contract is \$3,619.39, which can be covered by the public works budget.

**Commissioner Kent offered a motion, seconded by Commissioner Joyner,**

**and carried to extend the contract with USDA for an additional 2-weeks for \$3,619.39.**

- Equipment Update - The follow-up was done with Henry County regarding the mower max. A demo will be done for Washington County Public Works the last Tuesday in June.

The 2006 equipment sent to the JM Auction sold for \$200,000.00.

Commissioner Kent requested board approval to give Johnny authority to purchase the machine after the demo if he likes it.

**Commissioner Kent offered a motion, seconded by Commissioner Joyner, and carried to authorize Johnny Evans to spend up to \$195,000.00 for mowers for public works.**

X. ENGINEERING PROJECTS UPDATE – Cliff Knauer addressed the board.

- Crystal Lake – There is a pre-application meeting with Water Management District next Tuesday. Funding is in place and permitting should move quickly.
- Greenhead Road – Currently working with Florida Gas Transmission regarding an easement. The required information has been submitted to Water Management District and their attorneys are preparing the easements. A map will be prepared to display the property owners that have not signed.
- South Boulevard – The comments from DOT have been responded to and the project should be released to bid soon.
- Davidson Road – The survey is complete, and the alignment has been started. There is concern about right-of-way, which can be taken off either side. Three small wetland crossings will require permitting.
- Sunday Road – The plans have been completed, QC is being done this week,

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and it will be submitted to the utility companies and DOT next week. There is a culvert that has a hole in it that must be addressed. The project was designed to avoid wetland impacts.

Karen Shaw informed the board the current agreement is for the design only. The construction agreement would be this summer.

- Williams Road – There was a pre-bid yesterday that two bidders attended. The two bidders that submitted are not qualified for a major bridge. A re-advertisement will need to be done. (County Engineer Knauer will cover the advertisement cost)
- Usery Road, Nearing Hills, and Brickyard – Usery, and Nearing went over by 120 tons, which is around \$15,360.00. Some of that was due to driveways and turnouts. The total for Brickyard is unknown right now.

The striping was not included in the contract.

- 79 Corridor Authority – Additional work is being done to close out the project and DEP has agreed that no permits are required for it. DEP is handling it as a minor modification to the existing permit.

Commissioner Hawkins informed the board there was \$139,000.00 left in the 79 Corridor Fund. The obligation of the project was to streamline business and create jobs. The funding will be used for an additional crossing to SR 79 for water and sewer to the north.

- Floating Dock – An estimate is not available.
- Mudhill Landfill – A meeting was held with Jeff Brown, and Jeff Massey, along with an onsite view of the pumps. The iron is damaging the pumps.

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County Administrator Massey informed the board an e-mail has been received confirming the approval to close the Chipley Landfill.

Chairman Hawkins called a recess from 11:06 – 11:18.

Andy Howell informed the board the project is ahead of schedule. The punch list has been finished, manholes have been raised, and detectable warning signs have been put down. Thermoplastic striping remains. The project will be closed at the next meeting.

Commissioner Abbott brought up an area located east of Brickyard, toward Dr. Sloan's. There is a place where the city has a water main issue. It seems that should have been covered up and smoothed out.

Going back to Usery and Brickyard. Brickyard is over by 200 tons.

Commissioner Kent commented that the project combined is 80 tons under.

Commissioner Kent addressed County Engineer Knauer regarding the alignment at McDonald's. Will it be changed back to the old way? County Engineer Knauer advised that the stripes will be the same as before.

Brent Melvin updated the board on Buckhorn Boulevard. The construction completion is at 86%.

XI. COUNTY ADMINISTRATOR – Jeff Massey addressed the board.

- Comprehensive Plan Discussion Regarding Storage Sheds – This item was discussed earlier in the meeting.

- Dawn McDonald Compensatory Time Overage Payout – Board approval is requested to payout 80 hours of compensatory leave per policy to Dawn McDonald.  
**Commissioner Abbott offered a motion, seconded by Commissioner Kent, and carried to approve the comp leave payout for Dawn McDonald.**
- Contract Amendment Regarding Start Date for ITB 2021-09, ITB 2021-11, and ITB 2021-12 – This item was discussed earlier in the meeting.
- Broadband Survey – The office of broadband for Florida has tasked the county with developing a map to assist them in identifying the areas that do not have broadband or have very little of it. The survey will assist in retrieving this data. The data will be used for funding options to assist with enhancing broadband.

Commissioner Hawkins informed the board that he believes that this has been done through the school.

County Administrator Massey updated the board.

- The electrical inspection did not pass and will be redone this week
  - Test homes are ready
  - The Wausau, Mudhill, and Daniels Lake towers will be hot
- Asphalt Patching Project – There is road repair work on Elkcam Boulevard, Joiner Road, and Clayton Road. American Sand and Asphalt paving provided the following quote for the road repairs. The work includes cleaning, tacking, and overlaying of 2 inches thick with 12.5 asphalt.
    1. Elkcam Boulevard - \$13,445.00 (approximately 100' x 24')
    2. Clayton Road - \$10,448.00 (80')

3. Joiner Road - \$12,055.00 (65' x 24')

**Commissioner Abbott offered a motion, seconded by Commissioner Kent, and carried to approve the work by American Sand and Asphalt for the above roads, totaling \$35,948.00.**

Kevan Parker advised that Joiner Road will be covered through Hurricane Michael.

Chairman Hawkins advised Deputy Clerk Brantley that he would discuss and confirm with finance where the additional \$25,500.00 will come from. The update will be provided to the board at the July meeting.

**Commissioner Abbott revised his motion to approve the work to be done by American Sand and Asphalt with the funding source for Joiner Road to be Hurricane Michael and the other roads to be determined and the board will be updated at the July meeting. The motion was seconded by Commissioner Kent and carried.**

- Commissioner District Funds – County Administrator Massey requested approval to transfer \$25,000.00 from the Moonseed funds to each of the commissioner's work district funds. Smaller projects are being done and the availability of those funds moving forward is important.

**Commissioner Abbott offered a motion, seconded by Commissioner Joyner, and carried to transfer \$125,000.00 from the Moonseed funds to the commissioner's work district monies.**

- Sunny Hills Fountain Area – There are issues with the landscaping. Some of the material has spread into the fountain and caused maintenance issues with one being drainage problems. Fresh Cut has provided a quote for \$12,775.00 to enhance the entrance. Shrubs will be removed and hauled away, trimming,

border, flower beds, and the installation of 45 tons of rock will be done. The MSBU Committee has approved the quote.

**Commissioner Abbott offered a motion, seconded by Commissioner Joyner, and carried to approve the quote submitted by Fresh Cut for \$12,775.00.**

- Buyout – The Florida Resilient Grant includes funds to continue the ditch debris cleaning out.

XII. CLERK

- May Vouchers Totaling \$6,545,406.59 – This item is for informational purposes. *A vote is not required.*

XIII. COUNTY ATTORNEY – Attorney Milton addressed the board.

- Ratification of Walgreen Settlement – Board ratification is requested; however, Chairman Hawkins executed the settlement agreement due to the deadline. If the board chooses not to ratify the agreement, the backup option is available.

**Commissioner Abbott offered a motion, seconded by Commissioner Kent, and carried to approve the ratification of Walgreen’s settlement.**

XIV. ADJOURN