



**MINUTES**  
**WASHINGTON COUNTY BOARD OF COMMISSIONERS**  
**Thursday, February 20, 2025, 9:00 AM, Commission Board**  
**Room**  
***1331 South Blvd., Chipley, FL 32428***

DISTRICT 1	DISTRICT 2	DISTRICT 3	DISTRICT 4	DISTRICT 5
Ashlynn	David	Joey Brock	Wesley	David Corbin
Marquez	Pettis Jr.		Griffin	Vice-Chairman
	Chairman			

1. PROCLAMATION

- 1.1 Call to Order - Chairman Pettis
- 1.2 Invocation - Pastor Leonard Blount
- 1.3 Pledge
- 1.4 Recognition of Animal Control Officers - Lynne Abel, Public Safety Director, shared some duties and job experiences of the Washington County Animal Control Officers, T. J. Kerr and Nicole O'Brien before presenting them with meritorious service pins for their service above and beyond during a recent occurrence where a horse fell into a concrete pit.
- 1.5 Recognition of Live Oak Baptist Church – On behalf of the WCB OCC, David Pettis, Jr., Chairman recognized Pastor Lanham and Liveoak Baptist Church for providing an overnight warming shelter for three nights during the 2025 winter storm event in Washington County. The church was presented with a plaque.
- 1.6 Recognition of First Baptist Church, Chipley – On behalf of the WCB OCC, David Pettis, Jr., Chairman recognized the community efforts provided by the First Baptist Church where the church provided a haven for evacuees during the transition from hurricane impact shelter to returning home during multiple hurricane events. During the 2020 pandemic, the church offered its site as a vaccination site with coordinated efforts of multiple entities. Pastor Orr and the

congregation of First Baptist Church were presented with a plaque in recognition.

2. ADOPT THE AGENDA

Additions – 13.2 – County Administrator – Monitoring Wells at the old jail discussion.

13.3 – SCOP, SCRAP, AND CIGP Discussion

Motion – Commissioner Griffin

Second – Commissioner Marquez

Motion to approve the agenda carried unanimously.

3. PUBLIC HEARING

3.1 Confidential Large Scale Future Land Use Map Amendment Adoption- Dawn McDonald, Senior Planner noted that the Board previously approved the amendment being sent to the state, which was returned with no comments. Approval to approve the amendment on Wilderness Road is before the Board today. The request is to change the land use from conservation to agriculture/silviculture. Staff and the planning commission recommended approval.

Motion – Commissioner Griffin

Second – Commissioner Corbin

Motion to approve the recommendation of the confidential FLUM amendment carried unanimously.

3.2 Geertsema/Hinson Small Scale Future Land Use Map Amendment- Dawn McDonald, Senior Planner informed the board the 40-acre property has three land use categories. The request is to change from residential-low/conservation and agriculture/silviculture to residential-low. The property includes .25 or less lots identified in a subdivision that was never developed. Public noticing requirements were met. The county has maintained Yates Mill Pond Road up to a state boat ramp. The neighbors were opposed to an increase in residential dwelling units. The planning commission and staff recommended approval of an agriculture/silviculture land use, which the applicant approved.

Motion – Commissioner Corbin

Seconded – Commissioner Brock

The planning commission and staff's recommendation to change the Geertsema/Hinson land use to agriculture/silviculture was approved unanimously.

3.3 Abandonment of Indian Island Estates Plat-Dawn McDonald, Senior Planner – If approved the applicant would like for the boat ramp to

still be in use as well as the road. Neither the boat ramp nor the perpetual easement for the county to maintain the road would be affected. Public noticing requirements were met.

Motion – Commissioner Griffin

Second – Commissioner Brock

The motion to abandon the Indian Island Estates Plat was approved unanimously.

#### 4. ADOPT PREVIOUS MINUTES

4.1 January 9, 2025, Workshop

4.2 January 16, 2025, Regular Board Meeting

Motion – Commissioner Griffin

Second – Commissioner Brock

The motion to approve the minutes listed above was carried unanimously.

#### 5. NON-AGENDA AUDIENCE/PUBLIC PARTICIPATION

- Danny Exum, a citizen, spoke.
- Pamela Andrews, a citizen, spoke.

#### 6. CONSENT AGENDA

6.1 Approval to Utilize Impact Fund to Help Purchase Stretcher and Toughbook Tablets for EMS Services Totaling \$19,275.49

6.2 Approval of Payout Compensatory Time up to 80 hours for Fire Coordinator

6.3 Approval of Workshop Date Change for April 2025

6.4 Approval of Reappointment of Bettylee Weekley to MSBU Committee for District 4

6.5 Approval of Reappointment of Scott Parrish to MSBU Committee for District 5

6.6 Approval of Appointment Luke Norris to MSBU Committee for District 3

6.7 Approval of Washington County Sub-Grant Agreement for Hurricane Helene

6.8 .Approval of Renew Debris Renewal Contract with Crowder Gulf

6.9 .Approval of Activate Contract with DRC Emergency Services

.Motion – Commissioner Griffin

.Second – Commissioner Marquez

.Motion to approve the consent agenda carried unanimously.

## 7. .AGENDA ITEMS

7.1 .Next Generation Core Services (NGCS) Contract Discussion-Clint Erickson, E-911 Coordinator – NGA submitted a letter of resignation from the project.

.Motion – Commissioner Corbin

.Second – Commissioner Brock

1. The motion to accept the letter of resignation submitted by Next Generation Services carried unanimously.

.Motion – Commissioner Corbin

.Second – Commissioner Brock

2. The motion to allow Chairman Pettis to sign the change request to send the unused funds of \$28,431.14 back to the state for grant S20211216 carried unanimously.

.Motion – Commissioner Brock

.Second – Commissioner Corbin

3. The motion to proceed with the second change request, transferring the funds to N Digital was carried unanimously.

.N Digital provided a quote for \$74,439.95.

.Motorola provided a quote for the first year for \$91,840.92, and \$35,593.92 for years 2 – 4.

.Motion – Commissioner Marquez

.Second – Commissioner Corbin

4. The motion to proceed and piggyback off of Alachua County's RFQ/RFP carried unanimously.

5. The motion to contract with N Digital is contingent upon the change requests approved by the State of Florida and DMS carried unanimously.
- 7.2 Chipley Library Expansion Request for Advanced Payments - Renae Rountree, Library Director  
Motion - Commissioner Corbin  
Second – Commissioner Griffin  
The motion to submit a letter to exercise a waiver to receive advanced payments related to the Chipley Library Expansion Project was carried unanimously.
- 7.3 Washington County Library Copier Contracts - Renae Rountree, Library Director  
Motion – Commissioner Griffin  
Second – Commissioner Brock  
Motion to approve a five-year lease agreement with Xerox for copiers at three libraries carried unanimously.
- 7.4 Grassy Pond Homeowners Association Discussion - David Corbin, Vice-Chairman  
Motion – Commissioner Marquez  
Second – Commissioner Brock  
The motion to deny acceptance of maintenance of Grassy Pond HOA roadways carried unanimously.
- 7.5 Discussion Regarding BOCC Continuing to Provide Clerk Services at No Charge to Highway 79 Corridor Authority - David Pettis, Jr., Chairman  
Motion – Commissioner Brock  
Second – Commissioner Marquez  
Motion for Jane Dellwo to continue providing clerk service for the Highway 79 Corridor Authority carried unanimously.  
County Administrator Massey suggested that Jane Dellwo should be compensated for the additional work.  
The consensus of the Board is for Mr. Massey to proceed with his suggestion.
- 7.6 Black History Proclamation - David Pettis, Jr., Chairman – Black History Parade and Celebration – Second Saturday in February  
Motion – Commissioner Griffin

Second – Commissioner Corbin

The motion to approve the Black History Proclamation was carried unanimously.

8. FEMA COORDINATOR

Mason Garrett informed the Board that the approved Hurricane Michael funds have increased to \$6.8 million since the hold was released.

9. MSBU ADVISORY COMMITTEE UPDATE

Steve Healis spoke on the MSBU road project.

Scott Parrish, MSBU Chairman expressed his thanks to Steve Healis for the work that he has done and went on to express his desire for the MSBU Committee and the WCBOCC to continue working together.

10. PUBLIC WORKS DIRECTOR – None

11. PARKS UPDATE – None

12. ENGINEERING PROJECTS UPDATE

- Sunny Hills Paving Project CEI

Jonathan Sims presented a quote for Sunny Hills Paving Project CEI.

Motion – Commissioner Corbin

Second – Commissioner Marquez

The motion to accept the proposal from Dewberry for \$57,500.00 for CEI services for the Sunny Hills Paving Project was carried unanimously.

Note - The CEI has been historically covered by the general fund, which was included in the plan submitted during budget time.

- Crystal Lake – The residents do not want the water piped to the lake; therefore, the original design will be adjusted to change the slope of the water. No added cost is expected unless another survey is conducted.

13. COUNTY ADMINISTRATOR

13.1 Tax Deed Discussion

The recording cost varies; however, it is under \$50.00 per parcel. The cost to bring parcels to a tax deed sale is between \$500.00 - \$700.00 each. The Board must purchase \$5,000.00 and above.

Motion – Commissioner Corbin

Second – Commissioner Marquez

The motion to buy properties \$5,000.00 and above passed unanimously.

Discussion was held.

Motion – Commissioner Corbin

Second – Commissioner Marquez

After discussion, the motion to buy properties \$3,000.00 and above carried four to one with Commissioner Griffin opposed.

### 13.2 Monitoring Wells at the Old Jail

DEP has given directions that two vertical wells and one horizontal well need to be installed to capture water and do soil borings. The cost is \$26,000.00.

Motion – Commissioner Griffin

Second – Commissioner Brock

Motion to allow the administrator to go over his spending limit by \$1,000.00 to install the additional monitoring wells.

### 13.3 Project Submission Suggestions -

Hard Labor Bridge is the submission suggestion for BSCOP. The bridge needs long-term repair.

Holmes Valley Road – SCOP

Right-of-way will need to be addressed before project submissions. Mailouts will be sent to citizens on Singer Road to see if there is interest in having the road paved.

Creek Road – SCRAP

Hutchison Road – CIGP – Right-of-way has not been received. A meeting is scheduled with DOT and the question will be asked about whether Hutchison Road should be a submission without right-of-way.

Forever Florida Land Acquisition Grant allows land to be bought for development. The plan for the property would be a sports complex.

.Motion – Commissioner Griffin  
.Second – Commissioner Brock  
.The motion to approve the resolution for the roads and bridge submissions for SCOP, SCRAP, CIGP, and BSCOP was carried unanimously.

14. .CLERK

14.1 .January Vouchers Totaling \$5,656,435.84

15. .COUNTY ATTORNEY – None

16. .OTHER BUSINESS

.The deobligation memos have been received. After discussion, the Board agreed to schedule a special meeting on February 9 at 9:00 a.m. to discuss options.

17. .ADJOURN

Summary of Minutes Prepared by Risha Brantley