
WASHINGTON COUNTY BOARD OF COUNTY COMMISSIONERS

September 22, 2022, 9:00 a.m., Commission Board Room

1331 South Blvd., Chipley, FL 32428

DISTRICT 1
Alan T Bush

DISTRICT 2
Charles Kent

DISTRICT 3
Tray Hawkins
Chairman

DISTRICT 4
Todd Abbott
Vice-Chairman

DISTRICT 5
David Corbin

I. PROCLAMATION

- A. Call to Order – Chairman Hawkins
- B. Recognition of Steve Joyner’s Service to Washington County
- C. Oath of Office - David Corbin was sworn into office by Judge Peel.
- D. Invocation – Danny Jackson
- E. Pledge
- F. Reception

Present – Commissioners Alan T. Bush (via phone), Charles Kent, Tray Hawkins, Chairman, Todd Abbott, Vice-Chairman, and David Corbin. Also in attendance were Lora C. Bell, Clerk of Court, Risha Brantley, Deputy Clerk, Jeff Massey, County Administrator, and Clay Milton, Fuqua & Milton, P.A. County Attorney.

II. PUBLIC HEARING

- Request to Change the County Future Land Use Map (FLUM) for 10.73 acres from Residential Low to General Commercial on Property Located at 5150 South Highway 77, Chipley, FL - Dawn McDonald, Senior Planner presented the above-mentioned small-scale FLUM amendment, which is located on Highway 77, across from Sunny Hills. The land use request is to allow future commercial uses. Public noticing requirements were met, there was no opposition to the land use request and the planning commission and staff recommended approval.
- Request to Close the Road and Right of Way Associated with the Northerly Portion of Highview Lane (467.47 feet) - Dawn McDonald, Senior Planner

informed the board the request is for a segment/a portion north of Highview Circle. The applicants are Matthew Bramlett and Robin Joslin, neighbors. A survey of the property has been completed. The proposal is related to public health, safety, and welfare. The request is to curtail some bad events. Matthew Bramlett owns two parcels to the west and Robin Joslin owns the parcel to the right. Public noticing requirements were met, and a neighborhood meeting was not required. There was no opposition to the request, and the planning committee and staff recommended approval.

The road will be split in half between the neighbors.

Commissioner Abbott expressed concern about a back lot that may require access by the road split between the neighbors.

Dawn McDonald commented that Highview Circle wraps around. The issue would be if the road closure would prevent access for the neighboring property owners. The property owners would have to work together.

Commissioner Abbott presented the scenario of the lot being separated in the future, which could create an access issue.

County Attorney Milton informed the board if occurred it would be a private property issue between the landowners. It would be landlocked if they sold it and would require an easement or be subject to a lawsuit for right-of-way.

Dawn McDonald informed the board that it is not required but they do recommend combining them. Both landowners have access to Highview Circle.

- Request a Road and All Rights of Way Associated with a Portion of New Jerusalem Road, a Portion of Mallard Drive, and Blue Heron Drive be

Closed to the Public - Dawn McDonald, Senior Planner presented the request for the roads mentioned above. Mallard and Blue Heron were located on a legal plat in a subdivision. The sole owners of the residential low lots have requested combining them. There is some agriculture and conservation there. The public noticing requirements were met, and a recommendation was not required by the planning committee. The county staff recommended approval.

III. ADOPT THE AGENDA

Additions – 14 a. State Aid to Libraries Grant, 14 b. Certification of Hours for Library Services and Access to Material, and 18 a. Job Growth Grant for the Hospitals New Surgery Center

Commissioner Abbott offered a motion, seconded by Commissioner Kent, and carried to approve the agenda as amended.

IV. ADOPT PREVIOUS MINUTES

- Workshop for August 17, 2022
- Board Meeting for August 18, 2022
- Special Meeting for August 31, 2022
- Tentative Budget Hearing September 13, 2022

Commissioner Kent offered a motion, seconded by Commissioner Abbott, and carried to approve the above-listed minutes.

- V. NON-AGENDA AUDIENCE - Effective October 1, 2013, Florida Statute 286.0114 mandates that “members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission.” Everyone shall have three (3) minutes to speak on the proposition before the Board. Before the time a meeting has been called to order, should an individual or group wish to address an item that is on the agenda for consideration, the individual or group may obtain, from the Commission Secretary or Clerk, a public comment form and may write on the form their name and the agenda matter which they wish to address. The completed form(s) shall be returned to the Commission Secretary/Clerk who shall provide the form(s) to the Chairperson. Should a
- Summary Minutes Prepared by Risha Brantley

particular group wish to address an item, they shall nominate a spokesperson to voice their ideas, comments, and concerns. In the event, an individual wishes to speak on an item and has not signed up in advance, those who have signed up shall be given priority and those who have not signed up may be allowed to speak at the sole discretion of the Board Chair. – None (This item was addressed after agenda item 6.)

VI. **AGENDA ITEMS**

1. Request to Change the County Future Land Use Map (FLUM) for 10.73 acres from Residential - Low to General Commercial on Property Located at 5150 South Highway 77

Commissioner Abbott offered a motion, seconded by Commissioner Kent, and carried to approve the above FLUM change listed as item 1.

2. Request to Close the Road and Right-of-Way Associated with the Northerly Portion of Highview Lane (467.47 feet)

Commissioner Abbott offered a motion, seconded by Commissioner Kent, and carried to approve the request listed as item 2.

3. Request a Road and All Rights of Way Associated with a Portion of New Jerusalem Road, a Portion of Mallard Drive, and Blue Heron Drive be Closed to the Public

Commissioner Kent offered a motion, seconded by Commissioner Corbin, and carried to approve the request listed as item 3.

4. Request for Approval for Core Contract and Fee Schedule with the Washington County Health Department - Traci Corbin, WCHD Administrator requested approval of the annual health department contract. The fee schedule is updated annually based on Medicaid and Medicare reimbursement rates. –

Commissioner Abbott offered a motion, seconded by Commissioner Kent, and carried to approve the Washington County Health Department agreement and fee schedule.

5. 2021-2022 Florida Forest Services Annual Report - Donnie Sellers, Forest Area Supervisor addressed the board. There were a few more fires this year versus last year. A lot of fire behavior is not anticipated. This year the Florida Forest Service has sent employees to California, New Mexico, Texas, Oregon, Alaska, and Washington State to assist with fire-related issues.

Commissioner Abbott offered a motion, seconded by Commissioner Kent, and carried to approve the 2021 – 2022 Annual Forestry Report.

6. Request for Approval to Purchase Air-Packs from Awarded Grant - Justin Leach, Fire Coordinator informed the board the grant has been approved for just over \$40,000.00, which is 100% reimbursable within 4 – 6 weeks after the purchase is made.

Commissioner Abbott offered a motion, seconded by Commissioner Corbin, and carried to approve the purchase as requested by Justin Leach.

Commissioner Hawkins called a recess from 9:23 a.m. – 9:46 a.m.

7. Request for Approval for E-911 Maintenance Grant for \$36,725.91 – Clint Erickson E-911 Director – The grant is to maintain the current system provided by Motorola to handle all incoming calls, call transfers, and phone switches at the sheriff's office. Chairman Hawkins wrote a sole source letter for items 7 and 8, which are included in the agreement. Remaining with the same provider is due to proprietary and other issues. The grant is funded 100% by the State of Florida. –

Commissioner Abbott offered a motion, seconded by Commissioner Corbin, and carried to approve items 7 and 8.

8. Request for Approval for E-911 Maintenance Grant for \$4,517.00 – Clint Erickson E-911 Director – This would cover the annual cost of everything unrelated to the new system that was installed, such as the recorder, and GIS items.

9. Request for Approval for Federal Emergency Management Performance Grant (EMPG) - Lynne Abel, Public Safety Director addressed the board. The grant is awarded to the state annually and sub-awarded to the 67 counties in Florida to support local EM Programs. It is \$43,000.00 and is used toward salary and benefits.

Commissioner Abbott offered a motion, seconded by Commissioner Kent, and carried to approve the Emergency Management Performance Grant.

10. Request for Award for Digital Story Map RFP - Heather Lopez, TDC Director requested approval to award Novare Library Services and Azalea Research for the RFP on the Digital Story Map. The award will be contingent upon negotiations. This is the grant that was received from Historical Resources.

Commissioner Abbott offered a motion, seconded by Commissioner Kent, and carried to approve the request presented by Heather Lopez.

11. Request for Approval for ByWater Solutions Support Contract for Koha - Renae Rountree, Library Director informed the board that ByWater supports the Integrated Library System, which is used for the libraries inventory. The library's data is stored on a server located outside of Florida. The increase is \$147.00.

Commissioner Abbott offered a motion, seconded by Commissioner Corbin, and carried to approve the continuation of the ByWater Solutions contract.

12. WCPL Annual Plan of Service for State Aid to Public Libraries Grant - Renae Rountree, Library Director

13. WCPL Long Range Plan for State Aid to Public Libraries Grant - Renae Rountree, Library Director

14 a. State Aid to Libraries Grant, and 14 b. Certification of Hours for Library Services and Access to Material

Commissioner Kent offered a motion, seconded by Commissioner Corbin, and carried to approve items 12, 13, 14 a, and 14 b.

14. WCPL ARPA Grant Deliverable Amendment - Renae Rountree, Library Director informed the board the amendment is the fifth grant payment. Nothing is changing regarding funding. The amendment is needed regarding closing out the grant.

Commissioner Abbott offered a motion, seconded by Commissioner Kent, and carried to approve the ARPA Deliverable Amendment.

15. Request for approval for Resilient Florida Grant Application - Karen Shaw, Grants Coordinator requested approval of draft resolutions that will go along with the grant that was applied for last month for ditches and the buyout program. The state requires executed resolutions as part of the application package.

Commissioner Abbot offered a motion, seconded by Commissioner Kent, and carried to approve the resolutions for the Resilient Florida Grant Application.

16. Request for Approval for SHIP Monitoring Plan - Karen Shaw, Grants Coordinator informed the board all items included in the plan are being done, however, official approval of the plan will be used as board approval of the process.

Commissioner Abbott offered a motion, seconded by Commissioner Corbin, and carried to approve the SHIP Monitoring Plan.

17. South Boulevard SCRAP Project CEI - Karen Shaw, Grants Coordinator requested approval of the Alday-Howell proposal for CEI services for the South Boulevard SCRAP Project. The proposal is within budget, and the project is currently out for bid. Staff recommends approval of the proposal and using the continuing service contract as a task order.

Commissioner Abbott offered a motion, seconded by Commissioner Kent, and carried to approve the request as it was presented by staff.

18. Request for Approval for Resolution for SHIP Local Housing Assistance Plan Certification - Karen Shaw, Grants Coordinator reminded the board that they approved changes to the LHAP last year to coordinate with the economic inflation by increasing all the strategies. The board previously approved sending the plan to the state, which has approved the plan. Board approval is required to officially approve the plan.

Commissioner Kent offered a motion, seconded by Commissioner Abbott, and carried to approve the LHAP Certification.

18 a. Job Growth Grant for the Hospital – Karen Shaw, Grants Coordinator requested approval to apply for the \$2 million grant for the hospital. There is no match, however, the grant will be administered through county funds and then reimbursed.

The hospital will cover the additional cost of the project.

Commissioner Hawkins commented the grant requires a capital investment. The hospital will produce the jobs within.

Karen Shaw informed the board the application requires the jobs that will be listed because of the project. The project is set up to be reimbursed as expenses are made over two years.

Commissioner Abbott commented that he does not want the county to be responsible for \$2 million if the jobs are not provided.

Commissioner Abbott offered a motion, seconded by Commissioner Corbin, and carried to approve Washington County Grants submitting the grant application on behalf of Northwest Florida Hospital.

19. District 4 Road Paving Matrix - Todd Abbott, Vice-Chairman addressed the board regarding tying up loose ends on some roads with District 4 maintenance funds that have been saved. The project is \$210,000.00; however, district 4 maintenance funds lack \$50,000.00 to complete the project. Funds are available in the Moonseed Account to complete the project. The completion of the entire project includes Locke Lane, Haley, Joseph, Joshua, and Jamie adding it to the contract of the other. Board approval is requested to use funds from the Moonseed Account to complete the project. Public

Works will not have to routinely maintain the areas and patching material would not have to be purchased for the area, which would save the county money.

Commissioner Abbott offered a motion, seconded by Commissioner Kent to use funds from the Moonseed account along with district 4 maintenance funds to pave Locke Lane, Haley Drive, Joseph Drive, Joshua Drive, and Jamie Drive.

County Administrator Massey informed the board there is \$64,000.00 in the moonseed fund, which will not be replaced at this time. The money was derived from the county activating a pit during the Hurricane Michael period that contractors paid to put their chips in.

Commissioner Abbott commented that the chips are close to turning into topsoil, which can be sold.

Commissioner Hawkins commented that the FEMA projects are at 25% complete and everything possible is being done to keep them within budget. The cost of asphalt is going up.

The roads are needed, along with other roads in the county. The board voted that they would work with the HOA in Piney Bluff regarding their roads, which are at the point of being put out for bid. Piney Bluff is in district 4.

Commissioner Abbott commented that is a different scenario. Money will be saved by paving the road because maintenance will be eliminated.

Commissioner Abbott brought the meeting back around to the motion on the floor.

Commissioners Kent and Abbott voted yes. Commissioners Hawkins and Bush voted no.

The board held discussions.

Deputy Clerk Brantley asked Chairman Hawkins if there was a plan to replenish the district funds.

Commissioner Hawkins responded that would zero out that district's funds and there is no plan to put district funds back in for this year. The budget is tight.

He also commented that he supports Commissioner Abbott in spending district 4 funds, but he cannot support anything outside of those funds right now, due to other things going on.

Commissioner Hawkins commented that his apprehension is due to the obligation to finish the roads and the unknown about FEMA dollars.

Commissioner Bush suggested that the district monies should be applied to repairs in Pine Bluff due to the board previously making that commitment. There are additional commitments that have been made to the district that are short of funds, which include the extension of Brickyard and other projects.

Commissioner Hawkins suggested including the roads from the project that need the most work and fit within the budget of district 4 funds.

Commissioner Corbin voted no.

Motion dies 3 to 2.

Commissioner Abbott offered a motion, seconded by Commissioner Hawkins, to use district 4 maintenance funds to pave Lock Lane, Joseph, Joshua, and Jamie.

Commissioner Bush commented commitments have been made to the homeowner's association. Is there still money in that district's account to cover those repairs?

Commissioner Hawkins commented that there are monies in the impact fees to cover the cost of the Pine Bluff project.

Commissioner Bush commented that he is fine with that but wanted to make sure that there is enough with the impact fee funds to divide by 5 and used in all the districts.

Commissioner Hawkins commented there is \$67,000.00 in that account and the rest of the Moonseed money could be divided. That would be close using the contribution of Piney Bluff's HOA.

The motion carried 5 – 0.

20. Request to Reappoint David Corbin to the CareerSource Chipola Board - Tray Hawkins, Chairman – Commissioner Kent commented that he is on the oversight of the CareerSource Chipola Board.

Commissioner Kent offered a motion, seconded by Commissioner Abbott, and carried to approve the reappointment of David Corbin to the CareerSource Chipola Board upon attorney approval that there is not a conflict.

21. Medical Examiner Interlocal Agreement for Fiscal Year 2023

Commissioner Kent offered a motion, seconded by Commissioner Corbin, and carried to approve the medical examiner agreement for 2022 – 2023.

22. Discussion Regarding Impact Fees - Tray Hawkins, Chairman addressed the board. It is difficult for staff to review and find the criteria of what the building type fits leaving a lot of room for assumption. It is broad.

A new way of implanting impact fees would be for the property appraiser to assign a DR code to properties that are used in assessing property taxes.

It seems that impact fees collected on commercial properties are used to collect the first-year ad valorem.

A study was provided to the board where the property appraiser will assess the property with a DR code. The impact fee will equal the first year's ad valorem collection. This plan is more sensible. The percentage will remain the same. 4.5% for fire, 15.5% for EMS, and 80% for public works.

This item is for informational purposes today. A workshop plan can be scheduled in the future to discuss.

County Attorney Milton advised that an ordinance would have to be done to implement the change.

23. Request for Approval for Purchase of Portable Radios for \$12,535.04 for EMS - Tray Hawkins, Chairman addressed the board. \$13,172.21 is in the EMS Impact Fee fund. Board approval is requested to use those funds to purchase

portable radios for EMS.

Commissioner Kent offered a motion, seconded by Commissioner Corbin.

Benita Crittendon, of Greenhead, addressed the board. The impact fees were initially started when Steve Joyner was the county administrator. The impact fees were set aside for road and bridge/public works paving of roads. The impact fees were set aside to begin the survey, alignment, and design on Greenhead Road. The Greenhead Road remains to be paved. The impact fees were stopped at a point.

Commissioner Abbott commented the halt of impact fees was for residential.

Benita Crittendon addressed the board. It should be understood that the original purpose of the impact fee was the road specifically was the issue at the time. Greenhead Road has not made any progress since then. The board continues to submit the Greenhead Road for SCOP. There is no backup plan if Greenhead Road is not approved as a SCOP project. DOT has refused Greenhead Road four times.

Commissioner Hawkins addressed County Engineer Knauer regarding the work that has been done on Greenhead Road.

The design for Greenhead Road was paid for directly by the board for around \$300,000.00. An easement is needed from Florida Gas Transmission.

Commissioner Hawkins asked County Engineer Knauer if any other road design had been paid for solely from county coffers.

County Engineer Knauer commented that he is not aware of any unless it was

small.

The motion on the table passed.

Commissioner Hawkins called a recess from 10:36 a.m. – 10:47 a.m.

VII. **FEMA COORDINATOR**

FEMA Projects Update – Kevan Parker addressed the board.

- Hurricane Michael – The remaining 15 amendments have been assigned and are currently being worked through.
- The money from the EMS trailer at Spring Pond Road is planned to be applied to the EMS building in Wausau (county building). The decision was made last week to approve that. Near \$15,000.00 of that was for the trailer, such as hardening the tie-downs. That portion of the money will not be moved, which will leave around \$55,000.00 - \$60,000.00 to be used for the renovation of that building. This should be moved through within the next week.

Commissioner Abbott advised that anything regarding county buildings should go through the county administrator.

- Bids have been accepted on Williams Road Bridge. The H & H Study is in the review process at FEMA. The cost almost doubled the estimate. That is being worked through FEMA. Once things are settled the bid will be awarded.
- October 11 is the furthest the state can approve time extensions. Those have been in the possession of FEMA for around 90-days for approval.
- The bid for Carter Circle was issued as a stand-alone. The 4.2 Zone includes Bush Road, Feral, Foxworth, Gainer, Houston East, John's Way, and Old Mill which have been bid out. This finishes the roads in this block.

In the next couple of weeks, the roads will be Julie Lane and Shackelford Road. Ferguson Road, Firetower, Bunyon Drive, Victory Road, Pine Log Road, Leonard Drive, and Mud Hill Road plans are complete. The roads are in 3.1.

The zones that are followed are work zones, not county commissioner districts. The road districts were separated into sub-zones.

- \$47,358,000.00 has been submitted for Hurricane Michael's cost. \$44,781,000.00 has been received, leaving around \$2,500,000.00 in validation.
- The first advance has been satisfied. The second advance is almost complete. The plan was changed from 90-days to 30-days.
- American Sand has received their notice to proceed on Pipkin, Loubelia Lane, and Cooks Mill Road, which they started this week.
- Anderson Columbia's first group includes Feral Lane, Brock Road, River Road, Bobcat Lane, and Jackson Pit Roads. Their notice to proceed will be issued next Monday. Multiple contractors will be working throughout the county. Around seventy are in that phase. They have been bid, under construction, or complete. Paving on twelve roads has been completed. Donald Stanley will present a change order where the next group is finished. The weather conditions will help the progression of road projects.
- HMG Buyout Resilient Florida Grants – A call with DEM about the COVID buyout program recently occurred. The issue is not the amount of the money or what it is for. The question is when will demolition be done on the home so the project can be completed? There is no answer now because the house is underwater. FEMA's concern is that the scope of work will be completed in three years. If the pilot program that Water Management is looking at for Piney Lake. If that goes forward it may be something that can be used on the other lake. 3-years is the subject date. They can go back to March 2020, which is when COVID began. The 3-year threshold for them goes back to Hurricane Michael. The same buyout program and more have been put in the Resilient Florida Grant, which Karen Shaw spoke about earlier. The grant is around \$11,000,000.00, which has been submitted and a determination should be received by December.
- Brickgrant – A buyout program will not be submitted this year on this.

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- Hazard Mitigation – The grants are 75%. DEO is covering 25%. There has been a struggle with generators at the annex, and the Town of Wausau Town Hall. DEO will not fund that 25%. It will have to be covered through local funds. The recommendation is to use the Rescue Act Funds for the 25% shortfall. The estimated cost is \$60,000.00 at the annex and Wausau will cover their share. The same thing is being done on saferooms. FEMA and DEM have approved EMS, the sheriff's office, and EOC. DEO is not approving the cost share for the sheriff's office because there is not a jail facility inside to hold an inmate. The EOC is not approved because it is a hardened building.

VIII. **MSBU ADVISORY COMMITTEE CHAIRMAN**

Sunny Hills Paving Plan – Scott Parish, MSBU Chairman addressed the board. Galilano Court runs into Boat Lake which runs into a private drive. Deltona, MSBU, the county, and the Civic Association uses it as a right of way to the park. If it is not accessible the community will be impacted. There is a lot of wash out there. Deltona allows the public to use its boat ramp. There is a washout and the road is breaking down due to driving over the non-supported area.

Steve Healis, MSBU Coordinator addressed the board regarding the road project forecast for this fiscal year. The next roads that will be bid out include Airmont, Bay Point, and Burwood Court. Burwood Drive will have to be dropped based on funding. The project is close to one mile. Most of the revenue generated is being used for road projects.

Commissioner Abbott commented that the roads were let go, which cannot be recovered overnight.

Commissioner Hawkins commented that the current distribution for the road paving project in Sunny Hills is 85%, MSBU, and 15%, county. Maybe in the

future that will change.

Commissioner Abbott offered a motion, seconded by Commissioner Kent, and carried to advertise for resurfacing Airmont, Bay Point, Brierwood Court, and Brierwood Drive.

Steve Healis addressed the board. Airmont, Brierwood Drive, and Brierwood Court have water and power but no sewer in those areas.

IX. **PUBLIC WORKS SUPERVISOR** – Johnny Evans addressed the board.

- Johnston Trucking Contract and Grimes Hauling Contract – Both contracts are due for renewal. A 1-year renewal is included in both contracts.
- USDA Contract

Commissioner Abbott offered a motion, seconded by Commissioner Kent, and carried to approve the renewal of the USDA contract.

- John Deere Tractors – The board previously approved ordering two new tractors for the bush hogs. They were ordered through Beard of Panama City, which has not worked out. SunSouth of Dothan has two 6120 E tractors that are bigger and will be around \$6,200.00 in savings. They are both in stock.

John Deere must make contact to say that they cannot provide the product.

The board previously approved to purchase of two tractors. The company was not specified.

County Attorney Milton confirmed that the Henry Grimes and Johnston Trucking contract included 1-year automatic renewals.

X. ENGINEERING PROJECTS UPDATE – Donald Stanley addressed the board.

- Change Order for 2021 – 07 – C.W. Roberts Contract – The proposed change order is for a 28-day time extension. The contract will expire Saturday. 28-days will go past the next meeting in the event something happens in between meetings. The road is completely paved. They are installing sod and working on punch list items.

Commissioner Kent offered a motion, seconded by Commissioner Corbin, and carried to approve the change order to C.W. Roberts.

- Change Orders 2021-04 – The change order that the board approved at the previous meeting included line items that were off, which worked out in the county’s favor. Those items were corrected on the backup sheet and Duncan Community Road was added to it since the permit was received after the last meeting. Stabilization was removed and the base group was increased. The net is a decrease of the project amount of \$166,980.40, which will be added to the contingency line item. Per a conversation with Attorney Fuqua that is the way that it should be corrected.

Commissioner Kent offered a motion, seconded by Commissioner Corbin, and carried to approve the amended change order 2021 - 04.

- Change Order 2021 – 09 – The change order is to adjust base group items and decrease the stabilization and asphalt on some of the roadways. This will result in a net decrease in project cost of \$315,960.58, which will be added to the contingency line item.

Commissioner Hawkins informed the board the changes include changing the asphalt from 2” to 1.5”.

Donald Stanley continued with the additional items that will be changed. Type B stabilization will be removed, the base rock will be adjusted to accommodate that production, and also reduce the asphalt thickness.

Commissioner Abbott confirmed that the thickness would not be adjusted.

Commissioner Abbott offered a motion, seconded by Commissioner Corbin, and carried to approve of amending change order 2021 – 09.

- 2022 – 06 Change Order – The contractor is American Sand & Asphalt. The request for approval for change order 1 includes the asphalt thickness and adjusting base group items down. The net decrease is \$238,993.50 which will be added back to the contingency line item.

Commissioner Abbott offered a motion, seconded by Commissioner Kent, and carried to approve the change order 2022 – 06.

Travis Howell updated the board.

- Brickyard Road – The change order work that was approved at the previous meetings is complete. The thermoplastic striping remains, which will close out the project once it is complete

Jake Mathis updated the board.

- Buckhorn – Before closing the project a change order for \$4,709.41 needs to be approved.

Commissioner Abbott offered a motion, seconded by Commissioner

Kent, and carried to approve the change order presented for Buckhorn.

Cliff Knauer updated the board.

- Culpepper – The walk thru was done yesterday with FWC. Items that need to be addressed include 1) Handicap Parking 2) Parking Stobs made of railroad ties 3) Signage issues. Once these items are addressed the project is ready to be closed out.
- Davidson Road Alignment – The alignment is progressing well. There will be some wetland impacts but it should work with less than a half-acre of impacts. The neighborhood meeting should be ready to be scheduled at the next meeting.
- Crystal Lake Drive – The project is currently under permitting. There are two locations on Crystal Lake Drive where a temporary construction easement is needed from two landowners.
- South Boulevard – The project is out for bid. The mandatory pre-bid is around 2-weeks.
- Sunday Road – The project is under review for comment.
- Mudhill Landfill – The compliance issues with DEP have been discussed. The wells are not working. The damage to the wells has been caused by a build-up of iron. The location of the power lines has made access to the pumps difficult. Jeff Brown has been working with drillers to install new wells. Until the drill rig can get in there, the number of wells that have to be replaced or repaired is unknown. The worst-case scenario of replacing all the wells with PVC is \$135,000.00.

County Administrator Massey informed the board the thought process of going with PVC instead of stainless steel is that the process may be able to be eliminated.

County Administrator Massey informed the board the cleaning process of the wells was not done as it should have been. There is a contract with Culligan, but they encountered power line issues and said that the wells were stuck. This was done without the knowledge of county staff.

- County Road 280 – Dewberry’s proposal is \$702,825.00, which is lower than the Department of Transportation funding amount.

County Attorney Milton commented that Dewberry is covered by the task order for the continuing service contract. The project has been approved for funding by the Department of Transportation.

Commissioner Abbott confirmed with County Engineer that he would see the project through.

Commissioner Abbott offered a motion, seconded by Commissioner Kent, and carried to approve the proposal from Dewberry for County Road 280.

- Retirement – County Engineer Knauer informed the board that he is retiring from Dewberry and starting a firm after 25 – years with the county, however, there will be certain projects that he will continue to handle.

Justin Ford and Johnny Sims will be assisting with the transition.

XI. COUNTY ADMINISTRATOR - Jeff Massey updated the board.

- Interlocal Agreement Regarding Flood Plain – This is a blanket agreement that encompasses all municipalities in the county.

Chairman Hawkins opened the meeting for public comment. There was no public comment.

Commissioner Kent offered a motion, seconded by Commissioner Corbin, and carried to approve the flood plain agreement by ordinance.

- Request to Bid Pine Bluff Resurfacing Project or Repair – Kevan Parker requested approval to include Creek Road with the bid. Commissioner Hawkins requested Pine Bluff be bid for resurfacing and include an alternate for an overlay.

Commissioner Kent offered a motion, seconded by Commissioner Corbin, and carried to approve bidding on the projects as presented above.

- 2022-2023 FDACS Certified Budget for Mosquito Control – The budget is set by the state, however, approval from the board is required.

Commissioner Abbott offered a motion, seconded by Commissioner Corbin, and carried to approve the 2022 – 2023 Mosquito Control Budget.

- Request for approval for Courthouse Chiller and VRV PM4 Renewal – Daikin maintains the chiller and air conditioner system at the courthouse. The renewal includes an increase of \$497.00.

Commissioner Abbott offered a motion, seconded by Commissioner Corbin, and carried to approve the renewal as presented by County Administrator Massey.

The court facility funds will remain as the funding source.

- Broadband Update - Supply chain and labor issues are being experienced all

over, and Washington County is no exception, which has caused things to move slower than planned. The three operational towers are located at Daniels Lake, Wausau, and Mudhill. Sunny Hills East tower is a private tower that Wildstar can lease space from. The tower is ready to go this week once power is received. In addition to the Crown Castle Tower that the county is collocating on Wildstar has agreements with American Towers. The locations are Caryville, Crystal Lake, and south of Bonifay off Douglas Ferry Road. All the contracts have been executed. There has also been a discussion with two private property owners. MOUs are in place with the City of Chipley for the water tower at Roulhac, and the water tower at the High School. Towers are on the ground at Hunter Park, Quail Hollow, Orange Hill, and Whitehead. BN's that go on top of the tower has been slow to be delivered. Most of the geotechnical work has been done on the sites. October 6, Wausau Fire Station, and Wausau City Hall will be active with the service. Next week install dates should start to be scheduled. Wildstar can be reached at www.wildstarnetworks.com.

- Classification Update for Pay Plan – Approval is requested to reclassify the E-911 Assistant position from 104 to 105 and the E-911 Coordinator from 107 to 108 on the pay scale.

Commissioner Kent offered a motion, seconded by Commissioner Corbin, and carried to approve the update to the classification pay plan.

XII. CLERK

1. August Vouchers Totaling \$4,354,890.97

XIII. COUNTY ATTORNEY

XIV. ADJOURN