



MINUTES  
WASHINGTON COUNTY BOARD OF COMMISSIONERS  
**Thursday, May 15, 2025, 9:00 AM, Commission Board Room**  
**1331 South Blvd., Chipley, FL 32428**

DISTRICT 1	DISTRICT 2	DISTRICT 3	DISTRICT 4	DISTRICT 5
Ashlynn Marquez	David	Joey Brock	Wesley	David Corbin
	Pettis Jr., Chairman		Griffin	Vice-Chairman

**1. PROCLAMATION**

1.1 Call to Order - Chairman Pettis

1.2 Invocation - Chairman Pettis

1.3 Pledge

**Present: Commissioners Marquez, Pettis, Brock, and Corbin. Also in attendance: County Administrator Jeff Massey, County Attorney Matt Fuqua, Clerk of Court Lora Bell, and Deputy Clerk Brantley.**

**2. ADOPT THE AGENDA**

Agenda Additions: 7.9 – Environmental – Renae Rountree, 7.10 – SCRAP Agreement for Clayton Road – Jane Dellwo, 7.11 – Task Order for Feasibility Study – Jane Dellwo, 7.12 – Task Order for CEI for Douglas Ferry Paving Project – Jane Dellwo

Motion to adopt the agenda.

*Moved by:* David Corbin

*Seconded by:* Joey Brock

**Aye** David Corbin, David Pettis Jr., Ashlynn Marquez, and Joey Brock

**Carried 4-0**

### 3. PUBLIC HEARING

#### 3.1 Corbin Small Scale Future Land Use Map Amendment- Dawn McDonald, Senior Planner

Dawn McDonald presented an application land use change request for 3.19 acres on 52 Corbin Road. The request is to change the land use classification from agriculture/silviculture to residential-low to add an added unit. The planning commission recommended approval on May 5, and staff recommended approval as well.

Motion to uphold the planning and zoning recommendation.

*Moved by:* Ashlynn Marquez

*Seconded by:* Joey Brock

**Aye** David Pettis Jr., Ashlynn Marquez, and Joey Brock

**Abstain** David Corbin

**Carried 3-0**

### 4. ADOPT PREVIOUS MINUTES

Motion to approve the minutes listed as items 4.1 and 4.2.

*Moved by:* David Corbin

*Seconded by:* Ashlynn Marquez

**Aye** David Corbin, David Pettis Jr., Ashlynn Marquez, and Joey Brock

**Carried 4-0**

#### 4.1 Board Workshop for April 8, 2025

#### 4.2 Board Meeting for April 17, 2025

### 5. NON-AGENDA AUDIENCE/PUBLIC PARTICIPATION

James Brooks, a citizen, spoke.

## 6. **CONSENT AGENDA**

Motion to approve the consent agenda.

*Moved by:* David Corbin

*Seconded by:* Ashlynn Marquez

**Aye** David Corbin, David Pettis Jr., Ashlynn Marquez, and Joey Brock

**Carried 4-0**

- 6.1 Approval of School Lunch Program to utilize Campbell Park, Waiving Rental Fee, as a Distribution Center, as presented by Jiranda White, Director of Federal Programs and Food Services with Washington County School District
- 6.2 Approval of Purchase of IV Pumps by EMS using Impact Fees Totaling \$10,119.20
- 6.3 Approval to Purchase a 2025 Ford Ranger, totaling \$39,776, for the Building Official
- 6.4 Approval of Resolution to Reject the Proposal to Fund Deltona Corporation Dumpsters
- 6.5 Approval of Shade Meeting to be held on June 19, 2025, at 8:00 a.m.

## 7. **AGENDA ITEMS**

- 7.1 Florida Power & Light Update- FPL Representative - Tracy Andrews, Jason Miller, Production Lead, and Gina Dupe, Vegetation Team Lead, came before the board per County Administrator Massey's request to answer questions related to Washington County Storm Hardening regarding a previous concern related to the distance the poles were being placed from the highway.
  - Everything that is done is engineered and reviewed before they do it. When the plans are sent to the engineer, the clear zones and right-of-way zones are

identified. Everything is within the right-of-way. The clear zone can change based on utilities or customer properties. Roadway designs, speed and car count are taken into consideration.

- Additional poles were added due to three phases, heavier wire, and poles had to be added in between spans to hold the wire.
- Property issues that could not be adjusted out affected the placement of some poles.
- A program is being put together to address additional cleanup related to debris.

7.2 SHIP - Release of Lien-Jane Dellwo, Administrative Secretary  
Liens are typically placed on the property for ten years. Emerald Coast Regional Planning Council requested that the lien be removed.

Motion to release the SHIP lien referenced as item 7.2.

*Moved by:* David Corbin

*Seconded by:* Joey Brock

**Aye** David Corbin, David Pettis Jr., Ashlynn Marquez, and Joey Brock

**Carried 4-0**

7.3 FDOC - Interagency Public Works Agreement- Jane Dellwo, Administrative Secretary  
The annual agreement is for the release of inmates to work at various county departments.

Motion to approve the agreement listed as item 7.3.

*Moved by:* David Corbin

*Seconded by:* Ashlynn Marquez

**Aye** David Corbin, David Pettis Jr., Ashlynn Marquez, and Joey Brock

**Carried 4-0**

- 7.4 Small Counties Consolidated Waste Management Grant Application- Jane Dellwo, Administrative Secretary  
The application is for the annual Recycling Department Grant.  
Motion to approve to proceed with the grant listed as item 7.4.

*Moved by:* Ashlynn Marquez

*Seconded by:* Joey Brock

**Aye** David Corbin, David Pettis Jr., Ashlynn Marquez, and Joey Brock

**Carried 4-0**

- 7.5 Request for Approval of Monument Resolution- David Pettis, Jr., Chairman  
The request to place a monument by an Indian tribe that was discussed at the workshop has had issues arise from another Indian tribe disputing information that was provided. The Washington County Board and county attorney will not be involved in determining which history is correct. Until there are better guidelines for monuments/recommendations, the recommendation is for nothing to be put there at this time.  
Motion to deny the monument resolution.

*Moved by:* Ashlynn Marquez

*Seconded by:* David Corbin

**Aye** David Corbin, David Pettis Jr., Ashlynn Marquez, and Joey Brock

**Carried 4-0**

- 7.6 Request for Approval of Monument Application Form- David Pettis, Jr., Chairman  
Removed based on the motion for item 7.5.

7.7 Request for Approval of Muscogee (Creek) Nation Application-  
David Pettis, Jr., Chairman  
Removed based on the motion for item 7.5.

7.8 Temporary Library Staff- Renae Rountree, Library Director,  
addressed the board with the following requests.

- Request for a temporary position from June 2 – July 31 at the Chipley Library.
- Request to increase hours by 7 for a library page at the Vernon Library.

The total increase for the summer would be \$4,350.31, which can be covered by state aid.

- Request for approval to hire a temporary position for six months at a future date.

Motion to approve the 27-hour per week temporary position at the Chipley Library and to increase the hours for Vernon's library page by 7 hours per week.

*Moved by:* David Corbin  
*Seconded by:* Joey Brock

**Aye** David Corbin, David Pettis Jr., Ashlynn  
Marquez, and Joey Brock

**Carried 4-0**

Motion to approve a temporary position to hire library staff to cover staff who will be out of the office temporarily.

*Moved by:* Ashlynn Marquez  
*Seconded by:* Joey Brock

**Aye** David Corbin, David Pettis Jr., Ashlynn  
Marquez, and Joey Brock

**Carried 4-0**

7.9 Environmental Review - Renae Rountree, Library Director

The 30-day deadline has passed for FEMA to make comments, and the 60-day deadline for the Florida State Clearinghouse is approaching. Approval is requested to authorize the signature of approval on page 9. Reimbursements can be requested once the 60-day period ends.

Motion to give Renae Rountree approval to sign page 9 of the Environmental Review.

*Moved by:* David Corbin

*Seconded by:* Joey Brock

**Aye** David Corbin, David Pettis Jr., Ashlynn Marquez, and Joey Brock

**Carried 4-0**

7.10 .SCRAP Agreement for Clayton Road Design - Jane Dellwo, Administrative Assistant, requested the following.

- Approval is requested to approve the resolution for Melvin Engineering to do the work for Clayton Road Resurfacing.
- Approval is requested to approve the SCRAP agreement for Clayton Road.

Motion to approve the resolution and SCRAP agreement for Clayton Road.

*Moved by:* Ashlynn Marquez

*Seconded by:* David Corbin

**Aye** David Corbin, David Pettis Jr., Ashlynn Marquez, and Joey Brock

**Carried 4-0**

7.11 .Task Order for Feasibility Study - Jane Dellwo, Administrative Assistant

Motion to approve the feasibility study to be done by Dewberry for \$67,500.00 at the property located by the interstate.

*Moved by:* Joey Brock

*Seconded by:* Ashlynn Marquez

**Aye** David Corbin, David Pettis Jr., Ashlynn Marquez, and Joey Brock

**Carried 4-0**

- 7.12 Task Order for CEI for Douglas Ferry Paving Project - Jane Dellwo, Administrative Assistant

Motion to award the CEI to Melvin Engineering for the Douglas Ferry Paving Project.

*Moved by:* David Corbin

*Seconded by:* Joey Brock

**Aye** David Corbin, David Pettis Jr., Ashlynn Marquez, and Joey Brock

**Carried 4-0**

**8. FEMA COORDINATOR**

None

**9. BUILDING OFFICIAL**

None

**10. MSBU ADVISORY COMMITTEE UPDATE**

None

**11. PUBLIC WORKS DIRECTOR**

None

**12. PARKS UPDATE**



None

### **13. ENGINEERING PROJECTS UPDATE**

Jonathan Sims, Dewberry, requested approval to award the Douglas Ferry Project contract to Anderson Columbia as the low bidder for \$4,930,896.30.

Motion to approve to award the SCRAP-Douglas Ferry Project to Anderson Columbia.

*Moved by:* Ashlynn Marquez

*Seconded by:* David Corbin

**Aye** David Corbin, David Pettis Jr., Ashlynn Marquez, and Joey Brock

**Carried 4-0**

### **14. COUNTY ADMINISTRATOR**

#### **14.1 Building Department Discussion for Building Official Training Weeks**

Request to advertise for a temporary employee to cover the building official duties when the building official is in school for training and classes for the State Fire Marshall Certifications. The six-month position will be on an as-needed basis.

Motion to approve advertising for the temporary position for the building department.

*Moved by:* David Corbin

*Seconded by:* Ashlynn Marquez

**Aye** David Corbin, David Pettis Jr., Ashlynn Marquez, and Joey Brock

**Carried 4-0**

### **15. CLERK**

15.1 April Vouchers Totaling \$3,495,946.49

Approval of item 15.1.

*Moved by:* Joey Brock

*Seconded by:* Ashlynn Marquez

**Aye** David Corbin, David Pettis Jr., Ashlynn Marquez, and Joey Brock

**Carried 4-0**

**16. COUNTY ATTORNEY**

16.1 Final MSBU Rate Resolution

A Public Hearing was held on item 16.1.

The new rate is \$40.72 per developed residential lot, \$10.16 per acre for residential acres and \$10.16 for each 1,000 square feet of commercial institutional buildings. The maximum throughout the 10 years cannot exceed \$52.00.

Benita Crittendon, a citizen, spoke.

Motion to approve to accept the Final MSBU Rate Resolution.

*Moved by:* David Corbin

*Seconded by:* Ashlynn Marquez

**Aye** David Corbin, David Pettis Jr., Ashlynn Marquez, and Joey Brock

**Carried 4-0**

16.2 Donation of Property Discussion

A property owner would like to donate a 1-acre parcel of property off Highway 20. The assessed value is \$700.00. The recommendation is not to accept it. It is not landlocked, however, there is no access road.

Motion to deny the request for donation of property.

*Moved by:* David Corbin

*Seconded by:* Joey Brock

**Aye** David Corbin, David Pettis Jr., Ashlynn  
Marquez, and Joey Brock

**Carried 4-0**

**17. OTHER BUSINESS**

**18. ADJOURN**

Motion to adjourn.

*Moved by:* David Corbin

*Seconded by:* Joey Brock

**Aye** David Corbin, David Pettis Jr., Ashlynn  
Marquez, and Joey Brock

**Carried 4-0**

Summary of Minutes Prepared by Risha Brantley