

WASHINGTON COUNTY BOARD OF COUNTY COMMISSIONERS

August 31, 2023, 8:45 a.m., Commission Board Room
1331 South Blvd., Chipley, FL 32428

DISTRICT 1	DISTRICT 2	DISTRICT 3	DISTRICT 4	DISTRICT 5
Alan T Bush	David Pettis, Jr.	Tray Hawkins	Wesley Griffin	David Corbin

I. PROCLAMATION

- A. Call to Order - Chairman Hawkins
- B. Invocation – Jeff Massey
- C. Pledge

Present – Commissioners Bush, Pettis, Hawkins, Griffin, and Corbin. Also in attendance were Clerk Bell, Deputy Clerk Brantley, County Administrator Massey, and Attorney Milton.

II. ADOPT THE AGENDA

Agenda Additions –

- 1. Approval for pay plan – Wendy White, Human Resources
- 2. Approval for Grants – Clint Erickson, E-911
- 3. Line Item Adjustment for E-911 – Clint Erickson
- 4. Contract Renewals and Extension for Henry Grimes and Johnson Trucking

Commissioner Bush offered a motion, seconded by Commissioner Corbin, and unanimously carried to approve the agenda.

III. NON-AGENDA AUDIENCE/PUBLIC PARTICIPATION

Effective October 1, 2013, Florida Statute 286.0114 mandates that “members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission.”

- The Washington County Board of County Commissioners has expanded this provision to allow members of the community to speak on a topic that is not currently before the Board/Agenda. To do so the community member should, before the start of the meeting, sign the public participation form provided at the door of the commission room, and shall state their name and the topic on which they wish to speak. During the Non-Agenda Audience portion of the meeting, the individual shall be given up to three (3) minutes to speak.
- Each individual shall have three (3) minutes to speak about a proposition before the Board. Before the time a meeting has been called to order, should an individual or group wish to address an item that is on the agenda for consideration, the individual or group shall obtain, from the Commission Secretary or Clerk, a public comment form and may write on the form their name and the agenda matter which they wish to address. The completed form(s) shall be returned to the Commission Secretary/Clerk, who shall provide the form(s) to the Chairperson. Should a particular group wish to address an item, they shall nominate a spokesperson to voice their ideas, comments, and concerns. In the event an individual wishes to speak on an item and has not signed up in advance, those who have signed shall be given priority.
- Any public comment before the board shall be directed to the Chairperson of the Board. It is not a question-and-answer period. Public comments concerning individual employees (other than those hired directly by the Board (County Administrator/County Attorney) shall not be entertained. Any comment, pro or con, regarding a county employee who does not report directly to the board, shall be addressed to the Human Relations Department or the County Administrator.

IV. AGENDA ITEMS

- 1. Request for Approval for Invitation to Bid Videographer Award – Heather Lopez, Tourist Development requested the board approve to award to Running Man Pictures for videographer services, which would include filming and production of a live-streaming TV commercial that will run within the state during the Visit Florida campaign during January. They were the highest-ranking vendor as well as the lowest bidder.

Commissioner Bush offered a motion, seconded by Commissioner Corbin, and unanimously carried to award to Running Man Pictures as presented above.

2. Request for Approval for FDEP Resilient Florida Application Crystal Lake Mitigation – Samantha Arroyo, Grants requested approval to pursue a Resilient Florida Grant to fund the drainage improvements on the Crystal Lake Drive Project. The project will create a retention pond to prevent runoff contamination into Crystal Lake.

Commissioner Corbin offered a motion, seconded by Commissioner Bush, and unanimously carried to approve to proceed with the Resilient Florida Application for Crystal Lake Mitigation.

3. Pay Plan Amendment – Commissioner Hawkins told the board the amendment is for the 5% raises for this year. *Note – Budget Year 2023 -2024*

Commissioner Griffin offered a motion, seconded by Commissioner Bush, and unanimously carried to approve the pay plan amendment.

4. 911 Grant – Clint Erickson, E-911 requested to submit a grant for the following:

- Request for EMT Training Services - \$43,847.00
- Radio Maintenance - \$59,272.00
- Dispatch Salaries - \$372,135.00
- New Mobile and Handheld Radios - \$418,027.00
- CAD Maintenance - \$54,000.00
- Cyber Security - \$143,719.67
- 911 Maintenance Fees - \$40,937.00

A determination of funds should be known by mid-October. The request is to write this grant for the Rural Grant and State Grant in November. The signature papers are the same but the grants are different.

Commissioner Bush offered a motion, seconded by Commissioner Corbin, and unanimously carried to approve submitting the grants as presented above.

Line Item Transfer – Clint Erickson requested to transfer \$22,216.48 from 11500-33410 into 11552500 53401. The funds are a reimbursement from a state grant.

Commissioner Bush offered a motion, seconded by Commissioner Corbin, and unanimously carried to approve the transfer of funds within the E-911 budget.

5. Trucking Contracts – Kevan Parker, Wheeler Emergency Management addressed the board. In February 2020 the board approved to enter into contracts with Grimes Farms and Johnson Trucking to haul materials to and from road projects for FEMA and public works projects. The first one was for 18 months with 4 one-year renewals. This will be the third renewal of the contract, which will be from September 1, 2023 – September 1, 2024. The agreement for Grimes has been received, however, the other has not.

Commissioner Bush offered a motion, seconded by Commissioner Corbin, and unanimously carried to extend both contracts.

V. ADJOURN - Commissioner Bush offered a motion.